



HARBOR COMMISSION REGULAR MEETING

April 9, 2025 @ 6PM

ROOM A & B

AGENDA

Chairman:
Andy Craig
Commissioners:
Ryan Schuetze
Ken Jones
Hein Kruithof
Garrett Collins
Harbormaster:
Tony Schinella
Admin Assistant:
Brandy Griffith

CALL TO ORDER

ROLL CALL

Andy Craig, Ryan Schuetze, Ken Jones, Hein Kruithof, Garrett Collins

- 1. APPROVAL OF REGULAR MEETING AGENDA**..... (Voice vote) Page 1
- 2. APPROVAL OF MINUTES**
 - A. 1/8/25 Regular meeting(Voice vote) Page 2
- 3. COMMUNICATIONS BY VISITORS**
 - A. Audience comments regarding agenda items (3 minutes per speaker)
- 4. HARBORMASTER REPORT**..... Page 3
- 5. NEW BUSINESS**
 - A. Air B & B within the Harbor..... Discussion
 - B. Harbor Electrical.....Discussion
 - C. Lighting on boat ramps/timers on lights.....Discussion
 - D. Quarterly regular meetings.....Discussion
- 6. MISCELLANEOUS BUSINESS**
- 7. AUDIENCE PARTICIPATION**
- 8. COMMISSION COMMENTS & NEXT MEETING AGENDA ITEMS**
- 9. ADJOURNMENT**.....(Voice vote)

**HARBOR COMMISSION REGULAR MEETING MINUTES
JANUARY 8, 2025 @ 6:00 PM
COUNCIL ROOM A&B**

Call to order: This meeting was called to order @ 6:00 pm.

Roll Call:

In Attendance: Andy Craig, Ryan Schuetze, Hein Kruithof, Garrett Collins

Absent: Ken Jones

Approval of Agenda: Schuetze/M, Collins/2nd, Unanimous to approve agenda.

Approval of Minutes:

A. 10/9/24 Regular Meeting. Schuetze/M, Collins/2nd. Unanimous to approve minutes.

B.

Communications by Visitors: None

Harbormasters Report: Included in the packet.

New Business:

A. Land Disposal – Letters of Interest for Lot 1, Block 7A Tidewater Development Park

General discussion. Doesn't include land that we had considered in PIDP plan but is adjacent. We are not pursuing PIDP for 2025. The Roemhildt proposal would affect inside the harbor basin. Camtu's would extend T dock and boat access outside the harbor. Possibility of congestion at the harbor entrance. As the seller the city could impose restrictions on the sale that protected the entrance. We could just go to RFP to see more drawings and ideas. Discussed the worry of land being sold and not developed as promised. Lease with option to purchase has helped prevent that. Performance deed of trust is also an option, but not normally the way it's done. Would hate to see someone just sit on it and not develop.

Schuetze "I move to recommend to City Council to dispose of the requested Lot 1, Block 7A Tidewater Development Park approximately 40,259 Sq. Ft. as outlined in Cordova Municipal Code 5.22.060 (B) by requesting sealed proposals to lease or purchase the property." Craig/ 2nd the motion. Voice Vote. Unanimous to move approve.

B. Shipyard Expansion Discussion: Collins/ Motion approve the resolution, Schuetze/2nd. Discussion. All in agreement. One of the planning commission members has just asked to have a discussion about this. It is important thing for the community to continue to pursue. We aren't currently pursuing the money in any form but it is important that we discuss it from time to time. Just making City Council aware. Unanimous to approve resolution.

C. Reduce the Harbor Commission from seven to five voting members. Council Ordinance 1226. Was increased to seven members during the South Harbor Rebuild. No one put in for the empty seats. General consensus was that there are no problems with the ordinance change.

Miscellaneous Business: None

Audience Participation: None

Future Agenda Items: Air B&Bs in harbor, Electrical Discussion, Lighting at boat ramps, timers on lights

Commission Comments:

Adjournment: Collins/ M to Adjourn, Schuetze/2nd, Unanimous to adjourn

Harbormaster's Report

- Facility round twice daily
- Cleaned and restocked restrooms daily
- Continuing to laser engrave slip numbers and name tags and installing
- Snow removal a couple times
- Sent out 36 intent to impound notices
- Picked up trash in the Harbor and Shipyard
- Took down Christmas lights around the harbor office
- Sent out monthly invoices
- Had Peterson retro fit fishing cleaning stations to fit new South Harbor docks
- Installed two fishing cleaning stations in South Harbor
- Installed new 72-hour parking signs around the harbor
- One callout for 911 phones activation
- Conducted 8 vessel lifts YTD for 2025
- Conducted 25 hours of security detail Samson barge offloads
- Greased fittings on Travelift
- Sent out Travelift remote and receiver for repairs
- Ordered parking signs for long-term for the long-term parking lots in the North and South Harbor
- Installed new LED lighting in North Harbor gangways
- Public works installed long-term parking signs at the parking lot entrances
- Installed 30 new pedestal lights in North Harbor pedestals
- Cut brush in the North Fill area
- Delivered 1100 gals of used oil to High School
- Delivered 2300 gals of used oil to City Shop
- Continued installing locks on electrical pedestals that don't have an active CEC account

South Harbor Project punch list items

1. Replace heat trace for drive down float water.
2. Install wire for one pedestal on G float
3. Technician to hookup sensors and limit switches for new cranes
4. Wireless meter reading system updates and meters
5. Run power to tidal grid
6. Install one pedestal
7. Install Bollards around water hot boxes. Completed
8. Repair pavement cut in Nicholoff Way
9. Install crane on Three stage dock