

**Minutes**  
**CCMC Authority – Board of Directors**  
**CCMC Admin Conference Room**  
**February 28, 2018 at 6:00pm**  
**Regular Meeting**

**CALL TO ORDER AND ROLL CALL –**

**Kristin Carpenter** called the Board Meeting to order at 6:00pm.

Board members present: **Kristin Carpenter, Linnea Ronnegard, April Horton, Gary Graham and Greg Meyer.**

**A quorum was established. 5 members present.**

CCMC staff present: Scot Mitchell, CEO; Randall Draney, CFO; Kelly Kedzierski, CAH DON; Kadee Goss, LTC DON; and Faith Wheeler-Jeppson, Compliance Officer.

**A. APPROVAL OF AGENDA**

**M/Meyer S/Ronnegard** “move to approve the Agenda.”

**5 yeas, 0 nay**

**Motion passed.**

**B. CONFLICT OF INTEREST ~ None**

**C. COMMUNICATIONS BY AND PETITIONS FROM VISITORS**

**1. Audience Participation ~ None**

**2. Guest Speaker ~ None**

**D. BOARD DEVELOPMENT – Scot** reviewed the Top 10 Trends in Healthcare to the board. A hardcopy of that information has been placed into the permanent record.

**E. APPROVAL OF MINUTES**

**M/Graham S/Horton** “move to approve the January 31, 2019 Regular Meeting Minutes as presented”.

**5 yeas, 0 nay**

**Motion passed**

**F. REPORTS OF OFFICERS and ADVISORS**

1. **Board Chair– Kristin Carpenter** reported that she had nothing new to report on the Healthcare Collaboration meetings with NVE. Kristin also reported that there are three board seats on the ballot for the election.
2. **CEO – Scot Mitchell** reported that his written report is in the packet. A few additional items to mention are that every three years we are required to have a Community Health Needs Assessment, and this year we will have to perform one. The Alaska Shield statewide disaster drill will be in April, the hospital will be participating by setting up a Point of Dispensing (POD) at the elementary school. We are also working on our Customer Service, we’ve recently purchased “If Disney ran your hospital”, it focuses on providing an experience, not a service.
3. **Finance – Randall Draney** provided the Financial Report for the board to review. A copy of Randall’s report has been put into the permanent record.

4. **LTC Nursing** – **Kadee Goss** stated that her report is in the packet, some additional points are that Holly Urton is our new Admitting Clerk and she is doing a really good job.
5. **CAH Nursing** – **Kelly Kedzierski** stated that her report is in the packet, additionally we will be having a few new faces coming in as our travelers rotate.
6. **Quality Improvement/Infection Control** – **Kelly Kedzierski** stated that her report is in the packet and that she is available to answer any questions on Quality Improvement and Infection Control that the board may have.

**G. CORRESPONDENCE** ~ None

**H. ACTION ITEMS**

**Granting of Privileges for Ross Dodge, MD**

**M/Horton S/Meyer** "I move that the CCMC Authority Board of Directors approve the Medical Staff privileges for Ross Dodge, MD as requested."

**5 years, 0 nay**

**Motion passed**

**I. DISCUSSION ITEMS**

**Annual Conflict of Interest Attestation**

The board members were each provided a copy of the Cordova Community Medical Center Conflict of Interest and Confidentiality Statement to sign and be put into the Board of Director's file.

**2020 Alaska State Budget**

**Scot** provided highlights from Governor Dunleavy's proposed budget to the Board and explained how some of the cuts may affect the hospital.

**J. AUDIENCE PARTICIPATION** ~ None

**K. BOARD MEMBERS COMMENTS** ~ None

**L. EXECUTIVE SESSION**

**1. CEO Contract Renewal**

**M/Graham S/Ronnegard** "I move that the CCMC Authority Board of Directors enter into Executive Session for matters which by law, municipal charter, or ordinance are required to be confidential."

The Board entered into Executive Session at 8:38pm

The Board came out of Executive Session at 9:01pm

**M. ADJOURNMENT**

**M/Graham S/Meyer** "I move to adjourn the meeting."

**Carpenter** declared the meeting adjourned at 9:02pm.

**Prepared by: Faith Wheeler-Jeppson**