

Mayor

David Allison

Council Members

Tom Bailer

Cathy Sherman

Kasey Kinsman

Wendy Ranney

Dave Zastrow

Kristin Carpenter

Ken Jones

City Manager

Samantha Greenwood

City Clerk

Susan Bourgeois

Deputy Clerk

vacant

**City Council Work Session
October 2, 2024 @ 5:30 pm
Cordova Center Community Rooms
Agenda**

A. Call to order

B. Roll call

Mayor David Allison, Council members Tom Bailer, Cathy Sherman, Kasey Kinsman, Wendy Ranney, Dave Zastrow, Kristin Carpenter, and Ken Jones

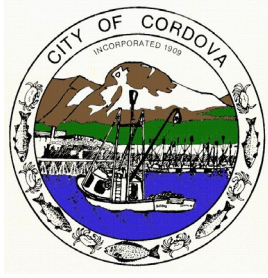
C. Work Session topics

1. Title 5 re-write..... (see 10/2/24 Regular Meeting packet pages 8-108)
2. 2025 Budget:
Revenue Discussion & schedule..... (page 1)

D. Adjournment

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AGENDA ITEM
Work Session Date: 10/2/2024
CITY COUNCIL COMMUNICATION FORM

FROM: Samantha Greenwood, City Manager
DATE: 9/26/24
ITEM: Budget-Revenue 1st review

Over the last two weeks I have heard numerous times that the city has a 3 million dollar budget deficit, this is not the case. We will not know if there is a budget deficit until we go further into the budget process and review anticipated revenue and expenses. The discussions that we have at council are about cash flow which involve two different issues. One is the 3 million dollar loan from the permanent fund that was used to initiate cash flow for MARAD reimbursements. This money will be repaid to the permanent fund when the grants are all closed. We have also talked about how the 3.9 million paid out of the general fund to support the harbor project has created a cash flow issue for the general fund. This a different issue that we will be dealing closer to the end of the budget season.

At this work session we are presenting preliminary revenue numbers for FY 25 with budgeted and actuals for 22, 23, and YTD for 24.

- Fish tax revenue for FY25 is an estimate of the average from 2018 to 2023. This average includes the disaster fish years tax after 2018 and 2020. We should have our fish tax in our account in October.
- Sales Tax revenue is estimated from previous years and the projection of 2024. The 3rd quarter of sales tax is due October 31st. When that number comes in we will reevaluate the estimate.
- Property tax is left at the FY24 budgeted number. This is a number that will be determined as we move through the budget process.
- Staff is reviewing the fee schedule.

Proposed Work session and meeting dates. Dates are up for discussion and it's possible that not all will be needed, we can adjust as needed. I have kept the work sessions on Wednesdays for consistency and. That does make for long meetings on regularly scheduled meeting days.

- 10/16/24 - 2 hour -Work session review of other expenses; potential fee increases, FY 25 grant matches

- 10/23/24 - 2 hour- work session GF expenses prior to regular meeting
- 10/30/24 - 2 hour- work session GF revenue and expense
- 11/6/2024 - 2 hour- work session Enterprise fund revenue and expense prior to regular meeting
- 11/13/2024 - 2 hour- work session to finalize budget
- 11/20/24 - 2 hour- work session to finalize budget
- 12/4/2024 Budget passed!! 😊
 - Work session or agenda item Discussion addressing Cash flow issues.

Account Number	Title	2022 Budget	2022 Actual	2023 Budget	2023 Actual	2024 Budget	2024 YTD	2025 Budget
General Fund								
Taxes								
101-300-40001	Property Tax	\$3,071,422	\$2,999,323	\$2,800,000	\$2,837,009	\$3,000,000	\$3,003,845	\$3,000,000
101-300-40003	Property Tax-Penalties	\$10,000	\$12,662	\$12,000	\$17,083	\$12,000	\$0	\$12,000
101-300-40005	Property Tax-Interest	\$2,000	\$53,785	\$1,700	\$4,574	\$4,000	\$1,508	\$2,000
101-300-40008	ARSSC - Sales Tax Fees Contra	\$0	(\$55,903)	(\$76,000)	(\$55,733)	(\$54,000)	(\$39,106)	(\$50,000)
101-300-40009	ARSSC - Sales Tax	\$0	\$407,172	\$485,000	\$505,999	\$525,000	\$291,741	\$525,000
101-300-40010	Sales & Use Taxes	\$3,600,000	\$3,669,216	\$3,750,000	\$3,493,750	\$4,775,000	\$2,765,252	\$3,750,000
Public Accommodations								
101-300-40011	Surtax	\$190,000	\$182,936	\$195,000	\$222,835	\$195,000	\$126,676	\$195,000
101-300-40012	Vehicle Rental Surtax	\$11,000	\$8,836	\$11,000	\$11,831	\$11,000	\$8,811	\$11,000
101-300-40015	MAT Surtax	\$230,000	\$260,700	\$230,000	\$210,290	\$230,000	\$125,559	\$200,000
101-300-40030	Penalties & Int. - Sales Tax	\$10,000	\$18,552	\$10,000	\$4,374	\$10,000	\$7,502	\$10,000
101-300-40035	Penalty & Interest A/R	\$0	\$634	\$1,000	\$3,360	\$2,500	\$2,181	\$2,000
101-300-40040	In Lieu Tax Payments	\$417,238	\$417,238	\$410,000	\$495,774	\$456,000	\$531,057	\$500,000
Payment in Lieu of Tax -								
101-300-40041	Other	\$10,125	\$10,270	\$6,000	\$9,343	\$7,500	\$6,450	\$7,500
<u>Total Taxes:</u>		<u>\$7,551,785</u>	<u>\$7,985,421</u>	<u>\$7,835,700</u>	<u>\$7,760,489</u>	<u>\$9,174,000</u>	<u>\$6,831,476</u>	<u>\$8,164,500</u>
Licenses & Permits								
101-301-40100	General Business Licenses	\$20,000	\$25,146	\$21,000	\$9,695	\$23,000	\$9,405	\$13,000
101-301-40120	Taxi - For Hire Operators	\$1,000	\$1,210	\$750	\$1,135	\$150	\$0	\$0
<u>Total Licenses & Permits:</u>		<u>\$21,000</u>	<u>\$26,356</u>	<u>\$21,750</u>	<u>\$10,830</u>	<u>\$23,150</u>	<u>\$9,405</u>	<u>\$13,000</u>
Other Governmental								
DOR- FISH BUSINESS SHARED								
101-302-40205	TAX	\$1,170,312	\$1,479,191	\$1,182,622	\$1,028,420	\$1,151,782	\$0	\$1,000,000
101-302-40210	Liquor Licenses - Share Tax	\$7,500	\$11,350	\$7,500	\$9,300	\$10,000	\$0	\$10,000
101-302-40211	Marijuana Licenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0
101-302-40215	Share Revenue - CAP SOA	\$135,249	\$135,249	\$125,224	\$108,156	\$108,156	\$0	\$75,000
101-302-40220	Forest Receipts - Roads	\$33,750	\$54,048	\$50,000	\$54,921	\$55,000	\$51,233	\$55,000

101-302-40221	Forest Receipts - School	\$627,241	\$627,241	\$625,000	\$663,336	\$665,000	\$691,327	\$670,000
101-302-40225	Utility Cooperative Shared Tax	\$295,000	\$305,667	\$300,000	\$297,017	\$300,000	\$12,967	\$290,000
101-302-40230	DCCED - Shared Fish Bus Tax	\$22,151	\$22,152	\$22,100	\$36,745	\$30,000	\$0	\$20,000
101-302-40239	Pension State Relief	\$261,391	\$152,247	\$135,209	\$95,446	\$110,196	\$0	\$110,000
Total Other Governmental:		\$2,552,594	\$2,787,146	\$2,447,655	\$2,293,341	\$2,430,134	\$755,528	\$2,230,000
Leases & Rents								
101-303-40320	N. Harbor Fill Lease	\$85,000	\$222,405	\$198,038	\$195,454	\$201,999	\$144,912	\$201,933
101-303-40330	S. Harbor Fill Lease	\$31,000	\$35,311	\$35,632	\$35,189	\$36,346	\$8,813	\$36,000
101-303-40350	Other Land Leases	\$56,000	\$43,686	\$42,709	\$46,073	\$43,563	\$58,303	\$60,000
101-303-40360	Other Building Leases	\$42,000	\$38,816	\$59,751	\$34,566	\$60,946	\$19,080	\$25,000
101-303-40400	LT Leases - Interest Revenue	\$0	\$102	\$0	\$2,998	\$0	\$0	\$0
101-303-51110	Lease Rev Pass-Thru Mt Eyak	\$64,718	\$70,868	\$64,718	\$72,579	\$64,718	\$29,654	\$64,718
Total Leases & Rents:		\$278,718	\$411,188	\$400,848	\$386,859	\$407,572	\$260,763	\$387,651
Law Enforcement								
101-304-40245	State Contract - Jail	\$164,704	\$174,993	\$272,687	\$345,712	\$360,562	\$165,581	\$360,000
101-304-40250	Surcharge - SOA	\$200	\$120	\$200	\$315	\$200	\$50	\$200
101-304-40265	State Dispatch Services	\$4,725	\$4,725	\$4,725	\$3,544	\$4,725	\$0	\$4,725
101-304-40267	USFS Dispatch Services	\$6,725	\$6,750	\$6,725	\$6,750	\$6,750	\$0	\$6,750
101-304-40268	NVE MOU	\$5,000	\$0	\$5,000	\$0	\$0	\$0	\$0
101-304-40269	City of Whittier - Dispatch	\$25,000	\$36,663	\$50,000	\$0	\$0	\$0	\$0
101-304-40370	Court Fines & Forfeitures	\$0	\$0	\$0	\$530	\$0	\$1,970	\$1,500
101-304-40371	Citations	\$4,000	\$2,765	\$4,000	\$3,694	\$4,000	\$600	\$3,500
101-304-40380	ATV Registration Fees	\$200	\$445	\$400	\$225	\$400	\$50	\$300
101-304-40400	Dog Licenses	\$300	\$355	\$400	\$290	\$400	\$195	\$300
101-304-40410	Dog Impounds	\$100	\$50	\$100	\$370	\$100	\$125	\$150
101-304-40420	Dog Citations	\$100	\$25	\$100	\$0	\$100	\$0	\$100
101-304-40440	Airline Security Service	\$75,000	\$76,689	\$75,000	\$37,755	\$75,000	\$27,033	\$50,000
101-304-40450	Fingerprinting Services	\$2,500	\$4,705	\$4,000	\$2,985	\$4,000	\$1,590	\$3,000

101-304-40545	Impound	\$5,000	\$3,325	\$3,000	\$11,207	\$10,000	\$4,169	\$6,000
101-304-40700	Case File Fees	\$250	\$300	\$250	\$875	\$800	\$90	\$250
Total Law Enforcement:		\$293,804	\$311,909	\$426,587	\$414,251	\$467,037	\$201,452	\$436,775
D. M. V.								
101-305-40255	MV, Boat, Snow Trans	\$25,000	\$21,338	\$25,000	\$24,457	\$25,500	\$30,867	\$26,000
101-305-40260	Driver License & ID Fee	\$13,000	\$8,975	\$10,000	\$4,684	\$6,000	\$3,405	\$6,000
101-305-40266	Vehicle Registration Tax	(\$17,800)	(\$12,524)	(\$17,800)	(\$13,773)	(\$15,000)	(\$2,550)	(\$15,000)
101-305-40268	Mtr Vehicle Reg Tax St of AK	\$40,000	\$42,317	\$40,000	\$41,112	\$40,000	\$16,804	\$40,000
Road Tests & Misc Revenue								
101-305-49740	DMV	\$500	\$639	\$500	\$867	\$500	\$2,933	\$1,000
Total D. M. V.:		\$60,700	\$60,745	\$57,700	\$57,347	\$57,000	\$51,459	\$58,000
Planning								
101-323-40170	Planning Permit Fees	\$6,500	\$4,930	\$7,500	\$4,950	\$7,500	\$3,850	\$5,000
101-323-48014	Other Revenue	\$0	\$543	\$0	\$146	\$0	\$260	\$250
Total Planning:		\$6,500	\$5,473	\$7,500	\$5,096	\$7,500	\$4,110	\$5,250
Recreation								
101-345-40505	Activity Fees	\$5,000	\$2,580	\$2,000	\$11,718	\$15,000	\$4,260	\$10,000
101-345-40520	Skaters Cabin Rental	\$3,500	\$4,319	\$4,000	\$4,077	\$4,000	\$5,134	\$4,000
101-345-40525	Bidarki Entrance Fees	\$55,000	\$75,414	\$69,650	\$99,551	\$90,000	\$69,107	\$90,000
101-345-40535	Facility Rental	\$0	\$1,110	\$500	\$2,685	\$2,000	\$2,482	\$2,500
101-345-42100	Fisherman's Memorial Park	\$500	\$1,816	\$1,000	\$2,567	\$1,000	\$841	\$1,000
101-345-49740	Bidarki Misc.	\$0	\$0	\$1,500	\$2,047	\$0	\$1,449	\$0
101-345-49745	Merchandise Sales - P&R	\$0	\$0	\$1,500	\$300	\$1,500	\$1,325	\$1,500
Total Recreation:		\$64,000	\$85,239	\$80,150	\$122,945	\$113,500	\$84,598	\$109,000
Bob Korn Pool								
101-346-40600	Pool Entrance Fees	\$15,000	\$46,631	\$48,750	\$36,867	\$30,000	\$34,590	\$37,500
101-346-40620	Program Fees	\$0	\$0	\$1,500	\$250	\$3,350	\$2,761	\$3,000
101-346-40630	Rental Fees	\$0	\$127	\$500	\$981	\$1,000	\$1,076	\$1,000

101-346-49740	Pool Misc.	\$0	\$0	\$0	\$4,921	\$0	\$359	\$0
101-346-49745	Merchandise Sales - Pool	\$0	\$0	\$1,500	\$0	\$1,500	\$0	\$0
Total Bob Korn Pool:		\$15,000	\$46,758	\$52,250	\$43,020	\$35,850	\$38,786	\$41,500
Sale of Property								
101-347-40710	Sale of Equipment	\$0	\$10,734	\$0	\$23,852	\$5,000	\$0	\$0
101-347-40720	Sale of Cemetery Lots	\$3,000	\$2,100	\$3,000	\$4,900	\$3,000	\$1,100	\$2,000
Total Sale of Property:		\$3,000	\$12,834	\$3,000	\$28,752	\$8,000	\$1,100	\$2,000
Interfund Transfers In								
101-390-41000	Allocated Administrative Costs	\$649,827	\$577,613	\$717,403	\$607,100	\$681,371	\$0	\$615,000
101-390-41092	Transfer from ARPA Fund	\$0	\$0	\$248,423	\$0	\$0	\$0	\$0
Total Interfund Transfers In:		\$649,827	\$577,613	\$965,826	\$607,100	\$681,371	\$0	\$615,000
Other Revenue								
101-397-40325	Investment Earnings	\$1,000	\$82,107	\$70,000	\$232,472	\$150,000	\$66,936	\$75,000
101-397-41095	Reserve Fund-Budgeted	\$0	\$0	\$0	\$0	\$0	\$0	\$0
101-397-49740	Misc. Revenue	\$15,000	\$51,956	\$15,000	\$99,607	\$50,000	\$234,146	\$50,000
101-397-49742	Contra Misc Pass Through	(\$64,718)	\$700	\$64,718	\$0	\$0	\$0	\$0
101-397-49770	Cordova Center Revenue	\$35,000	\$21,010	\$42,000	\$41,593	\$42,000	\$42,969	\$45,000
101-397-49800	Donations	\$0	\$25	\$90,000	\$0	\$65,000	\$265	\$1,000
Total Other Revenue:		\$13,718	\$155,798	\$281,718	\$373,671	\$307,000	\$344,316	\$171,000
State Debt Service Reimbursmen								
101-398-40200	State Debt Service Reimb	\$378,000	\$2,022,113	\$950,000	\$1,662,669	\$912,000	\$104,803	\$912,000
Total State Debt Service Reimbursmen:		\$378,000	\$2,022,113	\$950,000	\$1,662,669	\$912,000	\$104,803	\$912,000
Appropriation from Reserve								
101-399-99999	Appropriation of Fund Balance	\$0	\$0	\$167,538	\$0	\$80,140	\$0	\$0
Total Appropriation from Reserve:		\$0	\$0	\$167,538	\$0	\$80,140	\$0	\$0
General Fund Revenue Total:		\$11,888,646	\$14,488,593	\$13,698,222	\$13,766,370	\$14,704,254	\$8,687,796	\$13,145,676