

**AMENDED AGENDA**

**Regular City Council Meeting  
April 2, 2025 @ 7:00pm  
Cordova Center Comm Rooms  
AMENDED AGENDA**



**Mayor**  
*Kristin Smith*

**Council Members**

*Debra Adams  
Aaron Hansen  
Kasey Kinsman  
Michael Mickelson  
Wendy Ranney  
Cathy Sherman  
David Zastrow*

**City Manager**

*Samantha  
Greenwood*

**City Clerk**

*Susan Bourgeois*

**Deputy City Clerk**

*Colette Gilmour*

**A. Call to order**

**B. Invocation, pledge of allegiance**

I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

**C. Roll call**

Mayor Kristin Smith, Council members Debra Adams, Aaron Hansen, Kasey Kinsman, Michael Mickelson, Wendy Ranney, Cathy Sherman, and David Zastrow

**D. Approval of Regular Agenda..... (voice vote)**

**E. Disclosures of Conflicts of Interest and Ex Parte Communication**

- conflicts as defined in CMC 3.10.010 should be declared, then Mayor rules whether member should be recused, Council may appeal the Mayor’s ruling
- ex parte should be declared here, the content of the ex parte should be explained when the item comes before Council, ex parte does not recuse a member, it is required that ex parte is declared and explained

**F. Communications by and Petitions from Visitors**

1. Guest Speakers - none
2. Audience comments regarding agenda items..... **(3 minutes per speaker)**
3. Chairpersons and Representatives of Boards and Commissions **(Hospital Board, School Board, etal)**
4. Student Council Report - none

**G. Approval of Consent Calendar..... (roll call vote)**

5. Minutes: a. Feb 05, 2025, City Council Regular Meeting Minutes..... **(page 1)**
6. Per Charter Section 2-8 and Cordova Municipal Code 3.12.022, recordation of excused absence of Council member Tom Bailer and Dave Zastrow from the March 19<sup>th</sup>, 2025, Regular Meeting

**H. Approval of Minutes – none**

**I. Consideration of Bids/Proposals/Contracts - none**

**J. Reports of Officers**

7. Mayor’s Report.....**(page 6)**
8. City Manager’s Report
9. City Clerk’s Report

**K. Correspondence..... (see primer for description page 7)**

10. 03-20-25 Mayor Smith letter re: “2024-2027 STIP Amendment 2” comments.....**(page 8)**
11. 03-27-25 Mayor Smith letter re: “2045 AMHS Long Range Plan” comments.....**(page 10)**
12. 03-28-25 Mayor Smith letter of support re: “HB 33”.....**(page 12)**
13. 03-28-25 Mayor Smith letter of support re: “HB 116”.....**(page 13)**

**L. Ordinances and Resolutions**

14. Resolution 04-25-06..... **(roll call vote)(page 14)**

A resolution of the city council of the city of Cordova, Alaska, authorizing amendment to the fy25 budget in the amount of \$120,000.

**14a. Resolution 04-25-07.....(roll call vote)(page 16.1)**

A resolution of the city council of the city of Cordova, Alaska, authorizing participation in the community development block grant (CDBG) program and signatory authority to Hannah sanders, md, CEO of Cordova community medical center, a city-owned hospital. To execute and facilitate the CDBG grant.

**M. Unfinished Business**

**15. Council action to issue an RFP for old PWSSC building..... (voice vote)(page 17)**  
item had been referred January 2022. Publicizing Availability of Lot 2, Block 7A, Tidewater Development Park – The Old Prince William Sound Science Center (PWSSC) Building.

**N. New & Miscellaneous Business**

**16. Council election of a member to serve as Vice Mayor..... (voice vote)(page 37)**  
**17. Pending Agenda, CIP List, Calendar, Elected & Appointed Officials lists..... (page 39)**

**O. Audience Participation**

**P. Council Comments**

**Q. Executive Session**

**18. Council contract negotiation with City Clerk Susan Bourgeois, as presented by Mayor Smith and Council member Kinsman, a matter the immediate knowledge of which would clearly have an adverse effect on the finances of the city.**

The City Council is permitted to enter an executive session if an explicit motion is made to do so calling out the subject to be discussed and if that subject falls into one of the 4 categories noted below. Therefore, even if specific agenda items are not listed under the Executive Session header on the agenda, any item on the agenda may trigger discussion on that item that is appropriate for or legally requires an executive session. In the event executive session is appropriate or required, Council may make a motion to enter executive session right during debate on that agenda item or could move to do so later in the meeting.

**R. Adjournment**

**Executive Sessions per Cordova Municipal Code 3.14.030**

- **subjects which may be considered are:** (1) matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) matters which by law, municipal charter or code are required to be confidential; (4) matters involving consideration of governmental records that by law are not subject to public disclosure.
- **subjects may not be considered in the executive session except those mentioned in the motion calling for the executive session, unless they are auxiliary to the main question**
- **action may not be taken in an executive session except to give direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations**

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City's YouTube or are available there for viewing  
or audio-only by the next business day

**Regular City Council Meeting**  
**February 5, 2025 @ 7:00pm**  
**Cordova Center Community Rooms A & B**  
**Minutes**

**A. Call to order** – **Mayor David Allison** called the regular Council Meeting to order at 7:00 pm on February 5, 2025, in the Cordova Center Community Rooms.

**B. Invocation, pledge of allegiance** – **Mayor Allison** led the audience in the Pledge of Allegiance.

**C. Roll call** – Present for roll call were **Mayor David Allison** and Council members **Kasey Kinsman**, **Wendy Ranney**, **Dave Zastrow**, and **Kristin Smith**. Council members **Tom Bailer**, **Cathy Sherman** and **Ken Jones** were present via zoom video conference. Also present were City Manager, **Sam Greenwood** and City Clerk, **Susan Bourgeois**.

**D. Approval of Regular Agenda**

Hearing no objection to approval of the agenda, **Mayor Allison** declared it approved.

**E. Disclosures of Conflicts of Interest and Ex Parte Communication** – none

**F. Communications by and Petitions from Visitors**

1. Guest Speakers: a. **Blake Phillips** provided an update on the Cordova Permanent Fund, highlighting its total contributions of \$9.3 million, withdrawals of \$3 million, and a market value of \$6.8 million as of the end of the year. The return for the period was 8.5%. As new administration comes in there's a lot of policy uncertainty that will come into market that may impact the economy, like tariffs and immigration. Evan Rose, CEO of APCM (AK Permanent Capital Management) is reaching retirement. He mentioned the firm's succession planning, with the majority of Evan Rose's shares being acquired by Blue Umbrella and taking majority control of ownership of APCM. Also looking to come to Cordova to do a strategic planning later in the year. **Kinsman** asked what the ideal balance looked like. **Phillips** gave an example of a minimum investment in some private investors is in excess of \$1M on a \$10M portfolio, it is immediately at that allocation. **Bailer** thanked the speaker for the information and appreciated keeping them informed. **Sherman** agreed with the other council members and thought the presentation and reports were clear and understandable.

b. **Clay Koplín** presented an overview of Cordova Electric's renewable energy goals, trying to get off of diesel, including the development of Crater Lake and Humpback Creek hydroelectric sites. He mentioned that Cordova Electric has been awarded enough grants and low-interest loans to develop both projects, which could take them to 95% renewables. Humpback would eliminate all diesel usage in the summer, while Crater Lake is a seasonal storage to fill a reservoir and carry it over through winter. CEC is inquiring on if the City wants to consider this as a water solution going forward, so that they can apply for another State grant, with a concept paper due Feb. 27th Asking for City support to be involved in the application process but there are no financial obligations. Grant projects have to be done within 7 years and the process of planning, permitting and assessments for these projects would be 1 year. **Smith** asked to clarify the current funding for both projects. **Koplín** answered that while the grant and loans they have acquired for these two projects cover the costs, they come with debt. Securing the state grant funding would increase feasibility. **Bailer** does not see financial feasibility with this and does not want to put the city's name on another large project when we are trying to seek our own grants. **Kinsman** asked what the risks of the project were. **Zastrow** expressed his appreciation on what CEC has done to get us on hydro and asked what they did for the geological study in 2016. **Smith** asked about updating the cost analysis since it was ten years old. **Koplín** said the estimate for CEC cost is \$31M. **Ranney** brings up concerns regarding the new pump station the City already invested in near Orca and wondered if that would then become obsolete with another pump station at the storage facility or would they be used for two different purposes. Doesn't want it to turn into a water tug of war. **Koplín** finished with summarizing how these hydro systems are

upfront cost, but it is the one renewable that is mostly accessible to us and where the cost drops dramatically after the debt is paid off with low maintenance and high stability. CEC is only looking for support to maintain optionality for seeking this additional project Grant at this time.

**2. Audience comments regarding agenda items**

**Chris Bolin** commented on approval for disposal and method of disposal for 12,414.6 SF, Lot 10B, ASLS 73-35 (Plat 74-291).

**3. Chairpersons and Representatives of Boards and Commissions – none reported**

**4. Student Council Report - none**

**G. Approval of Consent Calendar**

**5. Minutes: a. Jan. 15, 2025, City Council Public Hearing Minutes**

**6. Council action to waive protest of transfer of liquor license #911 for Laura's-package store**

**7. Per Charter section 2-8 and Cordova Municipal Code 3.12.022, recordation of excused absence of Council member Ken Jones from the January 15, 2025, Regular Meeting**

Vote on the Consent Calendar: 7 yeas, 0 nays. Zastrow-yes; Smith-yes; Kinsman-yes; Ranney-yes; Bailer-yes; Jones-yes and Sherman-yes. Consent Calendar was approved

**H. Approval of Minutes – in consent calendar**

**I. Consideration of Bids/Proposals/Contracts – none**

**J. Reports of Officers**

**7. Mayor's Report – Will be gone next week. **Mayor Allison** gave thanks and congratulations to all participants and planners of the Ice worm festival.**

**8. City Manager's Report – Thanks all city employees who were engaged in the ice worm activities. The acting Fire Marshal is currently the Police Chief. We will have a shortage of EMTs this summer and are looking into a contract with an EMT emergency management company for temporary EMTs in emergencies. The city has received three Fire Marshal applications. Mentioned ongoing discussions with the health Service Board and Ilanka Board to secure grants for the hospital's expansion to a new building. Additionally, City reported on the library's progress to move forward with normal operations and the upcoming election, with several candidates declared for various positions. The possibility of a community forum for the candidates was also discussed and mention of the \$450k and \$1M we received from MARAD.**

**9. City Clerk's Report – Election sample ballots will be completed soon. Early voting starts Tuesday 11<sup>th</sup>. Council votes for youth submission of the election sticker design. "Moose in the Mountains" design won second place and "Eyak" design won first place. The council also debates the formation of a Fisheries Committee, **Jones** explained the history of previous committees and suggesting the importance of including commercial fishermen's voices. The council agrees to advertise for committee members and see what interest they receive.**

**10. Staff Reports – 4Q, 2024 Quarterlies:**

**a. Cordova Harbor & Port, Harbormaster **Tony Schinella - Zastrow** asked Harbormaster, **Tony Schinella**, about the 911 phone activation callouts. **Schinella** reported they have issues with their phones sometimes at night, dispatch calls them to go check it out**

**b. Parks & Recreation Department, Director **Samantha Hagerthy-Schneider****

**c. Public Works Department, Director **Kevin Johnson****

**K. Correspondence**

**12. 01-08-25 Email from Office of Subsistence Mgt re applicants sought for young leader Membership on Regional Advisory Councils**

**13. 01-08-25 Letter from Cindy Butherus, Friends of the Valdez Animal Shelter asking for match donation \$3,000 – Council concurred to put this ask on the agenda for action at next meeting**

**14. 01-10,13,15,16 Emails from Mayor Allison to School Board, and between Smith and Allison re public vs. personal positions**



**Ranney** addressed **Mayor Allison** and asked what resolution occurred to correct his actions. **Mayor Allison** responded he sent an email correcting that the statements he made in the email in question was not from the official capacity of the Mayor.

15. 01-14-25 Email and article from K. Smith re Senator Murkowski and healthcare costs – **Smith** asked who should write the letter to address the healthcare issues to Murkowski.

16. 01-15-25 Letter from State of Alaska, FY26 Cordova Population determination for property tax revenue limitation

17. 01-23-25 Early notification for the Shoreside Petroleum, Inc. Cordova bulk fuel facility pollutant discharge elimination system permit

#### **L. Ordinances and Resolutions**

18. Ordinance 1226 An ordinance of the Council of the City of Cordova, Alaska, amending Cordova municipal code section 11.08.020 – Harbor Commission, to reduce the Harbor Commission from seven to five voting members – 2<sup>nd</sup> reading

**M/Kinsman S/Zastrow** to adopt Ordinance 1226 An ordinance of the Council of the City of Cordova, Alaska, amending Cordova municipal code section 11.08.020 – Harbor Commission, to reduce the Harbor Commission from seven to five voting members.

**Kinsman** supported going back to 5 members since the project that needed 7 members is done. **Zastrow** is in support, **Sherman** in support, **Kinsman** is in support, **Jones** is in support, **Ranney** is in support, **Smith** supports it.

Vote on the motion: Sherman-yes; Kinsman-yes; Jones-yes; Zastrow-yes; Smith-yes; Bailer-yes; Ranney-yes; 7 yeas, 0 nays. Motion was approved.

19. Ordinance 1227 An ordinance of the Council of the City of Cordova, Alaska, amending Cordova municipal code section 5.10.080 “Maximum tax per transaction-the tax cap” to apply the tax cap to single invoices rather than single items or single transactions of service except as otherwise provided in the Cordova municipal code for service contracts, rentals, and bundled transactions - 1<sup>st</sup> reading

**M/Jones S/Kinsman** to approve Ordinance 1227 an ordinance of the Council of the City of Cordova, Alaska, amending Cordova municipal code section 5.10.080 “Maximum tax per transaction-the tax cap” to apply the tax cap to single invoices rather than single items or single transactions of service except as otherwise provided in the Cordova municipal code for service contracts, rentals, and bundled transactions **Jones** is in favor of bringing this to discussion and supports it as it is what they asked staff to bring Council.

**Kinsman** asked what the impact might be going to per invoice with the tax cap. **Greenwood** answered for the City may cut the budget by \$20,000. **Smith** has no questions. **Bailer** is in support. **Ranney** is in support as it seems like it will lesson the burden on Cordova residents. **Zastrow** appreciated the new clarity this version gives. **Sherman** is in favor. **Kinsman** asked if the new lanuage is in line with the remote sellers. City Attorney **Holly Wells** answers that the language in this ordinance is constistant with what the remote sellers commision need. **Wells** asked for an amendment to go back through chapter 5.10 to confirm all references to single item tax cap or single transaction tax cap is changed to a reference of just tax cap.

**M/Kinsman S/Ranney** to amend the ordinance as suggested by the City Attorney

With no objections. Motion to amend was approved.

Vote on the main motion as amended: 7 yeas, 0 nays. Motion was approved.

20. Ordinance 1228, An ordinance of the Council of the City of Cordova, Alaska, amending CMC 5.10.100 “Product based exemptions”, CMC 5.10.210 “Exemption application and exemption authorization card”, CMC 5.10.230 “Refunds”, and repealing CMC 5.10.240 “Construction materials and services exemption and refund” to replace the reimbursement application process that applies to eligible construction materials and services and adopt an exemption card application process for such materials and services and amending CMC 5.10.100 to remove income reporting requirements for nonprofit organizations regarding sales by nonprofit organizations, which are not exempt from sales tax - 1<sup>st</sup> reading

**M/Smith S/Zastrow** to approve Ordinance 1228, An ordinance of the Council of the City of Cordova, Alaska, amending CMC 5.10.100 “Product based exemptions”, CMC 5.10.210 “Exemption application and exemption authorization card”, CMC 5.10.230 “Refunds”, and repealing CMC 5.10.240 “Construction

materials and services exemption and refund” to replace the reimbursement application process that applies to eligible construction materials and services and adopt an exemption card application process for such materials and services and amending CMC 5.10.100 to remove income reporting requirements for nonprofit organizations regarding sales by nonprofit organizations, which are not exempt from sales tax.

**Smith** stated this is in response to the public comments they have received to make it easier and more affordable to do large scale construction projects. **Zastrow** said it will be more efficient than having the public come in and use a lot of staff time after the fact to get their tax refunded. **Bailer** supports on first reading. **Kinsman** supports it from what he’s heard from the public on it. **Sherman, Ranney** and **Jones** all said they would support.

Vote on motion: 7 yeas, 0 nays, Motion was approved.

#### **M. Unfinished Business – none**

#### **N. New & Miscellaneous Business**

21. Council action on disposal and method of disposal for 12,414.6 SF, Lot 10B, ASLS 73-35 (Plat 74-291) **M/Ranney S/Zastrow** to move to recommend that City Council enter into a five-year lease of Tract 10B of ASLS 73-35 “74-291” approximately 12,414.6 square feet in size as outlined in Cordova Municipal Code 5.22.060 B by negotiating an agreement with Bob Ladd, Jackie Ladd, Chris Bolin, and Angela Jeppson to lease the property.

**Ranney** feels it is a very seasonal usage lot and looks forward to seeing something being done with it, **Zastrow** agrees with **Ranney** and that it was passed up through commissions that it is the right thing to do, **Kinsman** supports since it was marked as available for a number of years **Bailer** supports it despite having some issues with some of their reasoning, **Smith** is in support with a condition that the lease clearly states the environmental limitations of the lot, **Sherman** is in favor of it since it will come back to them after negotiations. **Jones** asked for more details of what the lot would be used for and does not support direct negotiations without knowing what recreational use would mean, **Bailer** agreed and said he’d support referring to staff to get more details on the plan of usage.

Vote on the motion. Jones-no; Kinsman-yes; Ranney-yes; Sherman-yes; Bailer-no; Smith-yes; and Zastrow-yes. Motion was approved 5-2.

22. Council action on disposal and method of disposal for Lot 1, Block 7A, Tidewater Development Park (Breakwater Fill Lot)

**M/Smith S/Zastrow** to move to recommend disposal of the requested Lot 1, Block 7A Tidewater Development Park approximately 40,259 Sq. Ft. as outlined in Cordova Municipal Code 5.22.060 (B) by requesting sealed proposals to lease or purchase the property.

**Smith** stated this lot isn’t being used to its best use and would like to see proposals. **Zastrow** mentions it’s been out for proposals a couple of times and supports seeing proposals again. **Jones** is not comfortable with either proposals in the letters of interest or the intentions of follow through with the interested leases for this lot. He is not sure he wants to let the lot go without seeking further grants for a floating fuel dock. **Bailer** states this is an interesting lot and does not know the needs of canneries. Mentions the history of proposals for this lot in the past and is not in favor of these proposals without more information on the advantages and disadvantages of this related to what a cannery needs. Feels this lot is worth twice what is being offered.

**Sherman** is not in favor of either proposal for this lot and it can have better uses. **Ranney** feels it is dangerous to put this kind of building on this property, the cost is too low and is not in favor of either these proposals

Voted on the motion: Ranney-no; Bailer-no; Kinsman-yes; Jones-no; Sherman-no; Smith-yes; and Zastrow-yes. Motion fails 3-4.

23. Pending Agenda, CIP List, Calendar, Elected & Appointed Officials lists

**Mayor Allison** requested to put the CEC request on the next agenda as an item for action for a draft letter.

**Ranney** would like to begin a conversation regarding restructuring emergency equipment quality and allocation for Fire and EMS, paid and volunteer. **Bailer** suggests having the City Manager handle those conversations internally and bring updates or any issues to Council, at that time she can ask for help if she

feels it is needed. **Kinsman** points out the fire volunteers are led by Council while staff is led by City Manager. **Greenwood** asked to continue working out a restructure between her and the acting Fire Chief and then report back after they make headway. Council agreed. Work session proposed for Feb 19<sup>th</sup> meeting at 5:30pm, for strategic planning and bonding for city streets, and a list of priorities. **Mayor Allison** requests to add friends of Valdez animal shelter request as an action item to next meeting's agenda. **Jones** requests an action item for council to direct staff to apply for the 2025 PIDP project for north harbor. **Smith** requests to discuss the library next meeting.

**O. Audience Participation**

**Julie Reynolds** Read a letter form herself and another community member regarding the Library staff.

**Stephen Phillips** Addressed points made by Councilor Ranney regarding Fire and EMS maintenance schedules.

**Kevin Johnson** introduced new City Planner, Amanda Coward.

**Chris Bolin** provided background information on the 12,414.6 SF, Lot 10B, ASLS 73-35 (Plat 74-291).

**P. Council Comments**

**Zastrow** mentioned that he has reservations on the city involvement with the CEC projects. He is very happy with what they did today with the two ordinances.

**Sherman** said she appreciated the guest speakers' presentations and also thanked the Clerks for the sticker idea and hopes to see it continue. Mentioned prior personnel board, Title 4, coming back.

**Bailer** said the community needs to step up more for volunteers around and in library, felt that Council just voted for a public beach front to be private beach.

**Kinsman** thanks to candidates that stepped up for local government elections. In regard to the changes being made in Ord 1227 and 1228 he reminds the public they can comment on their support. Lastly mentioned wanting public input on the proposal for the RFP fill lot.

**Ranney** said she appreciates the information the staff brings, apologies to the public if she misses some things, she is concerned were the city stands with things, pushes people to ask the paper and Chamber of Commerce to hold a forum for people running in elections.

**Jones** thanked everyone for their participation.

**Smith** thanked the candidates running in the election

**Q. Executive Session – none**

**R. Adjournment**

Hearing no objection **Mayor Allison** adjourned the meeting at 9:50 pm.

Approved: April 02, 2025

Attest: \_\_\_\_\_  
Colette Gilmour, Deputy City Clerk

*Mayors Report, April 2<sup>nd</sup>, 2025*

In working with City staff to prepare for this week's Council Meeting, some issues that have been raised by staff or come up in conversation include:

**Infrastructure priorities and funding for the work.** Work sessions conducted so far this year have led the Council to create a "short list" of infrastructure priorities that includes the sewer treatment plant, water treatment system, a new public safety building, and rehabilitating the pool.

One of our big challenges in this work is to re-build our General Fund Reserve, which is critical for the City's cash flow. This account is effectively the City's checking account, and enables the City to make payments, pay staff, and purchase equipment and supplies. When the City is managing grants that are funded on a reimbursable basis, the City has to pay for street work or whatever the project at hand is first, and wait for a reimbursement from the State or Federal government. As with the recent harbor re-build project, those out of pocket expenses can be enormous, and waiting months for a reimbursement can compromise the City's ability to conduct other business. Rebuilding the General Fund Reserve has to be a consideration as we develop long-term funding plans (mix of grants, low/no interest loans, bonds, City revenues) for re-developing some of our City's most basic service systems.

I plan on doing further research on capital improvement plan formats that we could use to help track our work in infrastructure re-development, and on an asset management system that the City could work to implement over, say, a three to four year period.

**Innovative Readiness Training (IRT).** As part of building the Shepard Point Road, the Native Village of Eyak is again receiving assistance from the Army National Guard's Innovative Readiness Training program and crews will begin coming to Cordova for two-week shifts from March 27 – mid-July, 2025. [Read more here](https://irt.defense.gov/Portals/57/Documents/news/2024_11-IRT-NOV_Newsletter.pdf) ([https://irt.defense.gov/Portals/57/Documents/news/2024\\_11-IRT-NOV\\_Newsletter.pdf](https://irt.defense.gov/Portals/57/Documents/news/2024_11-IRT-NOV_Newsletter.pdf)) about the work accomplished last year in Cordova by the IRT.

**Housing.** Native Village of Eyak is beginning construction on a six-plex unit at the corner of Chase and LeFevre Avenues, these housing units will be for village elders and for traveling medical staff.

It's apparent that local problem solving will be more important than ever, and I look forward to thoughtful, constructive deliberations around our Council table.

Mayor Smith

## **Council Packet Correspondence Primer: Communicating with Your Elected Cordova Officials**

This primer provides an overview of City of Cordova policies regarding the submission of correspondence to the City Clerk's office for distribution to City Council. These policies are general in nature and do not preempt the application of relevant laws to correspondence distribution. To the extent you have questions regarding the distribution of specific correspondence, please contact the City Clerk's office.

### **What gets published in Council packets as Correspondence?**

- Letters, emails, cards, or other written or electronic mail addressed to City Council, any individual member of City Council or the Mayor, regardless of whether or not the sender has requested inclusion of the correspondence in a City Council packet.
- Letters, emails, cards, or other written or electronic mail written by the Mayor, individual City Council members in their capacity as elected officials, or the Council as a body
- Letters, emails, cards, or other written or electronic mail by agencies/entities that are pertinent to Council and the citizens of Cordova (e.g. population determination, full value determination, open comment periods for projects/leases in and around Cordova, etc.)
- Only correspondence received by the Clerk's Office on or before noon on the Wednesday before a regular Council meeting is eligible for inclusion in the packet for that meeting. Correspondence eligible for inclusion received after that date and time will be included in the next regularly scheduled Council meeting packet. (See CMC 3.12.035).

### **What does not get published in Council packets as Correspondence?**

- Letters, emails, cards, or other written or electronic mail that are disparaging to individuals or entities
- Letters, emails, cards, or other written or electronic mail that have been sent anonymously
- Letters, emails, cards, or other written or electronic mail that contain confidential information or information that would warrant a constitutional violation of privacy or could potentially violate an individual's or an entity's constitutional rights.

### **More information about items not subject to publication:**

- Correspondence that is not subject to publication in a Council packet will, however, be forwarded to the Mayor and City Council members with notification that the communication will not be included in the Council packet and the reasons for the exclusion.
- The City will attempt to contact the writer of the correspondence to inform them that the City has determined not to publish what they have sent. Notifications will be sent to the return address on the communication if one has been provided. (the best way to ensure the City is able to reach the writer is if the correspondence has been emailed through the City Clerk [cityclerk@cityofcordova.net](mailto:cityclerk@cityofcordova.net))
- A person who submits a communication that is not subject to publication in a Council packet, may still attend a meeting and read the communication during audience comments (if it is about an agenda item) or during audience participation, if it is not about an agenda item. Oral comments during a Council meeting will not be monitored or limited for content unless the comments made incite or promote violence against a person or entity. The City is not responsible or liable for the comments, thoughts, and/or opinions expressed by individuals during the public comment period at a Council meeting.

### **Suggestions concerning correspondence:**

- Correspondence intended for all Council members should be emailed to the City Clerk at [cityclerk@cityofcordova.net](mailto:cityclerk@cityofcordova.net), hand-delivered or sent via U.S. mail to the Clerk's office. Correspondence should be clearly addressed to "Cordova City Council." Unless clearly stated otherwise, the City Clerk will presume that all correspondence addressed to City Council is intended for inclusion in the packet.

# CITY OF CORDOVA



March 20, 2025

Ryan Anderson, Commissioner  
AK Dept. of Transportation & Public Facilities  
P.O. Box 112500  
Juneau, AK 99811-2500

Dear Commissioner Ryan,

On behalf of the City of Cordova, I am writing to submit comments on several important transportation projects listed in Amendment #2 of the 2024 -2027 STIP.

**27049, Whitshed Road and Pedestrian Improvements:** this project is slated for construction in 2027. We have waited ten years for this project to move up to the construction phase. We have our match funding set aside for this project. We feel that it's urgent that this project be moved to 2026 for construction funding to begin as we have waited for a decade and in that time construction prices have risen dramatically. The longer we wait, the more expensive this project will become. This project will greatly increase pedestrian and bicycle safety along a very busy stretch of Whitshed Road. People use this road to travel to a popular trail head, sports field, and RV park.

**32378, Second Street Reconstruction:** echoing comments made above, this street repair project has been years in the making, and the City is prepared to fund its share of the work. Anything that can be done to advance the start of construction on this project would be greatly appreciated. Second Street is riddled with potholes and patches, desperately in need of actual sidewalks to facilitate safe access for kids and families walking to the Mt. Eccles Elementary School on Second and Adams Streets and will benefit enormously from upgraded storm drainage.

**33886, Cordova AMHS Ferry Terminal Rehabilitation:** the City is tracking this project, and is aware that it is scheduled to start construction in 2027. We are really pleased to have the funding allocated to improve the capacity of Cordova's AMHS ferry dock.

**34563, Eyak Lake Weir Restoration:** We urge the State of Alaska Department of Transportation to help make the review and signing of the Federal Highways agreement with The Eyak Corporation a top priority. The top two bidders on the project have agreed to extend their current bid prices through the end of May 2025, and after that point will likely not extend them due to the increase in steel costs added by new tariffs. We have leveraged an additional \$6 million and are working on additional contingency funds through multiple avenues in order to complete the final design, identify an owner of the project moving forward, and cover the majority of construction expenses. Stalling out of this project will put all this leveraged support in limbo and result in significant cost increases if we have to implement this project at a later date.

This project went to bid in Dec. 2024, after a Sept. 2024 exchange with Federal Highways confirmed what their allocation of funds would cover the engineer's estimate, specifically steel



sheet pile and aggregate. However, the final grant agreement was never signed by Federal Highways when a sweep of Presidential Executive Orders resulted in grant funds across agencies stalling out. Currently we understand that any new agreements are delayed by additional review and evaluation.

I urge you to make Eyak Lake Weir replacement a top priority project. Failing to implement this project will have implications for regional fisheries and the community of Cordova. The existing structure that was installed by the State of Alaska in 1972 is failing, slowly lowering lake levels, and the department that oversaw its construction no longer exists, making maintenance and replacement of this structure complicated. Continued draining of the lake will impact the quantity of Sockeye spawning beds and rearing habitat for 10 fish species, including Sockeye and Coho Salmon and Cutthroat Trout (you can add your favorite species too:). Salmon provide an estimated \$2-3 million for our commercial fishery (ADFG), attract visitors to Cordova for recreational fishing, and support subsistence harvest by Cordovans.

Additionally, there are consequences for the community of Cordova. Specifically, the draining of lake will impact availability of the lake as a back-up drinking water source, which will impact residents and canneries when there are higher water demands during drier (ha-ha) summer months. The changes to the lakeshore resulting from the draining of the lake will impact property lines and property values.

Thanks for doing your part ensure this funding is made available and this project is completed on schedule. Successful completion of the Eyak Lake Weir project will officially remove this infrastructure from the State of Alaska's responsibility as the City of Cordova has agreed to own the new structure upon completion. If this project fails to move forward, the State will still own it and ultimately retain responsibility for this failing structure.

I found the online GIS version of the 2024 – 2027 STIP very easy for navigating and looking up information on transportation projects in our region and want to commend AK DOT/PF on the work done to make this system possible. The GIS map showing projects by geographic location and profiles of each project are an enormous improvement over the endless pages of STIP tables in the past!

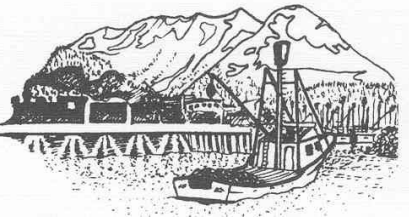
Thank you for the opportunity to comment on these important projects that will benefit public safety, transportation and fish habitat in our rural, coastal community.

Sincerely,



Kristin Smith, Mayor  
City of Cordova, Alaska

# CITY OF CORDOVA



March 27, 2025

Ryan Anderson, Commissioner  
Alaska Dept. of Public Transportation & Public Facilities  
675 Seventh Ave., Suite M  
Fairbanks, AK 99701

Dear Commissioner Anderson,

On behalf of the City of Cordova, I am writing to comment on the AMHS 2045 Long Range Plan.

As you know, for the community of Cordova, the Alaska Marine Highway IS our highway. Our residents rely on ferry service for access to medical care, for school sports and academic competition travel, tourists use the ferry to visit Cordova, and many of our local businesses rely on ferry service for shipping goods and vehicles. Our economy very much depends on consistent, reliable service, and we're encouraged by the goals and action steps outlined in the AMHS 2045 Long Range Plan.

This plan gives AMHS riders and coastal communities much to look forward to: hybrid propulsion on new vessels, possibilities for shore power and charging stations for EVs, the work your staff has already done on implementing an asset management system, releasing summer (3 months) and winter (six months) schedules in advance, WiFi service on vessels, upgrades to the reservation system, and standardized vessel and terminal asset infrastructure will all make the AMHS a more modern service.

I am dismayed to see that even in 2045, Prince William Sound is scheduled to go without service for the fall months, every year (Figure 15, 2045 Operating Plan). We've been told recently that the reason for such gaps in service in Prince William Sound is the challenge with filling labor gaps – is that still anticipated to be the main issue in 2045? I am requesting that staff examine whether another vessel could be deployed to cover at least one of those months, or whether that service gap could be limited to every other year? Except for southwest Alaska, I don't see other regions being made to go without service for such an extended length of time on a regular basis.

I am writing to request too that the Department consider improving the signage for the AMHS on the Seward Highway between Anchorage and Whittier. There is NOT ONE highway sign indicating the location of the Whittier AMHS

terminal, which may not be such a hardship for Alaska residents but surely is confusing to our many visitors.

I commend the AMHS staff for the excellent work done on this long-range plan. The illustration showing each vessel's actual age compared to an anticipated 30 year useful life is stark. That image speaks volumes about the need for a long-term plan that can guide the AMHS in providing regular, reliable service to Alaska's coastal communities and the legions of tourists who also ride the ferry system. As this plan notes, the communities of coastal southeast, southcentral, and southwestern Alaska do indeed rely heavily on the level and type of AMHS service to thrive.

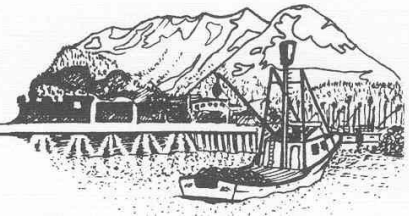
Thank you for your hard work and focus on this plan, and for considering our comments.

Sincerely,

A handwritten signature in blue ink that reads "Kristin Smith". The signature is written in a cursive, flowing style.

Kristin Smith, Mayor  
City of Cordova, Alaska

# CITY OF CORDOVA



March 28, 2025

The Honorable Louise Stutes  
Chair, House Fisheries Committee  
State Capitol, Room 216  
Juneau, AK 99811

Dear Chair Stutes,

On behalf of the City of Cordova, I am writing to express our community's strong support for HB 33 which would modify participation practices by members of the State Board of Fish and the Board of Game.

As you know, the community of Cordova relies on commercial fishing as its primary economic driver, although most residents are also active subsistence fishers and we have a significant sport fishing segment too. Membership on the Alaska Board of Fish is predicated on a member's experience in and knowledge of these fisheries. We believe it's critical for representatives from our fisheries to be able to share that experience and knowledge with other board members and the public as part of the Board of Fish's deliberations.

The first hand knowledge of fishermen brings an important element of experience often based on decades of observations on the water that help fill in the Alaska Department of Fish & Game's management practices based on data collection.

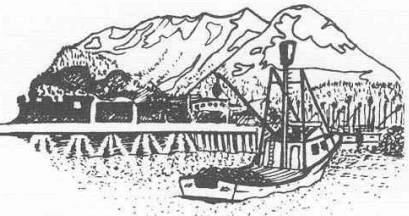
United Fishermen of Alaska note that "participating in deliberations" would allow a board member to discuss the proposal, to answer questions if asked, to ask questions of staff, to help build the record, and to state their opinion. They would not be allowed to make amendments, substitute motions, vote on amendments, vote on the proposal, or vote on whether a proposal should be brought back for reconsideration. Allowing board members to participate in deliberations would put discussions on the record and bring greater transparency to the process.

Thank you for your commitment to this important issue,

A handwritten signature in blue ink that reads "Kristin Smith". The signature is written in a cursive, flowing style.

Kristin Smith, Mayor  
City of Cordova, Alaska

# CITY OF CORDOVA



March 28, 2025

The Honorable Louise Stutes  
Chair, House Fisheries Committee  
State Capitol, Room 216  
Juneau, AK 99811

Dear Chair Stutes,

On behalf of the City of Cordova, I am writing to express our community's strong support for HB 116, exempting commercial fishing vessel cooperatives from Alaska insurance regulations.

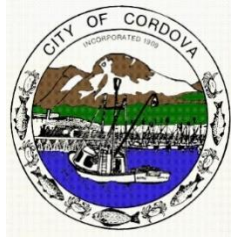
As Cordova District Fishermen United is reporting, insurance costs have risen sharply for harvesters in recent years and represent an increasingly significant part of annual operating costs. Currently, all marine insurance pools are run through Washington or elsewhere. There are only a few underwriters, and since the COVID pandemic far fewer marine insurance companies. The ability to work cooperatively with other fishing and seafood professionals in Alaska would provide much-needed options for responsible, effective, and affordable insurance. Fishing businesses are unique and often struggle to fit into the regulatory frameworks developed for other fields of work. This exemption allows this critical component of Alaska's economy and community traditions to engage in thoughtfully developing insurance frameworks that fit our needs and the landscape in which we operate.

As you know, this legislation is an important follow up to policy recommendations made in the Alaska Seafood Industry Joint Legislative Task Force report (January 2025). We note that the report specifically recommends "Enable cooperative insurance and risk pooling arrangements through new statutory framework, modeled after farm cooperatives . . ." "The recommended action is "add new sections to AS Title 21. . . to enable the establishment of risk-sharing insurance pool for the Alaska fishing fleet."

Thank you for leading the effort to implement this important policy change that will benefit all of our small, family fishing businesses,

A handwritten signature in blue ink that reads "Kristin Smith". The signature is written in a cursive, flowing style.

Kristin Smith, Mayor  
City of Cordova, Alaska



**AGENDA ITEM #14**  
**City Council Regular Meeting Date: 04/02/25**  
**CITY COUNCIL COMMUNICATION FORM**

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**FROM:** Sheryl Glasen, Comptroller

**DATE:** 3/25/25

**ITEM:** FY25 Budget amendment

**NEXT STEP:** Council adopts FY25 Budget Amendment Resolution #04-25-06

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ORDINANCE  
 MOTION

RESOLUTION  
 INFORMATION

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**I. REQUEST OR ISSUE:**

This resolution amends FY25 adopted budget for the following items to ensure compliance with the Tonnage Clause by keeping all wharfage fees collected within the Harbor budget. To offset the decrease in revenue to the General Fund, Personnel expenses have been recalculated that have been affected this year by unfilled positions, changes in positions, or changes in other personnel matters.

**II. RECOMMENDED ACTION / NEXT STEP:** Staff suggests the following motion: “I move to approve Resolution 04-25-06, FY25 Budget Amendment.”

This resolution accomplishes the amendments as discussed in more detail under fiscal impacts and background information below.

**III. FISCAL IMPACTS:**

The proposed amendment changes will result in a reduction in General Fund revenue of \$120,000 and is balanced by a reduction in General Fund expenses of \$120,000. In addition, the Harbor Enterprise Fund amendment records the movement of \$120,000 into the Harbor Reserve Fund, instead of being transferred to the General Fund.

The reduction of General Fund expenses is accomplished by recalculating Personnel costs over a number of departments, made up of Cordova Center, Law Enforcement, Jail Operations, DMV, Library, Fire, Planning, Public Works, and Parks & Recreation.



**CITY OF CORDOVA, ALASKA  
RESOLUTION 04-25-06**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,  
AUTHORIZING AMENDMENT TO THE FY25 BUDGET IN THE AMOUNT OF  
\$120,000.**

**WHEREAS**, the City Council of the City of Cordova, Alaska has adopted the City Operating Budget and appropriated funds for FY25 for the period of January 1, 2025, to December 31, 2025; and

**WHEREAS**, the following amendments to the FY25 budget ensure compliance with the Tonnage Clause by keeping all wharfage monies in the appropriate harbor accounts; and

**WHEREAS**, to offset the decrease in revenue, personnel numbers have naturally changed since budget development due to unfilled positions or position changes; and

**WHEREAS**, the funds will be appropriated in following line items:

<b>Account</b>	<b>Current</b>	<b>Proposed</b>	<b>Adjustment</b>	<b>Description</b>
101-390-49999	\$120,000	\$0	(\$120,000)	Due to/from other funds
			(\$120,000)	Total Revenue decrease
101-423-50000 - 50140	\$162,378	\$159,019	(\$3,360)	Salary and Benefits
101-440-50000 - 50140	\$89,965	\$71,945	(\$18,020)	Salary and Benefits
101-441-50000 - 50140	\$1,268,499	\$1,236,437	(\$21,000)	Salary and Benefits
101-442-50000 - 50140	\$417,004	\$407,715	(\$9,290)	Salary and Benefits
101-443-50000 - 50140	\$326,360	\$400,960	\$74,600	Salary and Benefits
101-501-50000 - 50140	\$440,545	\$415,595	(\$24,950)	Salary and Benefits
101-502-50000 - 50140	\$115,134	\$99,134	(\$16,000)	Salary and Benefits
101-603-50000 - 50140	\$631,318	\$607,078	(\$24,240)	Salary and Benefits
101-606-50000 - 50140	\$298,414	\$250,414	(\$48,000)	Salary and Benefits
101-608-50000 - 50140	\$311,701	\$290,521	(\$21,180)	Salary and Benefits
101-702-50000 - 50140	\$221,930	\$213,370	(\$8,560)	Salary and Benefits
			(\$120,000)	Total Expenditure decrease

Account	Current	Proposed	Adjustment	Description
502-896-57500	\$120,000	\$240,000	\$120,000	Transfer to Dep'n Reserve
502-901-59999	\$319,691	\$199,691	(\$120,000)	Total Revenue decrease

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Cordova, Alaska, that amendment to the FY25 Budget in the amount of \$120,000.00 as specified in the above chart, is hereby authorized and approved.

**PASSED AND APPROVED THIS 2<sup>nd</sup> DAY OF APRIL 2025.**

\_\_\_\_\_  
 Kristin Smith, Mayor

ATTEST:

\_\_\_\_\_  
 Susan Bourgeois, CMC, City Clerk



**AGENDA ITEM #14a**  
**City Council Regular Meeting Date: 04/02/25**  
**CITY COUNCIL COMMUNICATION FORM**

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**FROM:** Samantha Greenwood, City Manager and Hannah Sanders, MD, CEO of Cordova Community Medical Center

**DATE:** 3/31/25

**ITEM:** authorizing participation in the Community Development Block Grant (CDBG) program and signatory authority

**NEXT STEP:** Council adopts Resolution #04-25-07

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ORDINANCE                       RESOLUTION  
 MOTION                                 INFORMATION

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**I. REQUEST OR ISSUE:**

The City of Cordova and CCMC are applying for a Community Development Block Grant (CDBG) to support the installation of a new, USA-manufactured emergency generator at the Cordova Community Medical Center (CCMC). This project aims to ensure continuous power supply during emergencies, enhancing the safety and resilience of healthcare services for our community.

**Why This Project Matters:**

- Provides reliable power during emergencies, supporting patient care and community safety.
- Protects Long-Term Care (LTC) residents by ensuring consistent power to critical medical equipment and facility operations.
- Enhances the potential utilization of the CCMC basement as a community support area during large-scale power outages.
- Upgrades aging infrastructure to modern, efficient standards and current codes.
- Uses USA-manufactured materials and equipment to support domestic manufacturing.

**II. RECOMMENDED ACTION / NEXT STEP:**

I move to approve Resolution #04-25-07.

### **III. FISCAL IMPACTS:**

Granting approval to apply and providing Hannah Sanders, MD, CEO, with signing authority enables the hospital to manage the grant, match, and project management effectively. All funds will be processed through the hospital's finance department. CDBG requires this resolution to demonstrate the city's support for applying for the grant and to assign signature authority to CCMC.

- Estimated Project Budget:
- Electrical Engineer (design, planning, inspection): \$50,000
- Architect (site assessment, design): \$40,000
- USA-manufactured generator (including installation): \$300,000
- Switchgear Upgrades (materials and installation): \$50,000
- USA-manufactured materials (wiring, concrete, fixtures): \$50,000
- Permits and Fees: \$20,000
- Contingency (10%): \$40,000

Total Project Cost: \$550,000

#### **Funding:**

- CDBG Grant Request: \$400,000
- CCMC Matching Funds: \$150,000

#### **Community Benefits:**

- Enhanced healthcare facility reliability.
- Increased community safety and preparedness.
- Potential to use the CCMC basement as a support area for community members during extended outages.
- Local job creation and economic support through infrastructure improvements.

**CITY OF CORDOVA, ALASKA  
RESOLUTION 04-25-07**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA,  
ALASKA, AUTHORIZING PARTICIPATION IN THE COMMUNITY  
DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM AND SIGNATORY  
AUTHORITY TO HANNAH SANDERS, MD, CEO OF CORDOVA COMMUNITY  
MEDICAL CENTER, A CITY-OWNED HOSPITAL.  
TO EXECUTE AND FACILITATE THE CDBG GRANT**

**WHEREAS**, the City wishes to replace the existing obsolete emergency generator with a new USA-manufactured emergency generator at the Cordova Community Medical Center; and

**WHEREAS**, this new generator will require electrical engineering for a portion of the facility to be brought to code to support the generator; and

**WHEREAS**, provides reliable power during emergencies, supporting patient care and community safety; and

**WHEREAS**, Protects Long-Term Care (LTC) residents by ensuring consistent power to critical medical equipment and facility operations; and

**WHEREAS**, the grant application is requesting \$400,000 from the Alaska Department of Commerce, Community, and Economic Development (hereinafter "Department"), under the CDBG program; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Cordova, Alaska, authorizing participation in the Community Development Block Grant (CDBG) program and signatory authority to Hannah Sanders, MD, CEO of Cordova Community Medical Center, a city-owned hospital, to execute and facilitate the CDBG grant.

**PASSED AND APPROVED THIS 2<sup>nd</sup> DAY OF APRIL 2025.**

\_\_\_\_\_  
Kristin Smith, Mayor

ATTEST:

\_\_\_\_\_  
Colette Gilmour, Deputy City Clerk



**AGENDA ITEM #15**  
**City Council Regular Meeting Date: 04/02/2025**  
**CITY COUNCIL COMMUNICATION FORM**

**FROM:** Amanda Hadley Coward, City Planner  
**DATE:** Wednesday April 02, 2025  
**ITEM:** Publicizing Availability of Lot 2, Block 7A, Tidewater Development Park – The Old Prince William Sound Science Center (PWSSC) Building  
**NEXT STEP:** Direct Staff on Publicizing the Old Prince William Sound Science Center (PWSSC) Building

INFORMATION  
 MOTION

RESOLUTION  
 ORDINANCE

**I. REQUEST OR ISSUE:**

Requested Actions: Direct Staff on Publicizing Old PWSSC Building  
 Legal Description: A Building, Known as the “Old PWSSC Building”, Located on a Portion of Lot 2, Block 7A, Tidewater Development Park  
 Area: 3,909 Sq. Ft. Office Building.  
 Zoning: Not Zoned  
 Attachments: Floor Plan  
 Photos from Staff on Wednesday March 26, 2025

**II. RECOMMENDED ACTION / NEXT STEP:** Staff has provided the following motions for City Council to open the agenda item for discussion:

“I move to direct Staff to \*(insert option here) of Lot 2, Block 7A, Tidewater Development Park otherwise known as the Old Science Center Building.”

Choose one of the following to insert for the asterisk:

1. advertise the availability of the building for lease.
2. publish an official RFP with guidelines.
3. advertise the building is available for salvage in full.
4. advertise the building is available for salvage in part.



### **III. FISCAL IMPACTS:**

If leased, the City would collect lease income and possessory interest. Potentially costs could include any repairs that the city determines are needed.

### **IV. BACKGROUND INFORMATION:**

City Council would like to have a discussion regarding the future of this building and their options. The Council would like to make it clear to the public that this building is available per the land disposal maps. The following background and general information is provided to assist you with your decision making.

The Prince William Sound Science Center (PWSSC) began leasing the building in 1991 and continued to lease the building until July of 2023. The building has since sat empty, apart from two brief short-term rentals by both SERVS and a traveling vet service. Both only lasting a few days each. Electricity, water, and sewer service have all been disconnected since October of 2023.

Following a discussion with City Council, staff published an RFP in February of 2024. This RFP was to gauge if there was interest from anyone that wanted to either, A – move the structure off of the lot and place it on another lot in town, or B – salvage material from the building in its place, once all valuable material was salvaged, the person would demo the rest of the building and haul it to the land fill. Staff listed it a nominal price of \$1,000.00 for either option. No proposals were received.

In July of 2024 a letter of interest was submitted by Cordova Fisheries Development Association who was interested in leasing the space for office and lab space to support a new hatchery and mariculture non-profit. The Letter of Interest was brought before the Planning Commission at their 7/9/2024 meeting, the following is an excerpt from that meeting:

*M/Bolin*, “I move to recommend City Council to sell or lease of Lot 2, Block 7A, Tidewater Development Park” as outlined in Cordova Municipal Code 5.22.060 B by Negotiate an agreement with the party who submitted a letter of interest to lease or purchase the property.” *S/ Foode*. Discussion was brought up by Commissioner *Ranney* and *Den Adel* regarding structure stability and if the pilings were sound. *Johnson* said an engineer inspected all City structures in 2023 and it was found that the building was sound the pilings were not evaluated. *Hall* suggested a short-term lease with improvements being at the lessee’s own risk as funding could be found by the City to demolish the building and the lease could be terminated if future grants are awarded. *Ranney* and *Den Adel* both again voiced their concerns regarding the piling’s stability.

**Vote was 3 yea (Bolin, Foode, and Hall), 3 nay (Ranney, Den Adel, and Trumblee), 1 absent (Harrison).**

With the vote being tied, the recommendation failed, and a recommendation to not dispose of the building would move forward to Council. Following the meeting the applicant spoke with Staff Kevin Johnson and decided that they were going to pursue other options and did not want the agenda item to move forward to Council.

On 03/26/2025 City Planner Amanda Hadley Coward and Facilities Superintendent Malvin Fajardo went to the location to conduct a site inspection to assess the condition of the structure. There was normal wear and tear on the building, however the majority of the interior of the structure is in good condition. The

furnace and boiler were functioning prior to the electricity being turned off. However, the zone that heats the east wing of the building is not functioning and it is assumed that the heating systems lines froze and busted in that zone. Additionally, there is no oil tank as the old tank was removed when the building was vacated to avoid tampering or spills due to the tanks condition. The water and sewer lines are functioning and usable given that they are connected back to the site. There is water damage where the roof has previously leaked, a roof repair was done during winter of 2025 following a windstorm, but further investigation is needed to determine if that repair fixed the larger leaking issue. With the exception of the east wing of the building (where previous water damage has occurred to the ceiling, walls, and floors, insulation, drywall, etc., see photos), the remainder was dry at the time of inspection and there does not appear to be new or additional water damage. No damage to the pilings was observed from what could be viewed from the adjacent trestle. As Staff is not an engineer this was all based off what could be easily seen by a lay person.

The building has been vacant with no electric, water, or sewer since October 2023. Buildings left without heat throughout winters in Cordova tend to mold, rot, and deteriorate quickly. City Council would like to have a discussion regarding the future of this building and their options. The Council would like to make it clear to the public that this building is available per the land disposal maps.

On Thursday March 27, 2025, the City received a letter of interest to lease this building. The interested party said in their letter that the use would be for retail, community events, and an artist in residence short-term rental/housing space. Staff met with the interested party and let them know of the challenges and the work that needed to be done for the space to be usable. Staff also relayed that this could be a short-term option if grant money is awarded to proceed with harbor upgrades in that area. This letter of interest will be seen by the Planning Commission on April 08, 2025, at the Regular Meeting.

Staff feels that they could support the lease of this structure if a termination clause is included that gives the lessee 18 months to vacate if the funding becomes available to make harbor improvements. This is in line with what was done with the USFS lease and is typically how long it takes to enter into a grant agreement. By maintaining this position, it allows the City to continue to pursue grants. Having a tenant in the space does not hinder harbor development. 18 months would also allow businesses ample notice so that they could begin transitioning to a new location.

If directed to do so, Staff can highlight the old science center building specifically as being available and advertise this to the public when advertising the land disposal maps or as otherwise directed by Council.

Staff has safety concerns with allowing people to salvage parts of the building. If key items are taken that stabilize the structure this will lead to structural instability. The structure could then fall and cause harm and collapse building and/or the dock. If items such as the tin roof, siding, windows, and other key items to block the weather from entering the structure the decay will occur even faster. This will then lead to the City having to pay to have the structure demolished when it hasn't budgeted for and there is no grant funding to do so. We do not have the resources or engineering knowledge to monitor the building during salvaging and keeping it secured after the key items are taken such as doors and windows, beams, or other structural members.

**Options for Council to deliberate on brought forward by Staff per Councils Direction at the Regular Meeting of Wednesday March 19, 2025, at 7 PM:**

**Option 1** - Direct Staff to advertise the availability of the building for lease.

**Option 2** - Direct Staff to publish an official RFP with guidelines.

**Option 3** - Direct Staff to advertise the building is available for salvage in full.

**Option 4** - Direct Staff to advertise the building is available for salvage in part.

**V. LEGAL ISSUES:**

N/A.

**VI. SUMMARY AND ALTERNATIVES:**

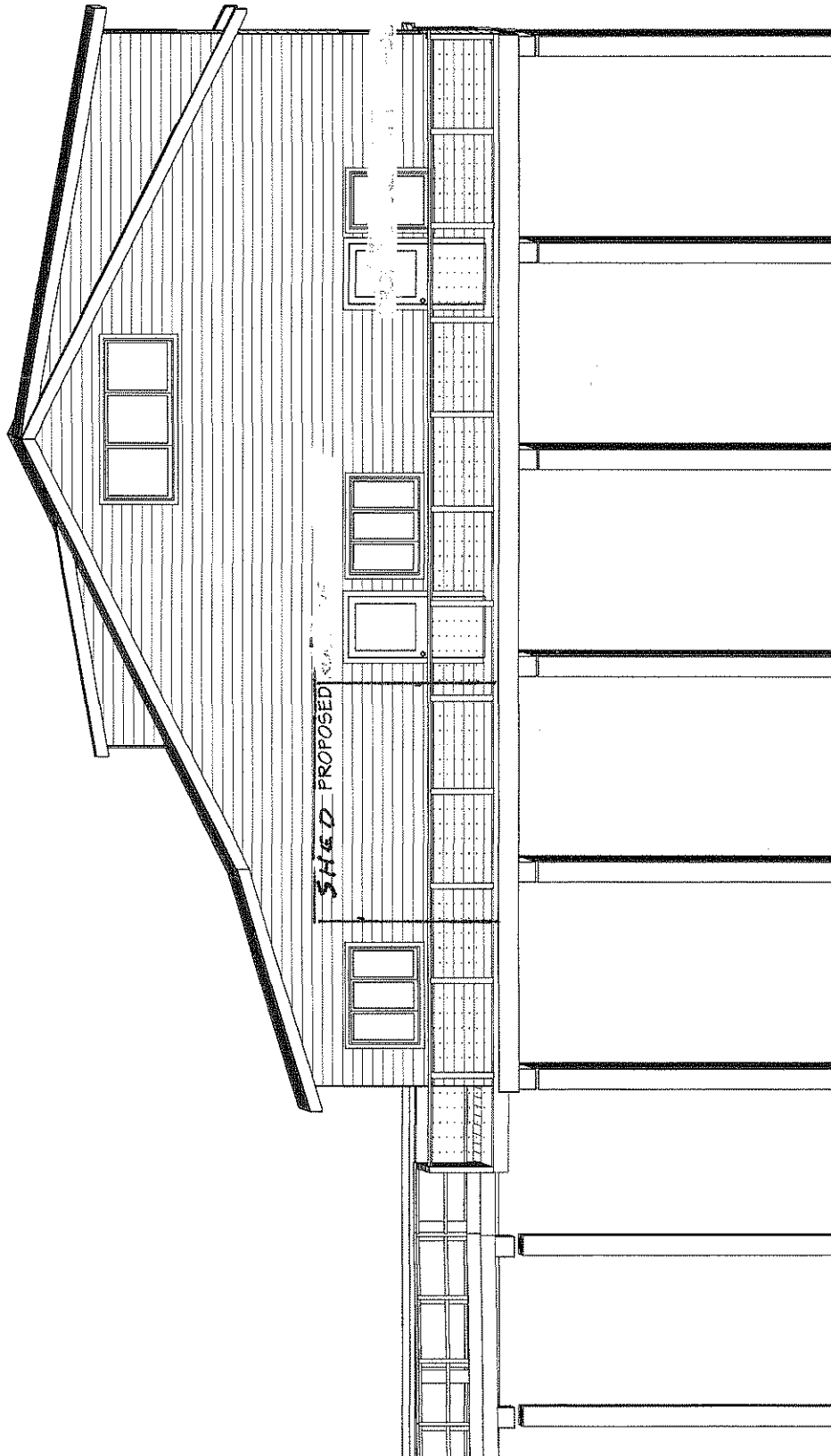
City Council may make a motion to do special advertising of the location or not.

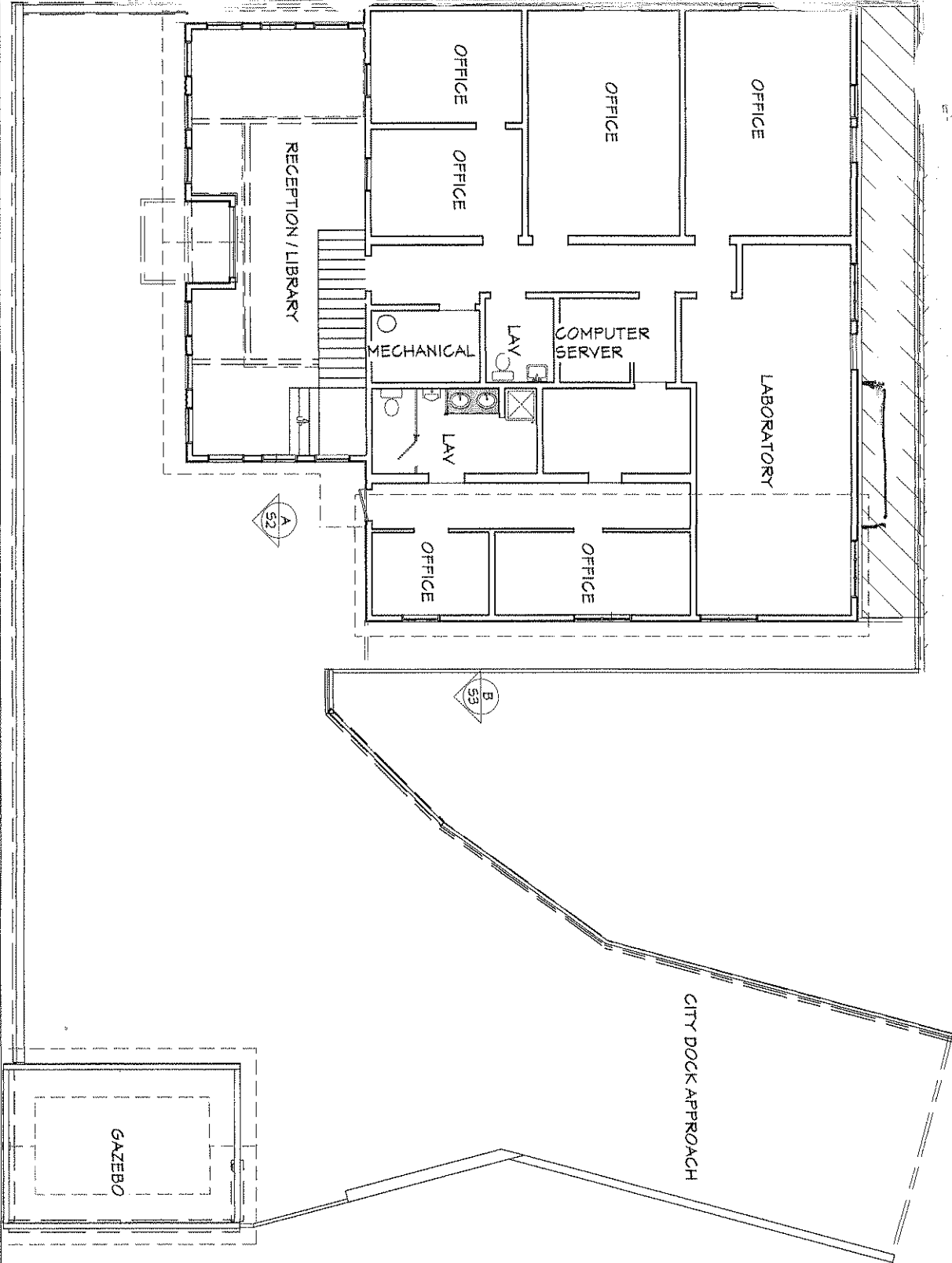
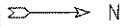
A6

2009 A5 - BUILT  
NORTH ELEVATION

PRINCE WILLIAM SOUND SCIENCE CENTER  
BREAKWATER AVE.  
CORDOVA, ALASKA 99574

8/18/2009  
SCALE: 3/16" = 1'  
DRAWN BY: TMM HTWC

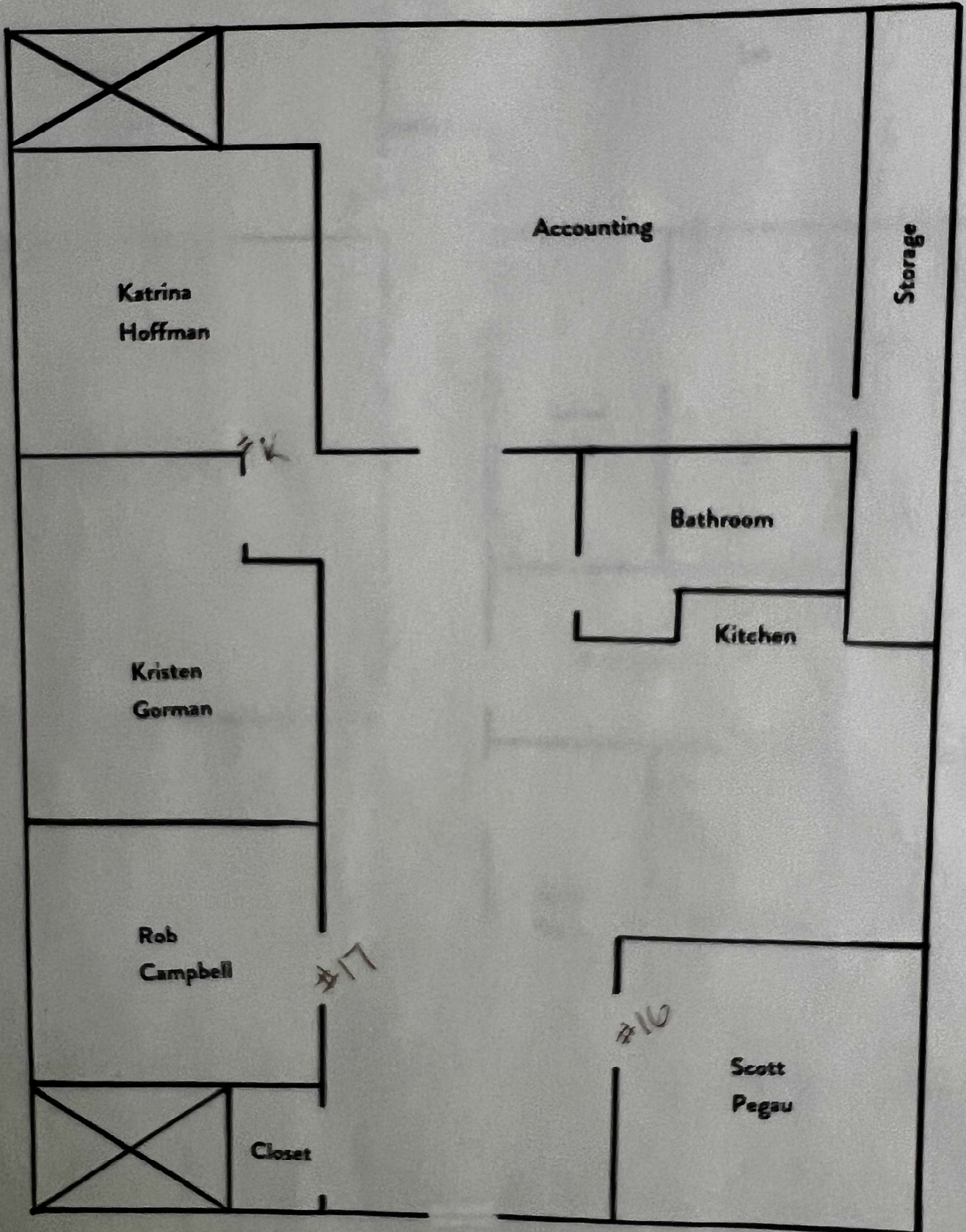




PRINCE WILLIAM SOUND SCIENCE CENTER - 2015

<p>8/18/2009          SCALE: 1/8" = 1'          DRAWN BY: THM HITVIC</p>	<p>PRINCE WILLIAM SOUND SCIENCE CENTER          BREAKWATER AVE.          CORDOVA, ALASKA 99574</p>	<p>2009 AS - BUILT</p>	<p><b>A1</b></p>
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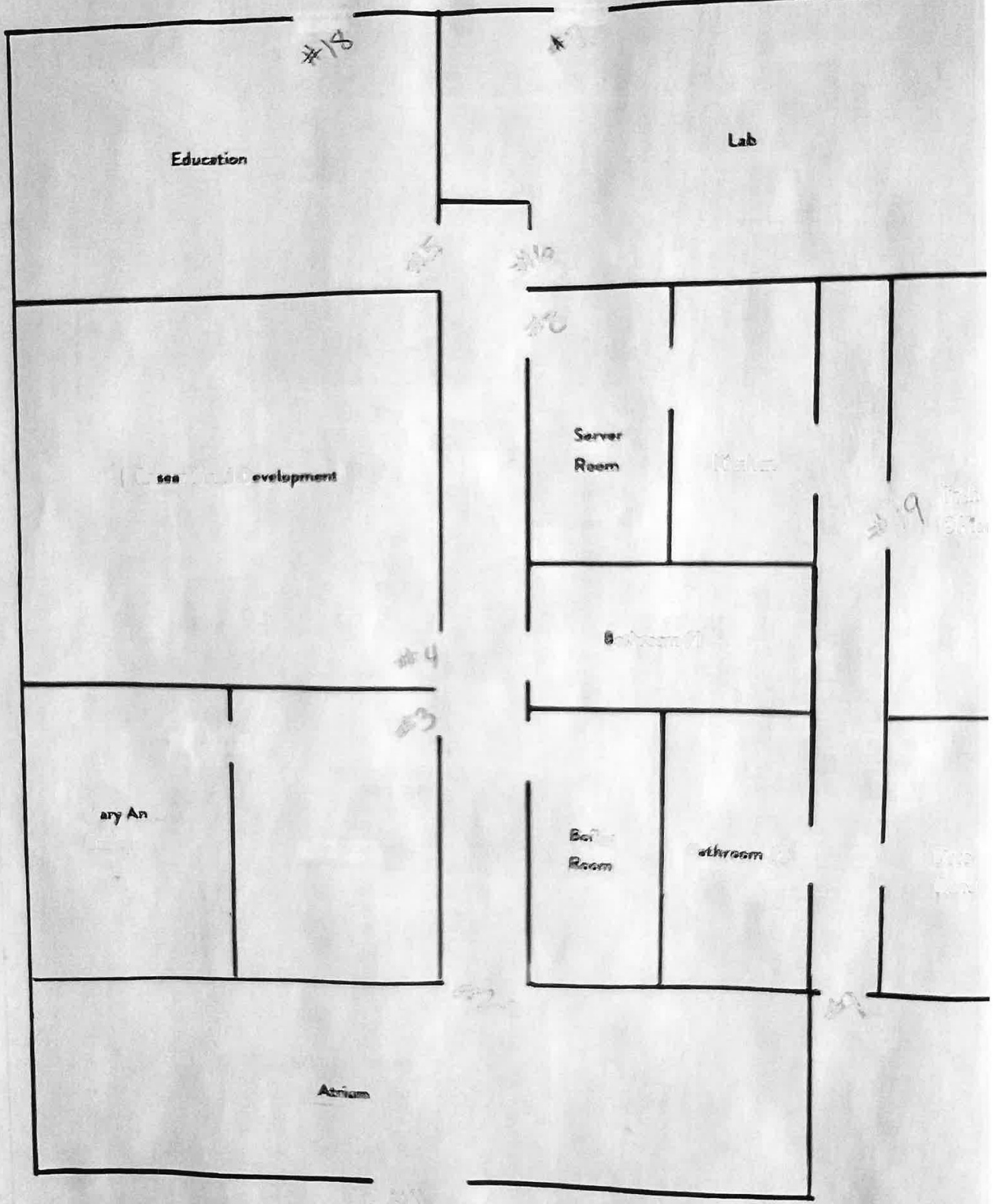
# Prince William Sound Science Center



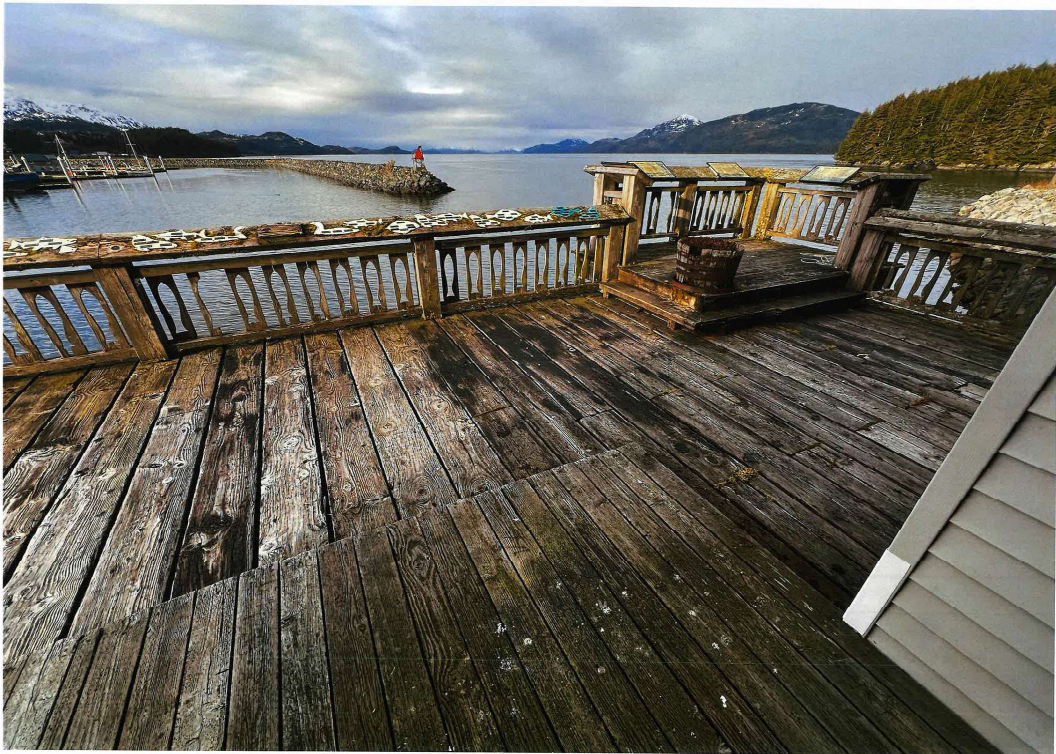
#10  
Upstairs



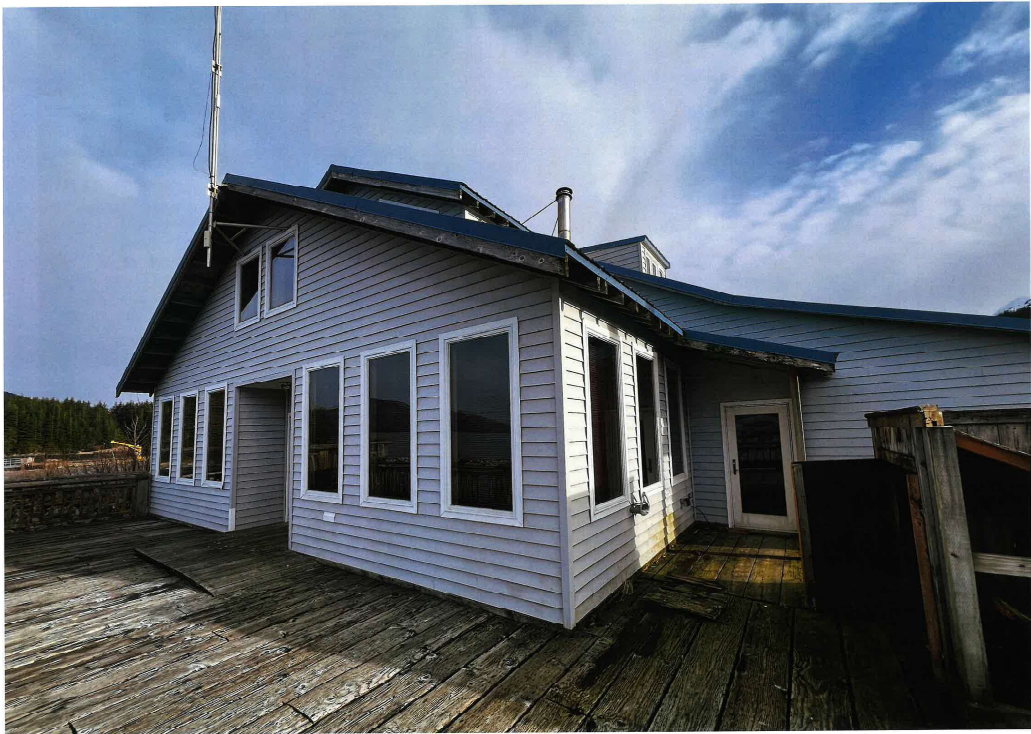
# Prince William Sound Science Center



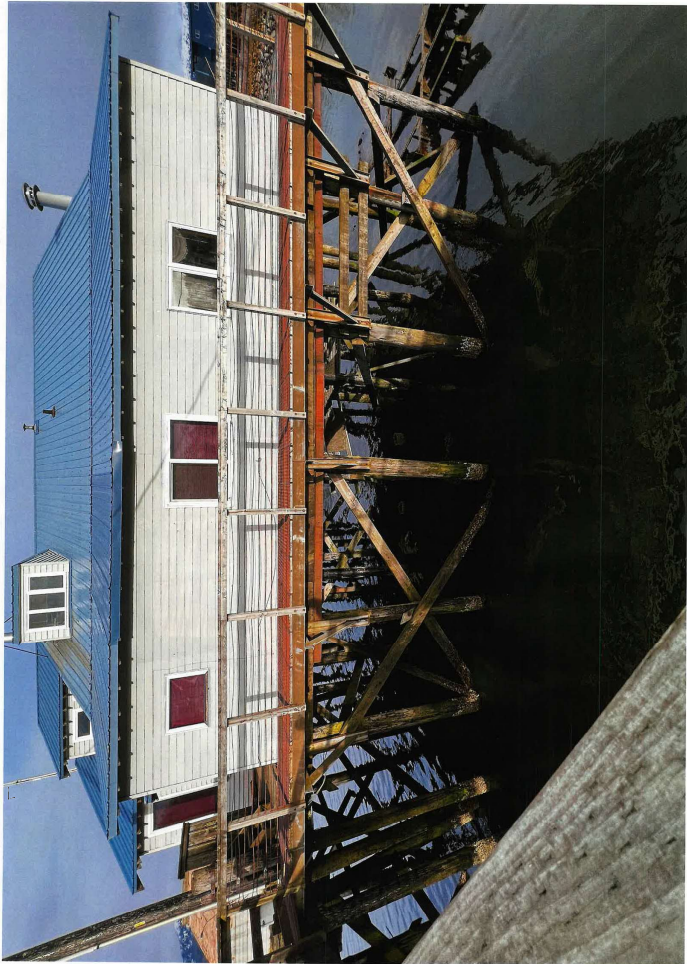
Downstairs



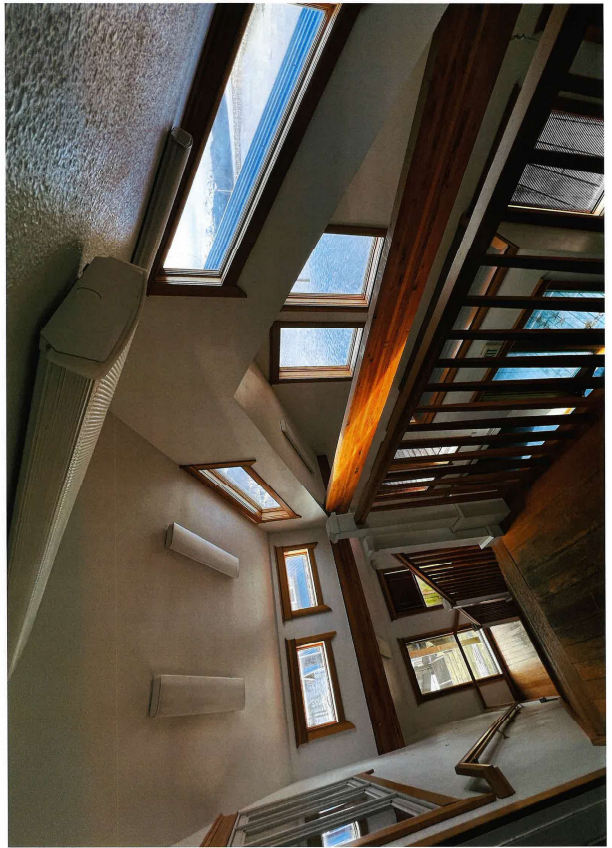
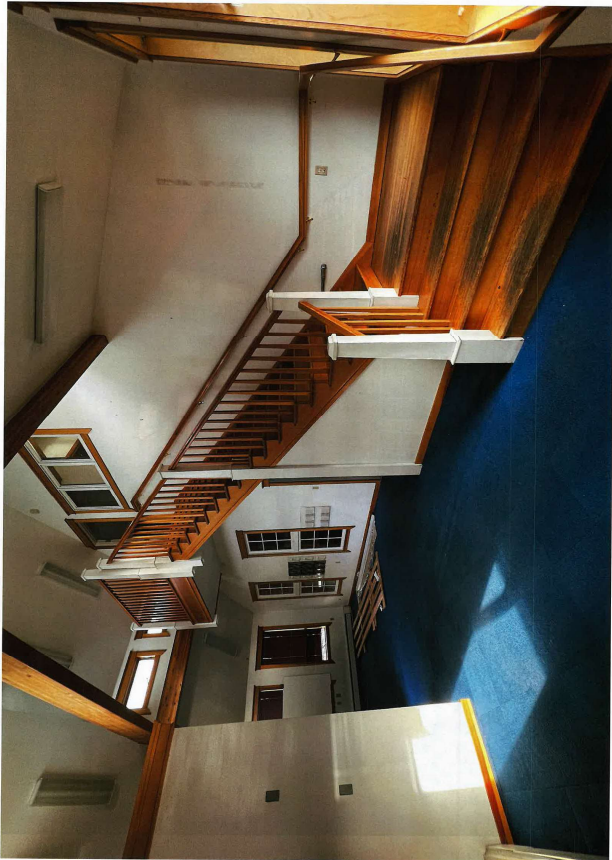
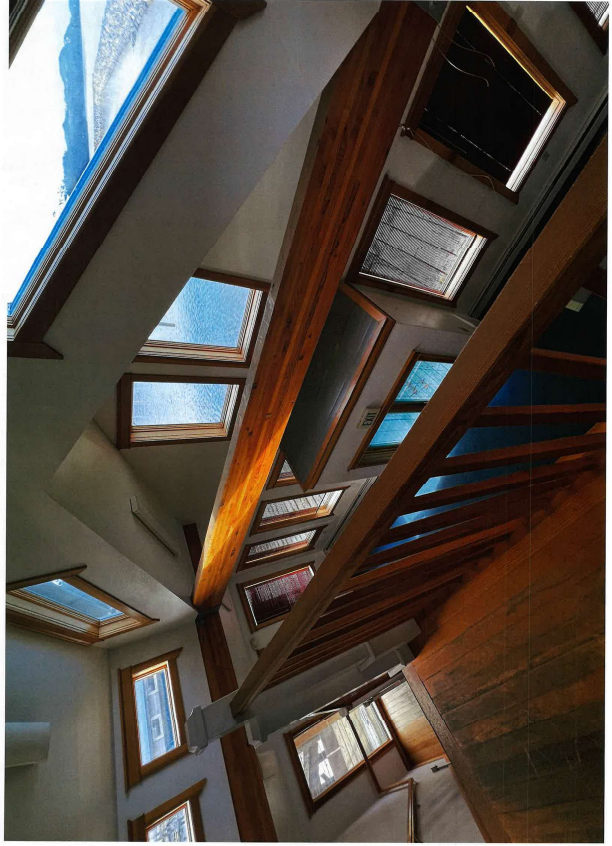




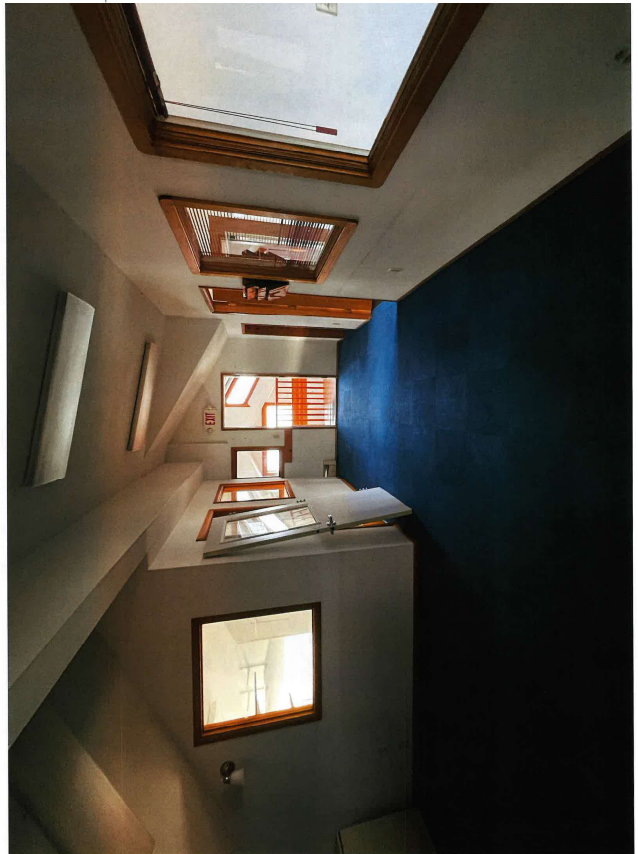






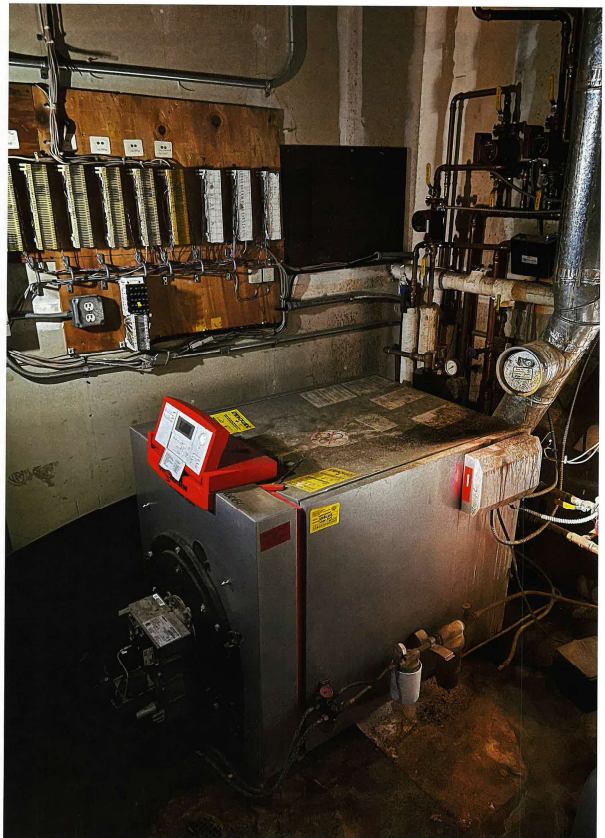
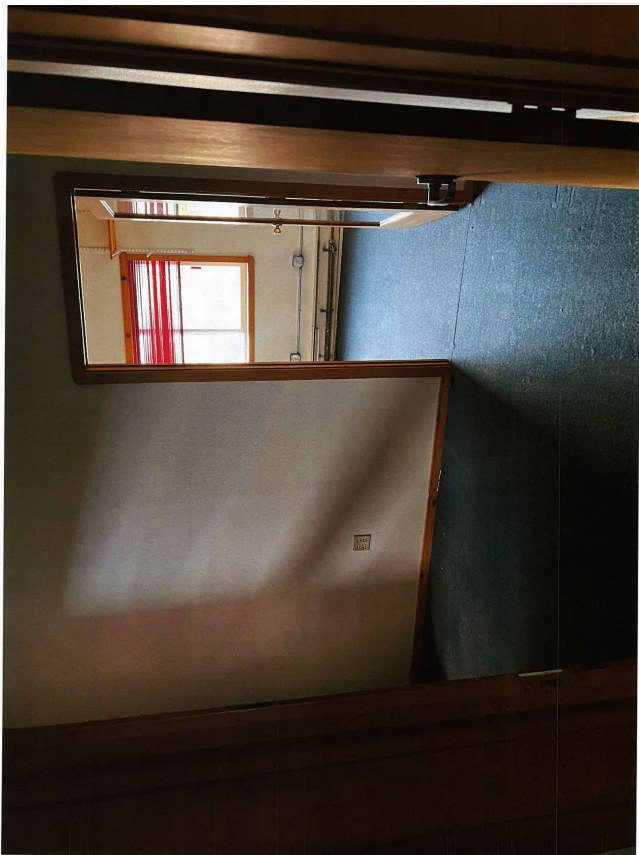
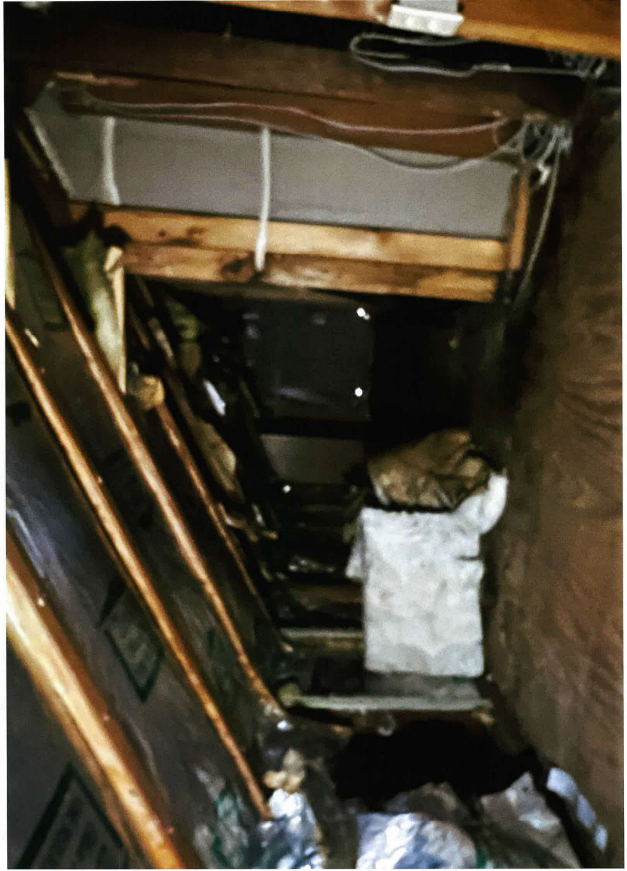




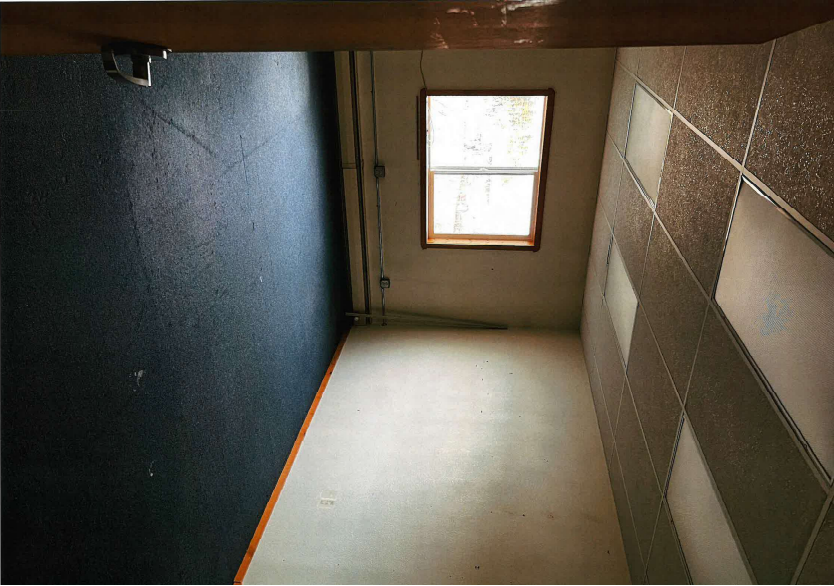
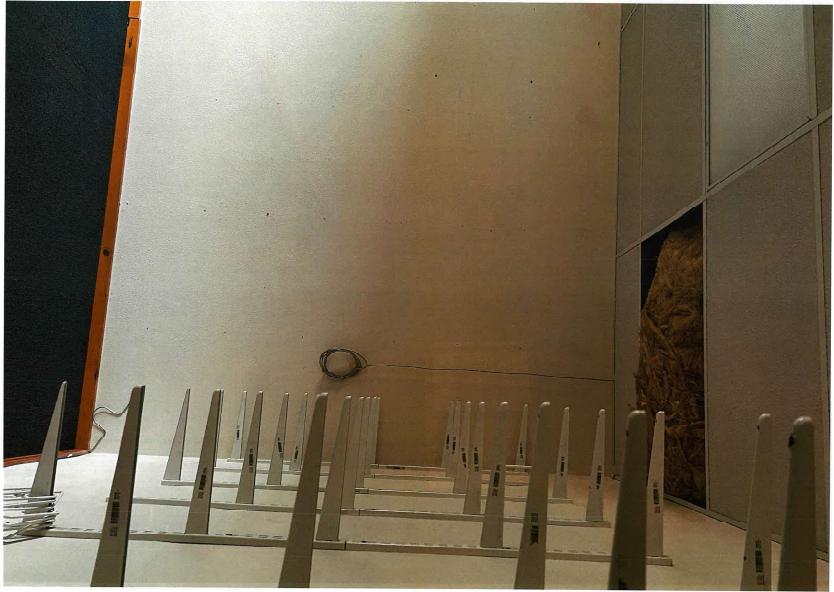




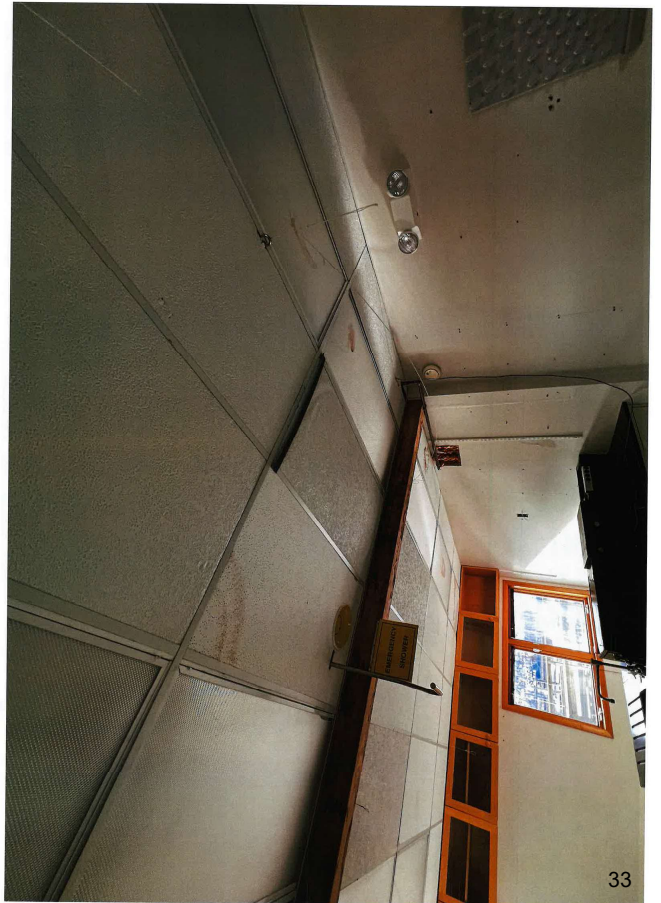
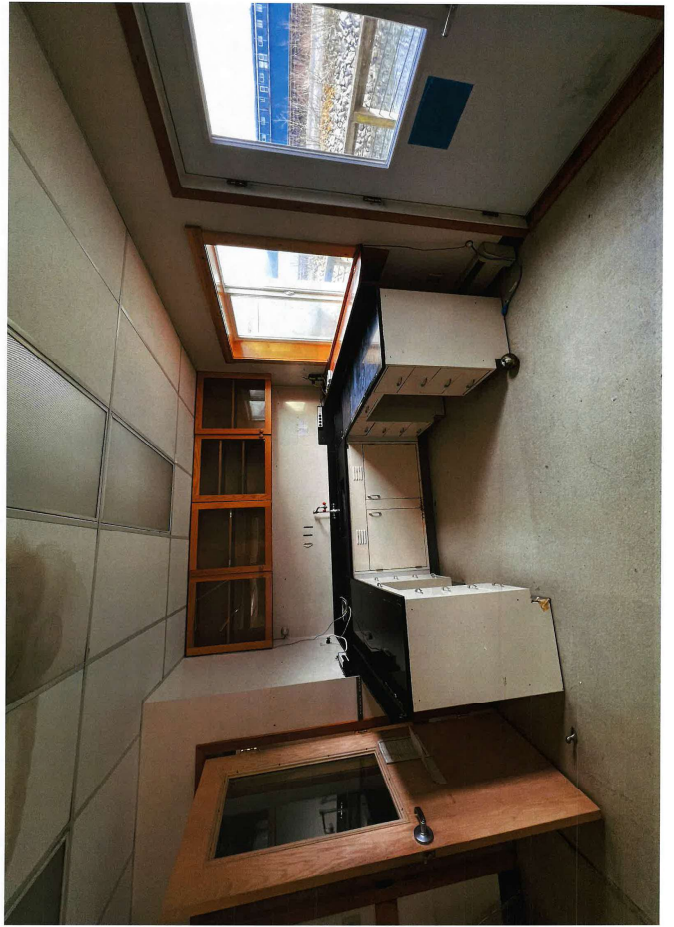
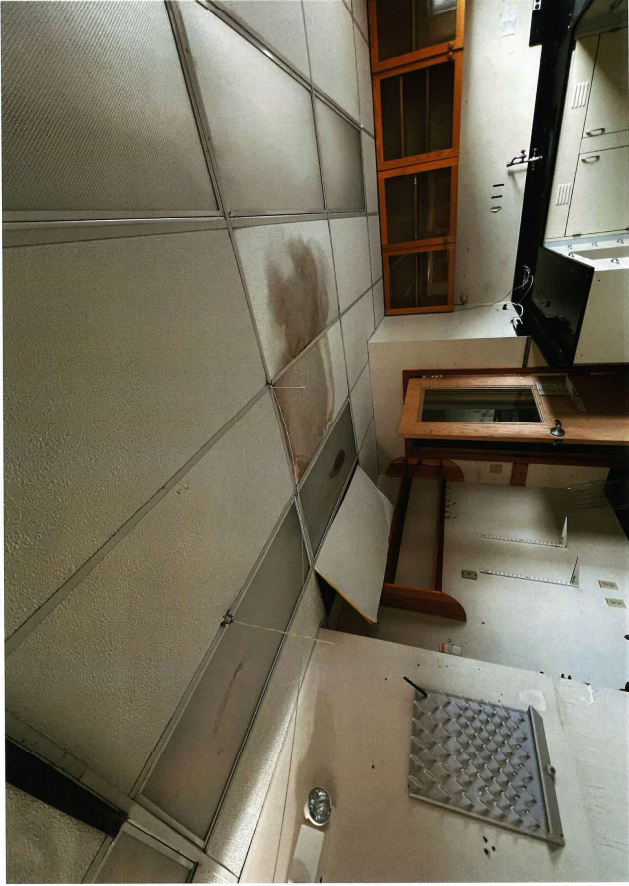




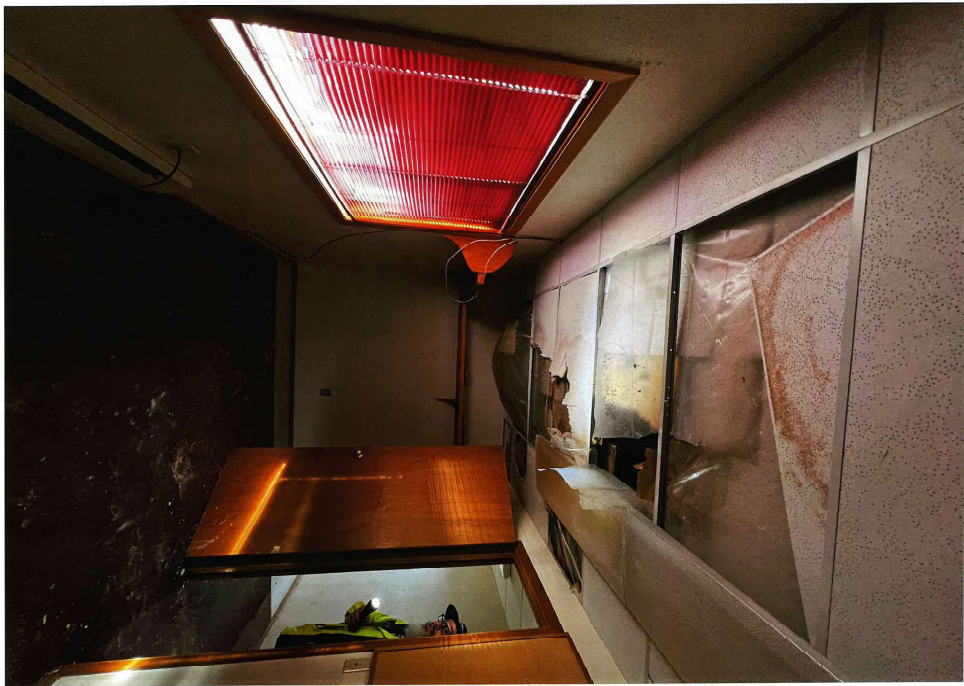


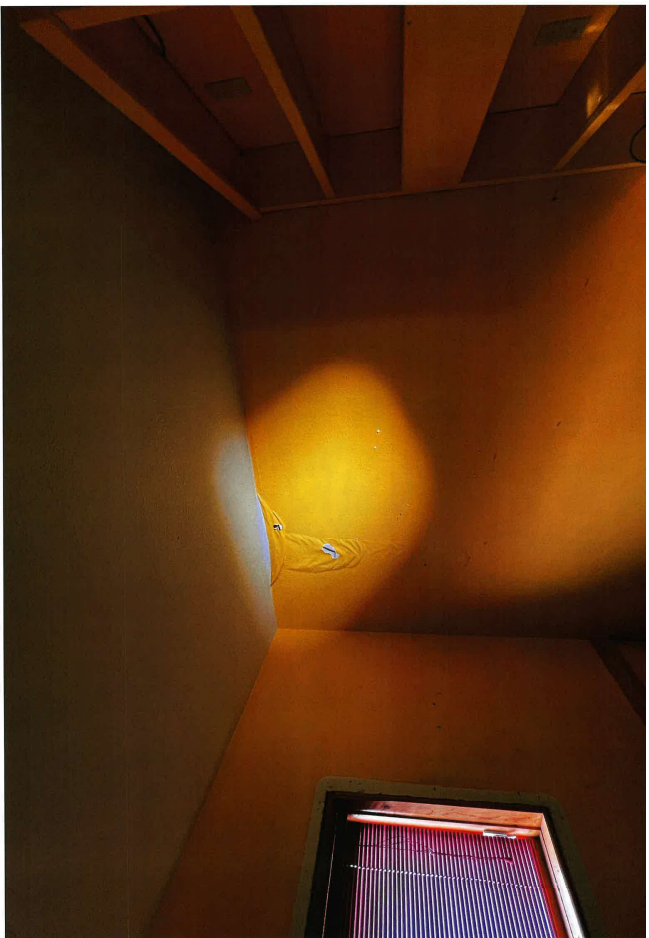
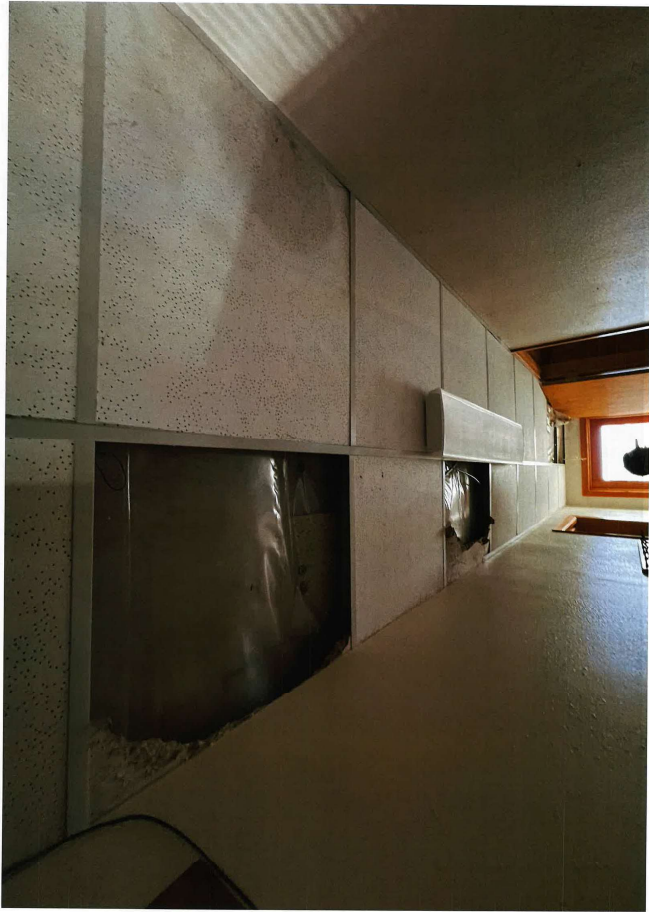




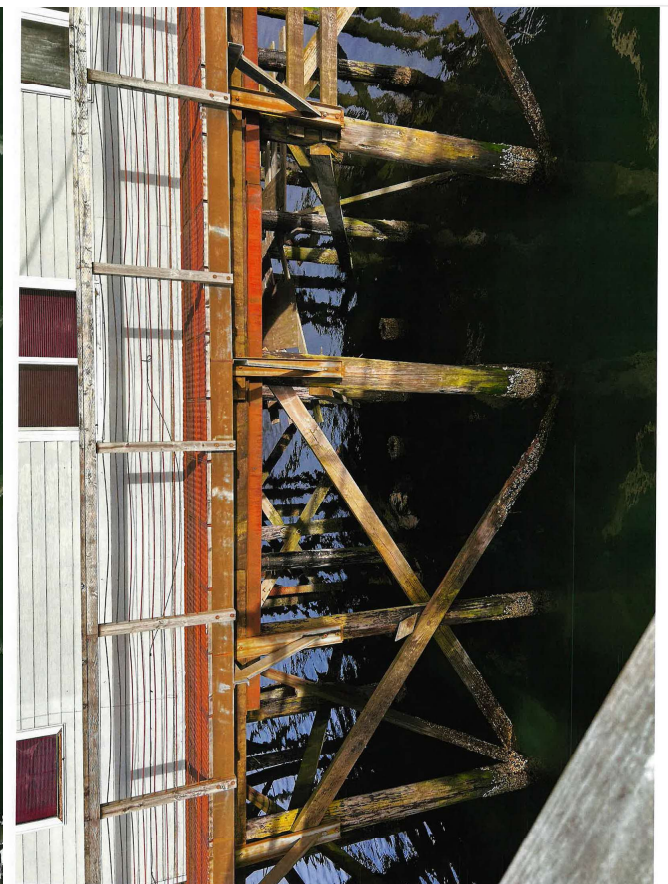
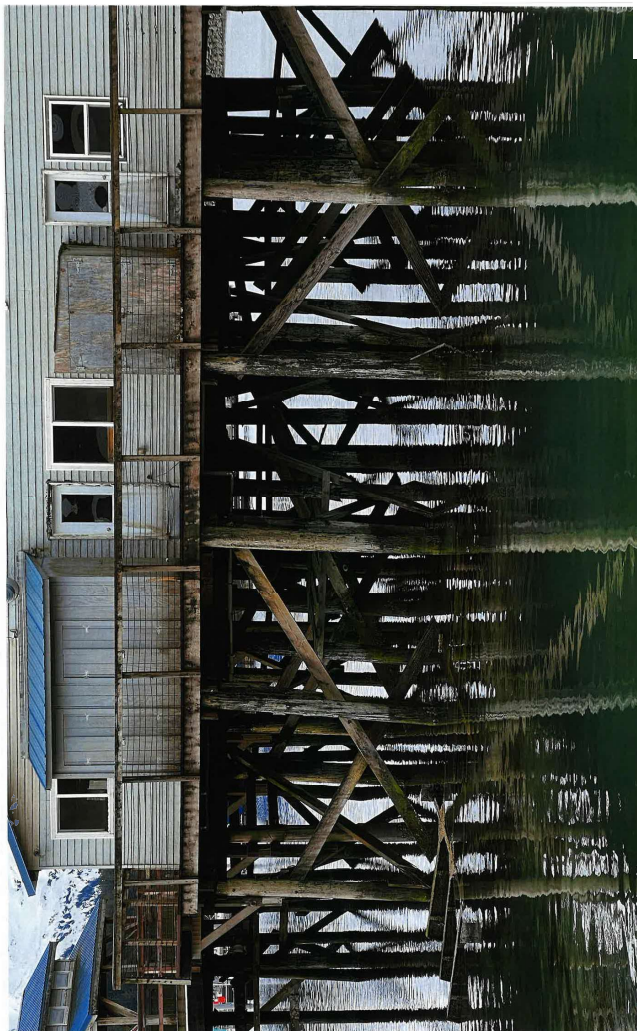
















**AGENDA ITEM #16**  
**City Council Regular Meeting Date: 04/02/25**  
**CITY COUNCIL COMMUNICATION FORM**

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**FROM:** Susan Bourgeois, City Clerk  
**DATE:** 03/20/25  
**ITEM:** Vice Mayor Election  
**NEXT STEP:** Majority voice or roll call vote

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ORDINANCE  
 MOTION

RESOLUTION  
 INFORMATION

---

**I. REQUEST OR ISSUE:** Council election of a Vice Mayor.

**II. RECOMMENDED ACTION / NEXT STEP:** Council nominates one or more council members to serve as Vice Mayor for one year. Suggested motion:

*I move to nominate Council member \_\_\_\_\_ to serve as Vice Mayor until the first meeting after the beginning of the terms of those elected in the 2026 Regular City Election.*

**III. BACKGROUND INFORMATION:** See charter references on next page. Most important role of Vice Mayor is chairing meetings in the Mayor's absence and otherwise taking on the role of Mayor when Mayor is absent (charter 2-2). The charter is clear that the terms of office begin the day after certification (see charter 10-2) which means they began on March 20. The first meeting after March 20, is tonight's April 2 meeting. Therefore, Council is electing a Vice Mayor tonight.

**IV. LEGAL ISSUES:** see charter references attached

**V. SUMMARY AND ALTERNATIVES:** Council can either vote aloud, by roll call vote, or by secret ballot for a nominee or nominees.

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## **Section 2-2. Mayor and vice mayor.**

The mayor shall preside at meetings of the council, and shall certify the passage of all ordinances and resolutions passed by it. The mayor shall be recognized as head of the city government for all ceremonial purposes and by the Governor for purposes of military law. Except as otherwise provided by applicable law, the mayor may veto any ordinance in accordance with section 2-13 of this charter. The mayor shall have no regular administrative duties except the signing of such documents of the city as the council may require. If a vacancy occurs in the office of mayor, the council shall appoint a qualified person, who may or may not be a council member at the time, to be mayor for completion of the unexpired term or until the vacancy is filled by election.

At the first meeting after the time prescribed for the beginning of the terms of newly elected council members, or as soon thereafter as practicable, the council shall elect one of its members vice mayor, who shall serve as such until the next such first meeting. The vice mayor shall only act as mayor during the absence or disability of the mayor, or, if a vacancy occurs in the office of mayor, until another mayor is appointed by the council and is qualified. The vice mayor when presiding over the council as acting mayor, shall have a vote only as a council member. If the office of vice mayor becomes vacant, the council shall elect, from its members, another vice mayor for completion of the unexpired term.

(Amended by Resolution 86-45 § 1, 1985, and by Resolutions 5-95-39 and 5-95-56, approved by the voters on July 19, 1995).

## **Section 10-2. Three-year terms—Election at large—Nonpartisan elections.**

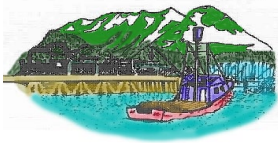
The term of each Council member shall be three years and shall continue until a successor has been elected and qualified. The term of the mayor shall be three years and shall continue until a successor has been elected and qualified. If there are any council member seats vacant after an election year (because of failure of candidates to file or qualify or for other cause), then a drawing shall be held at a council meeting under its direction to determine which of the council members whose terms are about to expire shall continue to serve. If there is only one council member whose term is about to expire, and who has not been re-elected, that member shall continue to serve in such case.

The term of office for the mayor and council members shall begin on the first day after the council certifies the election results. If the mayor-elect or a council member-elect fails to qualify within 30 days after the beginning of a term of office, the election of the mayor or council member shall be void. No person who has been elected mayor or council member, as the case may be, for two consecutive terms shall again be eligible to hold that office, until the regular election in the year following the year in which that person's second consecutive term expired. A council member who has served two consecutive terms will not be placed on the ballot for a seat on the council until the regular election in the year following the year in which their second term expires.

The mayor and council members shall be elected at large, by the greatest number of votes cast. Votes shall be cast by secret ballot. The election shall be non-partisan, and no party designation or emblem shall be placed on the ballot.

(Amended by Resolution 5-95-39, approved by the voters on July 19, 1995; Amended by Resolution 11-99-79, approved by the voters on March 2, 2000).

(Certified 3-20-2024, approved by the voters 3-5-2024).



**City Council of the City of Cordova, Alaska**  
**Pending Agenda**  
**April 2, 2025 Regular Council Meeting**

**A. Future agenda items - topics put on PA with no specific date for inclusion on an agenda** initially put on or revisited

- |  |           |
|--|-----------|
| 1) Public Safety Resources - discussion  | 1/20/2021 |
| 2) Ordinance change ( <b>Title 4</b> ) to ensure Council has a role in CBA approval process            | 9/6/2023  |
| 3) Facility condition assessments part 2 work session (did P&R on 4-19-23) - <b>Oct '23</b>            | 9/6/2023  |
| 4) City Code re: procurement, Manager spending limit trigger in a code provision                       | 4/19/2023 |
| 5) Discuss/create a policy for established timeframes for review of City ongoing contracts             | 9/6/2023  |
| 6) Explore methods to capture tourism dollars by requiring arriving RVs to use paid facilities         | 9/6/2023  |
| 7) Strategic planning work sessions (goal setting), 2/19/25, 3/19/25, next tbd                         | 3/5/2025  |
| 8) Bonding for City streets - explore for when asphalt plants will be in town during other projects    | 4/3/2024  |
| 9) Code change to land disposal maps when a status change (time-frame for disposal post status chg)    | 9/18/2024 |
| 10) Ordinance from CM to address cashflow issue for the \$3.9 or \$2.9M that has been used from the GF | 11/6/2024 |
| 11) Enterprise funds accounting procedures   | 11/6/2024 |
| 12) Revisit Economic Development Property Tax Exemptions, Ordinances 1217 & 1223                       | 12/4/2024 |
| 13) Strategic review of City investments with Blake Phillips, ACPM (Blue Umbrella)                     | 2/4/2025  |
| 14) Fill projects - for shipyard, for businesses, potential locations                                  | 3/19/2025 |

**B. Resolutions, Ordinances, other items that have been referred to staff** date referred

- |   |            |
|---|------------|
| 1) <b>Disposal of PWSSC Bldg</b> - referred until more of a plan for north harbor so the term of RFP would be known<br>action item on <b>4/2/25</b> | 1/19/2022  |
| 2) <b>Res 12-18-36</b> re E-911, will be back when a plan has been made   | 12/19/2018 |
| 3) Council to issue <b>RFP for Breakwater Fill Lot</b> - referred on 3/5/25 until new Council comes on  | 3/5/2025   |

**C. Upcoming Meetings, agenda items and/or events: with specific dates**

- 1) Capital Priorities List, Resolution 12-24-39, is in each packet - if 2 council members want to revisit the resolution they should mention that at Pending Agenda and it can be included in the next packet for action
- 2) Staff quarterly reports will be in the following packets:

<b>4/16/2025</b>	<b>7/16/2025</b>	<b>10/15/2025</b>	<b>1/21/2026</b>
------------------	------------------	-------------------	------------------
- 3) Joint City Council and School Board Meetings - twice per year, May & October  
before Council mtg in **May** 6pm @ CHS before Sch Bd mtg **Oct. or Nov.**
- 4) Clerk's evaluation - each year in **Feb** (before Council changeover after Mar election) - next **Feb '26**
- 5) Manager's evaluation - each year in **Feb** - next one **Feb '26**
- 6) In **May** each year City will provide public outreach regarding beginning of bear season photo by Wendy Ranney
- 7) Each year in **June** Council will approve by Resolution, the School's budget and City's contribution
- 8) Quarterly work sessions on City finances (compare budget to actuals) - **April** (maybe Jun 25), **July, Oct, Jan**



12/5/2024

**D. Council adds items to Pending Agenda in this way:**

item for action	tasking which staff: Manager/Clerk?	proposed date
1) ...		
2) ...		
3) ...		

Mayor Smith or the City Manager can either agree to such an item and that will automatically place it on an agenda, or a second Council member can concur with the sponsoring Council member.





**City Council of the City of Cordova, Alaska**  
**Pending Agenda**  
**April 2, 2025 Regular Council Meeting**

**E. Membership of existing advisory committees of Council formed by resolution:**

**1) Cordova Fisheries Committee:**      1- Kory Blake                      4- Trae Lohse                      7- John Williams  
auth res 10-24-32 approved Oct 2, 2024      2- Rod Jensen                      5- Tyler Dillon  
committee appointed 3/5/25                      3- Kelsey Hayden                      6- Jerry McCune  
previous meetings:                                      3/13/2025  
next meeting date:                                      5/8/2025

**2) Cordova Trails Committee:**                      1-Elizabeth Senear                      2-Toni Godes  
re-auth res 11-18-29 app 11/7/18                      3-Dave Zastrow                      4-Ryan Schuetze  
auth res 11-09-65 app 12/2/09                      5-Stormy Haught                      6-Michelle Hahn

**F. City of Cordova appointed reps to various non-City Boards/Councils/Committees:**

**1) Prince William Sound Regional Citizens Advisory Council**  
   **David Janka**                      appointed March 2024                      2 year term until May 2026

**2) Prince William Sound Aquaculture Corporation Board of Directors**  
   **Tommy Sheridan**                      appointed June 2024                      3 year term until Oct 2027

**3) Alaska Mariculture Alliance**  
   **Sean Den Adel**                      appointed March 2024                      no specific term

**CITY OF CORDOVA, ALASKA  
RESOLUTION 12-24-39**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA,  
DESIGNATING CAPITAL IMPROVEMENT PROJECTS**

**WHEREAS**, the Cordova City Council has identified several Capital Improvement projects that will benefit the citizens of Cordova, and in several cases the entirety of Prince William Sound; and

**WHEREAS**, the Council of the City of Cordova has identified the following Capital Improvement projects as being critical to the future well-being and economy of Cordova and the surrounding area:

**Port and Harbor**

North Harbor Efficiency and Safety

Stabilize Breakwater Ave through sheet piling to create usable uplands for industrial commercial, walking corridor and parking

Improve pedestrian safety by creating a sidewalk and boardwalk system to navigate between the north and south harbors.

Provide additional cranes, laydown areas, and in-harbor fuel services

Waste Oil Equipment /Maintenance Building

Shipyard Expansion

Three-Stage Dock

**Public Works**

Water Infrastructure

Booster station at Murchison tank to improve water delivery during peak flow

Permanent siphon at Crater Lake to improve water delivery during peak flow

Upgrade pump stations and equipment

Feasibility study for water service and fire protection (hydrants) to outlying areas

Replacement and relocation of Morpac tank

Water Equipment

Vac truck

Backhoe

Sewer Infrastructure

Replacement/upgrade of wastewater plant and SCADA

Replacement/upgrade of all lift stations

Replacement of force main in Odiak Slough

Upgrade pipe infrastructure

Sewer Equipment

Dump truck

Backhoe

Streets Infrastructure

Storm drain systems upgrades - Council Ave. and Third St. aka "jailhouse door system"

Lake Ave. hillside

Evaluation of existing storm drain systems

Sixth St. and Seventh St. drainage, sidewalks, and street surface upgrades

Chase Ave. upgrades including sidewalks, drainage, and new surfacing

- Replace/upgrade pedestrian walkways (Fourth St. and Adams Ave.) (Council St.), and (Second St. to First St.)
- Streets equipment storage building
- Streets Equipment
  - Wheeled loader
  - Road grader
  - Backhoe
- Refuse Infrastructure
  - Landfill bear fence
  - Electricity to landfill
  - Equipment storage building
- Refuse Equipment
  - Dumpster truck
  - Residential truck
  - Skid steer

**Public Safety**

- E-911 Implementation
  - Acquire and integrate new hardware and software for E-911
  - Update dispatch console
- Replace Radio Structure on Ski Hill
- Mile 5 Substation Code and ADA Compliance
- Engineering and Preliminary Design of Public Safety Building Prep Site

**Parks and Recreation**

- Pool Infrastructure Code and ADA Compliance
  - Door and siding replacements and CMU joint repairs
  - Replace pool cover
  - Replace pool roof
  - Replace/upgrade HVAC and ventilation system
  - Replace electrical distribution system
  - ADA compliance and parking area re-grade
- Bidarki Recreation Center
  - Renovate and add ADA access
  - Structural repair
  - Code and ADA compliance
  - Facility improvements
- Eyak Lake Skater's Cabin
  - Demolish and replace
- Parks
  - Playground renovations
  - Replacement of playground equipment at Noel Pallas Children's Memorial Playground
- Upgrade Restrooms/Buildings/Structures
  - Ballfield/Cordova Municipal Park Restroom/Concession Stand – code and ADA compliance
  - Fleming Spit restroom replacement
  - Odiak Pond boardwalk and gazebo – code and ADA compliance
  - Odiak Camper Park restrooms/facility improvements – code and ADA compliance.

Parks maintenance shop facility improvements – code compliance  
Ski Hill Improvements

**Land Development**

- Housing
- Improve existing unimproved ROW's
- Cold storage
- Harbor basin expansion

and;

**WHEREAS**, some or all of these projects will be submitted to State or Federal legislators and/or agencies as Capital Improvement projects for the City of Cordova, Alaska.

**NOW, THEREFORE, BE IT RESOLVED THAT** the Council of the City of Cordova, Alaska, hereby designates and prioritizes the above listed projects as Capital Improvement projects.

**PASSED AND APPROVED THIS 18<sup>th</sup> DAY OF DECEMBER 2024**



A handwritten signature in blue ink, appearing to read "David Allison", written over a horizontal line.

David Allison, Mayor









ATTEST:

A handwritten signature in blue ink, appearing to read "Susan Bourgeois", written over a horizontal line.

Susan Bourgeois, CMC, City Clerk

# April 2025

CALENDAR MONTH **APRIL**  
 CALENDAR YEAR **2025**  
 1ST DAY OF WEEK **SUNDAY**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1	2	3	4	5
			7:00 Council reg mtg CCAB		Last day to appeal property assessments	
6	7	8	9	10	11	
		6:30 P&Z CCAB	6:00 Harbor Cms CCAB 7:00 Sch Bd HSL			
13	14	15	16	17	18	19
		5:30 CTC Board Meeting CCER	7:00 Council reg mtg CCAB			
	21	22	23	24	25	26
	7:00 BOE Hearing CCAB		6:00 CEC Board Mtg CCER	12:00 Hosp Svc Bd HCR		
27	28	29	30	1	2	3
		6:00 P&R CCM				

4

5

**Notes**

Legend:  
 CCAB-Community Rms A&B  
 HSL-High School Library  
 CCA-Community Rm A

CCB-Community Rm B  
 CCM-Mayor's Conf Rm  
 CCER-Education Room








LN-Library Fireplace Nook  
 CRG-Copper River Gallery  
 HCR-CCMC Conference Room

Cncl - 1st & 3rd Wed  
 P&Z - 2nd Tues  
 SchBd, Hrb Cms - 2nd Wed  
 CTC - 3rd Tues

P&R - last Tues  
 CEC - 4th Wed  
 Hosp Svcs Bd - last Thurs

# May 2025

CALENDAR MONTH	MAY
CALENDAR YEAR	2025
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	1		3
4	5	6	7	8	9	10
			7:00 Council reg mtg CCAB			
11	12	13	14	15	16	17
		6:30 P&Z CCAB	6:00 Harbor Cms CCAB 7:00 Sch Bd HSL			
18	19	20	21	22	23	24
						
		5:30 CTC Board Meeting CCER	7:00 Council reg mtg CCAB			
25	26	27	28	29	30	31
		6:00 P&R CCM	6:00 CEC Board Mtg CCER	12:00 Hosp Svc Bd HCR		

### Notes

Legend:  
 CCAB-Community Rms A&B  
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Cncl - 1st & 3rd Wed  
 P&Z - 2nd Tues  
 SchBd, Hrb Cms - 2nd Wed  
 CTC - 3rd Tues

P&R - last Tues  
 CEC - 4th Wed  
 Hosp Svcs Bd - last Thurs

# City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

## Mayor and City Council - Elected

seat/length of term	email	Date Elected	Term Expires
<b>Mayor:</b> 3 years	<b>Kristin Smith</b> <a href="mailto:Mayor@cityofcordova.net">Mayor@cityofcordova.net</a>	March 4, 2025	March-28
<b>Council members:</b>			
3 years	<b>Debra Adams</b> <a href="mailto:CouncilSeatA@cityofcordova.net">CouncilSeatA@cityofcordova.net</a>	March 4, 2025	March-28
3 years	<b>Cathy Sherman</b> <a href="mailto:CouncilSeatB@cityofcordova.net">CouncilSeatB@cityofcordova.net</a>	March 7, 2023 March 3, 2020	March-26
3 years	<b>Kasey Kinsman, Vice Mayor</b> <a href="mailto:CouncilSeatC@cityofcordova.net">CouncilSeatC@cityofcordova.net</a>	March 7, 2023	March-26
3 years	<b>Wendy Ranney</b> <a href="mailto:CouncilSeatD@cityofcordova.net">CouncilSeatD@cityofcordova.net</a>	March 5, 2024 July 5, 2023	March-27
		elected by cncl	
3 years	<b>David Zastrow</b> <a href="mailto:CouncilSeatE@cityofcordova.net">CouncilSeatE@cityofcordova.net</a>	March 5, 2024	March-27
3 years	<b>Aaron Hansen</b> <a href="mailto:CouncilSeatF@cityofcordova.net">CouncilSeatF@cityofcordova.net</a>	March 4, 2025	March-28
3 years	<b>Mike Micklson</b> <a href="mailto:CouncilSeatG@cityofcordova.net">CouncilSeatG@cityofcordova.net</a>	March 4, 2025	March-28

## Cordova School District School Board of Education - Elected

length of term		Date Elected	Term Expires
3 years	<b>David Glasen, president</b> <a href="mailto:dglasen@cordovasd.org">dglasen@cordovasd.org</a>	March 7, 2023	March-26
3 years	<b>Kate Trudeau</b> <a href="mailto:ktrudeau@cordovasd.org">ktrudeau@cordovasd.org</a>	March 4, 2025	March-28
3 years	<b>Henk Kruithof</b> <a href="mailto:hkruithof@cordovasd.org">hkruithof@cordovasd.org</a>	March 5, 2024 March 2, 2021	March-27
3 years	<b>Emma Merritt</b> <a href="mailto:emerritt@cordovasd.org">emerritt@cordovasd.org</a>	March 4, 2025	March-28
3 years	<b>Peter Hoepfner</b> <a href="mailto:phoepfner@cordovasd.org">phoepfner@cordovasd.org</a>	Mar 5, 2024, Mar 2, 2021, Mar 6, 2018, Mar 3, 2015, Mar 6, 2012, Mar 3, 2009, Mar 7, 2006	March-27

seat up for re-election in Mar '26	<b>vacant</b>
board/commission chair/vice	
seat up for re-appt in Nov '25	

## City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

### Hospital Services - Board of Directors - Elected

length of term		Date Elected	Term Expires
3 years	<b>Kelsey Appleton Hayden, Chair</b> <a href="mailto:CCMCBoardSeatE@cdvcmc.com">CCMCBoardSeatE@cdvcmc.com</a>	March 7, 2023 March 3, 2020	March-26
3 years	<b>Diane Ujioka</b> <a href="mailto:CCMCBoardSeatC@cdvcmc.com">CCMCBoardSeatC@cdvcmc.com</a>	March 5, 2024 December 19, 2023	March-27
3 years	<b>Ann Linville</b> <a href="mailto:CCMCBoardSeatA@cdvcmc.com">CCMCBoardSeatA@cdvcmc.com</a>	March 4, 2025 March 1, 2022	March-28
3 years	<b>Shelly Kocan</b> <a href="mailto:CCMCBoardSeatB@cdvcmc.com">CCMCBoardSeatB@cdvcmc.com</a>	March 5, 2024 July 25, 2024	March-28
3 years	<b>Liz Senear</b> <a href="mailto:CCMCBoardSeatD@cdvcmc.com">CCMCBoardSeatD@cdvcmc.com</a>	March 5, 2024 March 2, 2021	March-27

### Library Board - Appointed

length of term		Date Appointed	Term Expires
3 years	<b>Mary Anne Bishop, Chair</b>	Nov '06, '10, '13, '16, '19, Dec '22	November-25
3 years	<b>Debra Adams</b>	Dec '21, Dec '24	November-27
3 years	<b>Sherman Powell</b>	June '18, Feb '20, Jan '23	November-25
3 years	<b>Mark Donachy</b>	Dec '23	November-26
3 years	<b>Krysta Williams</b>	Feb '18, Dec '20, Dec '23	November-26

### Planning Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	<b>Kris Ranney</b>	Dec '22	November-25
3 years	<b>Mark Hall, Vice Chair</b>	Nov '19, Dec '22	November-25
3 years	<b>Sarah Trumblee</b>	Dec '20, Dec '23	November-26
3 years	<b>Tania Harrison, Chair</b>	Mar '22, Dec '24	November-27
3 years	<b>Gail Foode</b>	Dec '23	November-26
3 years	<b>Chris Bolin</b>	Sep '17, Nov '18 Dec '21, Dec '24	November-27
3 years	<b>Sean Den Adel</b>	Dec '23	November-26

seat up for re-election in Mar '26	<b>vacant</b>
board/commission chair	
seat up for re-appt in Nov '25	



## City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

### Harbor Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	<b>Ryan Schuetze</b>	Dec '23	November-26
3 years	<b>Andy Craig, Chair</b>	Nov '16, '19 & Dec '22	November-25
3 years	<b>Garrett Collins</b>	Dec '23	November-26
3 years	<b>Ken Jones</b>	Feb '13, Nov '16, Nov '19, Dec '22	November-25
3 years	<b>Hein Kruithof</b>	Dec '23	November-26

### Parks and Recreation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	<b>Kelsey Hayden</b>	Dec '24	November-27
3 years	<b>Henk Kruithof</b>	Nov '19, Dec '22	November-25
3 years	<b>Aaron Hansen, Chair</b>	Dec '21, Dec '24	November-27
3 years	<b>Kara Rodrigues</b>	Dec '23	November-26
3 years	<b>Gabrielle Brown</b>	Jan '25	November-25
3 years	<b>Jason Ellingson</b>	Mar '23	November-25
3 years	<b>Erin Cole</b>	May '24	November-26

### Historic Preservation Commission - Appointed

length of term		Date Appointed		Term Expires
3 years	<b>Kris Ranney, PC member</b>	Mar '23	appt'd by PC	November-25
3 years	<b>Heather Hall, professional member</b>	Aug '16, Feb '20, Mar '23		November-25
3 years	<b>Sylvia Lange, NVE member</b>	Nov '22, Nov '19	appt'd by NVE	November-25
3 years	<b>Christy Mog, professional member</b>	Dec '23		November-26
3 years	<b>vacant, historical society member</b>			November-27
3 years	<b>Jamie Foode, professional member</b>	Jan '25		November-27
3 years	<b>Jim Casement, public member</b>	Dec '23		November-26

seat up for re-election in Mar '26	<b>vacant</b>
board/commission chair	
seat up for re-appt in Nov '25	

(updated 4-2-25)