

Minutes
CCMC Authority – Board of Directors
February 29, 2024 at 12:00pm
Quarterly Meeting

CALL TO ORDER AND ROLL CALL –

Kelsey Hayden called the Board Meeting to order at 12:02pm.

Board members present: **Kelsey Hayden, Ann Linville, and Diane Ujioka.**

Liz Senear was absent.

Quorum was established. 3 members present.

CCMC staff present: Dr. Hannah Sanders, CEO; Tamara Russin, Director of Ancillary Services; Denna Stavig, Director of Finance; Noelle Camarena, Director of Operations; and Faith Wheeler-Jeppson.

A. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

1. **Audience Comments** ~ None
2. **Guest Speaker** ~ None

B. BOARD DEVELOPMENT ~ None

C. CONFLICT OF INTEREST ~ None

D. APPROVAL OF AGENDA

M/Linville S/Ujioka "I move to approve the agenda."

Hayden – yes, Linville – yes, and Ujioka – yes.

3 yeas, 0 nay, 1 absent; Motion passed.

E. APPROVAL OF MINUTES

M/Ujioka S/Linville "I move to approve the January 25, 2024 minutes."

Linville – yes, Ujioka – yes, and Hayden – yes.

3 yeas, 0 nay, 1 absent; Motion passed.

F. REPORTS OF OFFICERS and ADVISORS

1. **Board Chair report** – Kelsey Hayden reported that she has been checking in with Dr. Sanders every now and then. I reached out to somebody to about filling the hospital board seat, but I haven't heard anything back yet. I don't know if the other board members have had any luck yet tracking anybody down. I ran into Tyler and Tu Trinh last night with CamTu's Alaska Wild Seafoods and they did not see Dr. Sanders' letter about having health insurance for their crew, but their super excited to talk about it. They totally understood the tricky spot that it puts the hospital in. Hopefully we can have some good conversations with them and the other canneries ahead of the season.
2. **CEO Quarterly Report** – Dr. Sanders stated that her written report is in the packet, it's been a very busy month, I think everybody is doing well. I don't have much to comment on outside of what was in my report. Although if you would resend me the contact information for CamTu's folks I would be happy to continue trying to recontact the canneries to make sure that everybody has a chance to read it.

- 3. Director of Finance Report** – Denna Stavig stated that there are two months of financials in the packet this month since we were a month behind for a few months. I have the December financials which have our final 2023 numbers, and we did end up positive \$498,000 in 2023 which is very exciting. We'll see what happens with the PERS adjustments when we get those. And for January we were negative for the month, but we budgeted to be negative and we were only off by \$50,000. Hopefully in the next couple of months we can swing that back the other way. In January we had two Premera invoices come in and those are both over \$100,000, so that set us back quite a bit, but we hoping by the end of the year it will equal out.

G. DISCUSSION ITEMS

1. Discussion of Employee Retention and Childcare Availability

Dr. Sanders stated that she wanted to add this as a discussion item since we have been looking for over a year now to see how we can support our employees that run into childcare issues. We've seen several other hospitals in Alaska develop childcare programs, most similar to ours is Petersburg. We found that there is grant funding available for employee retention and with that, we would like to further explore developing a childcare program. In doing something like this, we would need Board support and approval.

H. ACTION ITEMS

1. Delineation of Telemedicine Privileges for Brian Morgan, DO

M/Linville S/Ujioka "I move that the CCMC Hospital Services Board approve Telemedicine Privileges for Brian Morgan, DO as presented."

Voice Vote on Motion

Linville – yes, Ujioka – yes, and Hayden – yes.

3 yeas, 0 nay, 1 absent; Motion passed.

2. Delineation of Telemedicine Privileges for Vikramjeet Singh, MD

M/Linville S/Ujioka "I move that the CCMC Hospital Services Board approve Telemedicine Privileges for Vikramjeet Singh, MD as presented."

Voice Vote on Motion

Ujioka – yes, Linville – yes, and Hayden – yes.

3 yeas, 0 nay, 1 absent; Motion passed.

3. Approval of the purchase of a used Plow Truck

M/Linville S/Ujioka "I move that the CCMC Hospital Services Board approve the purchase of a used plow truck for up to \$50,000."

Voice Vote on Motion

Hayden – yes, Ujioka – yes, and Linville – yes.

3 yeas, 0 nay, 1 absent; Motion passed.

4. Approval of the Pilot Project Childcare Program

M/Linville S/Ujioka "I move that the CCMC Hospital Services Board direct staff at CCMC to create a pilot project to explore childcare program development including creating partnerships with other community programs, pursuing grant funding for the project and hiring a project coordinator. At the end of the two-year period, the program will be reevaluated by the board, prior to continuation."

M/Linville S/Ujioka "I move to amend the original motion to include a maximum amount of \$50,000 per year for the two-year period."

Voice Vote on Motion

**Hayden – yes, Ujioka – yes, and Linville – yes.
3 yeas, 0 nay, 1 absent; Motion passed.**

I. AUDIENCE PARTICIPATION ~ None

J. BOARD MEMBERS COMMENTS

Hayden ~ I'm grateful that you all have taken the time on top of your already busy jobs to tackle this because it would be really beneficial to Cordova. I'm also looking forward to hopefully hearing back from the canneries or helping to facilitate any conversations there as that is in the forefront of my brain. Hopefully getting more people to pay their bills this summer. I'm thankful for you all.

Linville ~ I am really excited about the childcare program; I think any work on any area improving that for staff and the community is really important. I am excited to see where it goes and hopefully, we can provide a viable program. Good job! Thank you.

Ujioka ~ I agree that childcare is important for retention and for a lot of things. And the community is in definite need, so I'm excited to find out what we learn and what information comes back to us. I hope it makes financial sense and that we can make it happen. We covered a lot of ground in a short period of time.

K. EXECUTIVE SESSION ~ None

L. ADJOURNMENT

M/Ujioka S/Linville "I move to adjourn"

Kelsey Hayden declared the meeting adjourned 12:40pm.

Prepared by: Faith Wheeler-Jeppson