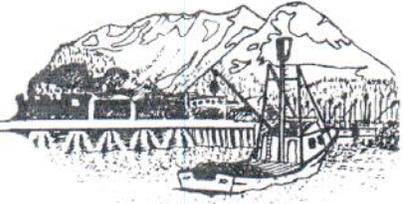


# CITY OF CORDOVA



**PARKS AND RECREATION COMMISSION  
REGULAR MEETING,  
April 24<sup>th</sup>, 2018  
6:00 PM / City Center / Community Room B  
AGENDA**

**Commission Chair**

Wendy Ranney

**Commission Members**

Stephen Phillips, Karen Hallquist, Marvin VanDenBroek, Anne Schaefer, Dave Zastrow, Miriam Dunbar

**Parks and Recreation Director**

Susie Herschleb

**Administrative Assistant**

Heather Brannon

*Cordova Parks and Recreation is essential for providing and fostering Parks, Programs and Facilities for all in pursuit of a healthy sustainable community.*

- A. **CALL TO ORDER**
- B. **ROLL CALL:** Wendy Ranney, Stephen Phillips, Karen Hallquist, Marvin VanDenBroek, Anne Schaefer, Dave Zastrow, Miriam Dunbar, Susie Herschleb, and Heather Brannon.
- C. **APPROVAL OF AGENDA**
- D. **VISITOR COMMUNICATIONS**  
Regarding Agenda
- E. **CONSENT CALENDAR**
  - 1. 2/20/18
- F. **REPORTS**
  - 1. **Directors Report**
    - a. Report / Culvert project at Shelter Cove w/ DOT / Big picture planning with CRWP, PWSSC, P&R Dept., Cove residents; 4/17/18 Community Meeting
    - b. 1<sup>st</sup> Quarter Report / Parks and Recreation Dept.
- G. **UNFINISHED BUSINESS**
  - 1. Pilot Pocket Park / Discussion
  - 2. Skater's Cabin / Master Plan Review / final draft
  - 3. Odiak Camper Park / proposed addition to Master Plan Review by P&R Dept.
- H. **NEW BUSINESS**
  - 1. Orca Inlet Recreation Center / Master Plan Review / Discussion / 1<sup>st</sup> review
  - 2. Fisherman's Park and Breakwater Trail / Master Plan Review / Discussion / 1<sup>st</sup> review
- I. **PENDING AGENDA**
- J. **COMMISSION COMMENTS**
- K. **ADJOURNMENT**

Minutes of Parks and Recreation Commission Meeting  
February 20, 2018 DRAFT

- A. **Wendy Ranney** called the meeting to order at 6:12 pm
- B. **ROLL CALL:**  
**In attendance:** Wendy Ranney, Marvin Van Den Broek, Miriam Dunbar, Karen Hallquist, Dave Zastrow, Anne Schaefer, Stephen Phillips, Susie Herschleb, Heather Brannon and Mary Anne Bishop.  
**Absent:** none
- C. **Approval of Agenda:** M/S. Phillips S/D. Zastrow. V/Unanimous Approval.
- D. **Visitor Communication:**  
none
- E. **Consent Calendar:**  
Minutes of 1-23-18. M/D. Zastrow to approve. S/ A. Schaefer. V/Unanimous Approval.
- F. **Director's Report by S. Herschleb:**  
1. CAYAC- A. Schaefer asked if anyone from CAYAC had committed to any children's activities yet. S. Herschleb said no one had yet but she thinks the organization will do so soon. The CHS Boys Basketball coach, Bert Adams, has said that he will organize youth basketball with the high school players as coaches after their season ends.  
2. Other sports may begin at Bidarki in the near future. Alyssa Kleissler spoke with S. Herschleb about starting gymnastics and urban ninja classes for children. She also noted that an instructor for Krav Maga, a type of martial arts, is moving to town and that may be offered. S. Herschleb thinks Judo might also be taught again, as there are many people in town that were involved with that before. Ron Horton donated a wrestling mat to Bidarki which can be used for these sports.  
3. Odiak Camper Park- the few spaces not already reserved for 2018 will be available through a new lottery process. S. Herschleb thinks this is the fairest way to fill these spaces. Present tenants had the opportunity to pay a \$950 deposit, which most did.  
4. DTK- A. Schaefer and K. Hallquist volunteered to be ticket takers.  
5. Possible sales tax repeal- D. Zastrow wondered what will happen to Parks & Rec if it happens. S. Herschleb doesn't know what will happen.
- G. **Unfinished Business:**  
1. Review of Master Plan/ Draft: Odiak Camper Park-- Commission reviewed the draft created at the last meeting. W. Ranney noted that moving the playground to the other field will make it accessible to the whole community, which may make it easier to get more funding for it. M/S. Phillips to accept the Master Plan of Odiak Camper Park. S/ A. Schaefer. V/Unanimous Approval.  
2. Review of Master Plan: Skater's Cabin 2<sup>nd</sup> review- S. Herschleb explained the history of jet skiers on Eyak Lake. The lake is not considered a state park, so the state does not oversee it for recreation activities. Present boat launch was put in by Parks & Rec many years ago, but it is against FAA regulations since it is at the end of the runway. Who should remove it? Copper River Watershed Project might find funding to remove it since it is a salmon spawning area. Skater's Cabin section of the Master Plan was reviewed by each member. S. Herschleb noted that materials to repair the back wall of the cabin have already been purchased. Work will be split between Parks & Rec staff and a contractor. Side walls will be done next. The relocation of the boat launch will need to be studied more to determine best materials and optimal angle of the ramp. Parking for boat trailers may impact parking for other activities, so signage will be needed. Commissioners listed goals for Skater's Cabin in this priority:  
1. Cabin restoration  
2. Boat launch location

3. Beach management, improvement, and expansion
4. Parking pattern and traffic slow
5. Lakeshore restoration funding
6. Researching grants/partnerships for improvements
7. Make sure rates reflect costs for future capital projects.

3. Nirvana Park Committee met on January 30. W. Ranney explained that they decided to look at the zoning of the park. It is under Parks and Open Spaces, City Cemeteries. The code needs to add verbage for burial grounds. Then the committee can go forward to decide on appropriate activites in Nirvana Park. Old Eyak Burial Ground is the original name for the area. There are 30 identifiable gravesites within Nirvana Park, and 43 on the spit. Easter Egg hunt may be moved after this year. The Committee will ask churches and others to be involved in finding a new location for the Easter Egg Hunt. Next Committee meeting will be on February 27 at noon.

4. Disc Golf- USCG Commander Collin Bronson will be purchasing the baskets for the course. Location still to be decided.

#### H. **New Business**

1. Waterfront property near PWSSC-- Mary Anne Bishop noted that there are currently 4 community parks and they are on the south side of town. Waterfront property near PWSSC is not for sale right now, so this is the time to make it a small park. During the summer there are many cannery workers close to this area, and they need a place to recreate. It is also a popular place for many people in town to watch the fishing boats come and go. Perhaps the old pavillion from Nirvana Park could be moved there, or at least some picnic tables, and kept ther from April through September. Food venders could still be there during this time. Most of the north fill is privately owned, so this spot is the only part of the area that could easily be made into a pocket park. S. Herschleb thinks the pavillion could be moved there and then 4 picnic tables would fit inside. Planning and Zoning would make the decision if it should be a pocket park. If food vendors are allowed the city would still make some money on leasing the land and sales tax collected. Perhaps the canneries would provide the picnic tables. We would need to a designate parking area. S. Herschleb is curious to the size of the property. She will talk to Sam Greenwood to get the details. M. Bishop would like to see the proposal to make it a park go to the Planning and Zoning Commission soon, in case someone wants to buy the property.

2. Crater Lake Hydro Project- W. Ranney explained that there is a feasibility study about this project on the city website. The city has not yet decided whether it will be cooperating with C.E.C. on it. Geotch survey will be happening soon. W. Ranney is worried about the 25 foot dam failing, which risks her property below. The changing water level of Crater Lake will affect recreation. She wants Parks & Rec to be aware of the project.

#### I. **Pending Agenda:**

1. Orca Inlet Recreation Area Master Plan
2. Fisherman's Park Trail
3. Pocket Park Proposal
4. Skater's Cabin Master Plan final review.

#### J. **Commission Comments**

A. Schaefer noted that PWSSC camps do provide scholarships. S. Herschleb added that N.V.E. Scholarships can cover a variety of camps also. She hopes that Bidarki will be able to have single day adventures for kids next summer. S. Phillips said that this was a great meeting. K. Hallquist appreciates all the work Park & Rec does. M. Van Den Broek thinks we need a 10 year plan to get a recreation programmer. D. Zastrow felt it was a very productive meeting. W. Ranney likes the Master Plan notebooks.

Next meeting is Tuesday, April 17, 2018 at 6 pm, and April 24, 2018 at 6 pm. Possible Special Meeting in March to discuss the Pocket Park.

Meeting adjourned at 7:55 pm.

Respectfully Submitted,  
Miriam Dunbar, Secretary

**From the Administrative Office of the City of Cordova  
Parks and Recreation Department**



DATE: 4/17/18  
TO: The Parks and Recreation Commission  
FROM: Susan Herschleb / Director of Parks and Recreation  
RE: Directors Report 4/18

Dear Commission,

Spring is here, and the maintenance crew is ramping up. Picnic tables, garbage receptacles and park benches are being placed throughout the community. They are turning on water in the buildings that were winterized last fall, and sidewalks are being swept with the tractor. Soon to follow, will be spring safety checks for the playgrounds and a new signage order for our parks.

I continue to be impressed with my maintenance crew. All the gymnasium light fixtures were retro fitted with new, energy efficient, bulbs while I was away on medical leave. In doing so, they were challenged to design new lenses for the old fixtures. Next time you visit us, I encourage you to check them out!

We inch closer to extended barcode access to the gymnasium. The new gymnasium lights are activated by motion detection; meaning we will no longer, worry about the lights being left on, to burn all night. The next challenge will be to address the windows. We need to figure out a way to circulate the air during the summer months, while avoiding damage to the floors if windows are left open and it rains. I have no doubt the P&R maintenance crew have the creative problem-solving ability needed to reduce this risk.

Dressed to Kill was a success. We will donate 4k to the 2x2 Cancer Walk and \$711 to CAYAC. We did not see the number of men we have seen in the past. I feel the \$25 cover charge should be reduced to \$20 for the men; having just 2 hours of the event to attend prior to it ending. It was a gorgeous evening, I think many goddesses enjoyed the sunset from the deck! Big thanks to all the contributors to the silent auction & to Per Nolan for being DJ again & Todd Blaisdell for being the event photographer! The Reluctant crew was fantastic this year! I feel the P&R crew and the Reluctant staff continue to improve behind the scenes logistics.

Derek Hammer and Karen Hallquist are ramping up swim lessons again. I hear all the time, how happy parents are with Derek and Karen specifically. I understand that they are considering streamlining the curriculum for a few reasons. One being, they could potentially tend to more kids; moving through the waitlist a bit quicker. All in all, a long waitlist and excellent instructors is nothing but good. I have every confidence the quality of the class will, in no way, be diminished by the minor changes in curriculum they intend.

You can expect a 3-4-day pool closure for maintenance; soon to be scheduled. As usual, we will do our best to reduce the impact of this closure to the public.

The credit card machine has arrived for the Rec. Center. I am pleased that we will be trained on this in time for the summer rush. I know that the transient traffic renting Skater's Cabin and Odiak Camper Park RV sites will sincerely appreciate this. Taking credit card payments over the phone will be a vast improvement for the visitor. We believe there is some potential for increased day pass sales, as well.

I have been very careful with Bidarki's temporary employee funds thus far. My objective is to bring in a seasonal dedicated janitor. I can see splitting the costs between budgets (Bidarki & Pool) if the opportunity presents itself. In other words; If I see that it is beneficial to have more hours per week available to a janitorial candidate, I will offer some weekly hours at the pool as well. The extended bar code access hours have, most certainly, increased the need for janitorial services. This is true in the wintertime and exasperated in the summertime.

The Rec. Center will increase the administrative office hours for the summer, as planned. Monday, April 23<sup>rd</sup> will be the first week operating with the summer schedule:

**M-F 9am – 8pm and Sat 12-8pm.**

Finally, I have been monitoring an ongoing facebook post regarding dog poop at the Whitshed ballfield. It is very clear that a higher percentage of dog owners are not cleaning up after their dogs. A private citizen is scooping the poop for those who do not. Photo's have been taken of bags gathered each visit. If you recall, the dept. intended to keep dogs out of the athletic fields during the normal ball season. This was not received warmly by dog park enthusiasts. The Commission heard testimony by 2 individuals pleading for us to remove the signs and allow dogs on the field during the season; year-round.

I have also been in contact with CLL about turf maintenance, and improvements in general, for both fields. I was informed that CLL intends to place a fence around the municipal field this summer; a project that has been in the works for many years. The Parks and Recreation Dept. is always thankful to partners who assist us in improving our properties for the community.

I communicated to CLL that my staff and I wanted to more aggressively tend to the turf on the Whitshed ballfield. We have been aware, for some time, that dog poop has been damaging to the field. Past field contracts left turf maintenance in the hands of CLL during the ball season. With other summer projects in our focus in 2016 & 2017; more initiative should have been taken to confirm if this agreement needed revision. I am happy to say that CLL and P&R desire an improved turf maintenance SOP moving into the future.

Another big challenge to improving the turf at the Whitshed ballfield is to improve the drainage and recap the field. CLL is planning to fix the drainage problem and recap the field this will require new sod.

Needless to say; the timing is right to review the Orca Inlet Rec. Area (Whitshed ballfield included). Should we work harder to have dog owners clean up after themselves? Should we suggest excluding dogs from the ballfield? Should we suggest getting serious about creating a legitimate dog park? These are questions the Commission may want to consider during the review.

S Herschleb / Director of Parks and Recreation / City of Cordova / 4-2018

## Shelter Cove Meeting: April 17, 2018

1. DOT Presentation - preventative maintenance project on Orca Rd.
  - a. Scheduled for 2020, but trying to move up start date to 2019
    - i. Repair sub-pavement and repave from MP 0 to 0.8
  - b. Project action:
    - i. New arch culvert
      1. 11' x 7' x 76.5'
      2. New culvert larger than original, based on 50 year flood data
    - ii. New riprap at culvert inlet and outlet
    - iii. New ocean side revetment
  - c. No changes will be made to profile, height, or width of the road
  - d. DOT had to purchase a small section of ROW in order to have access for maintenance (the new culvert is offset from original culverts)
  - e. Q & A
    - i. Concern was voiced about the road height changing and possibly creating a dam-like structure for high waters (heavy rain periods have resulted in water (and fish) going over the road).
      1. Answer: The height of the road will not be changed. Coastal engineers have taken high water events into account, and the larger culvert will help drain water from Shelter Cove during storm events.
    - ii. Do maintenance costs cover collapsed culverts?
      1. The culverts that are collapsed are not DOT culverts, but they will look at these culverts when on site. The current plan is to pulverize, smooth, and pave on site – so placing/fixing different culverts depends on location.
    - iii. Do waves ever go over the road? (DOT to Shelter Cove residents)
      1. During high tide and storm events there are waves that go over the road. Shelter Cove residents have notes waves as high as 2 feet.
2. Kate Morse - CRWP
  - a. Working together for upcoming Shelter Cove changes
    - i. CRWP has been working on waterfront access to improve recreational opportunities
    - ii. PWSSC property purchase approved – but has not been finalized
    - iii. Stern property donated to the CRWP
  - b. Overall goal: work together and develop recreational ideas so we can be ready to take steps forward as DOT starts construction.
3. Suzie – Parks and Recreation
  - a. The largest challenges for the City in the Shelter Cove area are health, safety, and access
    - i. Parking (across the road)
    - ii. Slippery pillows
    - iii. ADA ramp
  - b. New recreation opportunities means that things like parking, fish cleaning, and management become larger challenges

- c. The city would like to know what the community wants and what the city can manage without overextending their resources
- d. Q & A
  - i. What is the state of the outhouse?
    - 1. They currently pump the outhouse every other year and it is on the list of properties to be reviewed this year.
  - ii. How many tent platforms can you manage?
    - 1. They currently manage three, and having visibility from the road to the platforms is important for management (not enough resources to have crew (with no uniform) checking on wooded sites).
- 4. Kristin Carpenter – CRWP
  - a. Stern property has been donated to the CRWP
    - i. Long rectangular property along the creek
    - ii. Current plans are to place a conservation easement and tent platforms on the property
    - iii. It will be years before CRWP has funds to develop the property, but general thoughts for the property include:
      - 1. Tent platforms
      - 2. Trails
      - 3. Outhouse
      - 4. Lean-to shelter
- 5. Katrina Hoffman – PWSSC
  - a. PWSSC has been approved to purchase a parcel of land in the Shelter Cove area, but they have not signed papers yet
    - i. Envision 3 foot prints of buildings – warehouse, office/lab, and a bunkhouse
      - 1. Overall goal is consolidate to one location – they are currently spread out throughout town
    - ii. Will have surveys completed in the future to get a better idea of the geology
  - b. Q & A
    - i. What is the style of building that will be constructed?
      - 1. Since no purchase has been completed the PWSSC has not contacted any contractors at this time
    - ii. How is the current parking lot being considered in the development of the PWSSC property?
      - 1. A large part of the parking lot is on the property to be purchased by the PWSSC. Currently no decisions have been made, but the PWSSC wants to work with the community, city, and CRWP to know the needs and thoughts of all partners
    - iii. Concern that the burnpile may be turned into a parking lot
      - 1. Group decided to address this issue at a later date
- 6. Group thoughts about recreational uses to add or maintain to the Shelter Cove area:
  - a. Parking
  - b. Fishing and fish cleaning – bigger cleaning stations with better parking
  - c. Channelizing the creek and dredging the pond to create better connectivity

- d. Placing a culvert for the south creek to give better drainage for Shelter Cove
- e. Adding riprap to ocean side to allow for roadside car parking OR benches for people to sit and watch fishing activity
  - i. They are trying to figure out how to add riprap to the ocean side that will not be as slippery, something that will safely allow access but can still hold up to the wave environment
- f. Breakwater trail
- g. Speed bumps or equivalent speed control
- h. Kayak launching site
  - i. Fishing access and non-motorized vessel launch could be the same structure/access
- i. Wildlife viewing
- j. Floating pier
  - i. A pier that supplies access to deep water for saltwater fishing
- k. Trails and educational signs providing access and information to the gold mine portals
- l. Tent platforms away from the road
  - i. Could decrease ability to manage sites
- m. Preserve sauna and existing trails
- n. Maintain city access and management for part of parking lot and road to Shelter Cove (bordering PWSSC property) – will allow continued access for recreational improvements
  - i. Concern about the burnpile being changed to a new parking lot

WRAP UP:

- DOT will have their design completed by January 2019, and would appreciate input in the next 3 to 4 months
- City will have properties reviewed by the end of the year, but can come back to this discussion sooner if needed
- Group should reconvene in near future to talk about the waterfront access that is tied in with DOT construction



**From the Administrative Office of the City of Cordova Parks  
and Recreation Department**

DATE: 4/10/18  
TO: Mayor Koplin and Council  
FROM: Susan Herschleb / Director of Parks and Recreation  
RE: 2018 / 1<sup>st</sup> quarter report

Dear Mayor and Council,

The first quarter of 2018 seems to be holding steady as far as revenue, when compared to the first quarter of 2017. We see a slight reduction in attendance at Bidarki, and a slight increase at the Pool. In many respects the slight reduction in attendance at Bidarki is a surprise. I anticipated a profound decrease, considering the absence of Iceworm dodgeball this year. Data on attendance collected during our Iceworm dodgeball tournament is always impressive!

What you do not see, in the first quarter revenue report is, the 1<sup>st</sup> quarter payment from the USCG. This was to be expected. We took the opportunity to renegotiate our contract for 2018; and expect the first quarter payment very soon. We were well into the second quarter of 2017, prior to achieving 24-hour access for active duty USCG members. This year, they will enjoy a full year of extended access and the annual cost has been adjusted to reflect this improvement in service.

The maintenance crew has been busy during the first quarter. Many mini projects should play out favorably for the department. One, is most exciting. Staff was able to retro fit some new bulbs for the main fixtures in the gymnasium at Bidarki. A challenge with this project, was to design a protective overlay for the existing encasements. The overlays are an extraordinary success, and the new bulbs are projected to save about 50% in energy costs.

The Parks and Rec. Commission is busy reviewing the 10-year Master Plan and participating in the planning of projects that are related to recreation access and improvement around town. The Skater's Cabin beach expansion and new developments at the Shelter Cove Recreation Area are both stimulating and exciting. Community members can expect to be invited into these discussions as we work through the planning process.

We ended the first quarter with the last Easter Egg hunt to be held at Nirvana Park. The intension is to include local churches and children in hunting for a new venue. We aim for this to be a positive experience. Change is hard, but we are surrounded with beauty and our Community is unique in almost every way. A new venue will be different, but I am sure, just as special.

**Susan E Herschleb,**

Director of Parks and Recreation  
City of Cordova  
P.O. Box 1210  
Cordova, AK

99574







## Susie Herschleb

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**From:** Susie Herschleb  
**Sent:** Monday, February 26, 2018 4:52 PM  
**To:** 'Mary Anne Bishop'; 'Wendy Ranney'; 'Zastrow, Dave A -FS'; 'Hallquist'; 'Karen Hallquist'; Stephen Phillips; 'Anne Schaefer'; MazieMarv VanDenBroek  
**Cc:** Heather Brannon (parksadmin@cityofcordova.net)  
**Subject:** FILLLOT dimensions  
**Attachments:** 15-01 C CITY OF CORDOVA BREAKWATER AT MEAN HIGH WATER 02-17-2015.pdf; FILLLOT.pdf

Hello Everyone,

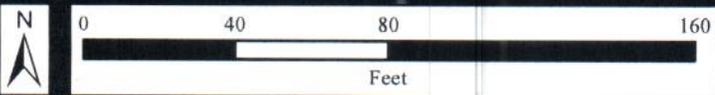
Leif Stavig provided me with these two maps. I realized quickly after viewing them, that we are really rather, interested in the size of the usable space on this lot. Using the scale provided on the FILLLOT attachment, I was able to get a rough estimate of the space we have to work with. I see approximately; 140' x 160' = 22,400 square feet of space.

I have yet to have a sit down meeting with Sam. I did want to remind everyone that electricity was provided last summer to the vendor, at the expense of the City (the cost of installation not the electric bills). I thought we had a blank canvas; I thought we could consider moving the vendor to better accommodate a pocket park; I will assume that this may not be the case. Obviously a second vendor would be an expense to the City as well; but, it may be worth it to provide electricity if there is new business gained.

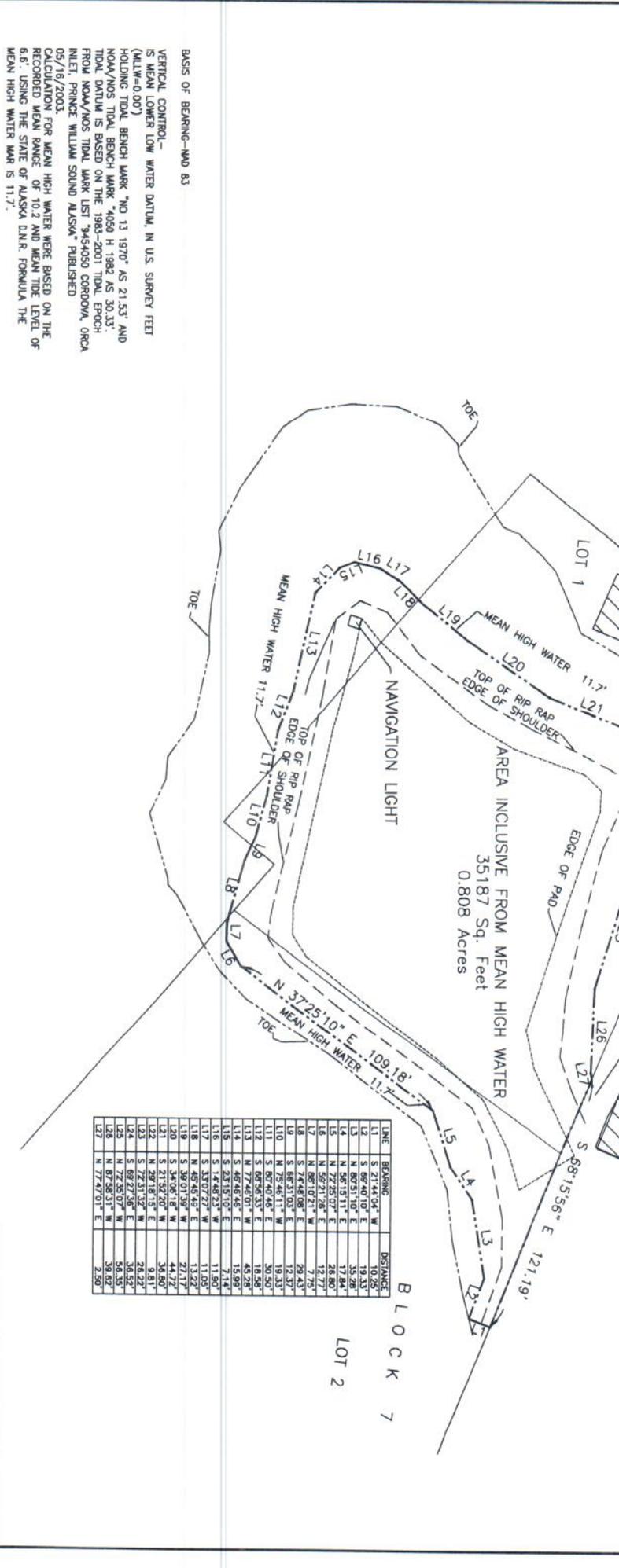
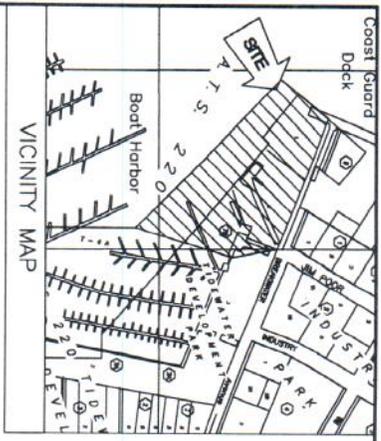
Susan Herschleb  
Director of Parks and Recreation  
City of Cordova  
P.O. Box 1210  
Cordova AK  
99574  
(907)424-7282



BREAKWATER AVENUE



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community



LINE	BEARING	DISTANCE
L1	S 21°44'04" W	10.25'
L2	S 69°40'10" E	19.33'
L3	N 60°51'10" E	35.28'
L4	N 56°15'11" E	17.84'
L5	N 72°25'07" E	28.80'
L6	N 42°25'07" E	17.76'
L7	N 88°10'21" W	29.43'
L8	S 74°48'08" E	12.57'
L9	S 66°51'03" E	19.33'
L10	N 75°46'11" W	30.50'
L11	S 60°40'48" E	46.58'
L12	S 59°26'01" W	46.58'
L13	N 74°40'01" W	15.89'
L14	S 66°46'48" E	7.14'
L15	S 23°15'10" E	11.90'
L16	S 14°48'23" W	11.05'
L17	S 33°07'27" W	13.22'
L18	N 40°45'49" E	44.17'
L19	N 38°43'13" E	36.60'
L20	S 31°52'20" W	9.81'
L21	S 34°06'18" W	28.22'
L22	N 29°18'15" E	36.55'
L23	S 72°51'52" W	36.55'
L24	S 69°27'38" E	2.56'
L25	N 72°55'07" W	2.56'
L26	N 87°53'17" W	2.56'
L27	N 77°47'01" E	2.56'

NOTES:  
 1. SUBJECT TO ALL CONDITIONS, SPECIFICATIONS, ENGINEERING CONSENTS, RESERVATION, RESTRICTIONS AND RIGHTS OF WAY OF RECORD.  
 2. SUBJECT TO ALL COPY RIGHT LAWS.

VERTICAL CONTROL— IS MEAN LOWER LOW WATER DATUM, IN U.S. SURVEY FEET (M.L.W.=0.00)  
 HOLDING TIDAL BENCH MARK "NO 13 1970" AS 21.53' AND NOAA/NOS TIDAL BENCH MARK "4050 H 1982 AS 30.33"  
 TIDAL DATUM IS BASED ON THE 1983-2001 TIDAL EPCH.  
 FROM NOAA/NOS TIDAL MARK LIST "9454050 CORDOVA, ORCA INLET, PRINCE WILLIAM SOUND ALASKA" PUBLISHED 05/16/2003.  
 CALCULATION FOR MEAN HIGH WATER WERE BASED ON THE RECORDED MEAN RANGE OF 10.2 AND MEAN TIDE LEVEL OF 6.6, USING THE STATE OF ALASKA D.N.R. FORMULA THE MEAN HIGH WATER WAS 11.7'.



**PROPOSED LOT  
at MEAN HIGH WATER**

CORDOVA	DATE	2-17-15
MADE BY	PROJECT NO.	CORDOVA RECORDING DISTRICT
SCALE	1"=50'	
PREPARED FOR	CITY OF CORDOVA	

ST. DANBY SURVEYING INC.  
 P.O. BOX 988, EDDIE, ALASKA 99518 (907) 481-3600

## Susie Herschleb

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**From:** Susie Herschleb  
**Sent:** Tuesday, February 27, 2018 6:56 PM  
**To:** 'Wendy Ranney'; 'Karen Hallquist'; 'Hallquist'; 'Miriam Dunbar'; Stephen Phillips; 'Anne Schaefer'; MazieMarv VanDenBroek; 'Zastrow, Dave A -FS'  
**Subject:** pilot pocket park info.

Dear Commissioners,

I spoke with the planning department today regarding the idea of a pilot pocket park on the fill lot. Here is some basic info:

- The lot is for sale.
- The lot is not currently zoned.
- The business who is in the process of renewing their lease does not have exclusive use of the property.
- The process of making a recommendation as far as land use is on this lot is unclear.

During this mini work session with the P&Z Dept. I was able to better develop my thoughts and perhaps lend some guidance to you (the Commission). Ultimately, I think we have some homework to do. The question that kept popping into my head is; what is our end game? Here are some questions I think we would need to answer for ourselves and to build a worthy case:

- How do we justify taking on more work with a dwindling budget?
- Will the Canneries want to invest in something that can be sold at any time? What would we do with the amenities they purchase if this should happen?
- What is the purpose of our pilot pocket park?
- What criteria would the Commission use to determine whether this pocket park is successful?
- Does the Commission want the City to take this property off the disposal list and have it zoned Parks and Open spaces if the pilot park is deemed successful?
- Would this really be part of a bigger picture; perhaps a Waterfront Master Plan? This has been talked about many times; Does the Commission want to recommend that the City not dispose of this property until a Waterfront Plan is developed? OR that a Waterfront Plan should be part of the Strategic Plan?

Just to be clear, I do not mean to sound negative, I just want the Commission to be prepared to answer these questions. Please remember we can throw ideas out via e-mail as long as everyone reply's to all. At some point however, a line should be drawn and a meeting scheduled. If you are all fine simply chewing on this until our April meeting(s) we can just put it on the agenda for our next regular meeting. I trust that we can, as a group, assess the need for a special meeting or not.

Let me know what you think, and remember reply to all! 😊  
Thanks and have a nice night,

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## Skaters Cabin:

### **Classification: Recreation Area**

#### **1. Cabin restoration.**

The lower half of the cabin is terribly deteriorated. The logs need to be removed and the Dept. has selected to replace the log façade with stick framing and tin siding. These materials will require less maintenance and can easily stand up to our local climate

#### **2. Boat launch location**

The Commission is interested in moving the boat launch from the FAA restricted zone to the far side of Skater's Cabin on City property. The relocation of the boat launch will need to be studied more to determine best materials and optimal angle and environmental impacts.

#### **3. Beach Management, improvement and expansion.**

It would be best to encourage the public to use the beaches at Skater's Cabin to Access Lake Eyak. Although swimming is still allowed at Nirvana Park; motorized traffic via land ice and water is restricted, as well as, day camping and beach fires. Reducing recreational impacts is absolute. There is approx. 270 linear feet of beach front that can be developed and appropriately managed for safety.

#### **4. Parking pattern & traffic control**

Promoting more public access at this site will require studying parking patterns and traffic control if a boat launch is included at this recreation site.

#### **5. Lakeshore restoration funding**

Seek funding sources interested in lakeshore restoration for this project.

#### **6. Research grants/partnerships and improvements**

The Parks and Rec. Dept. has benefited from partnering with local organizations.

#### **7. Make sure rates reflect costs for future capital projects.**

\* propose addition  
2nd final review

## Odiak Camper Park:

### **Classification: Camper Park**

The Parks and Recreation Commission saw three separate categories to prioritize; Health and Safety, Recreational and Administrative. Each category is prioritized; #1 being the highest priority and #3 being the lowest priority. Under each category there is a bulleted list. Each bullet is prioritized as well. The first bullet ranking highest.

#### 1. Health and Safety:

- **Water and sewer hookups**

This is well overdue, gray water is being dumped throughout the summer. This happens most likely because the removable water tank reservoirs are difficult for tenants to dump when drug over the gravel parking lot. The Camper Park has been dedicated to long term tenants further complicating the issue, because they are less mobile. We are not aware of black water dumping, the bathhouse is likely reducing the risk of this. For health and safety reasons this should be a high priority

- **Improve and move bath house**

The position of the bathhouse makes maneuvering around the Camper Park difficult for the motorized traffic. If the City were to fund water and sewer hookups it would be an opportunity missed if the park layout isn't redesigned removing the bathhouse from the center of the property at the same time.

- **Good garbage management**

During the summer months the dumpster attracts bears. This poses a safety risk for the tenants. The Commission suggests a covered, fenced in, dumpster. This would reduce the amount of garbage that escapes the dumpster during high winds or when the flap lids are left open and birds redistribute trash around the park. Other ideas are:

- recycling bins; separating and consolidating food waste from the other trash.
- Selecting a new dumpster for the Park; side, slide door for depositing trash without lifting the heavy lids that are hard for some tenants to close and open.

- **Safe access to bike and walking trails.**

The Commission would like to see the tenants, of Odiak Camper Park, be provided with safe access to any new development bike/walking trails running parallel to Whitshed Road and connecting to the existing sidewalk on the Copper River Highway. A high percentage of tenants' walk the shoulder of Whitshed Road to access town and for recreational purposes. Poor visibility of pedestrian traffic around corners, in addition to, vehicle speed on Whitshed Rd. creates a safety risk.

#### 2. Recreational:

- **Move playground and basketball to multi-use field.**

- Moving the playground would be a great way to allow for more RV space in the Park.
- Placing a playground on the multi-use field would create a playground for the whole community to enjoy year-round.
- It would be in close enough in proximity to tend to the youth who stay seasonally at the Camper Park.
- A small foot bridge could be placed between the Camper Park and the multiuse field, allowing safe and convenient access for youth and families staying at the Camper Park.

- **Expand number of camp spaces.**

There seems to be a lack of seasonal housing that is community wide. The Parks and Recreation Department believes a minimum of 6 new sites are needed to better tend to seasonal long-term traffic. It is hard to know how many short term, transient, RV spaces are needed at this time. The Alaska Marine Highway schedule will be an important component in determining how many full service, short term, RV spaces would be recommended.

### 3. Administrative:

- **Make sure rates reflect costs for capital projects**
- ***Place a self-pay (credit card) payment station at Odiak Camper Park***
  - *This would reduce the amount of administrative support needed to manage space payments. (please consider adding)*

**Orca Inlet Recreation Area:**

**Classification: Recreation Area / Community Park**

- **Plan phase II of the construction of this recreational area.** *The Parks and Recreation Commission recommend a joint work session with the Planning and Zoning Commission, CLL and the Parks and Recreation Commission to discuss future plans for this recreational area.*

*This Commission identifies the need for a safe approach or route to this area for foot and bike traffic, along with covered dugouts and a snack shack that is either mobile or fixed. It would be good to assess the need and expand programming in this area as well.*

### **Fisherman's Park and breakwater trail:**

#### **Classification: Pocket Park / Neighborhood Park**

*Create a safe approach and dedicated parking to the trailhead. Currently we have invited slow moving traffic (recreating families & friends) into an area of fast moving traffic (fisherman). A safe approach to the trailhead for those on foot could be developed from the paved footpath that ends at the last approach ramp to the harbor nearest the breakwater trail. Two dedicated parking spots placed in closest proximity to the trailhead would be best to avoid having kids and families weaving through a busy parking lot to access the park.*

*Fisherman's Park designed and completed. There has been very little done to develop the Fisherman's Park since the breakwater trail was completed. In 2013 an interpretive sign provided by the CRWP; a dog waist station provided by CRWP and NVE and a picnic table and trash receptacle provided by the City were all placed in the 'area' known by few as the Fisherman's Park. Shortly after all of these elements came together the Parks and Recreation Dept. began to tend to the site regularly.*

*Use a natural resource or available resource to create a border for the park. The Harbor sign is adorn with line recycled from the local fishing industry. The idea can be repeated at the Fisherman's Park for little to no expense. It is a safety standard to create a border around the park. This will be especially important here because the park is immersed in the fast paced fishery.*

*Provide a primitive shelter for picnicking. The idea with a pocket park is to have a place to rest; read a book, eat a sack lunch; either out of the sun or more likely here, out of the rain. Creating shade or a primitive shelter can be as easy as planting a tree. The Parks and Recreation Dept. should research the best choice considering our climate and cost and make a recommendation to Council.*

#### **Departmental notes:**

**Health/Safety:** Maintenance crew just found a hole in the breakwater trail where the webbing below started on fire. Either it was deliberate, or this happened from a cigarette butt. The gillnet web is extremely flammable.

**Preventative Maintenance:** Learn more about how the trail is built in order to brainstorm the best way to prevent the web from starting on fire. A risk assessment should be discussed to determine the scope of work involved.