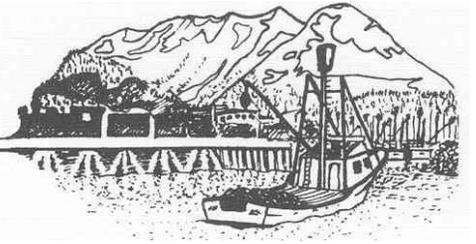


# CITY OF CORDOVA



**Chairman:**  
Jake Betts  
**Commissioners:**  
Andy Craig  
Max Wiese  
Ken Jones  
Mike Babic  
**Harbormaster:**  
Tony Schinella  
**Admin Assistant:**  
Brandy Griffith

**HARBOR COMMISSION REGULAR MEETING  
DEC 12, 2018 @ 7:00 PM  
CITY HALL CONFERENCE ROOM B**

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

Jacob Betts, Andy Craig, Max Wiese, Ken Jones, Mike Babic

- 1. APPROVAL OF REGULAR AGENDA.....(voice vote)Page 1**
- 2. APPROVAL OF MINUTES**
  - A. October 29, 2018 Special meeting.....(voice vote)Page 2
- 3. COMMUNICATIONS BY VISITORS**
  - A. Audience comments regarding agenda items (3 minutes per speaker)
  - B. Chip Courtright of PND Engineering. Build Grant discussion/Conceptual drawings.....Page 3-5
- 4. Harbormasters report.....Page 6**
- 5. NEW BUSINESS**
  - A. None
- 6. OLD BUSINESS**
  - A. None
- 7. MISCELLANEOUS BUSINESS**
  - A. None
- 8. AUDIENCE PARTICIPATION**
- 9. COMMISSION COMMENTS**
- 10. ADJOURNMENT**

**MINUTES**  
**HARBOR COMMISSION SPECIAL MEETING**  
**OCTOBER 29, 2018 @ 7:00 PM**  
**CITY HALL, MAYORS CONFERENCE ROOM**

**Call to order:** This meeting was called to order by Jacob Betts @ 7:19 pm.

**Roll Call:** In Attendance: Jacob Betts, Andy Craig via phone, Max Wiese

**Approval of Agenda:** M/ Wiese, 2nd/ Craig, V/ Unanimous to approve

**Communications by Visitors:** None

**New Business:**

A: Resolution 10-18-01 Voice Vote

Resolution of the Cordova Harbor Commission to City Council to place the question of a bond in the amount of \$5 million, .5% local raw fish tax on the next regular election and to support Harbor and Port fee increases to generate the revenue for the annual bond payments.

Motion to approve resolution as written/ Wiese, Second/ Craig

Wiese- 10% fee increase in annual moorage seems high.

Craig- Resolution looks like what was discussed in the last meeting.

Upon Voice Vote Resolution Passes

Yea - Wiese

Yea - Betts

Yea - Craig

Absent- Babic, Jones

**Old Business:** None

**Miscellaneous Business:** None

**Audience Participation:** None

**Commission Comments:** none

**Adjournment:** M/ Wiese, 2<sup>nd</sup>/Craig, V/ Unanimous : meeting adjourned at 7:30 pm

# BUILD GRANT

HOW DO WE GET IT

## Grant Information

- In 2018 rural grant recipients were not required to provide a match. We are assuming that will be the same in 2019
- In 2018 DOT intention was to award a greater share of the award to rural areas We are assuming that will be the same in 2019
- Minimum award \$1 million
- Maximum award is \$25 million - \$150 million per State
- 8 Merit criteria to meet
- Grant due July 2019
- Awards announced December 2019

## Harbor Commission Goals

- ▶ To replace/repair the south harbor
- ▶ Complete a successful BUILD Grant Application that will improve, replace and repair the South Harbor.

### Objectives

1. Approve conceptual design that best meets build grant merit criteria and provides the city with best opportunity for grant award
2. Understand and be able to explain to harbor users and public how conceptual design meets the criteria to provide best opportunity for award
3. Understand the bond repayment - how .5% fish tax is earmarked for harbor maintenance, improvements and capital projects; fee increases are also a portion of the bond payment
4. Recommend to city council to approve a resolution of support for the application
5. Seek letters of support from public to be included in the application

## Harbor Commission Timeframe

12/12 Harbor Commission meeting with PND to discuss BUILD Grant requirements and conceptual design provide Input and comments on design as related to criteria

12/XX Harbor Commission special meeting to review PNDs updates and discuss/create a resolution recommending council to approve the conceptual design and application (multiple meetings?)

1/15/ 19 City Council Meeting Harbor Commission resolution with recommendation of conceptual design

## PND timeline

12/12 Facilitate Harbor Commission meeting to discuss conceptual design and how it meets BUILD Grant criteria.

12/XX - Harbor Commission special meeting. Provide updated materials and review with Harbor Commission.

12/xx to application submittal - PND will refine conceptual drawings, perform economic analysis, collect and compile required data to complete the application

## BUILD Merit Criteria

- Safety
- State of Good Repair
- Economic Competitiveness
- Quality of Life
- Environmental Protection
- Innovation
- Partnership
- Non-Federal Revenue for Transportation infrastructure Investment

## **Harbormaster's Report**

- Worked the Cordova Port & Harbor booth at the Seattle Marine Expo
- Winterized water system throughout the Harbor & Port
- Repaired 7 electrical issues
- Reorganized North fill storage lots
- Requested estimates for Ocean dock ladder repairs
- Completed 119 vessel lifts for 2018
- Replaced 7 pile hoops. Order 6 more pile hoops
- Repaired B-67
- Pumped out three vessels
- Removed North Ramp floating dock for the winter. Still waiting for new section
- Completed yearly maintenance on all snow blowers
- Shipped 5,300 gallons of used oil to NRC Anchorage for disposal
- Replaced pile hoop on H-79
- Most of the Electrical pedestals have been re-installed on J float
- Made repairs to H-3
- Harbor personnel performed security during 3 Samson offloads
- Collected 3665 gallons of used oil
- 500 gallons of bilge water to EVOS filtration room
- Working with Arctic IT and Jason Gabrielson to get CCTV installed around the Harbor
- Cleaned office
- Cleaned shop
- Sent out annual and monthly invoices
- Burned 5 loads of oil absorbents with the Smartash burner
- Cleaned oil sumps daily
- Cleaned restrooms daily
- Don't forget to buy your Cordova Port & Harbor sweat shirts