

Minutes
CCMC Authority – Board of Directors
March 28, 2024 at 12:00pm
Regular Meeting

CALL TO ORDER AND ROLL CALL –

Kelsey Hayden called the Board Meeting to order at 12:00pm.

Board members present: **Kelsey Hayden, Ann Linville, and Liz Senear.**

Diane Ujioka was absent.

Quorum was established. 3 members present.

CCMC staff present: Dr. Hannah Sanders, CEO; Tamara Russin, Director of Ancillary Services; Denna Stavig, Director of Finance; Alexis Allen, CAH Director of Nursing; Olivia Morena, LTC Director of Nursing; Barb Jewell, Director of Community Services, and Faith Wheeler-Jeppson.

A. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

1. **Audience Comments** ~ None
2. **Guest Speaker** ~ None

B. BOARD DEVELOPMENT ~ None

C. CONFLICT OF INTEREST ~ None

D. APPROVAL OF AGENDA

M/Senear S/Linville "I move to approve the agenda."

Hayden – yes, Linville – yes, and Senear – yes.

3 yeas, 0 nay, 1 absent; Motion passed.

E. APPROVAL OF MINUTES

M/Linville S/Senear "I move to approve the February 29, 2024 minutes."

Linville – yes, Senear – yes, and Hayden – yes.

3 yeas, 0 nay, 1 absent; Motion passed.

F. REPORTS OF OFFICERS and ADVISORS

1. **Board Chair report** – Kelsey Hayden reported that she had a meeting with the Auditors to explain some of the risks, I think it was pretty standard.
2. **CEO Report** – Dr. Sanders stated that at this point the Board has had a chance to review the Financials for last month, we have an explanation and some understanding of where we're at and that leaves us still feeling pretty positive. We had some staff out on longer term PTO (3-4 weeks), and a couple of other scenarios that led us to our permanent staff having to work overtime or the facility having to utilize traveling staff to ensure that we had proper coverage. We do feel like we'll be able to recover in the coming months. Also, our new CT Scanner is on site, we hope to have it powered up by Monday.
3. **Director of Finance Report** – Denna Stavig reported that the Financials are in the packet. Our Revenues were under a bit from what was projected for our budget. The Bad Debt that was written off for the month was just under \$2000. Grants were under a bit due to a delay in getting our Behavioral Health grant, so that will show up in the March Financials. As Dr. Sanders had explained, we had some additional travelers so we're a little

higher than normal in Professional Services fees. I do think that we can recover from this. And our Cash is still doing good, so that's a positive.

G. DISCUSSION ITEMS ~ None

H. ACTION ITEMS

1. Delineation of Privileges for Curtis Bejes, MD

M/Linville S/Senear "I move that the CCMC Hospital Services Board approve Privileges for Curtis Bejes, MD as presented."

Voice Vote on Motion

Linville – yes, Senear – yes, and Hayden – yes.

3 yeas, 0 nay, 1 absent; Motion passed.

2. Delineation of Privileges for Laura Henneker, AFNP

M/Senear S/Linville "I move that the CCMC Hospital Services Board approve Privileges for Laura Henneker, AFNP as presented."

Voice Vote on Motion

Senear – yes, Linville – yes, and Hayden – yes.

3 yeas, 0 nay, 1 absent; Motion passed.

3. Delineation of Privileges for Benjamin Head, MD

M/Senear S/Linville "I move that the CCMC Hospital Services Board approve Privileges for Benjamin Head, MD as presented."

Voice Vote on Motion

Hayden – yes, Senear – yes, and Linville – yes.

3 yeas, 0 nay, 1 absent; Motion passed.

4. Delineation of Privileges for Jessica Barry, MD

M/Linville S/Senear "I move that the CCMC Hospital Services Board approve Privileges for Jessica Barry, MD as presented."

Voice Vote on Motion

Linville – yes, Hayden – yes, and Senear – yes.

3 yeas, 0 nay, 1 absent; Motion passed.

I. AUDIENCE PARTICIPATION ~ None

J. BOARD MEMBERS COMMENTS

Senear ~ It's nice to see everyone's faces again. I'm hoping we can turn around what happened for the January and February numbers. I'm glad that last year's numbers came out okay.

Linville ~ Everything was positive with the exception of the Financials, but it's still very early in the year, I have full faith that we can turn those around. Thank you to the staff that put in the extra hours. And yay for the CT machine, I'm glad to hear that it went well and that we're nearing the end. Good job!

Hayden ~ Ditto what everyone else has said, if we're going to have a hard time financially it's better to have it at the beginning of the year. I think you guys have it handled. I'm looking forward to the new CT machine, and let's keep working on getting a new board member to fill the vacant seat until the next election (March 2025).

K. EXECUTIVE SESSION

1. Complaint and Grievance Discussion

M/Linville S/Senear "I move that the Hospital Services Board go into Executive Session for a Complaint and Grievance Discussion, subjects what tend to prejudice the reputation and character of any person, provided that the person may request a public discussion."

Into Executive Session at 12:19pm

Voice Vote on Motion

Hayden – yes, Linville – yes, and Senear – yes.

3 yeas, 0 nay, 1 absent; Motion passed.

M/Linville S/Senear "I move to go back into Regular Session"

Back into Regular Session at 12:32pm

Voice Vote on Motion

Senear – yes, Linville – yes, and Hayden – yes.

3 yeas, 0 nay, 1 absent; Motion passed.

L. ADJOURNMENT

M/Senear S/Linville "I move to adjourn"

Kelsey Hayden declared the meeting adjourned 12:33pm.

Prepared by: Faith Wheeler-Jeppson