

Minutes
CCMC Authority – Board of Directors
CCMC Admin Conference Room
May 25, 2017 at 6:00pm
Regular Meeting

CALL TO ORDER AND ROLL CALL –

Kristin Carpenter called the Board Meeting to order at 6:00pm.

Board members present: **Dorne Hawxhurst, Kristin Carpenter, Sally Bennett and April Horton** (arrived at 6:17pm).

A quorum was established. 3 members present; 2 member absent.

CCMC staff present: Scot Mitchell, CEO; Lee Holter, CFO; and Faith Wheeler-Jeppson, Executive Admin Assistant.

A. APPROVAL OF AGENDA

M/Hawxhurst S/Bennett “move to approve the agenda.”

3 yeas, 0 nays, 2 absent

Motion passed.

B. CONFLICT OF INTEREST ~ None

April Horton arrived at 6:17pm

C. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

1. **Audience Participation** ~ None

2. **Guest Speaker** ~ None

D. BOARD DEVELOPMENT

1. **Alaska Public Employees Retirement System**

Scot Mitchell provided a brief history on the PERS system as it relates to CCMC and its employees.

Next Meeting for Board Development the topic will be Financial Statements

E. APPROVAL OF CONSENT CALENDAR ~ None

F. APPROVAL OF MINUTES

M/Bennett S/Horton “move to approve the March 16, 2017 Regular Meeting Minutes, April 4, 2017 Worksession Meeting Minutes, and the April 25, 2017 Regular Meeting Minutes”.

4 yeas, 0 nay, 1 absent

Motion passed.

Hawxhurst asked that the vote on the motion be included in the minutes going forward.

Amended Minutes from the April 25, 2017 Regular Meeting will be brought back to the board for approval at the next meeting.

G. REPORT OF OFFICERS AND ADVISORS

1. CEO's Report ~ Scot Mitchell, CEO stated that his written report was in the packet. Clarification was provided to the Board regarding the 340B Program, and the AVEC contract. Additional information was given to the Board explaining more about the Electronic Medical Record and the Health information Exchange.

2. Finance Report ~ Lee Holter, CFO reported a few discrepancies in the Audit to the Board. In part, Meaningful Use revenue was not accounted for in the correct year, and Grant revenue has not been reported in a consistent manner for several years.
3. Nursing Report ~ Helen McGaw, Interim CNO provided an update to the Board on Long Term Care including that CMS has given us a 4 star rating. The facility will be providing clinical training as part of a CNA class for six students for the next 3 months. We're doing very well on everything patient care related.

H. CORRESPONDENCE ~ None

I. ACTION ITEMS

1. Delineation of Privileges – Dr. Michael Alexander

M/Bennett S/Hawxhurst "I move that the CCMC Authority Board of Directors grant one year Active Medical Staff Membership with requested tele-behavioral health privileges to Michael Alexander, MD as requested, and recommended by the CCMC Medical Staff."

4 years, 0 nays, 1 absent

Motion passed.

2. Revenue Cycle Changes

M/Bennett S/Horton "I move that the CCMC Authority Board of Directors authorize Scot Mitchell, CEO to sign a contract for revenue cycle services with AVEC Health Solutions."

4 years, 0 nays, 1 absent

Motion passed.

J. DISCUSSION ITEMS ~ Quality Improvement – 4th Quarter 2016 Patient Safety Report
Scot presented information from the 4th Quarter Patient Safety Report. Prior to Scot becoming the CEO, CCMC had not been doing any Quality Reporting, now we are reporting on almost all of the mandatory quality reporting metrics.

K. AUDIENCE PARTICIPATION ~ None

L. BOARD MEMBERS COMMENTS

Hawxhurst ~ None

Horton ~ None

Bennett ~ None

Carpenter ~ Thank you for the audit reporting

M. ADJOURNMENT –

M/Horton S/Bennett "I move to adjourn the meeting."

Carpenter declared the meeting adjourned at 8:15am

Prepared by: Faith Wheeler-Jeppson