

PLANNING COMMISSION SPECIAL MEETING
August 15, 2023 AT 6:30 PM
CORDOVA CENTER COMMUNITY ROOMS A & B
MINUTES

1. CALL TO ORDER

Vice Chair **Mark Hall** called the Planning Commission Regular Meeting to order at 6:30 PM on August 15, 2023 in Cordova Center Community Rooms A & B.

2. ROLL CALL

Present for roll call was Commissioners **Tom McGann, Chris Bolin, Trae Lohse, Mark Hall, Kris Ranney**

Tania Harrison, and Sarah Trumblee were absent.

Staff present - City Planner **Kevin Johnson**.

3. APPROVAL OF AGENDA

M/McGann S/Bolin to approve the agenda
With no objection the motion was passed.

4. APPROVAL OF CONSENT CALENDAR

- a. Record unexcused absence of **Tania Harrison, Trae Lohse, and Kris Ranney** from the July 11, 2023 meeting
- b. Minutes of the April 11, 2023 Regular Meeting
- c. Minutes of the May 23, 2023 Special Meeting

M/Bolin S/Ranney to approve the consent calendar.
Upon voice vote, motion passed 5-0.
Yea: McGann, Bolin, Lohse, Hall, Ranney
Absent: Harrison, Trumblee

5. DISCLOSURES OF CONFLICTS OF INTEREST AND EX PARTE COMMUNICATIONS

None

6. CORRESPONDENCE

Johnson told the commission that nothing had been received.

7. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

- a. Guest Speakers - None
- b. Audience comments regarding agenda items

8. PLANNER'S REPORT

Johnson added to his written report that staff hopes to discuss accessory dwelling units a bit at the September meeting. We have had multiple people interested in adding detached units to their properties, the current code is vague, and requires a conditional use permit.

Bolin asked about an update on the impound lot sale and moving the impound lot to the bailer. *Johnson* explained that he spoke with DEC and DNR and they had no immediate issues with the idea. The city will need to submit a development plan to DNR for them to review to get final approval.

Hall asked about how many building permits we have issued this year compared to historical numbers. It would be good to see the numbers and types of permits for future conversations. *Johnson* said he will include the permit logs for the last couple years in the next permit.

9. UNFINISHED BUSINESS

None

10. NEW BUSINESS

a. Letter of Interest from Prince William Sound College, to lease a portion of Cordova Highschool

M/Bolin S/Ranney move to recommend to City Council to dispose of a portion of a portion of the Cordova Highschool as outlined in Cordova Municipal Code 5.22.060 B (1) to negotiate an agreement with Prince William Sound College to lease the property

Bolin said this is a great benefit to the school and the kids and that he has seen the benefit over the years that having this in town has provided.

Ranney said this is a valuable resource that provides options for students outside of the general curriculum.

Lohse said that he is in support of this.

McGann is in support, if there is room lets use it.

Hall said that he knows typically the Council wants to do public RFP's but this makes sense to do direct negotiations.

Upon voice vote, motion passed 5-0.

Yea: McGann, Bolin, Lohse, Hall, Ranney

Absent: Harrison, Trumblee

b. Letter of Interest from Paul and Linda Kelly, for Lot 4A, North Fill Development Park Addition #2

M/McGann S/Bolin move to recommend to City Council to dispose of Lot 4A, North Fill Development Park Addition #2 as outlined in Cordova Municipal Code 5.22.060 B (2) by requesting sealed proposals to lease or purchase the property.

McGann said during the land disposal map updates we made this available so now let us see what interest there is out there. We will then get to review and judge the different proposals that are received.

Bolin agrees, but the one concern is that we do not yet have a secured location for the new impound lot. That will need to be handled prior to selling the land.

Ranney is in support of disposing of the land

Lohse is also in support

Hall said he is in support, especially for request for proposals as this property was just made available this year so there needs to be a chance for more people to be aware of the opportunity.

Upon voice vote, motion passed 5-0.

Yea: McGann, Bolin, Lohse, Hall, Ranney

Absent: Harrison, Trumblee

11. AUDIENCE PARTICIPATION

No Comments

12. COMMISSION COMMENTS

McGann no comments

Bolin good meeting and glad to hear the Planner will be bringing material to discuss regarding housing

Ranney said he is looking forward to September's meeting

Lohse thanked everyone for the good meeting

Hall thanked staff


Johnson added that he had one more item to add to the Planners Report. The Planning Commissions recommended CIP list will be coming to the Commission in September so he asks that commissioners think of items they may want to see on that.

13. ADJOURNMENT

M/McGann S/Bolin to adjourn the Special Meeting.

With no objection, the meeting was adjourned.

Approved:



Tania Harrison, Chair



Kevin Johnson, City Planner