

Mayor
David Allison

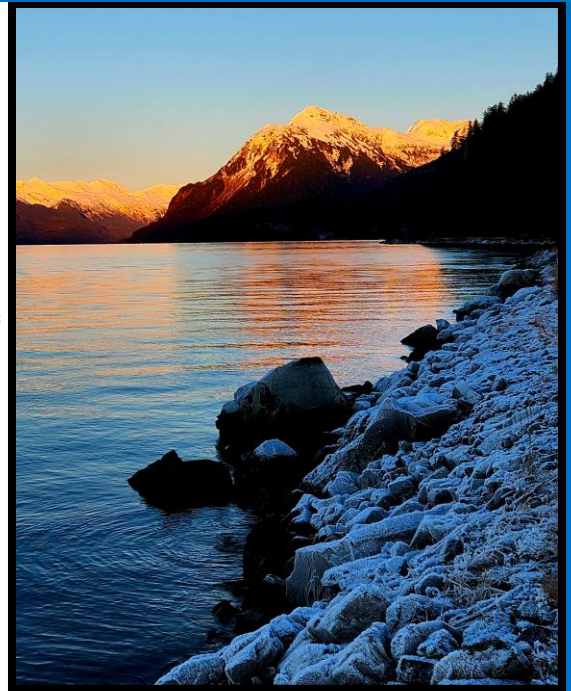
Council Members
Tom Bailer
Cathy Sherman
Kasey Kinsman
Wendy Ranney
David Zastrow
Kristin Smith
Ken Jones

City Manager
Samantha
Greenwood

City Clerk
Susan Bourgeois

Deputy City Clerk
Colette Gilmour

**Regular City Council Meeting
January 15, 2025 @ 7:00pm
Cordova Center Comm Rooms**



A. Call to order

B. Invocation, pledge of allegiance

I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

C. Roll call

Mayor David Allison, Council members Tom Bailer, Cathy Sherman, Kasey Kinsman, Wendy Ranney, David Zastrow, Kristin Smith, and Ken Jones

D. Approval of Regular Agenda..... (voice vote)

E. Disclosures of Conflicts of Interest and Ex Parte Communication

- conflicts as defined in CMC 3.10.010 should be declared, then Mayor rules whether member should be recused, Council may appeal the Mayor's ruling
- ex parte should be declared here, the content of the ex parte should be explained when the item comes before Council, ex parte does not recuse a member, it is required that ex parte is declared and explained

F. Communications by and Petitions from Visitors

1. Guest Speakers - none
2. Audience comments regarding agenda items..... (3 minutes per speaker)
3. Chairpersons and Representatives of Boards and Commissions (Hospital Board, School Board, etal)
4. Student Council Report

G. Approval of Consent Calendar..... (roll call vote)

5. Minutes: a. Dec. 4, 2024, City Council Regular Meeting Minutes..... (page 1)
b. Dec. 18, 2024, City Council Public Hearing Minutes..... (page 5)
6. Council concurrence of Mayor's appointments to Historic Preservation Commission..... (page 6) and Parks and Recreation Commission

H. Approval of Minutes – in consent calendar

I. Consideration of Bids/Proposals/Contracts – none

J. Reports of Officers

7. Mayor's Report
8. City Manager's Report
9. City Clerk's Report: a. notice of election..... (page 10)
b. Deputy Clerk professional development report..... (page 11)
10. Staff Reports – 4Q, 2024 Quarterlies:
a. Cordova Chamber of Commerce, Executive Director **Cathy Renfeldt**..... (page 12)
b. City Investments, Alaska Permanent Capital Management, **Blake Phillips**..... (page 17)

K. Correspondence..... (see primer for description page 23)

11. 12-18-24 Email from ADF&G Division of Subsistence asking for letter of support for NPRB..... (page 24) funding to update comprehensive household harvest surveys
12. 12-18-24 Email from J. Burton with suggestions for harbor disaster funds..... (page 25)
13. 12-18-24 Email from J. Olsen with suggestions for harbor disaster funds..... (page 26)
14. 12-19-24 Letter of support from Mayor to NPRB for ADF&G Division of Subsistence..... (page 27) proposal to update comprehensive household harvest surveys

L. Ordinances and Resolutions

15. Ordinance 1226..... (voice vote)(page 28)
An ordinance of the Council of the City of Cordova, Alaska, amending Cordova municipal code section 11.08.020 – Harbor Commission, to reduce the Harbor Commission from seven to five voting members – 1st reading
16. Resolution 01-25-01..... (voice vote)(page 31)
A resolution of the council of the city of Cordova, Alaska, amending the finance department section of the 2025 fee schedule as had been approved in resolution 12-24-36 on December 4, 2024

M. Unfinished Business – none

N. New & Miscellaneous Business

17. Pending Agenda, CIP List, Calendar, Elected & Appointed Officials lists..... (page 33)

O. Audience Participation

P. Council Comments

Q. Executive Session

The City Council is permitted to enter an executive session if an explicit motion is made to do so calling out the subject to be discussed and if that subject falls into one of the 4 categories noted below. Therefore, even if specific agenda items are not listed under the Executive Session header on the agenda, any item on the agenda may trigger discussion on that item that is appropriate for or legally requires an executive session. In the event executive session is appropriate or required, Council may make a motion to enter executive session right during debate on that agenda item or could move to do so later in the meeting.

R. Adjournment

Executive Sessions per Cordova Municipal Code 3.14.030

- **subjects which may be considered are:** (1) matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) matters which by law, municipal charter or code are required to be confidential; (4) matters involving consideration of governmental records that by law are not subject to public disclosure.
- **subjects may not be considered in the executive session except those mentioned in the motion calling for the executive session, unless they are auxiliary to the main question**
- **action may not be taken in an executive session except to give direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations**

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Regular Meetings of the Cordova City Council are live streamed on the City's YouTube
or are available there for viewing or audio-only by the next business day

**Regular City Council Meeting
December 4, 2024 @ 7:00 pm
Cordova Center Community Rooms A & B
Minutes**

A. Call to order – **Mayor David Allison** called the Regular City Council Meeting to order at 7:00 pm on December 4, 2024, in the Cordova Center Community Rooms.

B. Invocation and pledge of allegiance – **Mayor Allison** led the audience in the Pledge of Allegiance.

C. Roll call – Present for roll call were **Mayor David Allison** and Council members **Kasey Kinsman**, and **Wendy Ranney**. Council members **Tom Bailer**, **Cathy Sherman**, **Dave Zastrow**, **Kristin Smith**, and **Ken Jones** (arrived at 7:10 pm) were present via zoom videoconference. Also present were City Manager **Samantha Greenwood** and City Clerk **Susan Bourgeois**.

D. Approval of Regular Agenda

Hearing no objection to approval of the agenda, **Mayor Allison** declared it approved.

E. Disclosures of Conflicts of Interest and ex parte communications - none

F. Communications by and Petitions from Visitors

1. Guest speakers - none
2. Audience comments regarding agenda items - none
3. Chairpersons and Representatives of Boards and Commissions - none
4. Student Council Report - none

G. Approval of Consent Calendar

5. Minutes: a. Oct. 23, 2024, City Council Public Hearing Minutes; b. Oct. 23, 2024, City Council Regular Meeting Minutes; c. Nov. 6, 2024, City Council Public Hearing Minutes; d. Nov. 20, 2024, City Council Public Hearing Minutes

Vote on the Consent Calendar: 6 yeas, 0 nays, 1 absent. Kinsman-yes; Zastrow-yes; Jones-absent; Ranney-yes; Bailer-yes; Smith-yes; and Sherman-yes. Consent Calendar was approved.

H. Approval of Minutes – in consent calendar

I. Consideration of Bids/Proposals/Contracts – none

J. Reports of Officers

6. Mayor's Report – **Mayor Allison** said he will give testimony at Board of Fish for the resolution that Council approved opposing the proposal regarding hatcheries.

7. City Manager's Report a. Ursa Major Water System Excellence Award for 2023

Greenwood reported: 1) congratulations for the water department; 2) we have received \$772,000 for the 2018 & 2020 salmon fisheries disaster and this time there are no strings attached, intended to be used for revenue replacement, she will have an item for next meeting to decide what to do with it. Currently it is in the AMLIP account earning interest; 3) Denali Commission has announced grants to be used as matches for other grants – she will apply for second street match through that program; 4) close to being complete with MARAD and Harbor rebuild, short punch list, mostly getting the O&M manual finalized, electrical, etc.; 4) Finance department working hard on Q&As and pamphlets for sales tax code; 5) she and Superintendent of Facilities **Malvin Fajardo** met with School District to discuss next steps in planning for High School upgrades.

8. City Clerk's Report a. notice of election – how to register

Bourgeois reported: 1) she introduced the new Deputy City Clerk **Colette Gilmour** who was in attendance tonight – **Bourgeois** said she is learning the role quickly and doing amazing work, Clerk's office very busy

with assessors, preparing for 2025 tax roll and the working through details of new exemptions; 2) preparation for the March 4, 2025, Election also underway – advertising has begun, declaration of candidacy opens December 17, 2024.

K. Correspondence

- 9. 11-15-24 letter from I Thorne regarding swimming pool costs
- 10. 11-21-24 Mayor Allison email to state regarding Kelly easement
- 11. 11-25-24 Email from mayor, forwarding email from P Kelly
- 12. 11-26-24 email request for EAS letter of support

Council directed the Mayor to bring a resolution of support for Alaska Airlines EAS application at the next meeting (**Sherman** suggested this); **Smith** hoped we could tailor our resolution to Cordova.

L. Ordinances and Resolutions

13. Ordinance 1225 An ordinance of the Council of the City of Cordova, Alaska authorizing the transfer of \$289,898 from the Permanent Fund Grant Project Fund, 104-901-57340, to the Grant Administration – Transfer from Permanent Fund, 401-390-49998, to pay the Second Street upgrade project and Whitshed pedestrian path project grant matches for FY25 – 2nd reading

M/Smith S/Sherman to adopt Ordinance 1225 An ordinance of the Council of the City of Cordova, Alaska authorizing the transfer of \$289,898 from the Permanent Fund Grant Project Fund, 104-901-57340, to the Grant Administration – Transfer from Permanent Fund, 401-390-49998, to pay the Second Street upgrade project and Whitshed pedestrian path project grant matches for FY25

Smith said we have talked about this before, it is second reading, these are projects we have talked about for years (Second St. upgrades and Whitshed Rd. pedestrian path). This is an amount we have to match for this year and there will be future matches but there is a significant amount of money coming in with these projects; \$9 million for one and \$8 million for the other. She supports this because our contribution is leveraging millions to upgrade infrastructure in our community. **Sherman** echoed those comments and added that these projects have been community vetted and supported. **Bailer** said he supports the projects but wonders if we should leave the permanent fund alone and use some of the \$772,000 we just received. **Kinsman** said he supports and then might also support putting some of the fish disaster funds back into the permanent fund as well. **Zastrow** and **Ranney** both said they would support. **Jones** also spoke in support.

Sherman's connection was lost, **Mayor Allison** voted.

Vote on the motion: 7 yeas, 0 nays, 1 absent. Sherman-absent; Zastrow-yes; Kinsman-yes; Ranney-yes; Jones-yes; Bailer-yes; and Smith-yes, and Mayor Allison-yes. Motion was approved.

14. Resolution 12-24-36 A resolution of the Council of the City of Cordova, Alaska, adopting City service fees, rates, and charges for the 2025 calendar budget

M/Ranney S/Kinsman to approve Resolution 12-24-36 a resolution of the Council of the City of Cordova, Alaska, adopting City service fees, rates, and charges for the 2025 calendar budget

Ranney said we worked long and hard on this – fee schedule is where she'd like to see it she is ready to move forward with approval. **Kinsman** echoed that and said we have not heard any comments to the contrary. **Jones** said he supports this all except the new drive down dock fee, he doesn't think the fee is appropriate in the winter months. **Smith** said she supports this, and she appreciates the thoroughness of the fee schedule, looks like a lot of thought and time goes into this. **Zastrow**, **Bailer** and **Sherman** all said they would support.

Vote on the motion: 7 yeas, 0 nays. Smith-yes; Sherman-yes; Bailer-yes; Ranney-yes; Zastrow-yes; Kinsman-yes; and Jones-yes. Motion was approved.

15. Resolution 12-24-37 A resolution of the Council of the City of Cordova, Alaska, adopting an operating budget for fiscal year 2025 and appropriating the amount of \$19,612,301

M/Ranney S/Kinsman to approve Resolution 12-24-37 a resolution of the Council of the City of Cordova, Alaska, adopting an operating budget for fiscal year 2025 and appropriating the amount of \$19,612,301

Ranney said a lot of work went into this – she appreciates response from the public; appreciates the hard work of City Manager and Finance team, **Sheryl Glasen**, she is ready to approve. **Kinsman** said he is in

support, looks forward to more support for the finance department and more reporting so we can see how we are tracking. He spoke to the public saying we are approving a nearly \$20 million budget and there has been little to no input from the public. **Jones** had no comment. **Bailer** said he would support this, but he is disappointed – hard choices need to be made in the future. We balanced this on a 1% sales tax increase and a 3-cent increase in fuel oil wharfage. We have to look at ski hill, chamber, library/museum, parks and rec, and all of our services. **Zastrow** said he hears those warnings from **Bailer** and agrees we should heed them. He also wanted to thank and commend **Sam** and **Sheryl** and all the staff for the fantastic job running down all that Council asked of them. He would like to see more real-time tracking of revenue, some of what we did for revenue in this budget is a calculated risk. Generally, though, he is in support of this budget. **Sherman** agreed that we should heed the warnings from **Bailer**, however, she doesn't know where we could make cuts to this without affecting services and she wishes there was more public input on budget. As it stands she is in support of this budget and is hopeful to see quarterly reports through the year for revenue tracking purposes. **Smith** said she agrees with a lot of what has been said. She thanked the staff for the hard work they did to put this together.

Vote on the motion: 7 yeas, 0 nays. Bailer-yes; Kinsman-yes; Zastrow-yes; Smith-yes; Jones-yes; Ranney-yes; and Sherman-yes. Motion was approved.

M. Unfinished Business - none

N. New & Miscellaneous Business

16. Council concurrence of Mayor's appointments to fill vacancies on City Boards and Commissions **M/Kinsman S/Ranney** to concur with **Mayor Allison's** appointment of **Debra Adams** to the Library Board, **Tania Harrison** and **Chris Bolin** to the Planning Commission and **Kelsey Hayden** and **Aaron Hansen** to the Parks and Recreation Commission.

Vote on the motion: 7 yeas, 0 nays. Motion was approved.

17. Pending Agenda, CIP List, Calendar, Elected & Appointed Officials lists

Bailer said he'd like to revisit the economic development property tax exemptions. **Kinsman** suggested putting quarterly work sessions for financial reporting on the PA, first to be April 2025.

O. Audience Participation

P. Council Comments

Bailer mentioned a new state program through AHFC that gives a \$10K rebate to new single-family homes. He suggested Council putting a letter together to the Ski Hill board suggesting they go out and seek other funding sources and become a 501C3 if that helps in that regard.

Jones shares **Bailer's** sentiments about the budget and knows that property taxes have doubled since 2012. As far as budget he does not like cuts to ski hill or to chamber, he'd have preferred cuts to wages and health insurance because that is where the problem lies; that is where the cost overruns come from every year.

Zastrow everything in the budget is a hard choice – if we get good reporting we can stay on top of it. A lot of great things going on when you look at the City Manager's report – not the least of which is the excellence of our water department.

Sherman echoed how great our water is; including the great crew that maintains that system. Budget is tough each year no matter what – we need to be diligent as council members throughout the year not just at the budget season.

Kinsman echoed the kudos to water department. Encouraged businesses to submit questions in writing to the finance staff for the sales tax code clarifications. Thanked Council member **Bailer** for his insight and words of caution.

Smith said there is not much she can add, thanked everyone for a great meeting.

Ranney echoed the water department praise. Appreciates **Bailer's** comments and input. She thinks this budget was a bit of a wake-up call to some of the non-profits that the City cannot be their sole support.

Mayor Allison thanked everyone for the hard work on the budget, thanks for attending via zoom when they need to it is important and appreciated.

Q. Executive Session - none

R. Adjournment

Hearing no objection **Mayor Allison** adjourned the meeting at 7:58 pm.

Approved: January 15, 2025

Attest: _____
Susan Bourgeois, City Clerk

DRAFT

**City Council Public Hearing
December 18, 2024 @ 6:45 pm
Cordova Center Community Rooms
Minutes**

A. Call to order

Mayor David Allison called the Council public hearing to order at 6:45 pm on December 18, 2024, in the Cordova Center Community Rooms.

B. Roll call

Present for roll call were **Mayor David Allison** and Council members **Cathy Sherman, Kasey Kinsman, Wendy Ranney, Dave Zastrow, Kristin Smith,** and **Ken Jones**. Council member **Tom Bailer** was present via zoom videoconference. Also present were City Manager **Samantha Greenwood**, City Clerk **Susan Bourgeois**.

C. Public hearing

1. Substitute Ordinance 1224 An ordinance of the Council of the City of Cordova, Alaska authorizing the City Manager or their designee to enter into a Purchase and Sale Agreement with Paul and Linda Kelly, doing business as Bayside Storage, for property described as lot 4A, North Fill Development Park Addition #2

Mayor Allison opened the hearing for public testimony on substitute ordinance 1224. There was no public testimony. **Mayor Allison** recessed the Public Hearing at 6:47 pm until such time as someone was interested in commenting.

Mayor Allison called the Public hearing back to order at 6:56pm; there was still no public comment.

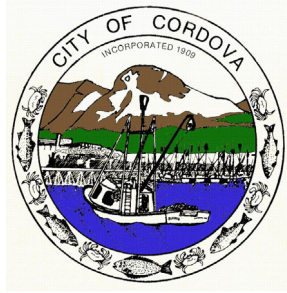
D. Adjournment

Hearing no objection **Mayor Allison** adjourned the public hearing at 6:56 pm.

Approved: January 15, 2025

Attest:

Susan Bourgeois, CMC, City Clerk



AGENDA ITEM 6
City Council Meeting Date: 1/15/25
CITY COUNCIL COMMUNICATION FORM

FROM: Susan Bourgeois, City Clerk
DATE: 12/31/24
ITEM: Concurrence of Mayor’s appointments to Historic Preservation Commission and Parks and Recreation Commission
NEXT STEP: Approval of Motion to concur or approval of consent calendar

ORDINANCE RESOLUTION
 MOTION INFORMATION

I. REQUEST OR ISSUE: The Historic Preservation Commission has 2 vacancies, Parks and Recreation Commission has 1 vacancy.

II. RECOMMENDED ACTION: City Council should concur with the appointment recommendation made by *Mayor Allison* and approve by voice vote. Mayor Allison is recommending appointment of **Jamie Foode** to the Historic Preservation Commission as a “professional” member. Mayor Allison is also recommending appointment of Gabrielle Brown to the Parks and Recreation Commission.

III. BACKGROUND INFORMATION: The City Clerk has been advertising these commission/board vacancies since September. Any other applications received by the date of the meeting will be emailed to Council and brought to the meeting for consideration. Notice attached code for membership in Historic Preservation Commission, there are specific seats and Jamie Foode will be appointed as a professional member.

IV. SUMMARY AND ALTERNATIVES: City Council members may approve the consent calendar which would be approval of these 2 appointments. If there are more application received before the meeting, this item may need to be pulled from consent calendar so other applicants may be considered for appointment.



City Board or Commission Membership Application



Personal Information	
Name: Jamie Foode	Date: 12/30/2024
Resident of Cordova? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	How Long? 14 years
Name of Partner (optional): n/a	
Employer: City of Cordova	Job Title: Curator
Contact Information	
Residence Address:	
Mailing Address:	
Cell Phone:	Email Address: jfoode@cityofcordova.net
May we include your contact information on our webpage/in published meeting packets: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, but not all	
If you answered "yes, but not all" above, please specify what we CAN include on webpage/in meeting packets: jfoode@cityofcordova.net	
Affiliations	
Current membership in organizations: Alaska Department of Fish and Game, Advisory Committee Member, Prince William Sound Copper River	
Past memberships in organizations: Board member, Cordova Community Cold Storage and Kitchen, 2011-2013	
City Board(s) or Commission(s) in which you are interested: Cordova Historic Preservation Commission	
Why do you want to be involved with this Board or Commission? strengthen community involvement with the local community and decolonize the way history is presented and interpreted.	
What experiences have you had, and/or what credentials do you possess, that would make your membership beneficial to the board or commission? Masters of Legal Studies, background in non-profit management, Suqpiq cultural bearer, currently working in the museum.	
Applications can be dropped off at City Hall or emailed to: cityclerk@cityofcordova.net	Board/Commission Application Revised: 09/2019

18.90.010 Cordova Historic Preservation Commission established.

- A. There is created a historic preservation commission. In this chapter, "the Commission" refers to the Cordova Historic Preservation Commission. The Commission shall have seven members which shall consist of a member of the Cordova Planning Commission, a member of the Cordova Historical Society, a member selected by the Native Village of Eyak and four additional members appointed by the Mayor and confirmed by City Council. At least one of the four additional members shall be a Cordova resident with a demonstrated interest or knowledge of historic preservation and three of the additional members shall be professionals, as defined by the National Park Service Regulations, from the disciplines of history, architecture or architectural history, and archaeology.
- B. Ex Officio Members. The Mayor and the City Manager shall be ex officio members of the Commission and shall be permitted to participate in discussions as members of the Commission, but shall not vote on matters before the Commission.
- C. Terms of Office. Members of the Commission shall be appointed for three-year terms, provided however, that in the first instance two members shall be appointed for one year, two members appointed for two years and three members appointed for three years.
- D. Filling of Vacancies. Appointments to fill vacancies shall be for the unexpired term of the vacated position.
(Ord. No. 1181, § 1, 12-19-2019; Ord. No. 1195, § 2, 4-21-2021)



City Board or Commission Membership Application



Personal Information	
Name: Gabrielle Brown	Date: 05/13/24
Resident of Cordova? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	How Long? 27 yrs
Name of Partner (optional):	
Employer: self-employed	Job Title: commercial fisherman and other seasonal work
Contact Information	
Residence Address: 503 third st	
Mailing Address: P.O. Box 441	
Cell Phone: 9072808400	Email Address: geb907@gmail.com
May we include your contact information on our webpage/in published meeting packets: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes, but not all	
If you answered "yes, but not all" above, please specify what we CAN include on webpage/in meeting packets:	
Affiliations	
Current membership in organizations: Program Manager at Mavis Island Project, member of CRWP	
Past memberships in organizations: CVFD, Mt Eyak ski area volunteer	
City Board(s) or Commission(s) in which you are interested: Parks and Recreation	
Why do you want to be involved with this Board or Commission? I would like to learn more about how Parks and Rec operates and the long term plans. I was born and raised in Cordova, own a home here, and run a nonprofit caring for Mavis Island, so I have a vested interest in our communities access to parks and recreation.	
What experiences have you had, and/or what credentials do you possess, that would make your membership beneficial to the board or commission? I started a nonprofit and am working to open up the Mavis Island cabin for nightly rentals by organizations and individuals. This would operate similarly to Skaters Cabin, so I'll be familiar with many challenges parks and rec deals with and may have new insight on how to deal with them. I also have learned a lot about grant writing and finding funding sources through my nonprofit work which could help secure funding for parks and rec. I work and travel outside of Cordova during the winter. I hope this isn't an issue for serving on the commission. I am willing to call-in to meetings while away.	
Applications can be dropped off at City Hall or emailed to: cityclerk@cityofcordova.net	Board/Commission Application Revised: 09/2019

CORDOVA REGULAR CITY ELECTION

MARCH 4, 2025



Polling Place – Cordova Center Community Room A
Voting Hours – 7:00 am to 8:00 pm

Offices to be Elected

- One (1) **Mayor**, for One (1) Regular, Three (3) Year Term
- Three (3) **City Council Members**, for Three (3) Regular, Three (3) Year Terms
- Two (2) **School Board Members**, for Two (2) Regular, Three (3) Year Terms
- Two (2) **Hospital Services Board Members**, for Two (2) Regular, Three (3) Year Terms

Declaration of Candidacy

To Declare Candidacy: Any qualified voter who meets the residency and age requirements of the elective office must file, not earlier than the date of first posting of this notice (Tuesday December 17, 2024) and at least by 30 days before the election (by Monday February 4, 2025), with the city clerk, a sworn declaration of candidacy using the declaration of candidacy form that applies to the office for which they are a candidate in order for the voter's name to appear on the ballot as a candidate for that elective office.

Residency Requirements: Mayor, City Council, and School Board: One year immediately preceding the election. Hospital Services Board: One year immediately preceding the election and able to meet the requirements in Cordova Municipal Code 15.20.010.

Register to vote online at: www.elections.alaska.gov

To be qualified to vote in a Regular or Special City Election, a voter must be:

- A. Qualified to vote in State Elections and registered to vote in State Elections at a residence address within the City limits of Cordova at least thirty days immediately preceding the City Election (by Sunday, February 2, 2025),
- B. A resident of the City for thirty days immediately preceding the City Election (by Sunday February 2, 2025), and
- C. Not disqualified under Article V of the Alaska Constitution.

To the Cordova City Council Members,

I want to express my sincere gratitude to the City Council for prioritizing professional development and training opportunities within the workplace. This past week, I had the privilege of attending the Alaska Association of Municipal Clerks (AAMC) Annual Conference in Anchorage, which proved to be an incredibly valuable experience.

The conference offered an excellent opportunity to network with clerks from across the state and gain insights into how different and similar other Alaskan local offices operate. Participating in AAMC fosters collaboration and provides access to professional support, equipping municipal clerks with tools to enhance their effectiveness. Key takeaways from the conference included strategies for integrating advancing technologies into government operations and ideas for engaging new generations in civic involvement—both critical to fostering meaningful and forward-looking change.

I am deeply grateful to have had the chance to engage with organizations such as AAMC and IIMC (International Institute of Municipal Clerks). These groups bring passion and purpose to the role of municipal clerks, reinforcing the importance of our position as a bridge between the community and local government.

I look forward to continuing my professional education and growth to better serve the City of Cordova and its residents. Thank you again for your investment in our professional development—it makes a meaningful difference in the work we do.

Sincerely,

Colette Gilmour
Deputy Clerk

City of Cordova
PO Box 1210
Cordova, AK 99574

December 18,2024

Dear City Manager, Mayor and City Council Members,

Our board of directors and I would like to thank the City of Cordova for its continued partnership with Cordova Chamber of Commerce. We feel confident that our work to support businesses and grow a more resilient, diversified economy in Cordova has multiplied the City’s 2024 annual investment of \$110,000 (\$90,000 + \$20,000). The City of Cordova’s support continues to be vital to the success of our economic development, business support, quality of life, and destination marketing efforts as we grow and evolve our programs to include the latest regenerative and Blue Economy models. Here is an abridged report of our major activities and programs in **Q3 + Q4 2024**:

- **Meeting/Conference Outreach**

- Cathy successfully recruited and provided support to host the Alaska Travel Industry Association (ATIA) board retreat at the Cordova Center in early December.
- Outreach to local businesses (especially eateries) to be ready for Board of Fish meeting in Cordova in December was successful! Cordova Chamber partnered with CDFU and CRPWSMA to do this work, and received reports from BOF attendees that they were very pleased with the amount of eateries and events available for their group.
- Chamber is providing support to a group of local businesses to develop a collaborative retreat program that would engage residents and bring groups of conference-style visitors to Cordova.
- Trying again to recruit Mariculture Conference of Alaska to Cordova Center in 2025 or 2026. The size of the event is growing, so it may be difficult.
- Provided support to local planners of Pioneers of Alaska Statewide Conference (Oct 2024) and Alaska Historical Society statewide convention (Oct 2024) held in Cordova.
 - Including participation in planning meetings for AHS conference
- Reaching out to planners of Alaska Power Association Meeting (Sept 2025) to provide support
- Recruiting Alaska Telecom Association back to Cordova for another meeting.
- Direct outreach to local business leaders requesting they submit to me a list of small conferences and meetings they attend that would fit the size and scale of the Cordova Center
- Updated Alaska.org (popular independent traveler planning site) pages for Cordova Center on more engaging language and imagery
- Running ads for Cordova Center in Edible Alaska quarterly.
- Continuing to run social media [content](#) to promote meetings in Cordova.
- Updated two full pages on [Chamber website](#) about Cordova Center and meeting planning in Cordova, based on recommendations from Cordova Center coordinator and City Manager
- Procured printing estimate for printing of facility guides, sent to Cordova Center coordinator
- Including sections on Cordova Center and “Meeting in Cordova” in quarterly emails to our destination marketing audience.
- Also started outreach to a few other meeting & conference prospects

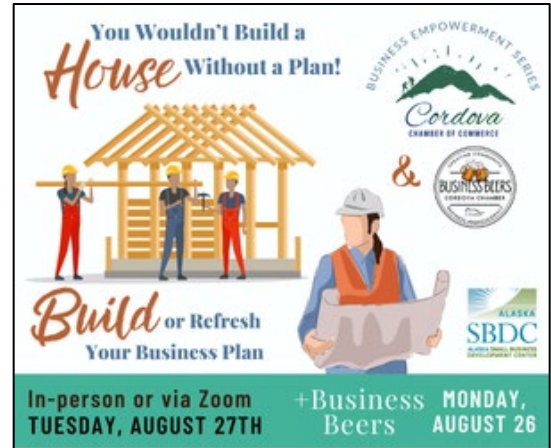
- **Business Support**

- New Shop Cordova First Card launched – it’s a digital gift card that can only be redeemed at participating local



businesses. All local businesses are eligible, not just Chamber members. No cost to businesses to participate. Processed like a Mastercard. Works just like Cordova Cash Card that City launched in partnership with the Chamber in 2021 to distribute COVID Relief funds.

- Hosted a Business Beers networking event on December 3 at Copper River Brewing for local business community members to mix and mingle with statewide tourism leaders who were in town for the ATIA board retreat. Three members of ATIA staff (including ATIA Pres/CEO) and 15 board members attended included representatives from Alaska Airlines corporate office, Kennicott Glacier Lodge, Salmonberry Tours, Pursuit, CLIA, Holland America, Visit Anchorage, Explore Fairbanks, Premier Alaska Tours, and others. Representatives from 12 local businesses also attended.
- Business Empowerment Series – August 26, Chamber collaborated with AK SBDC to provide an in person educational sessions + answer questions at Business Beers, and offer 1-on-1 appointments for individual business counseling.



- 11 businesses in attendance at Business Beers event + 5 businesses at Empowerment class with SBDC
- Chamber continues to support **childcare development** projects in Cordova including a childcare stakeholder forum in planning with PWSEDD & CCMC.
- Partnering with CRWP on revamped aluminum recycling program. We donated one large receptacle for aluminum recycling and will store two more large receptacles, some medium/small receptacles, and reusable dinnerware that businesses, groups, and individuals can rent for free to encourage reuse/recycling in Cordova.
- Offering ribbon cuttings virtually & in-person free to all Chamber members.
- Equipment Rental – we offer grills, pop-up tents, tables, and chairs for local businesses to rent to support events. Added a new portable and user-friendly PA sound system to our arsenal.
- Sending emails to “Members” audience every other week and to our “All Business” audience once per month
- Workforce Development
 - **Chamber Choice Healthcare** – now have several members that have signed up for this. Great benefit to keep Cordova’s job market competitive to other communities.
 - Keeping an ongoing [list of businesses needed in Cordova](#) and willing to customize our new [Digital Visitor Guide](#) for employee recruitment & relocation purposes
- Cordova Business Hub FB Group is available for all members to share announcements with other businesses, ask questions, have business-related discussions, etc.

- **Events**

- **Fungus Festival** September 12-15.
 - 61 registrants. Post-event surveys showed high satisfaction from visitors, and quality of life for residents.
 - Returned to larger “Fungus Feast” this year, as opposed to the smaller bite-sized “Tasting Party”. This was requested by festival committee members who were willing to directly take on the extra volunteer labor needed to pull off this addition. Acted as effective fundraiser for the festival and was popular event.
- **Cordova Business Gala – November 16, 2024 at Cordova Center, “Oceans of Opportunity”**
 - Sold out at 75 tickets. Guest chef Shane Moore from Anchorage was very well-received, great to work with.
 - Business Awards were presented (Winner and Honorable Mention) in the categories: Small Business Excellence, Large Business Excellence, Community Outreach, Chamber Champion, and Quality of Life Award.
 - Split-the-pot raffle was a boon – fun for attendees and helpful fundraiser
 - Recruited around 30 volunteers for the event, many from USCG Cutter Fir (thank you!)

- Next year: want to add silent auction, increase to 100 seats, add Annual Meeting the night prior, and start planning earlier (invitations out in July)
- Offered on-site childcare, which was well-received.
- **Hometown Holiday Kickoff** – December 6 at the Cordova Center parking lot. Rainy but a great turnout. Thanks to City, CEC (decorated tree), CVFD (Santa Parade), Mt Eccles Elementary Student Council (hot cocoa fundraiser on-site) and CHS Choir (led caroling).
 - After Santa lit the tree, CHS choir led a caroling parade to Mt Eccles Elementary for the Holiday Bazaar (managed independently by Brooke Mallory w/ Chamber promotion).
 - Lamp Post Decorating was a success although some poles decorated late.
 - Moonlight Madness dates are 12/13 & 12/20 and Shop Local outreach in progress.
- **Shorebird Festival** – dates are set for May 1-4. First time ever we are working to coordinate with Homer Festival so dates do not overlap (hoping to work out a discount for attending both festivals and cooperating on group advertising to lower 48 audiences).
- Chamber created this one-page [Annual Calendar of Local Events](#) to provide an easy to read overview of events and meeting this year in Cordova. If you see anything major missing, please let me know. We still encourage everyone to submit their events (big and small) to our [Online Community Calendar](#) as well.



- **Destination Management & Marketing update:**

- **Expedition Cruise Visits**

- Enjoyed weekly visits from UnCruise (36 pax) every Monday, from May – September 2024. Total of 14 visits. Through Chamber efforts, they booked some excursions, but we would like to increase this in the future. Anecdotal feedback from local merchants was very positive from all expedition cruise visitors, especially this weekly group. Expecting fewer visits from UnCruise in 2025 as the ship needs to also run exploratory trips to the Aleutians. But expect return to 2024 schedule in 2026 with larger vessel (up to 76 pax).
- Welcomed Hurtigruten’s MS Roald Amundsen (410 passengers) on June 20. Chamber staff met them at the harbor and guided groups up through Cordova Center to Main Street downtown district. Also provided printed maps with location and hours of local businesses to encourage local spending. PWSSC presented to them at the Cordova Center along with a presentation about local Alaska Native culture and language by Shyla West. Darrel Olson and members of St. Michael’s Russian Orthodox Church provided a hands-on display table in the atrium of the Cordova Center along with an unmanned interactive table by PWSSC. All of these entities received revenue from this cruise visit for providing this experience. Expecting 2 visits in 2025.
- TUI (Hapag-Lloyd) came in for a visit on July 19 and August 9 with 200 passengers, declining all opportunities for pre-booked guided experiences, citing that this was a “surprise stop” for their guests. Chamber will try again in 2025 to get this changed.



- Chamber is continuing outreach to recruit 96 pax Lindblad vessel visits starting in 2027.
 - Cordova Chamber collaborated with other coastal Alaska destination managers to launch a new Port Communities of Alaska working group which will share information about port fees and amenities provided and work together (with support from AML) to advocate for port communities and navigate destination management issues related to cruise tourism.
 - Beginning discussions with Harbormaster, City Manager and other City entities on possible avenues to build policies and procedures that will ensure that positive impacts continue to outweigh negative impacts for Cordova from cruise visitors in the future. Chamber would be interested in co-hosting a series of public forums on the topic with City in 2025.
 - **Hawai'i x Alaska Regenerative Impact Studio Exchange (RISE)** - Continuing to work with local, statewide, and Hawaii partners to move this program forward. Hybrid intensive delayed until 2025. Received small grant from Foundation for Rural Services (FRS) to support
 - Cathy is now the **CHAIR** of ATIA's new Sustainable Tourism sub-committee and sits on ATIA's statewide Tourism Policy & Planning (TPP) Committee. Alaska Travel Industry Association (ATIA) is the statewide leader in tourism development and marketing.
 - **Cordova's Community Sentiment Toward Tourism survey** has been REOPENED for year two in partnership with the [Oregon State Resident Sentiment research project](#). They are adding an additional dimension to their research to warehouse all the different types of tourism tax policies in communities involved in the study which will be included as an independent variable in the carrying capacity models they develop. Should be good to see the results as we are examining this in Cordova.
 - Whittier's Tourism Best Management Practices (TBMP) are available to view [here](#). Continuing to sit it on progress. Very interesting.
 - Looking for support to develop social media strategy that better targets regenerative tourism and independent adventure traveler market as well as optimizing our Google Advertising.
 - Cathy provided substantial support to a new local transportation business which has opened and offered their first tours to ATIA board retreat group in December.
 - **Destination Leadership Team** convened by Chamber meeting monthly. Recruiting members.
 - **Cooperative Advertising** offered to local businesses at discounted rate through Chamber
 - Keeping website up to date with visitor and travel info. New [Regenerative Tourism page](#).
 - Quarterly emails to our DM audience and gaining a nice following from regular posts to our Visit Cordova Instagram account.
- **Blue Economy Project / Innovation Projects**
 - Partnered with PWSSC, CEC, NVE, CDFU, CRPWSMA, CRWP, and others to host Innovate Cordova event, hosted by Senator Murkowski in Cordova in May. Meetings within this group to collaboratively seek out funding for community development projects continues. Planning a 2025 event in Cordova.
 - Sharing Mariculture-related opportunities, grants, and info via email, social channels, etc.
 - Working to establish a Blue Economy committee.
 - Received interest last summer from several local business members about participating on this committee, but need a strong chair.
 - Projects could include: promoting energy & innovation projects and funding opportunities on the horizon, ocean-based business collaboration, whatever other projects the committee is interested in undertaking.
- **Advocacy**
 - AMHS draft summer schedule was released and Chamber created template for community to submit comments urging AMHS to provide as much service to Cordova as it did to Valdez.



Innovate Cordova hosts influential guests

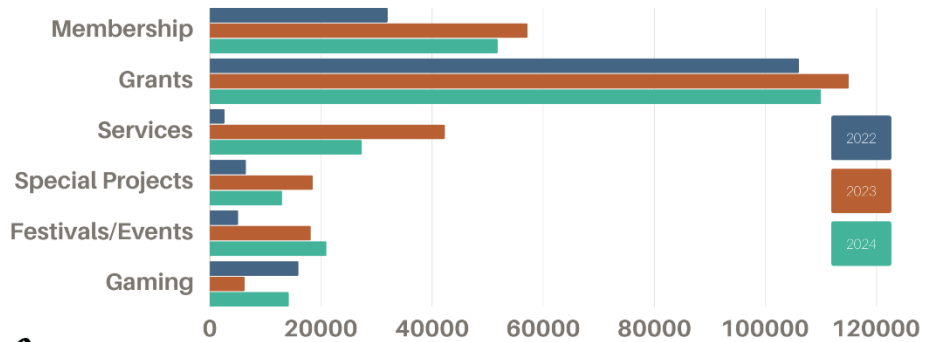
- o Participated in last two quarterly Ferry Focus Groups with the AMHS and Operations Board, representing PWS region.
- o Shop Cordova First – promoted throughout the year in 2023, not just during holidays.

- **Organization & Professional Development –**

- o Cathy recently completed a class with The George Washington University on Visitor Management Strategies.
- o Cathy presented on a statewide panel on sustainable development in port communities at the (ATIA) tourism conference in Juneau in October.



2024 Fiscal Snapshot



- **Funding update**

- o Chamber Membership revenue is down slightly in 2025, which businesses citing tighter budgets due to fishing season.
- o Non-dues revenue is still on an upward trend. This complements and compounds the impact of our membership dues and City support!
- o In spite of the \$40k cut in City funding for 2025, the Chamber is committed to continuing to serve the community of Cordova at the highest level possible.
- o We are considering new revenue options to expand funding. As a 501c6 organization, the Chamber is currently very limited on the grants it can apply for. We are considering standing up a new 501c3 nonprofit Chamber Foundation to complement our current structure, but startup costs are substantial, and the amount of grant funding sources is unknown.
- o Better utilizing the Chamber’s current office space to increase revenue is also of interest to the Chamber. Offering Artisan Consignment space and Coworking and Meeting space are being considered. We are grateful for the City’s continued in-kind contribution to the Chamber of office space which makes these ideas possible.
- o And additional use of the Chamber’s charitable gaming permit.

We sincerely thank you for your continued support and partnership.



New Revenue Ideas Under Consideration

Cathy Renfeldt

Executive Director, Cordova Chamber of Commerce

501c3 Foundation

Time & Money to stand up
Reporting & Admin Costs
Unknown revenue potential

Artisan Consignment

Low startup cost
Leverage Visitor Center Traffic
Lower revenue potential

Coworking Space

Higher startup cost
Fulfilling need
Higher revenue potential



ALASKA PERMANENT CAPITAL MANAGEMENT

Registered Investment Adviser

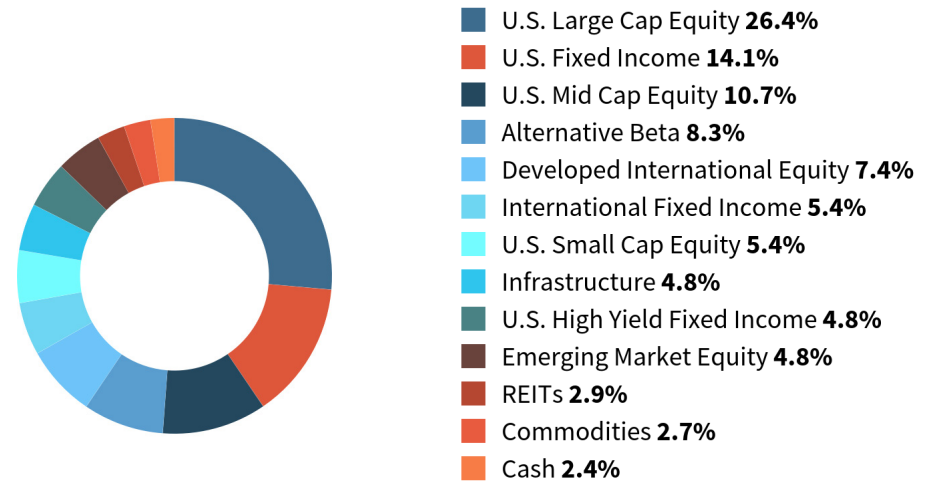
Cordova Permanent Fund Investment Report

November 2024

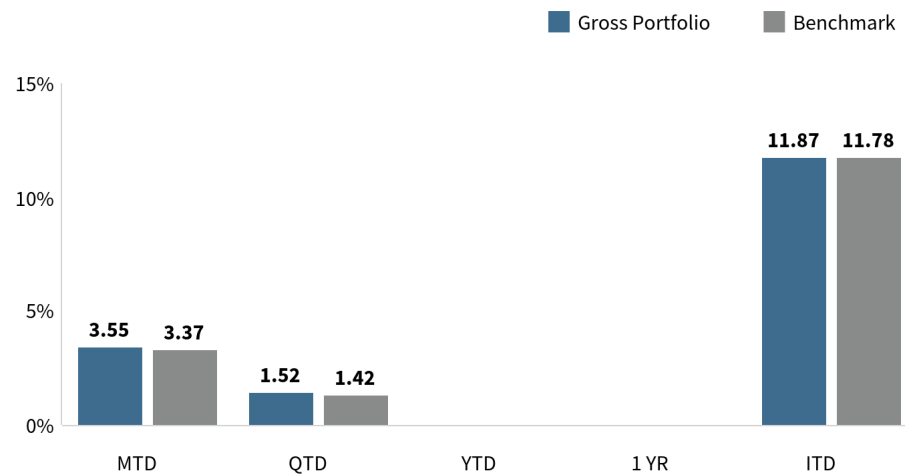
Portfolio Overview

BEGINNING VALUE + ACCRUED	\$6,778,141
TRANSFERS IN/OUT	-\$3,658
REALIZED GAINS/LOSSES	\$0
CHANGE IN MARKET VALUE	\$234,231
INTEREST INCOME	\$2,406
DIVIDEND INCOME	\$3,792
ENDING VALUE + ACCRUED	\$7,014,912

Portfolio Composition



Investment Performance



Performance is annualized for periods greater than one year. Inception to date performance begins February 01, 2024. Past performance is not indicative of future results.

Portfolio Summary and Target

	MARKET VALUE (\$)	ASSETS (%)	TARGET (%)	RANGE
RISK CONTROL				
U.S. Fixed Income	987,617	14.1%	14%	5% to 25%
International Fixed Income	378,552	5.4%	5%	0% to 10%
Cash	171,749	2.4%	2%	0% to 10%
Risk Control Total	1,537,918	21.9%		
RISK ASSET				
U.S. High Yield Fixed Income	334,584	4.8%	5%	0% to 10%
U.S. Large Cap Equity	1,852,175	26.4%	25%	15% to 35%
U.S. Mid Cap Equity	751,721	10.7%	10%	5% to 15%
U.S. Small Cap Equity	377,741	5.4%	5%	0% to 10%
Developed International Equity	516,943	7.4%	8%	4% to 16%
Emerging Market Equity	333,283	4.8%	5%	0% to 10%
Risk Asset Total	4,166,448	59.4%		
ALTERNATIVES				
REITs	200,949	2.9%	3%	0% to 6%
Alternative Beta	580,065	8.3%	10%	0% to 15%
Infrastructure	338,445	4.8%	5%	0% to 10%
Commodities	191,087	2.7%	3%	0% to 6%
Alternatives Total	1,310,546	18.7%		
TOTAL PORTFOLIO	7,014,912	100.0%		

We urge you compare the account statement we provide with the account statement you receive from your custodian. We cannot guarantee the accuracy of this information for tax purposes. Please verify all information from trade confirmations.

Past performance is not indicative of future results.

Disclosures



S&P 500 Total Return Index

The S&P 500® Index is the Standard & Poor's Composite Index and is widely regarded as a single gauge of large cap U.S. equities. It is market cap weighted and includes 500 leading companies, capturing approximately 80% coverage of available market capitalization.

S&P MidCap 400 Total Return Index

The S&P MidCap 400 Index, more commonly known as the S&P 400, is a stock market index from S&P Dow Jones Indices. The index serves as a barometer for the U.S. mid-cap equities sector and is the most widely followed mid-cap index.

S&P Small Cap 600 Total Return Index

The S&P SmallCap 600® seeks to measure the small-cap segment of the U.S. equity market. The index is designed to track companies that meet specific inclusion criteria to ensure that they are liquid and financially viable.

MSCI EAFE Net Total Return USD Index

The MSCI EAFE Index (Europe, Australasia, Far East) is a free float-adjusted market capitalization-weighted index that is designed to measure the equity market performance of developed markets, excluding the United States and Canada. The MSCI EAFE Index consists of the following 21 developed market countries: Australia, Austria, Belgium, Denmark, Finland, France, Germany, Hong Kong, Ireland, Israel, Italy, Japan, the Netherlands, New Zealand, Norway, Portugal, Singapore, Spain, Sweden, Switzerland and the United Kingdom.

MSCI Emerging Net Total Return USD Index

The MSCI Emerging Markets Index is a free float-adjusted market capitalization-weighted index that is designed to measure equity market performance of emerging markets. The MSCI Emerging Markets Index consists of the following 26 emerging market country indices: Argentina, Brazil, Chile, China, Colombia, Czech Republic, Egypt, Greece, Hungary, India, Indonesia, Korea, Malaysia, Mexico, Peru, Philippines, Poland, Qatar, Russia, Saudi Arabia, South Africa, Taiwan, Thailand, Turkey and United Arab Emirates.

STOXX Global Broad Infrastructure Index Net Return USD

The STOXX Global Broad Infrastructure Index is derived from the STOXX. Developed and Emerging Markets Total Market Index (TMI) and offers a diversified representation of companies that generate more than 50% of their revenue from selected infrastructure sectors. STOXX partnered with Revere Data, which defines 17 subsectors for the infrastructure industry. These 17 subsectors are rolled into five supersectors - Communications, Energy, Government Outsourcing/Social, Transportation and Utilities.

S&P USA REIT USD Total Return Index

The S&P United States REIT Index defines and measures the investable universe of publicly traded real estate investment trusts domiciled in the United States.

Bloomberg Commodity Index Total Return

The Bloomberg Commodity Index provides broad-based exposure to commodities, and no single commodity or commodity sector dominates the index. Rather than being driven by micro-economic events affecting one commodity market or sector, the diversified commodity exposure of the index potentially reduces volatility in comparison with non-diversified commodity investments.

Wilshire Liquid Alternative Total Return Index

The Wilshire Liquid Alternative IndexSM measures the collective performance of the five Wilshire Liquid Alternative strategies that make up the Wilshire Liquid Alternative Universe. Created in 2014, with a set of time series of data beginning on December 31, 1999, the Wilshire Liquid Alternative Index (WLIQA) is designed to provide a broad measure of the liquid alternative market by combining the performance of the Wilshire Liquid Alternative Equity Hedge Index (WLIQAEH), Wilshire Liquid Alternative Global Macro Index (WLIQAGM), Wilshire Liquid Alternative Relative Value Index (WLIQARV), Wilshire Liquid Alternative Multi-Strategy Index (WLIQAMS), and Wilshire Liquid Alternative Event Driven Index (WLIQAED).

Bloomberg US Agg Total Return Value Unhedged USD

The Bloomberg U.S. Aggregate Index measures the performance of investment grade, U.S. dollar-denominated, fixed-rate taxable bond market, including Treasuries, government-related and corporate securities, MBS (agency fixed-rate and hybrid ARM pass-throughs), ABS, and CMBS. It rolls up into other flagship indices, such as the multi-currency Global Aggregate Index and the U.S. Universal Index, which includes high yield and emerging markets debt.

Bloomberg VLI: High Yield Total Return Index Value Unhedged USD

The Bloomberg VLI: High Yield Total Return Index is a component of the US Corp High Yield Index that is designed to track a more liquid component of the USD-denominated, high yield, fixed-rate corporate bond market.

Bloomberg GLA xUSD Float Adj RIC Capped Index TR Index Value Hedged USD

The Bloomberg Barclays Global Aggregate ex-USD Float-Adjusted RIC Capped Index is a customized subset of the Global Aggregate Index that meets the same diversification guidelines that a fund must pass to qualify as a regulated investment company (RIC). This multi-currency benchmark includes fixed-rate treasury, government-related, corporate and securitized bonds from developed and emerging markets issuers while excluding USD denominated debt. The Global Aggregate ex-USD Float Adjusted RIC Capped Index is largely comprised of two major regional aggregate components: the Pan-European Aggregate and the Asian-Pacific Aggregate Index.

FTSE 3 Month Treas Bill Local Currency

The FTSE 3 Month US T Bill Index Series is intended to track the daily performance of 3 month US Treasury bills. The indices are designed to operate as a reference rate for a series of funds.

Disclosures



Bloomberg Muni 1-15 Year Blend (1-17) Total Return Index Value

The Bloomberg Municipal 1-15 Year Index measures the performance of USD-denominated long-term, tax-exempt bond market with maturities of 1-15 years, including state and local general obligation bonds, revenue bonds, insured bonds, and prerefunded bonds.

Bloomberg Intermediate US Govt/Credit TR Index Value Unhedged

The Bloomberg U.S. Government Intermediate Index measures the performance of the U.S. Treasury and U.S. agency debentures with maturities of 1-10 years. It is a component of the U.S. Government/Credit Index and the U.S. Aggregate Index.

Bloomberg 1-5 Yr Gov/Credit Total Return Index Value Unhedged

The Bloomberg US 1-5 year Government/Credit Float-Adjusted Bond Index is a float-adjusted version of the US 1-5 year Government/Credit Index, which tracks the market for investment grade, US dollar-denominated, fixed-rate treasuries, government-related and corporate securities.

FTSE High Dividend Yield Total Return Index

The FTSE High Dividend Yield Index is designed to represent the performance of companies with relatively high forecast dividend yields

WisdomTree U.S. MidCap Dividend Index Total Return

The WisdomTree U.S. MidCap Dividend Index is a fundamentally weighted index that measures the performance of the mid-capitalization segment of the US dividend-paying market. The Index is comprised of the companies that compose the top 75% of the market capitalization of the WisdomTree U.S. Dividend Index after the 300 largest companies have been removed. The index is dividend weighted annually to reflect the proportionate share of the aggregate cash dividends each component company is projected to pay in the coming year, based on the most recently declared dividend per share.

WisdomTree U.S. SmallCap Dividend Index Total Return

The WisdomTree U.S. SmallCap Dividend Index is a fundamentally weighted index measuring the performance of the small-capitalization segment of the US dividend-paying market. The Index is comprised of the companies that compose the bottom 25% of the market capitalization of the WisdomTree U.S. Dividend Index after the 300 largest companies have been removed. The index is dividend weighted annually to reflect the proportionate share of the aggregate cash dividends each component company is projected to pay in the coming year, based on the most recently declared dividend per share.

Bloomberg U.S. Long Government/Credit Unhedged USD

The Bloomberg U.S. Government Credit Long Index measures the performance of the non-securitized component of the U.S. Aggregate Index with maturities of 10 years and greater, including Treasuries, government-related issues, and corporates. It is a subset of the U.S. Aggregate Index.

Bloomberg Intermediate US Govt/Credit TR Index Value Unhedged

The Bloomberg U.S. Government Credit Intermediate Index measures the performance of the non-securitized component of the U.S. Aggregate Index with maturities of 1-10 years, including Treasuries, government-related issues, and corporates. It is a subset of the U.S. Aggregate Index.

Bloomberg Municipal Bond 5 Year (4-6) Total Return Index Unhedged USD

An index designed to measure the performance of tax-exempt U.S. investment grade municipal bonds with remaining maturities between four and six years. Index returns assume reinvestment of distributions, but do not reflect any applicable sales charges or management fees.

MSCI ACWI IMI Net Total Return USD Index

The MSCI ACWI Investable Market Index (IMI) captures large, mid and small cap representation across 23 Developed Markets (DM) and 24 Emerging Markets (EM) countries. The MSCI AXWI IMI includes the following 23 developed market countries : Australia, Austria, Belgium, Canada, Denmark, Finland, France, Germany, Hong Kong, Ireland, Israel, Italy, Japan, Netherlands, New Zealand, Norway, Portugal, Singapore, Spain, Sweden, Switzerland, United Kingdom, and United States. The MSCI AXWI IMI includes the following 24 emerging market countries: : Brazil, Chile, China, Colombia, Czech Republic, Egypt, Greece, Hungary, India, Indonesia, Korea, Kuwait, Malaysia, Mexico, Peru, Philippines, Poland, Qatar, Saudi Arabia, South Africa, Taiwan, Thailand, Turkey and United Arab Emirates.

Bloomberg 1-3 Yr Gov Total Return Index Value Unhedged USD

The Bloomberg U.S. Government/Credit 1-3 Year Index is an unmanaged index considered representative of performance of short-term U.S. corporate bonds and U.S. government bonds with maturities from one to three years.

Bloomberg 1-5 Yr Gov TR Index

Bloomberg Barclays Municipal 1-5 Yr TR USD includes all medium and larger issues of U.S. government, investment-grade corporate, and investment-grade international dollar-denominated bonds that have maturities of between 1 and 5 years and are publicly issued.

ICE BofA US 3-Month Treasury Bill Index

The ICE BofA 3 Month U.S. Treasury Index measures the performance of a single issue of outstanding treasury bill which matures closest to, but not beyond, three months from the rebalancing date. The issue is purchased at the beginning of the month and held for a full month; at the end of the month that issue is sold and rolled into a newly selected issue.

Bloomberg US Treasury TIPS 0-5 Years Total Return Index Unhedged USD

Bloomberg US Treasury Inflation-Protected Securities (TIPS) 0-5 Year Index is a market value-weighted index that measures the performance of inflation-protected securities issued by the US Treasury that have a remaining average life between 0 and 5 years.

Bloomberg U.S. Treasury Bellwethers: 1 Yr

The Bloomberg U.S. Treasury Bellwethers 1 Yr. Index is an unmanaged index representing the on-the-run (most recently auctioned) U.S. Treasury bond with 1 years' maturity.



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Council Packet Correspondence Primer: Communicating with Your Elected Cordova Officials

This primer provides an overview of City of Cordova policies regarding the submission of correspondence to the City Clerk's office for distribution to City Council. These policies are general in nature and do not preempt the application of relevant laws to correspondence distribution. To the extent you have questions regarding the distribution of specific correspondence, please contact the City Clerk's office.

What gets published in Council packets as Correspondence?

- Letters, emails, cards, or other written or electronic mail addressed to City Council, any individual member of City Council or the Mayor, regardless of whether or not the sender has requested inclusion of the correspondence in a City Council packet.
- Letters, emails, cards, or other written or electronic mail written by the Mayor, individual City Council members in their capacity as elected officials, or the Council as a body
- Letters, emails, cards, or other written or electronic mail by agencies/entities that are pertinent to Council and the citizens of Cordova (e.g. population determination, full value determination, open comment periods for projects/leases in and around Cordova, etc.)
- Only correspondence received by the Clerk's Office on or before noon on the Wednesday before a regular Council meeting is eligible for inclusion in the packet for that meeting. Correspondence eligible for inclusion received after that date and time will be included in the next regularly scheduled Council meeting packet. (See CMC 3.12.035).

What does not get published in Council packets as Correspondence?

- Letters, emails, cards, or other written or electronic mail that are disparaging to individuals or entities
- Letters, emails, cards, or other written or electronic mail that have been sent anonymously
- Letters, emails, cards, or other written or electronic mail that contain confidential information or information that would warrant a constitutional violation of privacy or could potentially violate an individual's or an entity's constitutional rights.

More information about items not subject to publication:

- Correspondence that is not subject to publication in a Council packet will, however, be forwarded to the Mayor and City Council members with notification that the communication will not be included in the Council packet and the reasons for the exclusion.
- The City will attempt to contact the writer of the correspondence to inform them that the City has determined not to publish what they have sent. Notifications will be sent to the return address on the communication if one has been provided. (the best way to ensure the City is able to reach the writer is if the correspondence has been emailed through the City Clerk cityclerk@cityofcordova.net)
- A person who submits a communication that is not subject to publication in a Council packet, may still attend a meeting and read the communication during audience comments (if it is about an agenda item) or during audience participation, if it is not about an agenda item. Oral comments during a Council meeting will not be monitored or limited for content unless the comments made incite or promote violence against a person or entity. The City is not responsible or liable for the comments, thoughts, and/or opinions expressed by individuals during the public comment period at a Council meeting.

Suggestions concerning correspondence:

- Correspondence intended for all Council members should be emailed to the City Clerk at cityclerk@cityofcordova.net, hand-delivered or sent via U.S. mail to the Clerk's office. Correspondence should be clearly addressed to "Cordova City Council." Unless clearly stated otherwise, the City Clerk will presume that all correspondence addressed to City Council is intended for inclusion in the packet.

From: [David Allison](#)
To: [Susan Bourgeois](#)
Subject: Fw: Cordova Subsistence Surveys - Letter of Support for Consideration
Date: Wednesday, December 18, 2024 3:43:06 PM
Attachments: [Letter of Support City of Cordova.docx](#)

David Allison, Mayor
City of Cordova Alaska
P.O. Box 1210 or 601 1st Street
Cordova, AK. 99574
(907) 424-6200 City
(907) 831-6791 Cell
mayor@cityofcordova.net

From: Keating, Jacqueline Marie (DFG) <jacqueline.keating@alaska.gov>
Sent: Monday, December 16, 2024 10:45 AM
To: David Allison <mayor@cityofcordova.net>
Cc: Raven Cunningham <raven@crrcalaska.org>; John Whissel <John.Whissel@eyak-nsn.gov>; Matt Piche <matt.piche@eyak-nsn.gov>
Subject: Cordova Subsistence Surveys - Letter of Support for Consideration

Hello Mayor Allison,

I had hoped to introduce myself during the BOF meeting, but my name is Jackie Keating. I work for the ADF&G Division of Subsistence, and gave the subsistence overview presentations on the first day. I appreciated your public testimony, and everything Cordova did to make this a very successful meeting week!

We are putting in a proposal with NVE and the Chugach Regional Resources Commission to obtain NPRB funding to conduct updated comprehensive household harvest surveys for Cordova. The last time we surveyed Cordova was for 2014. As you can imagine, having updated information is important to all of us, especially with all the regulatory changes that have taken place since the last study. These surveys look at harvest of all resources, including the percentage of fish for home use obtained from commercial homepack, sport, or subsistence methods, as well as economic factors in residents' access to wild foods.

I am attaching a draft letter of support for your consideration. Our funding proposal is due on **January 10**. I would be happy to discuss this study with you more if you're interested, or to present at a city council meeting if that would be helpful. Raven, John, and Matt have all been involved in designing this study too, and they'd also be able to answer any questions.

Thanks for your consideration, and for a great week!

Cheers,

Jackie Keating

Southcentral Subsistence Resource Specialist

Division of Subsistence, ADF&G

333 Raspberry Road, Anchorage, AK 99518

W: (907) 267-2368 C: (907) 444-6484

jacqueline.keating@alaska.gov

The mission of the Division of Subsistence is to scientifically gather, quantify, evaluate, and report information about customary and traditional uses of Alaska's fish and wildlife resources. (AS 16.05.094).

From: [James Burton](#)
To: [Susan Bourgeois](#)
Subject: disaster funds
Date: Wednesday, December 18, 2024 5:43:46 PM

Hi Susan,

Please pass my note to council. I will keep it brief.

With regard to public input on disaster funds, I would suggest placing the funds in the harbor reserve fund and sitting on your hands until you see how this season plays out. We have no idea how raw fish taxes will play out but we do know that the 2024 pink salmon portion will be next to nothing. We also don't have any idea how the 2025 season will play out. Placing the money in the reserve fund and not spending a dime until we're on solid footing is the most prudent and most flexible course of action.

Secondly, while the Travel Lift trailer is still in like new condition, the City needs to negotiate with Travel Lift and try to return it. It's too expensive to have sitting around and not in use unless we have a shipyard building (which we don't). I know property disposal code dictates the manner in which it is sold, so council should look at ways to change code to get as close to the full value back.

Thanks and good luck,
James

Susan Bourgeois

From: Jeff Olsen <jeffolsen62@yahoo.com>
Sent: Wednesday, December 18, 2024 4:19 PM
To: Susan Bourgeois
Subject: Fwd: Fishery disaster funds

Sent from my iPhone

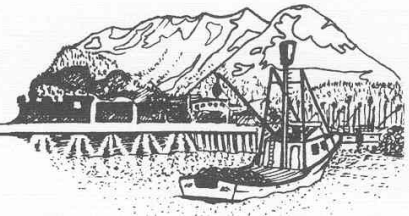
Begin forwarded message:

From: Jeff Olsen <jeffolsen62@yahoo.com>
Date: December 18, 2024 at 8:31:09 AM AKST
To: cityclerk@cityofcordova.nt
Subject: Fishery disaster funds

Good morning, I'd like to share my wish list on what a small portion of the funds I think would be put to good use. I'd like cameras at the North fill boat storage facility, as well as both harbor parking lots, the dumpsters, and the waste oil receptacles. I think it would also be a good idea to have some harbor cams for security too. Thankyou for your time, Jeff Olsen

Sent from my iPhone

CITY OF CORDOVA



December 19, 2024

North Pacific Research Board
1007 West 3rd Ave, Suite 100
Anchorage, AK 99501

Dear North Pacific Research Board:

Please accept this letter expressing our support for the Alaska Department of Fish and Game, Division of Subsistence, proposal titled: "A collaborative assessment of changing access to subsistence fisheries in Prince William Sound." We understand that this is a collaborative effort with the Division of Subsistence serving as the technical lead, and extensive involvement and support from the Chugach Regional Resources Commission and Native Village of Eyak.

A healthy ecosystem and salmon population is critical to the community of Cordova. Subsistence uses of salmon were paramount to the earliest occupants of our region, and today the Native Village of Eyak continues to represent Eyak, Chugach, Tlingit, and Athabaskan residents. Salmon remains the lifeblood of the Cordova community today. Cordova supports a large fishing fleet for Prince William Sound and several fish processing plants. Over half of Cordova households are connected to the fishing industry, either directly fishing and processing, or indirectly through seafood marketing, watershed protection, or other supporting jobs. Additionally, our residents rely on salmon and numerous other wild foods for sustenance throughout the year. The City of Cordova recognizes the importance of updated subsistence harvest and use data to understand access to subsistence resources, potential changes in subsistence harvests and homepack, and the effects of recently regulatory changes. The proposed comprehensive subsistence survey effort conducted by the Alaska Department of Fish and Game, Native Village of Eyak, and Chugach Regional Resources Commission, would provide an understanding of how patterns of wild food harvest have changed in our community.

We understand that preparations for this research would begin in the second half of 2025, with the community survey effort taking place in winter of 2026, and interviews and participant observation happening during the 2026 fishing season. We understand that the City of Cordova will get a printed copy of the final technical paper for this study, and that summaries of study results will be distributed to Cordova residents.

Thank you for your consideration.

Sincerely,

Handwritten signature of David Allison in blue ink.

David Allison
Mayor, City of Cordova

601 First Street PO Box 1210 Cordova, Alaska 99574 Telephone (907) 424-6200



AGENDA ITEM # 15
Regular Meeting Date: 01/15/25
CITY COUNCIL COMMUNICATION FORM

FROM: Susan Bourgeois, City Clerk
DATE: 1/9/25
ITEM: Ordinance 1226 changing code to put Harbor Commission membership back to 5
NEXT STEP: Voice Vote approves the ordinance on first reading

ORDINANCE RESOLUTION
 MOTION INFORMATION

I. REQUEST OR ISSUE: Ordinance 1226

II. RECOMMENDED ACTION: Approval of the ordinance by voice vote on first reading.

III. BACKGROUND: Mayor Allison heard from some Harbor Commission members during Board of Fish that shrinking the Commission membership back down to 5 would be helpful since they have been having difficulties attaining quorums for meetings. The commission had been increased to 7 at the beginning of the Rebuild project because there was much more interest at that time when seats became available. This last November when 2 seats were available no applications were received. At the 08 January 2024 Harbor Commission regular meeting, the Harbor Commission discussed Ordinance 1226 to reduce the Harbor Commission from seven to five voting members. The consensus from all four of the Commissioners in attendance was that we did not establish a quorum more often with seven members than we did with five members. The Commission agreed to amending section 11.08.020 from seven voting members to five voting members.

Attached to this memo is a short report from the December 18, 2024, regular meeting packet giving some history of the commission relative to its size.

IV. SUMMARY AND ALTERNATIVES: Council could approve the ordinance and move it to second reading, or they could direct the Clerk to continue to advertise the vacancies.

Some History of the Harbor Commission

1978, Ordinance 501 - Harbor Advisory Commission created with 9 members

1981, Ordinance 524 - Harbor Advisory Commission changed to 7 members

2002, Ordinance 908 – Harbor Commission went from 7 to 5 members and meetings at least once per quarter, changed from once per month

2022, Substitute Ordinance 1200 – Harbor Commission went to 7 members

**CITY OF CORDOVA, ALASKA
ORDINANCE 1226**

**AN ORDINANCE OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA, AMENDING
CORDOVA MUNICIPAL CODE SECTION 11.08.020 – HARBOR COMMISSION, TO REDUCE
THE HARBOR COMMISSION FROM SEVEN TO FIVE VOTING MEMBERS**

WHEREAS, the Council of the City of Cordova adopted Substitute Ordinance 1200 on July 6, 2022, which increased the number of Harbor Commission members from five to seven; and

WHEREAS, at that time, the City was about to embark upon a significant, long-awaited restoration project, namely, the South Harbor Rebuild Project; and

WHEREAS, there had been significantly more interest in membership on the Harbor Commission and so City Council sought to increase input from diverse users of the harbor especially input relevant to the rebuild project; and

WHEREAS, the South Harbor rebuild project is almost entirely complete, there was considerably less interest in the Harbor Commission vacancies that were recently advertised, and the Commission has had difficulty being able to attain a quorum for regular commission meetings.

NOW, THEREFORE, it is ordained as follows:

Section 1. Cordova Municipal Code Section 11.08.020 Harbor Commission, is hereby amended as follows:

11.08.020 Harbor Commission.

A. A Harbor Commission shall be established for the purpose of advising City Council on the operation, maintenance, and improvement of Cordova's port and harbor facilities, and for such additional purposes as City Council may from time to time designate. The Commission shall consist of ~~seven~~ **five** voting members. The City Manager and Harbormaster shall be ex officio members of the Commission. Ex officio members of the Commission shall have the right of the floor to participate in all discussions but shall not vote on any matter before the Commission. The Commission shall elect a chairman and vice-chairman from its voting membership each January.

Section 2. This ordinance shall be effective thirty (30) days after its passage and publication. This ordinance shall be enacted in accordance with Section 2.13 of the Charter of the City of Cordova, Alaska, within ten (10) days after its passage.

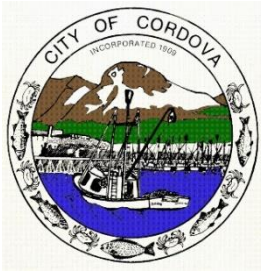
1st reading: January 15, 2025, 2nd reading and public hearing:

PASSED AND APPROVED THIS _____ DAY OF _____ 2025.

David Allison, Mayor

ATTEST:

Susan Bourgeois, City Clerk



AGENDA ITEM 16

City Council Meeting Date: 01/15/25
CITY COUNCIL COMMUNICATION FORM

FROM: Sheryl Glasen, Comptroller
DATE: 1/9/25
ITEM: Resolution Amending the 2025 fee schedule for Business License – additional Business

ORDINANCE RESOLUTION
 DISCUSSION INFORMATION

I. REQUEST OR ISSUE: The request is for City Council to approve resolution 01-25-01 that amends the 2025 Fee Schedule by changing the cost of an Additional Business License to \$35.00.

II. RECOMMENDED ACTION / NEXT STEP: Move to Approve Resolution 01-25-01

III. BACKGROUND INFORMATION:
This correction was missed when the fee schedule was updated. The intent when raising the original Business License Fee from \$35 to \$50 was to increase any Additional Business License Fee from \$25 to \$35. This is the rate that was used to calculate the forecasted revenue budget for Business Licenses.

IV. LEGAL ISSUES:
City Code requires fees and rates to be approved by Resolution therefore, an amendment to the same would be done via the same instrument. Fee and rate setting resolutions also require public hearings, therefore, there is a public hearing tonight before the regular meeting where the resolution will be before Council for approval.

**CITY OF CORDOVA, ALASKA
RESOLUTION 01-25-01**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA, AMENDING
THE FINANCE DEPARTMENT SECTION OF THE 2025 FEE SCHEDULE AS HAD BEEN
APPROVED IN RESOLUTION 12-24-36 ON DECEMBER 4, 2024**

WHEREAS, the Council of the City of Cordova, Alaska, determines annually, by resolution, the fees, rates and charges for city services that are not otherwise established by ordinance or other applicable law; and

WHEREAS, within the Finance Department’s fee schedule section passed as Resolution 12-24-36, the cost of the Additional Business License was incorrect; and

WHEREAS, projections stated in the adopted revenue budget were based on the proposed correct amount of \$35.00 for Additional Business Licenses.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Cordova, Alaska, hereby amends the finance department section of the original fee schedule adopted as Resolution 12-24-36 on December 4, 2024 and directs the City Clerk to attach it as an addendum to that resolution; the error is ~~stricken through~~ below and the addition is **bold and underlined**.

BE IT FURTHER RESOLVED that all City fees, rates and charges shall remain in effect until changed by further action of the City Council.

Public Hearing: January 15, 2025

PASSED AND APPROVED THIS 15th DAY OF JANUARY 2025

David Allison, Mayor

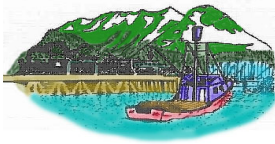
ATTEST:

Susan Bourgeois, CMC, City Clerk

**AMENDMENTS TO CITY OF CORDOVA 2025 FEE SCHEDULE
FINANCE DEPARTMENT**

City of Cordova - City Hall/Clerk/Finance 2024 Fees & Rates

Business Licenses	
Primary	\$50 per year
Additional	\$25 \$35 per year
Special Event	\$35 per event



City Council of the City of Cordova, Alaska
Pending Agenda
January 15, 2025 Regular Council Meeting

A. Future agenda items - topics put on PA with no specific date for inclusion on an agenda	initially put on or revisited
1) Public Safety Resources - discussion	1/20/2021
2) Ordinance change (Title 4) to ensure Council has a role in CBA approval process	9/6/2023
3) Facility condition assessments part 2 work session (did P&R on 4-19-23) - Oct '23	9/6/2023
4) City Code re: procurement, Manager spending limit trigger in a code provision	4/19/2023
5) Discuss/create a policy for established timeframes for review of City ongoing contracts	9/6/2023
6) Explore methods to capture tourism dollars by requiring arriving RVs to use paid facilities	9/6/2023
7) Strategic planning work session (goal setting), to include Permanent Fund and other priorities	2/21/2024
8) Bonding for City streets - explore for when asphalt plants will be in town during other projects	4/3/2024
9) Charter change discussion, resolution to put on ballot - remote finance director on 11/20/24 agenda	9/18/2024
10) Code change to land disposal maps when a status change (time-frame for disposal post status chg)	9/18/2024
11) Ordinance from CM to address cashflow issue for the \$3.9 or \$2.9M that has been used from the GF	11/6/2024
12) Enterprise funds accounting procedures	11/6/2024
13) Revisit Economic Development Property Tax Exemptions, Ordinances 1217 & 1223	12/5/2024

B. Resolutions, Ordinances, other items that have been referred to staff	date referred
1) Disposal of PWSSC Bldg - referred until more of a plan for north harbor so the term of RFP would be known	1/19/2022
2) Res 12-18-36 re E-911, will be back when a plan has been made	12/19/2018

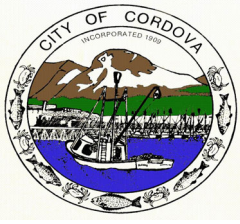
C. Upcoming Meetings, agenda items and/or events: with specific dates
1) Capital Priorities List, <u>Resolution 12-24-39</u> , is in each packet - if 2 council members want to revisit the resolution they should mention that at Pending Agenda and it can be included in the next packet for action
2) Staff quarterly reports will be in the following packets:
<div style="display: flex; justify-content: space-around;"> 1/15/2025 4/16/2025 7/16/2025 10/15/2025 </div>
3) Joint City Council and School Board Meetings - twice per year, May & October before Council mtg in May 6pm @ CHS before Sch Bd mtg Oct. or Nov.
4) Clerk's evaluation - each year in Feb (before Council changeover after Mar election) - next Feb '25
5) Manager's evaluation - each year in Jan - next one Jan '25
6) In May each year City will provide public outreach regarding beginning of bear season photo by Wendy Ranney
7) Each year in June Council will approve by Resolution, the School's budget and City's contribution
8) Quarterly work sessions on City finances (compare budget to actuals) - April, July, Oct, Jan



12/5/2024

D. Council adds items to Pending Agenda in this way:		
item for action	tasking which staff: Manager/Clerk?	proposed date
1) ...		
2) ...		
3) ...		

Mayor Allison or the City Manager can either agree to such an item and that will automatically place it on an agenda, or a second Council member can concur with the sponsoring Council member.



**City Council of the City of Cordova, Alaska
Pending Agenda
January 15, 2025 Regular Council Meeting**

E. Membership of existing advisory committees of Council formed by resolution:

1) Cordova Fisheries Committee:

auth res 10-24-32 approved Oct 2, 2024

Council needs to determine exact makeup of the committee
Council needs to determine how to fill the seats

2) Cordova Trails Committee:

re-auth res 11-18-29 app 11/7/18

auth res 11-09-65 app 12/2/09

- | | |
|--------------------|-----------------|
| 1-Elizabeth Senear | 2-Toni Godes |
| 3-Dave Zastrow | 4-Ryan Schuetze |
| 5-Stormy Haught | 6-Michelle Hahn |

F. City of Cordova appointed reps to various non-City Boards/Councils/Committees:

1) Prince William Sound Regional Citizens Advisory Council

David Janka appointed March 2024 2 year term until May 2026

2) Prince William Sound Aquaculture Corporation Board of Directors

Tommy Sheridan appointed June 2024 3 year term until Oct 2027

3) Alaska Mariculture Alliance

Sean Den Adel appointed March 2024 no specific term

**CITY OF CORDOVA, ALASKA
RESOLUTION 12-24-39**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA,
DESIGNATING CAPITAL IMPROVEMENT PROJECTS**

WHEREAS, the Cordova City Council has identified several Capital Improvement projects that will benefit the citizens of Cordova, and in several cases the entirety of Prince William Sound; and

WHEREAS, the Council of the City of Cordova has identified the following Capital Improvement projects as being critical to the future well-being and economy of Cordova and the surrounding area:

Port and Harbor

North Harbor Efficiency and Safety

Stabilize Breakwater Ave through sheet piling to create usable uplands for industrial commercial, walking corridor and parking

Improve pedestrian safety by creating a sidewalk and boardwalk system to navigate between the north and south harbors.

Provide additional cranes, laydown areas, and in-harbor fuel services

Waste Oil Equipment /Maintenance Building

Shipyard Expansion

Public Works

Water Infrastructure

Booster station at Murchison tank to improve water delivery during peak flow

Permanent siphon at Crater Lake to improve water delivery during peak flow

Upgrade pump stations and equipment

Feasibility study for water service and fire protection (hydrants) to outlying areas

Replacement and relocation of Morpac tank

Water Equipment

Vac truck

Backhoe

Sewer Infrastructure

Replacement/upgrade of wastewater plant and SCADA

Replacement/upgrade of all lift stations

Replacement of force main in Odiak Slough

Upgrade pipe infrastructure

Sewer Equipment

Dump truck

Backhoe

Streets Infrastructure

Storm drain systems upgrades - Council Ave. and Third St. aka "jailhouse door system"

Lake Ave. hillside

Evaluation of existing storm drain systems

Sixth St. and Seventh St. drainage, sidewalks, and street surface upgrades

Chase Ave. upgrades including sidewalks, drainage, and new surfacing

Replace/upgrade pedestrian walkways (Fourth St. and Adams Ave.) (Council St.), and
(Second St. to First St.)
Streets equipment storage building
Streets Equipment
Wheeled loader
Road grader
Backhoe

Refuse Infrastructure
Landfill bear fence
Electricity to landfill
Equipment storage building

Refuse Equipment
Dumpster truck
Residential truck
Skid steer

Public Safety

E-911 Implementation
Acquire and integrate new hardware and software for E-911
Update dispatch console
Replace Radio Structure on Ski Hill
Mile 5 Substation Code and ADA Compliance
Engineering and Preliminary Design of Public Safety Building Prep Site

Parks and Recreation

Pool Infrastructure Code and ADA Compliance
Door and siding replacements and CMU joint repairs
Replace pool cover
Replace pool roof
Replace/upgrade HVAC and ventilation system
Replace electrical distribution system
ADA compliance and parking area re-grade
Bidarki Recreation Center
Renovate and add ADA access
Structural repair
Code and ADA compliance
Facility improvements
Eyak Lake Skater's Cabin
Demolish and replace
Parks
Playground renovations
Replacement of playground equipment at Noel Pallas Children's Memorial
Playground
Upgrade Restrooms/Buildings/Structures
Ballfield/Cordova Municipal Park Restroom/Concession Stand – code and ADA
compliance
Fleming Spit restroom replacement
Odiak Pond boardwalk and gazebo – code and ADA compliance

Odiak Camper Park restrooms/facility improvements – code and ADA compliance.
Parks maintenance shop facility improvements – code compliance
Ski Hill Improvements

Land Development

Housing
Improve existing unimproved ROW's
Cold storage
Harbor basin expansion

and;

WHEREAS, some or all of these projects will be submitted to State or Federal legislators and/or agencies as Capital Improvement projects for the City of Cordova, Alaska.

NOW, THEREFORE, BE IT RESOLVED THAT the Council of the City of Cordova, Alaska, hereby designates and prioritizes the above listed projects as Capital Improvement projects.

PASSED AND APPROVED THIS 18th DAY OF DECEMBER 2024



David Allison, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk

most recently approved CIP Resolution

January 2025

CALENDAR MONTH **JANUARY**
 CALENDAR YEAR **2025**
 1ST DAY OF WEEK **SUNDAY**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29 Mar 4, 2025 Election: declaration of candidacy period opens 12/17/24 and closes 2/3/25	30	31	1 New Year's Day Holiday City Offices closed 7:00 Council reg mtg CCAB	2	3	4
5	6	7	8 6:00 Harbor Cms CCAB 7:00 Sch Bd HSL	9	10	11
12	13	14 6:30 P&Z CCAB	15 6:00 Council work session 7:00 Council reg mtg CCAB	16	17 41st Annual Tip Off Tourney 1/16-18/25	18
19	20 MLK Jr. Holiday City Offices closed	21 5:30 CTC Board Meeting CCER	22 6:00 CEC Board Mtg CCER	23 12:00 Hosp Svc Bd HCR	24	25
26	27	28	29	30	31	1
Iceworm Festival "Once Upon an Iceworm" Jan 25 - Feb 1, 2025		6:00 P&R CCM				
2	3	Notes				

Legend:
 CCAB-Community Rms A&B
 HSL-High School Library
 CCA-Community Rm A

CCB-Community Rm B
 CCM-Mayor's Conf Rm
 CCER-Education Room








LN-Library Fireplace Nook
 CRG-Copper River Gallery
 HCR-CCMC Conference Room

Cncl - 1st & 3rd Wed
 P&Z - 2nd Tues
 SchBd, Hrb Cms - 2nd Wed
 CTC - 3rd Tues

P&R - last Tues
 CEC - 4th Wed
 Hosp Svcs Bd - last Thurs

February 2025

CALENDAR MONTH **FEBRUARY**
 CALENDAR YEAR **2025**
 1ST DAY OF WEEK **SUNDAY**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26 	27	28 	29	30	31	1
Iceworm Festival "Once Upon an Iceworm" Jan 25 - Feb 1, 2025						
2 Mar 4, 2025 Election: last day to register in order to vote 2/2/25	3  Mar 4, 2025 Election: declaration of candidacy period opens 12/17/24 and closes 2/3/25	4	5 7:00 Council reg mtg CCAB	6	7	8
9	10	11	12	13	14	15
Early Voting: City Election at Cdv Ctr/City Hall: 2/11 - 2/14 8a-5p						
		6:30 P&Z CCAB	6:00 Harbor Cms CCAB 7:00 Sch Bd HSL			
16	17 Presidents Day Holiday City Offices closed	18 	Early Voting: City Election at Cdv Ctr/City Hall: 2/18 - 2/21 8a-5p			22
		5:30 CTC Board Meeting CCER	7:00 Council reg mtg CCAB	12:00 Hosp Svc Bd HCR		
23	24 	Early Voting: City Election at Cdv Ctr/City Hall: 2/24 - 2/28 8a-5p				28
		6:00 P&R CCM	6:00 CEC Board Mtg CCER			

Notes

Legend:
 CCAB-Community Rms A&B
 HSL-High School Library
 CCA-Community Rm A

CCB-Community Rm B
 CCM-Mayor's Conf Rm
 CCER-Education Room

LN-Library Fireplace Nook
 CRG-Copper River Gallery
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Cncl - 1st & 3rd Wed
 P&Z - 2nd Tues
 SchBd, Hrb Cms - 2nd Wed
 CTC - 3rd Tues

P&R - last Tues
 CEC - 4th Wed
 Hosp Svcs Bd - last Thurs

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

Mayor and City Council - Elected

seat/length of term	email	Date Elected	Term Expires
Mayor: 3 years	David Allison Mayor@cityofcordova.net	March 1, 2022	March-25
Council members:			
Seat A: 3 years	Tom Bailer CouncilSeatA@cityofcordova.net	March 1, 2022 March 5, 2019	March-25
Seat B: 3 years	Cathy Sherman CouncilSeatB@cityofcordova.net	March 7, 2023 March 3, 2020	March-26
Seat C: 3 years	Kasey Kinsman, Vice Mayor CouncilSeatC@cityofcordova.net	March 7, 2023	March-26
Seat D: 3 years	Wendy Ranney CouncilSeatD@cityofcordova.net	March 5, 2024 July 5, 2023	March-27
Seat E: 3 years	David Zastrow CouncilSeatE@cityofcordova.net	March 5, 2024	March-27
Seat F: 3 years	Kristin Smith CouncilSeatF@cityofcordova.net	March 1, 2022	March-25
Seat G: 3 years	Ken Jones CouncilSeatG@cityofcordova.net	March 1, 2022	March-25

elected by cncl

Cordova School District School Board of Education - Elected

length of term		Date Elected	Term Expires
3 years	Barb Jewell, president bjewell@cordovasd.org	Mar 1, 2022, Mar 5, 2019, Mar 1, 2016, Mar 5, 2013	March-25
3 years	Henk Kruithof hkruithof@cordovasd.org	March 5, 2024 March 2, 2021	March-27
3 years	Terri Stavig tstavig@cordovasd.org	March 1, 2022	March-25
3 years	Peter Hoepfner phoepfner@cordovasd.org	Mar 5, 2024, Mar 2, 2021, Mar 6, 2018, Mar 3, 2015, Mar 6, 2012, Mar 3, 2009, Mar 7, 2006	March-27
3 years	David Glasen	March 7, 2023	March-26

seat up for re-election in Mar '25	vacant
board/commission chair/vice	
seat up for re-appt in Nov '25	

(updated 12-18-24)

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

Hospital Services - Board of Directors - Elected

length of term		Date Elected	Term Expires
3 years	Diane Ujioka CCMCBoardSeatC@cdvcmc.com	March 5, 2024 December 19, 2023	March-27
3 years	Ann Linville CCMCBoardSeatA@cdvcmc.com	March 1, 2022	March-25
3 years	Shelly Kocan CCMCBoardSeatB@cdvcmc.com	July 25, 2024	March-25
3 years	Liz Senear CCMCBoardSeatD@cdvcmc.com	March 5, 2024 March 2, 2021	March-27
3 years	Kelsey Appleton Hayden, Chair CCMCBoardSeatE@cdvcmc.com	March 7, 2023 March 3, 2020	March-26

Library Board - Appointed

length of term		Date Appointed	Term Expires
3 years	Mary Anne Bishop, Chair	Nov '06, '10, '13, '16, '19, Dec '22	November-25
3 years	Debra Adams	Dec '21, Dec '24	November-27
3 years	Sherman Powell	June '18, Feb '20, Jan '23	November-25
3 years	Mark Donachy	Dec '23	November-26
3 years	Krysta Williams	Feb '18, Dec '20, Dec '23	November-26

Planning Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Kris Ranney	Dec '22	November-25
3 years	Mark Hall, Vice Chair	Nov '19, Dec '22	November-25
3 years	Sarah Trumblee	Dec '20, Dec '23	November-26
3 years	Tania Harrison, Chair	Mar '22, Dec '24	November-27
3 years	Gail Foode	Dec '23	November-26
3 years	Chris Bolin	Sep '17, Nov '18 Dec '21, Dec '24	November-27
3 years	Sean Den Adel	Dec '23	November-26

seat up for re-election in Mar '25	vacant
board/commission chair	
seat up for re-appt in Nov '25	

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

Harbor Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Ryan Schuetze	Dec '23	November-26
3 years	Andy Craig, Chair	Nov '16, '19 & Dec '22	November-25
3 years	Garrett Collins	Dec '23	November-26
3 years	Ken Jones	Feb '13, Nov '16, Nov '19, Dec '22	November-25
3 years	<i>vacant</i>		November-27
3 years	Hein Kruithof	Dec '23	November-26
3 years	<i>vacant</i>		November-27

Parks and Recreation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Kelsey Hayden	Dec '24	November-27
3 years	Henk Kruithof	Nov '19, Dec '22	November-25
3 years	Aaron Hansen, Chair	Dec '21, Dec '24	November-27
3 years	Kara Rodrigues	Dec '23	November-26
3 years	<i>vacant</i>		November-25
3 years	Jason Ellingson	Mar '23	November-25
3 years	Erin Cole	May '24	November-26

Historic Preservation Commission - Appointed

length of term		Date Appointed		Term Expires
3 years	Kris Ranney, PC member	Mar '23	appt'd by PC	November-25
3 years	Heather Hall, professional member	Aug '16, Feb '20, Mar '23		November-25
3 years	Sylvia Lange, NVE member	Nov '22, Nov '19	appt'd by NVE	November-25
3 years	Christy Mog, professional member	Dec '23		November-26
3 years	<i>vacant</i> , historical society member			November-27
3 years	<i>vacant</i> , professional member			November-27
3 years	Jim Casement, public member	Dec '23		November-26

seat up for re-election in Mar '24	<i>vacant</i>
board/commission chair	
seat up for re-appt in Nov '25	

(updated 12-18-24)