



# City of Cordova

## A L A S K A

### POSITION VACANCY

The Human Resources Department is accepting applications for TEMPORARY, PART-TIME:  
**TEMPORARY LIFEGUARD**

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- CLASSIFICATION:** PART-TIME, OVERTIME ELIGIBLE
- PAY RATE:** \$21.16 - \$24.76 PER HOUR, DOE
- HOURS:** VARIES AS SCHEDULED BETWEEN 0600 – 2100 TO INCLUDE HOLIDAYS AND WEEKENDS.
- POSITION SUMMARY:** Provide supervision to ensure the safety of patrons at Bob Korn Memorial Swimming Pool and oversee recreational duties including lifeguarding, cashiering, facility/ground maintenance, maintaining water quality standards, rescues, assists, first aid, CPR, and functions of the Emergency Action Plan.
- QUALIFICATIONS:** American Red Cross Certification in Lifeguarding/First Aid/CPR/AED.

FREE Lifeguard Training is available for candidates who successfully complete/meet the pre-employment requirements and commit to working for at least 60 days.

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#### DUTIES:

- Ensures the safety of customers at the Pool facility and responds to emergencies as needed.
- Cleans and sanitizes pool areas; cleans and disinfects bathrooms; gathers lost items.
- Undertakes water testing to meet Federal, state, and local water standards and regulations.
- Sets up and packs down swimming pool equipment as required.
- Greets and assists customers; responds to inquiries, concerns or problems; educates customers on facility rules and procedures; and directs customers to appropriate the persons or areas.
- Registers members, conducts point of sale operations and performs front desk duties as needed.
- Maintains accurate records including attendance, equipment, cleaning logs, program registration.
- Participates in staff training as required.
- Observes safe work methods and makes appropriate use of related safety equipment as required.

**WORKING CONDITIONS:** Work is performed in a humid and wet indoor environment. May involve exposure to toxic or caustic chemicals/fumes, electrical hazards, fumes/airborne particles, moving mechanical parts, and loud noise, as well as blood and body fluids when rendering assistance. Varied schedule with advance notice.

**PHYSICAL DEMANDS:** Refer to full description for physical requirements.

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#### LEGAL REQUIREMENTS:

As a condition of employment, this position is subject to a background check (criminal history, verification of education and employment history) and pre-employment drug testing.

All required licenses/certifications must remain current for the duration of employment.

Must be a minimum of 15 years or older.



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### **PRE-EMPLOYMENT CONDITIONS**

To receive the FREE Lifeguard Training incentive, candidates must commit to working for the Department of Parks and Recreation for at least 60 days.

- Candidates must be at least 15 years of age to work for the Department.
- Candidates **MUST** attend an in-person interview with Department staff.
- Complete the required American Red Cross Pre-course Skills assessment which includes successfully demonstrating the below skills:
  - Swim 300 yards continuously, demonstrating breath control and rhythmic breathing.
  - Tread water for 2 minutes using only the legs (hands placed across chest under armpits)
  - Complete a timed event within 1 minute, 40 seconds.
  - Starting in the water, swim 20 yards then surface dive, feet-first or head-first, to a depth of up to 12 feet to retrieve a 10-pound object.
  - Surface and swim 20 yards on back, with both hands holding the object.
  - Exit the water without using a ladder or steps.
- Candidates **MUST** attend all class sessions and complete the online content to pass. Class schedule to be confirmed.

Applications & Full Job Description available at City Hall, 424-6200, or online at [cityofcordova.net](http://cityofcordova.net). Interested individuals should submit a City of Cordova application to [humanresources@cityofcordova.net](mailto:humanresources@cityofcordova.net). Applications accepted until position filled.