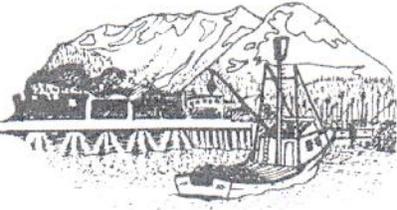


CITY OF CORDOVA



**PARKS AND RECREATION COMMISSION
REGULAR MEETING,
Tuesday May 28th, 2019
6:00 PM / Mayor's Conference Room / Cordova Center
AGENDA**

Commission Chair

Wendy Ranney

Commission Members

Karen Hallquist, Marvin VanDenBroek, Anne Schaefer, Dave Zastrow, Ryan Schuetzky, Kirsti Jurica

Parks and Recreation Director

Susie Herschleb

Administrative Assistant

vacant

Cordova Parks and Recreation is essential for providing and fostering Parks, Programs and Facilities for all in pursuit of a healthy sustainable community.

- A. CALL TO ORDER
- B. ROLL CALL: Wendy Ranney, Karen Hallquist, Marvin VanDenBroek, Anne Schaefer, Dave Zastrow, Ryan Schuetzky, Kirsti Jurica, Susie Herschleb,
- C. APPROVAL OF AGENDA
- D. VISITOR COMMUNICATIONS
Regarding Agenda Items
- E. CONSENT CALENDAR
- F. REPORTS
 - 1. Directors Report
 - a. Letter to canneries - DRAFT
 - b. Letter to NVE, tribal council - DRAFT
 - c. conceptual drawing / OCP - DRAFT
- G. UNFINISHED BUSINESS
 - 1. Review draft of Hollis Henrich's 10-year Master Plan
 - 2. Plan a schedule to review remaining properties in 10-year Master Plan
- H. NEW BUSINESS
- I. PENDING AGENDA
- J. COMMISSION COMMENTS
- K. ADJOURNMENT

**From the Administrative Office of the
City of Cordova**

Parks and Recreation Department

DATE: 5/24/19

TO: Mayor Koplin and the Parks and Recreation Commissioners

FROM: Susan Herschleb / Director of Parks and Recreation

RE: Directors report, May 2019



Dear Commissioners & Mayor Koplin,

It's that busy time of year again!

I'll start with a pool update. We have located the part needed and it should be arriving on Tuesday 5/28/19. The part will get us open, 4-5 hours after it is installed. As soon as the pool is up to temperature we will open. When we re-open, we will still be bypassing the UV system and saltwater generator. We are actively pursuing the repair and replacement of these components.

I have requested that we officially file an insurance claim on the salt-water generator. The generator we have, is no longer in production and parts are no longer available. This is a \$13,000.00 piece of equipment and there is a \$5,000.00 deductible. The saltwater generator is important to our competitive swimmers, who spend long hours in the pool. The chlorine produced by the saltwater generator, doesn't irritate the skin as badly as our back up system does. Thankfully the repair of the UV system should be an easy one. The manufacturer of the UV system is reasonably sure, we will simply need to replace the bolt that failed. The bolt is on its way.

You can expect a closure soon to replace the jet assembly that was damaged during a recent tot-swim. The closure should be 4-5 days. We will try and coordinate it with our other maintenance needs. The maintenance team is about to gain another full-time, seasonal temp, for the summer. This will be helpful to stay on a timeline for our closure. Our new employee, Thomas Marsh, will return to work Tuesday 5/28/19, he became CPO (Certified Pool Operator) in Anchorage, May 22 & 23rd.

We have a Jeff Ellis and Associates lifeguard training scheduled for June 8th & 9th. We will not be scheduling swim lessons until the fall, they will be promoted on social media, the radio and on flyers around town when they start up; thanks for your patience!

By the time we meet, its highly likely, we will have entered into a contract with a roofing company who bid on the project. Although, we would have liked to build a shed roof on Bidarki Rec. Center; it became apparent early on, that we would not be able to afford it. I am thankful however, that we are getting a new roof and it is free. The gentleman we've selected, is known for sticking to a timeline and working through extreme weather conditions. The proposed project timeline shows a completion date of Sept 24th-30th.

We had our first discussion with a draftsman regarding an expansion/renovation of Odiak Camper Park. We asked for a phased project, rental spaces available throughout the project and to reposition the playground and bathhouse. He was provided with a (rough draft) conceptual drawing, the Parks and Rec. Commission resolution and some topographical information from the planning dept.

I have been in communication with the State of Alaska LWCF grant administrator as well. I was relieved to hear that this year's grant cycle will open later in the year, and the initial drawings needed to apply can be presented as a work in progress (with the intention to have them completed, for the final phase of the application process). I will keep you posted on developments as we go.

I have discussed some logistical challenges regarding the Skaters' Cabin Beach Expansion project with Robert Mattson (DOT), he has been very helpful. His guidance in planning is much appreciated. I will be applying for some permits to store class #1 & #2 rip rap in the ROW on power creek road soon. So far however, Sam Greenwood and I have not had time enough to schedule a joint meeting between Public Works and Parks and Rec. to firm up planning.

Work Session – April 30, 2019

Master Plan Review of Hollis Hendrichs Park

In attendance: W. Ranney, D. Zastrow, K.Jurica, S. Herschleb, M. VanDenBroek.

Priorities:

1. Pavilion with roof
2. Sport fields and equipment – Volleyball and Soccer
3. Pond loop trail
4. Exterior light for flag pole
5. Beds around anchor
6. Picnic sites with grills
7. Active partner with CRWP

Hot topics:

1. Boardwalk maintenance – no railing
2. Talk to canneries regarding soccer goals, donations?
3. Horseshoe pits

Left to review:

- Fisherman’s Memorial Park
- Cordova Municipal Park
 - Orca Inlet Pump Track / Skate Park
 - Noel Pallas Children’s’ Memorial Park
- Bob Korn Pool
- Bidarki Rec. Center
- Nirvana Park Burial Ground
 - Spit