

CITY OF CORDOVA



REQUEST FOR PROPOSALS RFP# PW-25-02 CORDOVA IMPOUND LOT and TRANSFER FACILITY EXPANSION CITY OF CORDOVA, ALASKA

A. PURPOSE

The City of Cordova requests written proposals from qualified Contractors interested in Providing construction and installation services for two projects located at the City of Cordova Transfer Facility (Bailer) that would create a 12,000 square foot secured impound yard (fenced, with cameras) and expanding the refuse and construction debris drop-off location by 6,000 square feet.

B. SUBMITTAL PROCEDURES

Proposals are due at 12 PM. Alaska time on Monday March 24th. Any proposals received after 12 PM will not be considered.

For paper copy proposals, please submit one (1) copy in a sealed envelope marked, “RFP# PW-25-02 CORDOVA IMPOUND LOT and TRANSFER FACILITY EXPANSION” addressed to Kevin Johnson, Public Works Director, City of Cordova, P.O. Box 1210, Cordova, AK 99574.

Electronically submitted proposals will be accepted by email and sent to both Kevin Johnson at publicworks@cityofcordova.net and Malvin Fajardo at ccpm@cityofcordova.net. The email subject line shall read “RFP# PW-25-02 CORDOVA IMPOUND LOT and TRANSFER FACILITY EXPANSION” the proposal shall be attached to the email as a PDF file.

Questions regarding this proposal and site visits can be coordinated with Kevin Johnson at publicworks@cityofcordova.net (907) 424-6220 or Malvin Fajardo at ccpm@cityofcordova.net (907-424-6284). Please email both contacts when reaching out to ensure your email is received.

The Contractor shall provide a certificate of liability insurance, workers comp insurance if applicable, and a city business license before beginning work.

Any further information or addendums for this RFP will only be posted and available on the City website, www.cityofcordova.net. The Contractors must acknowledge all addendums in their proposal.

The City of Cordova reserves the right to reject any and all proposals, to waive technical or legal deficiencies, to accept any proposal that is in the best interest of the City, and to negotiate the terms, conditions, and Scope of Work of any proposal leading to acceptance and final execution of a contract for services.

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If the project qualifies for the State Prevailing Wage Rates, those in effect 10 days before Proposal Opening shall apply to this project. The Contractor shall adhere to all pertinent Federal, State, and local codes, laws, and regulations.

C. SCOPE OF WORK

The following scope of work is provided as a minimum guideline and does not include all work activities that may be required to complete the project. The Contractor will provide the necessary planning, equipment, coordination, supervision, administration, labor, and all other effort required to accomplish all items in the scope of work. The Contractor shall adhere to all pertinent Federal, State, and local codes, laws, and regulations.

The City expects the Contractor to use their expertise and ingenuity to develop a proposal to accomplish the Owner's Scope of Work. The City will consider any changes with documentation that the changes will meet the scope of work.

The Scope of work will be split into two separate project components. The first component will be the creation of the impound lot. The second component will be the expansion of the transfer facility refuse and construction debris drop-off location.

Component 1 – Impound Lot

1. Create 160 foot long X 75 foot wide - 12,000 square foot pad for storing impounded vehicles.
 - a. Remove approximately 1,700 CY of overburden.
 - b. Prepare suitable subgrade to support final pad and the intended uses to occur on said pad.
 - c. Establish a final grade that is comprised of compacted D1 or other appropriate aggregate most suitable for expected use. Final grade to match existing adjacent grade and drainage.
2. Install approximately 410 feet of perimeter chain-link fence, with two double swing vehicle access gates, around finished pad.
 - a. Approximately 410 linear feet of min. 8 foot tall uncoated, galvanized chain-link fence.
 - b. Three strand barbed wire or razor wire security topping (provide cost for either option in your proposal)
 - c. Two (2) double swing vehicle access gates with ability to be accept and be secured by pad locks. (see site plan for approximate locations)
3. Install security camera system.
 - a. Sufficient number of cameras to provide coverage of lot.
 - b. Same or similar to "Dome Cameras" model "CD62-E Outdoor"
 - i. 4K quality
 - ii. Zoom lens 3x Optical and Digital zoom
 - c. Must withstand temperature and weather extremes of Cordova (cold and wet)
 - d. 30 days play back storage capacity.



Component 2 – Refuse Drop-off Expansion

1. Create 100 foot long X 60 foot wide – 6,000 square foot pad for placement of day use refuse dumpsters and roll off construction debris and scrap metal dumpsters.
 - a. Remove approximately 2,200 CY of overburden.
 - b. Prepare suitable subgrade to support final pad and the intended uses to occur on said pad.
 - c. Establish a final grade that is comprised of compacted D1 or other appropriate aggregate most suitable for expected use. Final grade to match existing adjacent grade and drainage.
2. Address drainage ditch that cuts through front of proposed pad
 - a. Install min. 18 inch diameter culvert, with 18 inch of cover, or minimum needed to protect culvert from damage due to large vehicles and heavy equipment driving over the top, OR propose alternative method of addressing drainage condition.

Additional information:

- Brush, trees, and other burnable woody debris is to be taken to the city burn pile on New England Cannery Road, approximately 3 miles from project location.
- Excavated soils and other materials may be dumped at either the City landfill located approximately 17 miles from the project location, or at city owned property at “five-mile loop” approximately five miles from project location and approximately 1.7 acres in size. Use of the five-mile property would require proposer to brush cut and spread dumped materials across the site across cut brush (material not to be left in piles). Proposer could also find a private entity that would take the material. Proposals shall indicate disposal location of material and cost for using that location.
- Project location is an active refuser transfer site that is open Monday – Saturday from 7:00 am to 3:30 pm. This should be taken into consideration in your proposal and how that will affect the timeline for completing the project. Work can be done during open operation hours with coordination of the Refuse Department.
- Provide a total lump sum price, and a lump sum for each project component.

Project Timeline

Project work is to proceed as soon as weather conditions allow for proper installation of pads, fence (snow and ice break up and ground thawed sufficiently) following the issuance of the Notice to Proceed and contract signing. Project to be completed no later than September 1st, 2025.

Proposal Scoring

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Please provide detailed summary of how each project component and subcomponent will be addressed, including materials to be used, timeline, and other necessary information to fully demonstrate understanding of project scope and ability to perform the required tasks to complete the project; understanding that the above scope of work is provided as a minimum guideline and does not include all work activities that may be required to complete the project.

The proposal will be graded on the values below for a possible 100 points

1. <u>Experience with similar projects</u>	<u>10 Points</u>
2. <u>Firm Profile and Professional Qualifications</u>	<u>10 Points</u>
3. <u>Project Understanding/Project Approach and Timeline</u>	<u>40 Points</u>
4. <u>Past Performance</u>	<u>10 Points</u>
5. <u>Cost</u>	<u>30 Points</u>

Estimated Timeline for Award

- 2/22/25 RFP is released
- 3/24/25 Proposals are due
- 4/2/25 City Council Approval.
- 4/3/25 Approval of Contract and Notice to Proceed



Approximate Refuse Day Use Expansion Area

Approximate Vehicle Access Double Swing Gate Location



Drainage Ditch to be Addressed Per RFP Project Scope

Approximate Impound Lot Location

Approximate Vehicle Access Double Swing Gate Location

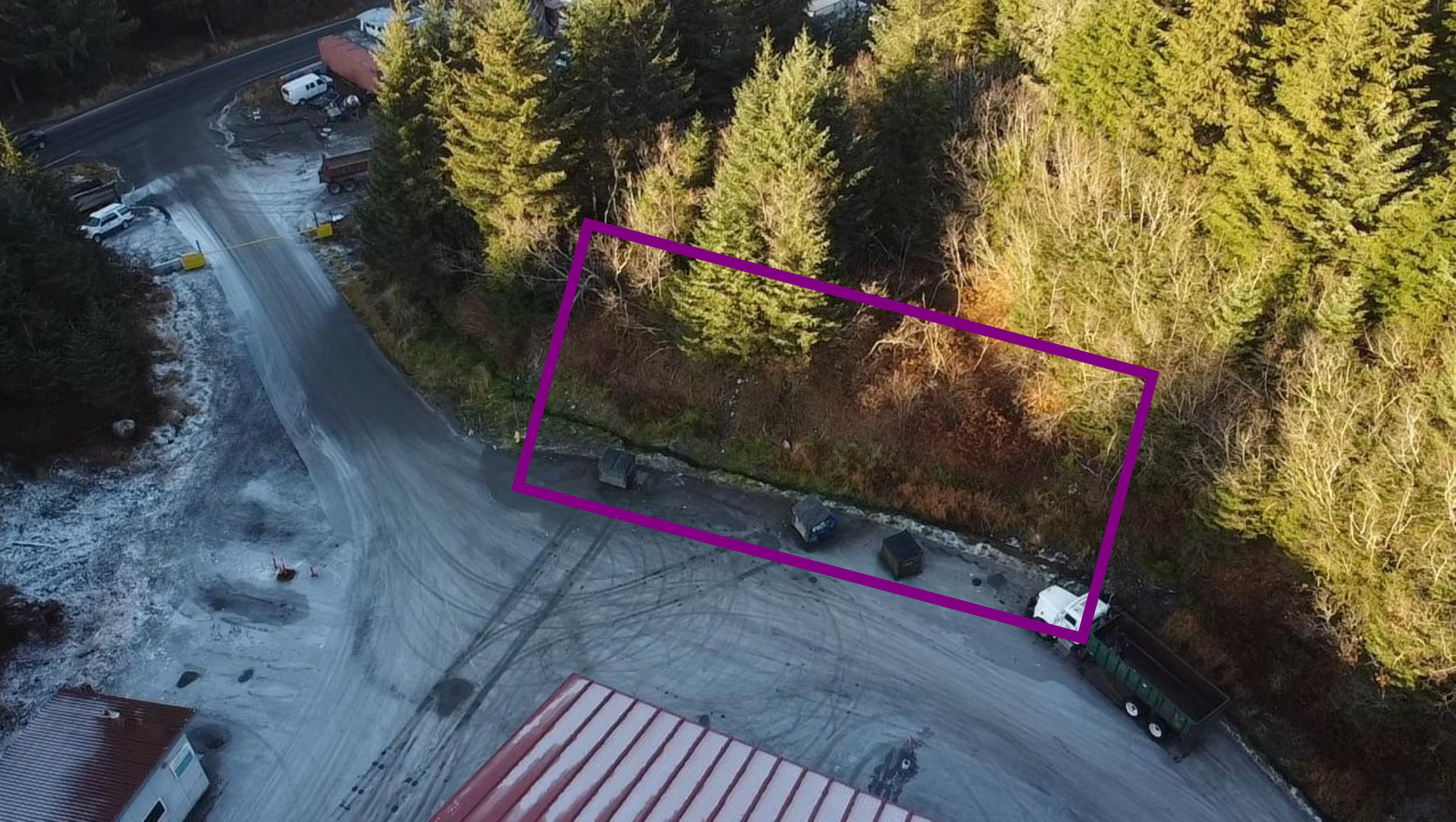
Proposed Impound Area



Proposed Impound Area



Proposed Day Use Expansion Area



Proposed Day Use Expansion Area

