



AGENDA
CCMC AUTHORITY BOARD OF DIRECTORS
CCMC CONFERENCE ROOM
November 14th 2019 at 12:00PM
SPECIAL MEETING

AT CCMC, WE BELIEVE THAT HEALTHY PEOPLE CREATE A HEALTHY COMMUNITY.

Board of Directors

Greg Meyer exp. 3/22
Kristin Carpenter exp. 3/20
Linnea Ronnegard exp. 3/21
Gary Graham exp. 3/21
Chris Bolin exp. 3/20

CCMC CEO

Randall Draney

OPENING: Call to Order

Roll Call – Greg Meyer, Linnea Ronnegard, Kristin Carpenter, Gary Graham and Chris Bolin

Establishment of a Quorum

A. APPROVAL OF AGENDA

B. CONFLICT OF INTEREST

- C. COMMUNICATIONS BY AND PETITIONS FROM VISITORS (Speaker must give name and agenda item to which they are addressing.)**
1. Audience Comments (limited to 3 minutes per speaker).
 2. Guest Speaker
- D. APPROVAL OF MINUTES**
1. October 30, 2019 Special Meeting Minutes Pages 1-3
- E. DISCUSSION ITEMS**
1. CCMC 2020 Budget (will provide at the meeting)
- F. ACTION ITEMS**
1. Delineation of Privileges for Hannah Sanders, M.D. Page 4
 2. ADM 802 Board Interactions with Hospital Staff Policy Pages 5-7
- G. AUDIENCE PARTICIPATION (limited to 3 minutes per speaker)**
- Members of the public are given the opportunity to comment on matters which are within the subject matter jurisdiction of the Board and are appropriate for discussion in an open session.
- H. BOARD MEMBERS COMMENTS**
- I. ADJOURNMENT**

For a full packet, go to www.cityofcordova.net/government/boards-commissions/health-services-board

*Executive Session: Subjects that may be considered in executive session are: 1) Matters, immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity; 2) Subjects that tend to prejudice the reputation and character of any person, provided that the person may request a public discussion; 3) Matters which by law, municipal charter, or ordinance are required to be confidential; 4) Matters involving consideration of governmental records that by law are not subject to public disclosure; 5) Direction to an attorney or labor negotiator regarding the handling of specific legal matters or labor negotiations.

Minutes
CCMC Authority – Board of Directors
CCMC Admin Conference Room
October 30, 2019 at 6:00pm
Special Meeting

CALL TO ORDER AND ROLL CALL –

Greg Meyer called the Board Meeting to order at 6:00pm.

Board members present: **Greg Meyer, Kristin Carpenter, and Linnea Ronnegard.**

A quorum was established. 3 members present.

CCMC staff present: Randall Draney, CEO; Kelly Kedzierski, CNO; Tamara Russin, Director of Ancillary Services; Mariesa Woods, Business Office Manager; Dennis Woods, LCSW; and Faith Wheeler-Jeppson, Executive Assistant to the CEO.

A. APPROVAL OF AGENDA

M/Carpenter S/Ronnegard “I move to approve the Agenda.”

3 yeas, 0 nay, 2 absent

Motion passed.

B. CONFLICT OF INTEREST ~ None

C. COMMUNICATIONS BY AND PETITIONS FROM VISITORS ~None

D. BOARD DEVELOPMENT

1. Community Health Needs Assessment

A copy of the Community Health Needs Assessment (CHNA) Survey has been presented to the Board for their informational purposes. The survey link has been sent out to the list of key stakeholders that was established by the committee working on the survey, with input from the consultant. A copy of the CHNA Survey has been put into the permanent record.

The board has requested the list of key stakeholders that the CHNA Survey was sent out to.

E. APPROVAL OF MINUTES

M/Ronnegard S/Carpenter “move to approve the August 28th 2019 Regular Meeting Minutes, September 13th 2019 Special Meeting Minutes, September 26th 2019 Regular Meeting Minutes, and October 9th 2019 Special Meeting Minutes as amended”.

3 yeas, 0 nay, 2 absent

Motion passed

F. REPORTS OF OFFICERS and ADVISORS

1. Board Chair Report

Greg reported that \$954,000 came through from the City of Cordova for PERS which should get us current. CCMC paid \$508,000 in August. NVE had a meeting with Bert, and they will be doing a financial assessment soon. ANTHC is 100% in support of NVE.

2. CEO Report

Randall stated that his report is in the packet. We've made a few decisions on where we can save money. We have found that with Global Sleep Solutions we can lower the price from \$3,800 per month down to \$2,000. Relias, and Arctic IT are two others that we have found that we may be able to reduce our costs with. I have also spoken with the new City

Manager and recommended that we go out to bid for a new TPA (Third Party Administrator) and Broker.

3. Ancillary Services Report

Tamara stated that her report is in the packet, a couple of additional items are that Dr. Ledda was here in October, he is scheduled for 1 week in November, and in December. In addition, we have two confirmed Flu cases in Cordova.

4. Business Office Report

Mariesa stated that her report is in the packet, additional items to mention are that as of today we have just under \$1,100,000 received for the month. Last month we did just under \$500,000.

5. Nursing Report

Kelly stated that her report is in the packet, additional items to mention are that 3 nursing department staff have resigned in the last month. We had 2 RN's that wanted to sign on, now they've decided against it, and that's directly related to the conversations outside of the building regarding the "take-over – merger" whichever term you'd like to call it. Dolly Dryer will be here tomorrow and she will be taking over the MDS's. Telehealth is coming in to do tele-stroke.

6. Quality Improvement/Infection Control Report

Kelly stated that her report is in the packet. As Tamara had mentioned we do have two positive flu cases, I would encourage anyone who needs to get vaccinated to do it now.

7. Sound Alternatives Report

Barb's report is in the packet. She was unable to be here tonight as she is out of town attending training.

8. Medical Director's Report

Dr. Sander's report is in the packet.

G. CORRESPONDENCE ~ None

H. ACTION ITEMS ~ None

I. DISCUSSION ITEMS

1. ADM 802 Board Interactions with Hospital Staff Policy

Kristin Carpenter has asked that this item be on the next Agenda as an Action Item.

2. ADM 300 Policy, Procedure and Guideline Development

A brief history was provided to the Board regarding the ADM 300 policy.

Kelly explained the process of policy approval to the Board. First the policy, procedure or guideline is reviewed and/or updated by the department head responsible for those policies. The next step is that the policies are sent to (QMC) Quality Management Committee for review/approval by every member of that committee, then the policy goes to the Administrator for final review/approval, unless it is a policy that by regulation the Board of Director's has final approval which is outlined within ADM 300.

J. AUDIENCE PARTICIPATION

Travis Yarborough stated that he wanted to let the Board know what a good job Kelly and all of the staff here are doing. I guarantee you that we have the best help that's available in this community or anywhere else in this world. All these people that complain, should come in here like I do and spend 8-10 hours a day here. These Nurse's and Aides that you've got here, there's nowhere else that can beat them. And here we're talking

about turning it over to someone else, I'm not too sure that that is even a thought that should be thought of. I've told a few of the Council that I've had a chance to talk to that If you can go out there and talk the public into paying another \$.02 or \$.03 per gallon for fuel on the Harbor or for a special project, why not have a hospital tax that would help fund the hospital? I don't know much about the out of house Coding and Billing people, but my feeling is that every time you put something out of house you can create two problems out of that one if things don't get properly taken care of. My wife has been here since the 9th of July and she has had no better care at any hospital that we've been at for the last 66 years. So let's come up with some answers. I helped build this place, from the bottom to the top, and I don't want to see it sold off or given away.

K. BOARD MEMBERS COMMENTS

Carpenter – Thank you for all of the minutes, and thank you Greg for doing as much as you do to keep everyone connected and informed. I think that we also need to support staff and remind them of how valued they are.

Meyer – Thank staff you've done a wonderful job. We need to proceed like we're still going to have a hospital this time next year. Anything that we need to do to reassure staff, please let us know.

Ronnegard – I agree with everything that Kristin just said, I also want to thank you Greg. And I really enjoy the newsletters. I also want everyone to reassure the staff.

Graham – Absent

Bolin – Absent

L. EXECUTIVE SESSION ~ None

The next Board of Directors meeting has been scheduled for November 14th 2019 at 12pm

M. ADJOURNMENT

M/Carpenter S/Ronnegard “move to adjourn”

Chairman Meyer declared the meeting adjourned at 8:10pm.

Prepared by: Faith Wheeler-Jeppson



Memorandum

To: CCMC Authority Board of Directors

From: Randall Draney, CEO

Subject: Approval of Privileges for Hannah Sanders, M.D.

Date: 11/08/2019

Suggested Motion: “I move that the CCMC Authority Board of Directors approve the Medical Staff recredentialing for Hannah Sanders, M.D. as requested.”



Memorandum

To: CCMC Authority Board of Directors

From: Randall Draney, CEO

Subject: ADM 802 Board Interactions with Hospital Staff Policy

Date: 11/08/2019

Suggested Motion: “I move that the CCMC Authority Board of Directors refer policy ADM 802 back to staff with the recommended changes, then staff will follow CCMC procedures by going through the approval process with the Quality Management Committee before bringing it back to the Board of Director’s for the final approval.

**Cordova Community Medical Center
Policy**

SUBJECT: Board Interactions with Hospital Staff	ADM 802	
DEPARTMENT: Administration	<input checked="" type="checkbox"/> New	Date: 3/27/2017
Original Approval Date: October 13, 2016	<input type="checkbox"/> Revised	
Approved by: Scot Mitchell, CEO	Page 1 of 2	

Policy:

It shall be the responsibility of each member of the Cordova Community Medical Center Board of Directors to only meet with individual employees or staff members of the Cordova Community Medical Center with the presence of the Chief Executive Officer or a person designated by the Chief Executive Officer. It shall also be the responsibility of employees of the Cordova Community Medical Center to insure that when meeting with a member of the board that the Chief Executive Officer or his designee is present. Failure to include the Chief Executive Officer when meeting with a board member may result in disciplinary action up to dismissal from employment.

1. Exceptions to this policy are as follows;
 - a. Board member meeting with the Chief Financial Officer or their designee for the purpose of signing checks.
 - b. Board member meeting with the Executive Assistant for the purpose of planning and/or preparing for a board meeting or official board business.
 - c. Board member being admitted to the Cordova Community Medical Center for medical purposes where the interaction with medical staff is necessary for proper medical care.
 - d. Group social gatherings where Cordova Community Medical Center management and operations are not discussed.
2. In cases where a Cordova Community Medical Center employee suspects that the Chief Executive Officer is complicit in embezzlement or other wrong doing, the employee shall take those concerns to the City Manager.

Reference:

Cross – Reference:

Attachment:

QMC Approval Date:

HSB Approval Date: 10/13/2016

Review History:

03/27/2017 Minor Revisions

10/13/2016 Original Policy Approval

Department Manager Signature _____

Date _____

CEO Signature _____

Date _____

Review Signature _____

Date _____