

ODIAK CAMPER PARK REGISTRATION PROCESS LONG TERM TENANTS (OVER 30 CONTINUOUS DAYS)



THE REGISTRATION PROCESS:

WITNESSETH:

WHEREAS, The City of Cordova hereinafter is referred to as COC.

Odiak Camper Park primarily serves long term, seasonal tenants. Currently there is a shortage of seasonal housing in Cordova; creating a competitive market. We have more prospective tenants than spaces available. The COC will strictly adhere to the following eligibility guidelines described below.

MAINTAINING TENANCY FROM ONE SEASON TO THE NEXT:

If you desire to reserve your space for the next season; you will be required to pay your 1st month's rent for **NEXT YEAR** (\$806.00) anytime, **prior to October 31st of the current year**. Those who pay in advance will be contacted by the end of March annually, to solidify arrival and departure dates. Lease packets can be completed by these individuals upon arrival.

A **\$950.00** deposit will also be required upon arrival. This deposit will automatically be applied to your last month's rent & electric bill upon your departure. The COC will reimburse you for any overages.

OPEN REGISTRATION:

Open registration is available to prospective first-time tenants.

****If you are currently renting with us & choose *not* to pay 1st month's rent in advance; you will need to participate in the open registration process next season to get a space. Your space is not guaranteed.**

Those who participate in the open registration process will need to fill out a current registration form/application packet; provide all the requested documentation and mail a deposit check of **\$950.00** to:

**City of Cordova
Parks and Recreation Department
P.O. Box 1210
Cordova AK,
99574**

****CHECKS WILL NOT BE DEPOSITED UNLESS TENANCEY HAS BEEN GRANTED**

Current application packets will be updated on an annual basis and made available digitally on the City of Cordova website (**www.cityofcordova.net**). If you do not have access to a computer, the Parks and Recreation Dept. can mail a registration form /application packet to you. Our administrative office is open from 10am-6pm Monday through Friday, our phone number is:

(907) 424 7282. If you need assistance in filling out the application packet, please don't hesitate to contact the Parks and Recreation Administrative office.

Open registration will start no later than March 15th annually; and will be open for 4 weeks.

Only spaces that were **not** reserved by last season's tenants will be available in the lottery. The number of spaces available from one year to the next may fluctuate. During the 4-week registration period, anyone can register for a long-term rental space at Odiak Camper Park.

Registrants will be randomly pulled (lottery style) from the pool of names gathered during the open registration period; and offered an available space. The spaces are sequentially numbered and will be awarded sequentially. Registrants who are contacted by the Parks and Recreation Department and offered a space, will have 72 hours to accept the space. The lottery will continue until all spaces are filled and/or all registrants have been offered a space. If spaces remain vacant after the lottery, they will be awarded, on a first come first serve basis.

**** cancellation of first month payment must happen prior to open registration, in order to be reimbursed.**