

Minutes of Parks and Recreation Commission Meeting

November 28, 2017 DRAFT

- A. **Wendy Ranney** called the meeting to order at 6:00 pm
- B. **ROLL CALL:**  
**In attendance:** Wendy Ranney, Marvin Van Den Broek, Miriam Dunbar, Stephen Phillips, Anne Schaefer, Susie Herschleb, Heather Brannon, and Kristin Carpenter.  
**Absent:** Karen Hallquist and Dave Zastrow.
- C. **Approval of Agenda:** **M/M.** Van Den Broek **S/A.** Schaefer. **V/Unanimous Approval.**
- D. **Visitor Communication:**  
K. Carpenter said she would wait to discuss Shelter Cove until it was reviewed later in the meeting.
- E. **Consent Calendar:**  
Minutes of 10-2-17 and Minutes of 11-6-17. **M/** M. Van Den Broek to approve both sets of Minutes. **S/** A. Schaefer. **V/Unanimous Approval.**
- F. **Director's Report by S. Herschleb:**  
1. **Holiday Bazaar** will be this week at Mt. Eccles. Biggest issue right now is for food vendors to apply for temporary food service permits from the state.  
2. **Youth Basketball**-- Need to find volunteer coaches to start the program in January. CAYAK has not come forward yet. S. Herschleb will try to reach out to them to see if they can help organize youth basketball.  
3. **Iceworm Sports**-- Volleyball has plenty of volunteers. S. Herschleb doesn't see that for basketball. USCG will be out of town during Iceworm, and they are usually a big part of the men's teams.  
4. **Anchor** has been placed on the grassy field behind the Welcome sign. It was donated by Jim Holley.  
5. **Skater's Cabin**-- Back wall is being done first. More will be done as money becomes available.  
6. **Shelter Cove**-- Planning & Zoning unanimously approved Disposal Through Direct Negotiation for the Shelter Cove property to PWSSC. S. Herschleb explained to P&Z that there is still a huge need for RV parking with hookups.  
7. **Bidarki Gym**-- Bar code entry system working pretty well with only a few glitches. When people are locked out it is usually because they haven't kept their memberships current.  
8. **Swimming Pool**-- Morning lap swim is often quite crowded. Iceworm Swim Team uses the pool starting at 6:30 am MWF. Adults are not allowed into the dressing room until all kids are out. A 7 am lap swim on TTH could be added if staffing allowed it. Possible private sessions of physical therapy may be scheduled in the future.
- G. **Unfinished Business:**  
**Disc Golf** support letter to P&Z does not mention a location. If P&Z approves putting disc golf on a city property, another letter will go to USCG for possible donations for equipment. M. Van Den Broek wondered if disc golf will cause erosion. S. Phillips explained that the baskets will be moved periodically to prevent this. **M/** S. Phillips to approve the letter. **S/** M. Van Den Broek. **V/Unanimous Approval.**
- H. **New Business**  
1. **Election**-- The following slate of officers was proposed: Chair- Wendy Ranney, Vice Chair- Dave Zastro, Secretary- Miriam Dunbar. **M/** S. Phillips to approve the slate of officers. **S/** M. Van Den Broek. **V/Unanimous Approval.**  
2. **Master Plan Review of Shelter Cove**--The large sign from Nirvana Park is now at Shelter Cove. More signage can be added to it. Iron rangers will be installed at the tent platforms next year.

More policing needed to keep people to use the area appropriately. K. Carpenter noted that the Great Land Trust has given CRWP permission to put tent platforms on their land. S. Herschleb would like to help CRWP with planning the best locations for them. Master Plan Worksheet was used to set priorities. After discussing priority lists from each commissioner, the following priority list was created:

1. Expanding fish cleaning stations. Possibly moving them to the point east of the current site. Would need to pipe water there and find out if it is on the road right-of-way.
2. Establishing a parking area near fishing areas to keep traffic from blocking the road.
3. Build a structure to improve access to the water, working with CRWP, who was awarded an \$80 thousand grant from the Timber Receipts program for this.
4. Tent platforms to be moved if necessary, but keep the same number or increase them.
5. Picnic tables and garbage cans added, possibly with a pavillion.
6. Bike/walking trails from ferry terminal to Shelter Cove and above along the creek.
7. Public input for any changes in the area
8. Enforcement of laws to use recreational sites appropriately.

The current Master plan was discussed. Items already completed will be removed. S. Herschleb will add the new priority list to the Master Plan and the draft will be reviewed at the next meeting.

3. **DTK 2018**-- Date set for April 14, with April 7 second choice. After dicussing possible uses of income, it was decided that the door income will go to the 2X2 Cancer Walk, and silent auction income will go to CAYAK. The theme will be "Goddess".

I. **Pending Agenda:**

Master Plan Draft-- Shelter Cove

J. **Commission Comments**

S. Phillips welcomed Anne Schaefer to the Commission. A. Schaefer said she was excited to be a part of it. W. Ranney also welcomed Anne.

Next meeting is Tuesday, January 16, 2018 at 6 pm

Meeting adjourned at 7:45 pm.

Respectfully Submitted,  
Miriam Dunbar, Secretary