

Minutes
CCMC Hospital Services Board
Board of Directors Meeting
July 25, 2024 at 12:00pm

CALL TO ORDER AND ROLL CALL –

Kelsey Hayden called the Board Meeting to order at 12:14pm.

Board members present: **Kelsey Hayden, Ann Linville, Diane Ujioka and Liz Senear.**

Quorum was established. 4 members present.

CCMC staff present: Dr. Hannah Sanders, CEO; Tamara Russin, Director of Ancillary Services; Denna Stavig, Director of Finance; Alexis Allen, CAH Director of Nursing; Olivia Moreno, LTC Director of Nursing; Noelle Camarena, Director of Operations; and Faith Wheeler-Jeppson.

A. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

1. **Audience Comments** ~ None
2. **Guest Speaker** ~ None

B. BOARD DEVELOPMENT ~ None

C. CONFLICT OF INTEREST ~ None

D. APPROVAL OF AGENDA

M/Senear S/Ujioka "I move to approve the agenda."

Hayden – yes, Senear – yes, Linville – yes, and Ujioka – yes.
4 yeas, 0 nay, 0 absent; Motion passed.

E. APPROVAL OF MINUTES

1. **June 27, 2024 Meeting Minutes**

M/Senear S/Ujioka "I move to approve the agenda."

Ujioka – yes, Senear – yes, Linville – yes, and Hayden – yes.
4 yeas, 0 nay, 0 absent; Motion passed.

F. REPORTS OF OFFICERS and ADVISORS

1. **Board Chair report** – Kelsey Hayden reported that she is trying to help find someone for the for the Youth Programs Coordinator position.
2. **CEO Report** – Dr. Sanders stated that her written report is in the packet. I did meet with Nicole Piche and Carolyn Crowder from Ilanka and NVE, it was an excellent meeting. I want to reiterate there's just not room in our community for competition. We need all healthcare dollars to go together to support our facilities here. We need to keep moving towards that goal as best we can-- I feel like everybody is on the same page.

Dr. Sanders talked with the Board about potential dates for a joint work session with Ilanka's health board.

3. **Director of Finance Report** – Denna Stavig reported that the Financials are in the packet. Our volumes have been really low compared to past years. Our cash is still holding on okay even though we're in the midst of paying Noridian for our cost report from last year.

- 4. Medical Director Quarterly Report** – Dr. Sanders reported that Dr. Bejes' report is in the packet. Dr. Sanders is happy to answer any questions the Board may have.
- 5. Ancillary Services Quarterly Report** – Tamara Russin stated that her written report is in the packet. Something on my mind too, Dr. Sanders had gone to Ocean Beauty and Trident before the season started to try to encourage them to have employees have alternate insurance when come to the state. It doesn't seem like that is happening.
- 6. Director of Nursing Quarterly Report** – Alexis Allen stated that her written report is in the packet. Education Day for both the LTC and CAH in august. We're working on building that swing census and bringing more revenue.
- 7. Quality Quarterly Report** – Noelle Camarena reported that her report is in the packet. We continue our Quality Improvement Project, and education as we identify that they are appropriate. Some things to highlight are that in conjunction with Alaska Health Care Association we were able to bring in a trainer from Chicago who held a four-hour intense training with staff. We heard a lot of great feedback.

G. DISCUSSION ITEMS ~ None

H. ACTION ITEMS

1. Vacant CCMC Board Seat Appointment

M/Senear S/Ujioka "I take from the table, a motion that the CCMC Hospital Services Board appoint Shelly Kocan to fill the vacant seat on the Board until the next City of Cordova election."

Dr. Sanders spoke with the Attorney regarding this. The guidance is that it is up to the Board to determine what the definition of medical provider in this setting is. She said that Acupuncture and that specific license is not governed by the Medical Board, so in terms of that licensing there is no conflict of interest. She believes that the intent of the Bylaws is to avoid conflicts of interest.

Voice Vote on Motion

**Linville – yes, Senear – yes, Ujioka – yes, and Hayden – yes.
4 yeas, 0 nay, 0 absent; Motion passed.**

2. Delineation of Telemedicine Privileges for Suman Kaza, MD

M/Linville S/Ujioka "I move that the CCMC Hospital Services Board approve Telemedicine Privileges for Suman Kaza, MD as presented."

Voice Vote on Motion

**Ujioka – yes, Senear – yes, Hayden – yes, and Linville – yes.
4 yeas, 0 nay, 0 absent; Motion passed.**

I. AUDIENCE PARTICIPATION ~ None

J. BOARD MEMBERS COMMENTS

Senear ~ I don't have much to add, hopefully we have another Swing Bed person, and another LTC person, and we'll finally have a full Board which is great.

Linville ~ I think it was a good meeting, the information that Tamara gave on the front desk staff and their help I think was a positive. Good job!

Hayden ~ Thank you all. I'm excited for Shelly to be on the Board, I chatted with her last week and she was really excited about the possibility.

Ujioka ~ Thank you all.

K. EXECUTIVE SESSION ~ None

L. ADJOURNMENT

M/Ujioka S/Senear "I move to adjourn"

Kelsey Hayden declared the meeting adjourned 12:53pm.

Prepared by: Faith Wheeler-Jeppson