

Minutes of Parks and Recreation Commission Meeting

June 5, 2018 DRAFT

- A. **Wendy Ranney** called the meeting to order at 6:03 pm
- B. **ROLL CALL:**
In attendance: Wendy Ranney, Marvin Van Den Broek, Miriam Dunbar, Karen Hallquist, Susie Herschleb, and Heather Brannon
Absent: Anne Schaefer, Stephen Phillips, and Dave Zastrow
- C. **Approval of Agenda:** M. Dunbar asked to amend the agenda to add voting for a new secretary under New Business. **M/K.** Hallquist to approve the Agenda as amended. **S/M.** Van Den Broek **V/Unanimous Approval.**
- D. **Visitor Communication:**
none
- E. **Consent Calendar:**
Minutes of 4-24-18. M. Dunbar noted that there was 1 typographical error. **M/K.** Hallquist to approve with this correction. **S/ M.** Van Den Broek. **V/Unanimous Approval.**
- F. **Director's Report by S. Herschleb:**
1. Nirvana Park- K. Hallquist wondered which bridge was going to be replaced. S. Herschleb explained that it was not the large one, since it is still in good shape. The new outhouse will be at the top of the walkway away from the snow storage area.
 2. Culvert project at Shelter Cove- There was a meeting with CRWP this morning to discuss the design of the fishing platform. A permit may be needed unless it ends up being built on city land. This would only be the case if there is a land exchange between the city and the state for right of way for the road. D.O.T. will need to approve the design which currently places the fishing platform at the new culvert. There now is full funding of \$119,000 for the new structure.
 3. Swimming Pool- 6 lifeguards were trained with J. Ellis & Associates. 3 will begin work right away, and 2 may be full time. During June 8-18 there will be a reduced schedule with no evening lap swim, and no weekend use. Staffing for this period will be one lifeguard and one EMT on duty. Pool manager position is not being advertised right now. Using J. Ellis & Associates will allow lifeguards to be recertified each year with an 8 hour class. Some new protocols are being put in place for lifeguards not arriving for their shift, and banning all cell phone use on the deck. The recent training included all facets of pool management, so the new lifeguards have a good understanding of this.
 4. DTK- 2X2 Cancer Walk sent a letter thanking Parks & Rec for the \$4000 donation.
- G. **Unfinished Business:**
1. Fisherman's Park and Breakwater Trail/ Master Plan final Draft- **M/K.** Hallquist to accept the draft plan. **S/ M.** Dunbar. **V/Unanimous Approval.**
- H. **New Business**
1. Orca Inlet Recreational Area/ Master Plan Review- S. Herschleb explained that this will include the expansion of the Odiak Camper Park into the multi-use field. There is potential to use a land-water conservation grant. The biggest expense will be putting water/sewer to each camper site. There is \$113,000 in the enterprise fund, which can be used for matching grants. S. Herschleb showed maps of the area and the 2001 plan for expansion of Odiak Camper Park. This topic will be discussed in more detail at the next meeting.
 2. Nettie Hansen Park/ Master Plan Review-- moved to Pending Agenda.
 3. Vote for a new secretary- Since we are missing 3 commissioners, W. Ranney suggested it be moved to Pending Agenda. She will take the minutes until a new secretary is installed.
- I. **Pending Agenda:**

1. Orca Inlet Recreation Area Master Plan Review
2. Nettie Hansen Park Master Plan 1st review.
3. Vote for a new secretary

J. Commission Comments

M. Van Den Broek wondered how much usage Nettie Hansen Park has. He is also concerned about all the dog poop in the parks. He thinks we do need a dog park. S. Herschleb hopes that increased public education will get people cleaning up after their dogs. W. Ranney thinks the city land at 5 mile could be the location for the dog park. M. Dunbar said she has learned a lot being on the Parks & Rec Commission, and thinks everyone had good input. W. Ranney thanked her for taking minutes for each meeting.

Next meeting is tentatively set for Tuesday, June 26, 2018 at 6 pm, if we can get a quorum. Otherwise the next meeting will be July 31, 2018 at 6 pm.

Meeting adjourned at 7:07 pm.

Respectfully Submitted,
Miriam Dunbar, Secretary