Mayor
Clay Koplin

Council Members
Tom Bailer
Cathy Sherman
Jeff Guard
Melina Meyer
Anne Schaefer
David Allison
David Glasen

City Manager
Helen Howarth

City Clerk
Susan Bourgeois

Deputy Clerk
Tina Hammer

Student Council
William Deaton

Regular City Council Meeting
May 20, 2020 @ 7:00 pm
Cordova Center Community Rooms
Agenda

A. Call to order

B. Invocation and pledge of allegiance
I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

C. Roll call
Mayor Clay Koplin, Council members Tom Bailer, Cathy Sherman, Jeff Guard, Melina Meyer, Anne Schaefer, David Allison and David Glasen

D. Approval of Regular Agenda……..... **(voice vote)**

E. Disclosures of Conflicts of Interest and Ex Parte Communications

- conflicts as defined in 3.10.010 https://library.municode.com/ak/cordova/codes/code_of_ordinances should be declared, then Mayor rules on whether member should be recused, Council can overrule
- ex parte should be declared here, the content of the ex parte should be explained when the item comes before Council, ex parte does not recuse a member, it is required that ex parte is declared and explained

F. Communications by and Petitions from Visitors
1. Guest Speakers
a. Incident Management Team, COVID-19 Update……..…… **(page 1)**
2. Audience comments regarding agenda items……...……..…….. **(3 minutes per speaker)**
3. Chairpersons and Representatives of Boards and Commissions **(CCMCA BoD, School Board Rep)**
4. Student Council Representative Report

G. Approval of Consent Calendar - none

H. Approval of Minutes
5. Minutes of the 04-13-2020 Council Public Hearing…….…….…. **(page 12)**
6. Minutes of the 05-06-2020 Regular Council Meeting……..……. **(page 14)**

I. Consideration of Bids - none

J. Reports of Officers
7. Mayor's Report
8. City Manager's Report
9. City Clerk's Report
10. Staff Reports
a. First Quarter 2020 Museum Report, **Mimi Briggs**, Museum Director……..…….. **(page 17)**
b. First Quarter 2020 Cordova Center Report, **Mimi Briggs**…….. **(page 19)**

K. Correspondence
11. 05-04-2020 Census Email…….……...……...…. **(page 20)**
12. 05-06-2020 Email from L. Ronnegard…….……...……...…. **(page 22)**
13. 05-06-2020 Letter from A. Horton…….……...……...…. **(page 23)**
14. 05-07-2020 Letter from A. & K. Roemhildt…….……...…….....…. **(page 24)**

15. 05-12-2020 Agency review period for ADL233622 aquatic farmsite…….…….…… **(page 30)**
lease Sheep Bay – including development plan
16. 05-12-2020 Agency review period for ADL233624 aquatic farmsite…….…….…… **(page 49)**
lease Sheep Bay – including development plan
17. 05-12-2020 Agency review period for ADL233625 aquatic farmsite…….....…….…… **(page 68)**
lease Sheep Bay – including development plan
18. 05-13-2020 Letter from S and W. Ranney…….…….…….... **(page 86)**
19. 05-15-2020 Public Review period through June 15, 2020 for ADL233596.....…….....… **(page 87)**
20. 05-15-2020 Emails from W. Deaton…….…….....…….....… **(page 89)**

L. Ordinances and Resolutions

21.Resolution 05-20-21…….. **(voice vote)(page 91)**
A resolution of the Council of the City of Cordova, Alaska, establishing the level of local funding and approving the budget of the Cordova Public School District for its fiscal year ending June 30, 2021

M. Unfinished Business

22. Rescission of Resolution 02-20-09…….…….…….…….. **(voice vote)(page 96)**

N. New & Miscellaneous Business

23. Certification of the 2020 Property Assessment Roll……. **(voice vote)(page 103)**
24. Pending Agenda, Calendar and Elected & Appointed Officials lists…..……..... **(page 107)**

O. Audience Participation

P. Council Comments

Q. Executive Session

City Council is permitted to enter into an executive session if an explicit motion is made to do so calling out the subject to be discussed and if that subject falls into one of the 4 categories noted below. Therefore, even if specific agenda items are not listed under the Executive Session header on the agenda, any item on the agenda may trigger discussion on that item that is appropriate for or legally requires an executive session. In the event executive session is appropriate or required, Council may make a motion to enter executive session right during debate on that agenda item or could move to do so later in the meeting.

R. Adjournment

Public Call-in number 907-253-6202, each call is placed on hold, then calls will ring through in the order received, please stay on the phone until you've been addressed or thanked by the Chair or Council, then hang up, comments limited to 3 minutes

Executive Sessions per Cordova Municipal Code 3.14.030

- **subjects which may be considered are:** (1) matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) matters which by law, municipal charter or code are required to be confidential; (4) matters involving consideration of governmental records that by law are not subject to public disclosure.
- **subjects may not be considered in the executive session except those mentioned in the motion calling for the executive session, unless they are auxiliary to the main question**
- **action may not be taken in an executive session except to give direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations**

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full City Council agendas and packets available online at www.cityofcordova.net

CORDOVA COVID-19 WEEKLY SITUATION UPDATE

Cordova

Unified Command

11 May 2020

PRESENT OBJECTIVES

ESTABLISHED 06 APRIL 2020

- **Objective 1:** Identify one full- time individuals as Safety Officers, to oversee incident safety. (1 in place)
- **Objective 2:** Identify back-up personnel for each activated IMT position and integrate into response.
- **Objective 3:** Continue to develop and review Cordova Health Mandates as needed for relevancy.
- **Objective 4:** Continue to monitor and follow Federal, and State recommendations to decrease outbreak.
- **Objective 5:** Continue to support stakeholders through information sharing to maintain public health.
- **Objective 6:** Continue to monitor and limit public gatherings while maintaining public services.
- **Objective 7:** Continue to address displaced persons and essential functions (MOUs in progress or in place).
- **Objective 9:** Continue to establish and monitor teams to provide current information at ports of entry.

PRESENT OBJECTIVES

ESTABLISHED 06 APRIL 2020

- **Objective 10:** Continue to refine medical screening and education to persons entering Cordova.
- **Objective 11:** Continue to refine and update quarantine and isolation facilities plans.
- **Objective 12:** Provide care and services to elderly and high risk population. (In progress)
- **Objective 13:** Continue to monitor and First Responder and Medical staff protection plans.
- **Objective 15:** Monitor Cordova Prepared website for questions/concerns from citizens.
- **Objective 16:** Monitor Port Security activities and adjust when needed.

CORDOVA COVID-19 UNIFIED COMMAND

Incident Commanders

Paul Trumblee(COC) / Mike Hicks (deputy)
Vivian Knopp(CCMC)/IMC Kari Collins (deputy)
Brooke Mallory(NVE)/Denna Francischetti(deputy)

Emergency Management
Heather Brannon

Medical Advisors
Dr. Sanders
Dr. Blackadar
Dr. Iutzi

Safety Officer
Ian Davis

Liaison Officer
Heather Brannon

Public Information Officer
Cathy Sherman
Heidi Embley APIO

See JIC Slide for additional PIO Info

Policy Group
City Council
CM Helen Howarth
Mayor Clay Koplin

Legal
Holly Wells

Operations Section Chief
Aaron Muma

See separate slide for Operations Branches

Planning Section Chief
Leif Stavig

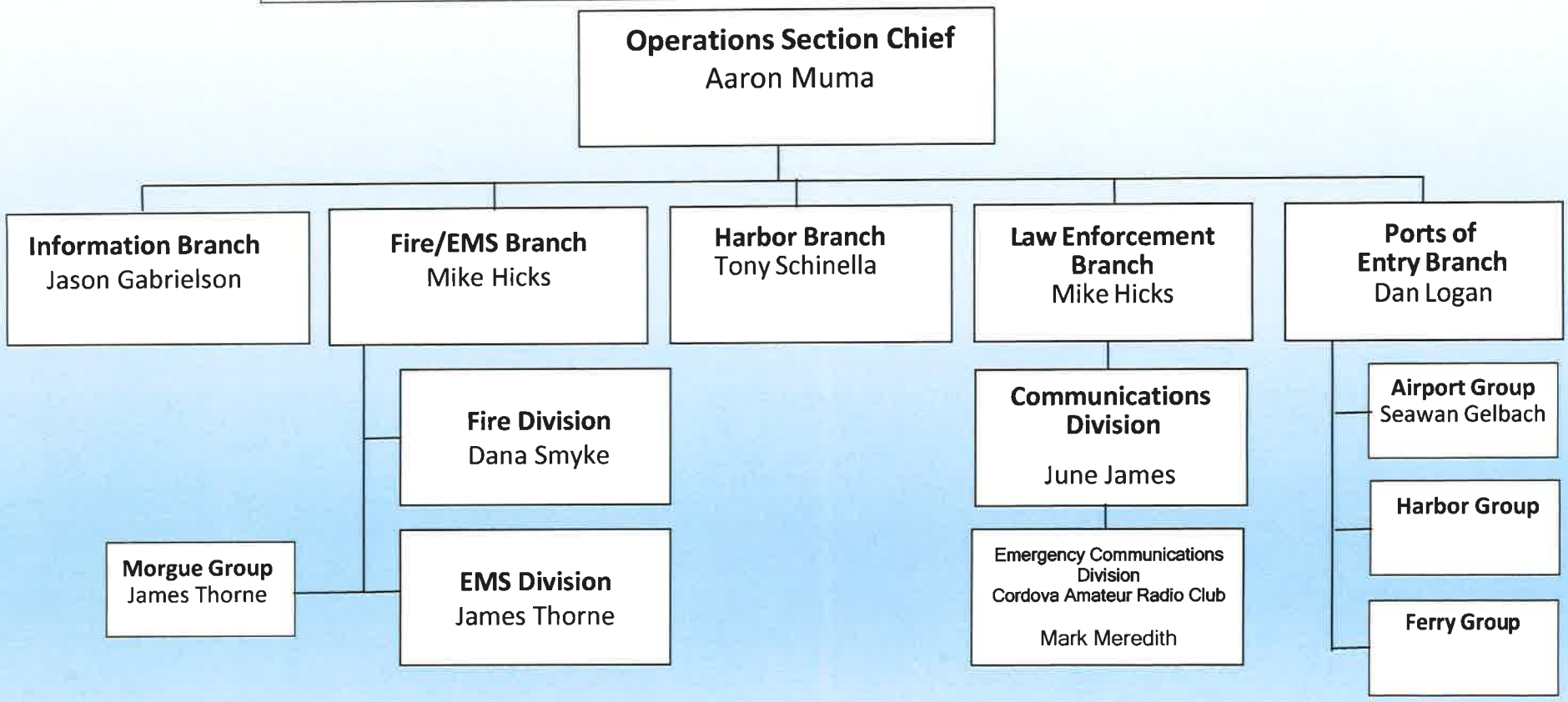
See separate slide for Planning Branches

Logistics Section Chief
Eva Edwards

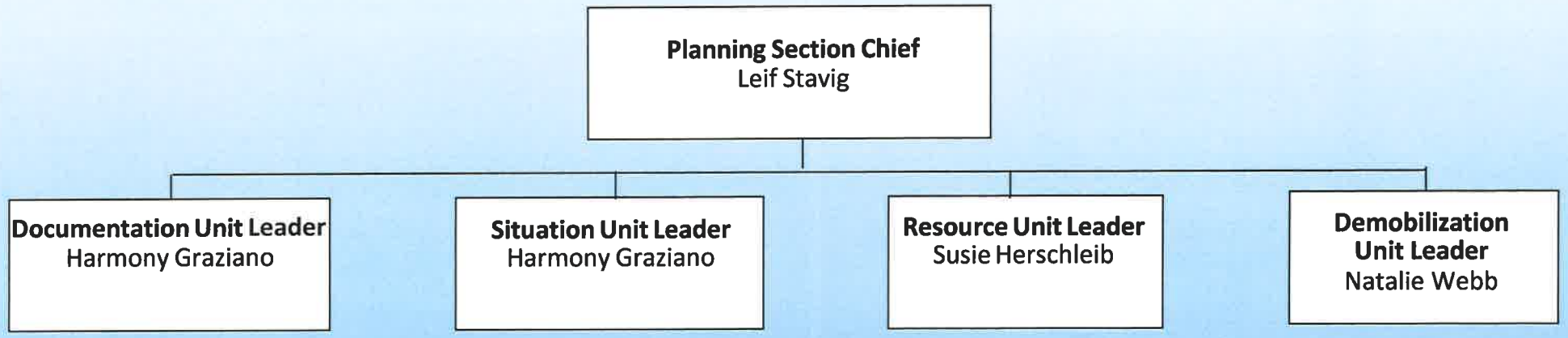
See separate slide for Logistics Branches

Finance Section Chief
Ken Fay
Barb Webber (deputy)

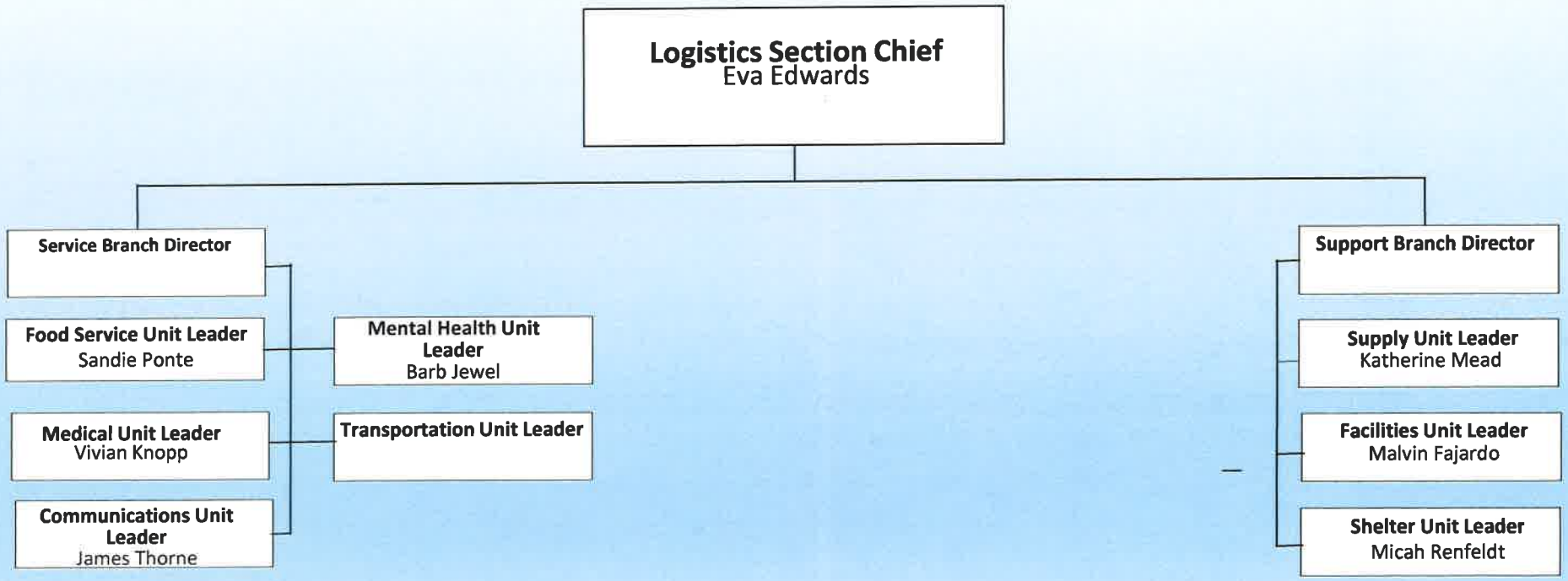
OPERATIONS SECTION ORGANIZATION



PLANNING SECTION ORGANIZATION



LOGISTICS SECTION ORGANIZATION



JOINT INFORMATION CENTER (VIRTUAL)

Cathy Sherman	Lead PIO	Cordova Prepared	COC
Heidi Embley	APIO	Contract PIO	COC
Clay Koplin	Mayor	Radio and Television Media Briefs	COC
J.R. Lewis	Announcer	Local Radio Media	KLAM
Annette Potter	Editor	Cordova Times Newspaper	NVE
Hannah Sanders, MD	Medical Doctor	Physician Consultant	CCMC

Operational Period #10 Objective Review -5/11- 5/18

Objective 1: Identify one full-time individual as Safety Officer to oversee incident safety.

- Complete; one person in place as Safety Officer

Objective 2: Identify back-up personnel for each activated IMT position and integrate into response.

- This is an ongoing objective.
- Additional personnel have been recently added who can serve as back-up to current IMT positions.

Objective 3: Continue to develop and review Cordova Health Mandates as needed for relevance.

- This is an ongoing objective.
- Incident Commanders with assistance from policy group are reviewing mandates and comparing them to state mandates and determining best path forward for Cordova.
- Existing Health Mandates are being disseminated to the public through the PIO team.

Objective 4: Continue to monitor and follow Federal and State recommendations to decrease outbreak.

- This is an ongoing objective.
- This is evolving as we learn more about the disease and which measures are effective to prevent the spread of COVID-19.
- Current City Mandates are in place in order to decrease outbreak within the community.
- PIOs are continually pushing messaging about safety measures; i.e., wearing masks, social distancing, etc.

Objective 5: Continue to support stakeholders through information sharing to maintain public health.

- This is an ongoing objective.
- IMT is meeting regularly to share information throughout team.
- PIOs are regularly producing updates to the entire community following a Communication Plan.
- Liaison has been meeting with various groups of community stakeholders in order to disseminate information about the situation.

Objective 6: Continue to monitor and limit public gatherings while maintaining public services.

- This is an ongoing objective.
- Current mandates/rules in place address large public gatherings.
- All city public services are currently operating.

Objective 7: Continue to address displaced persons and essential functions (MOUs in progress or in place).

- This is an ongoing objective.
- There is an IAP for an Alternate Care Site at the High School.
- MAAs are being completed for areas that could be used as additional sheltering locations

Objective 8: N/A

- Completed last operational period.

Objective 9: Continue to establish and monitor teams to provide current information at ports of entry.

- This is an ongoing objective.
- Airport Group is active and there is an Airport Operations Plan that they are currently working under.
- The Harbor Group is developing and has a Harbor Operations Plan.
- Ferry Group not yet required as ferry is not in service.

Objective 10: Continue to refine medical screening and education to persons entering Cordova.

- This is an ongoing objective.
- This objective is primary focus of the Medical Team.
- PIOs are educating public on COVID-19 information.
- Ports of Entry Branch consisting of Airport and Harbor Groups is actively trying to communicate with all persons entering Cordova.

Objective 11: Continue to refine and update quarantine and isolation facilities plans.

- This is an ongoing objective.
- There is a draft IAP for an Alternate Care Site at the High School.
- Shelter Unit is actively looking at potential areas that could serve as potential quarantine, isolation, or other sheltering locations.
- MOUs and MAAs are being developed with various property owners.
- Odiak Camper Park has several quarantine locations available.

Objective 12: Provide care and services to elderly and high-risk population.

- Information specific to these groups is being shared by PIOs.
- There is a volunteer/NVE group that is currently working at addressing the needs of elderly and high-risk individuals.

Objective 13: Continue to monitor First Responder and Medical staff protection plans.

- This is an ongoing objective.
- First Responders are regularly updating and communicating procedures to ensure safety and adequate PPE.

Objective 14: N/A

- Completed last operational period.

Objective 15: Monitor Cordova Prepared website for questions/concerns from citizens.

- This is an ongoing objective.
- Q&A for Cordova citizens answers many commonly asked questions and is being updated as needed.
- PIO team is regularly responding to Cordova Prepared email.

Objective 16: Monitor Port Security activities and adjust when needed.

- Harbor Operations Plan developed.
- In the process of hiring people to do what is required in the plan.

City Council Public Hearing
April 13, 2020 @ 12:00 pm
Cordova Center Community Rooms A & B
Minutes

A. Call to order
Mayor Clay Koplin called the Council public hearing to order at 12:00 pm on April 13, 2020, in the Cordova Center Community Rooms.

B. Roll call
Present for roll call were ***Mayor Clay Koplin*** and Council members ***Tom Bailer*** and ***David Glasen***. Council members ***Cathy Sherman***, ***Jeff Guard***, ***Melina Meyer***, ***Anne Schaefer*** and ***David Allison*** were present via teleconference. Also present were City Manager ***Helen Howarth*** and City Clerk ***Susan Bourgeois***.

C. Public hearing
1. Emergency Ordinance 1185 An Emergency Ordinance of the Council of the City of Cordova, Alaska amending Cordova Municipal Code Chapter 3.45 to add CMC 3.45.090 entitled "Emergency Mandates," which requires compliance with emergency mandates adopted by the City and imposes a fine for mandate violations
2. Emergency Ordinance 1186 An Emergency Ordinance of the Council of the City of Cordova, Alaska imposing a temporary travel hold on all travel into the City of Cordova except travel by individuals seeking care at a Cordova Critical Access Hospital, first responders, police officers, and Office of Children's Services personnel from 12:00 am April 15, 2020 through 11:59 pm on April 29, 2020 to provide the City time to prepare for the covid-19 outbreak
3. Emergency Ordinance 1187 An Emergency Ordinance of the Council of the City of Cordova, Alaska ratifying revisions to temporary emergency rules and procedures adopted by the City Manager in Emergency Order 2020-03 in response to Covid-19 that clarify the mutual aid agreement approval process, Covid-19 protocol submissions to the City, medical quarantine enforcement within the City, and collaboration efforts between the City and the Native Village of Eyak in response to Covid-19

Mayor Koplin opened the hearing up for public testimony on the three ordinances.
Kristin Carpenter spoke in support of all three of the emergency ordinances.
Ken Jones of 514 Sunnyside Drive spoke against emergency ordinance 1186.
Mark Carrel of South Second Street spoke in support of emergency ordinance 1185.
Bret Bradford of 402 Railroad Row spoke in support of emergency ordinance 1185 and against 1186.
Tania Harrison of 202 South Second Street spoke in favor of ordinance 1186.
Mike Babic of 218 First Street spoke in support of emergency ordinance 1185 and against 1186.
Chelsea Haisman representing CDFU spoke against emergency ordinance 1186.
Anita Smyke of 602 Birch Street spoke in support of elders and the most vulnerable in the community.
Jim Smith of 4.5-mile Whitshed opined we should trust Dr. Sanders.
Jason Pallas asked the City to mandate that businesses all use the exact same protocols.
Shawn Gilman spoke in support of emergency ordinances 1185 and 1187 and against 1186.
Jean DeBruler of 601 Lake Avenue spoke in support of all three emergency ordinances.
Molly Mulvaney spoke in support of all three of the emergency ordinances.
Andrew Smallwood spoke in support of all three of the emergency ordinances.
Raven Cunningham spoke in support of all three of the emergency ordinances.
Karl Becker in lieu of the ordinances he opined there should be widely publicized and disseminated information on social distancing, 14-day quarantine, washing hands and wearing masks.
Robert Beedle of 609 Spruce Street stressed that the processors have been working on this for months and they have protocols in place, maybe they could tell what they are doing so the community is put at ease.
McKenna O'Toole spoke in support of emergency ordinances 1185 and 1187.
Ezekiel Brown spoke in opposition to emergency ordinance 1186.
Becki Shipman of 105 Chase Avenue spoke in favor of the ordinance on enforcement.
Danny Carpenter of 507 Fourth Street expressed concern about the way the Governor changed the wording on the small community order.
Luke Borer spoke in favor of all three ordinances – as far as 1186 he would like Council to go back to the governor and ask him to change that back.

DRAFT

Joanie Behrends of mile 4.5 CRH said she is in Washington and it is a lot more serious down there. She was fearful for the Cordova front line healthcare workers/medics.
Barb Jensen of 201 Boardwalk Way offered a suggestion about asking the USCG for help with enforcement.

D. Adjournment
M/Bailer S/Glasen to adjourn the public hearing
Hearing no objection ***Mayor Koplin*** adjourned the public hearing at 1:10 pm.

Approved: May 20, 2020

Attest: _____
Susan Bourgeois, CMC, City Clerk

DRAFT

Regular City Council Meeting
May 6, 2020 @ 7:00 pm
Cordova Center Community Rooms A & B
Minutes

A. Call to order
Mayor Clay Koplin called the Council Regular Meeting to order at 7:47 pm on May 6, 2020, in the Cordova Center Community Rooms.

B. Invocation and pledge of allegiance
Mayor Koplin led the audience in the Pledge of Allegiance.

C. Roll call
Present for roll call were ***Mayor Clay Koplin*** and Council members ***Tom Bailer*** and ***David Allison.*** Council members ***Cathy Sherman***, ***Jeff Guard***, ***Melina Meyer***, ***Anne Schaefer*** and ***David Glasen*** were present via teleconference. Also present were City Manager ***Helen Howarth*** and City Clerk ***Susan Bourgeois***.

D. Approval of Regular Agenda
Hearing no objection to the regular agenda, ***Mayor Koplin*** declared it approved as presented.

E. Disclosures of Conflicts of Interest and ex parte communications - none

F. Communications by and Petitions from Visitors
1. Guest speaker
a. Incident Management Team, Covid-19 update – this report was presented at a special meeting earlier in the evening.
b. ***Cathy Renfeldt***, Cordova Chamber of Commerce, was present via teleconference and reported on her work with businesses in Cordova through the pandemic and told of the assistance she has given business owners interpreting state mandates and City rules and the overlap.
2. Audience comments regarding agenda items:
Sara Parker asked how the City anticipates handling a large group of individuals that have repeatedly communicated to the fishing union that they will not comply with City or State mandates, especially those who are travelling here from a place with known widespread community transmission.
Mayor Koplin responded by saying we will continue to encourage compliance; he's noticed it working well when you just have a conversation with people.
Bret Bradford of 402 Railroad Row commented that the Capital Improvement List looks good, he is interested in how the City is pursuing the community water supply and he spoke against Resolution 05-20-18 he opined that less is more and he didn't think any more advisory committees are necessary for these negotiations.
3. Chairpersons and Representatives of Boards and Commissions
Greg Meyer, CCMCA Board Chair was present via teleconference and reported: 1) staff has been working incredibly hard preparing for the pandemic and finding funding sources during this emergency, rounding up PPE and equipment and participating in meetings; 2) the clinic is open for business, PT, Behavioral Health all open to take appointments, he encouraged people to call and schedule.
Barb Jewell, School Board President reported: 1) a few more weeks of school left – students continue to participate virtually, there has been a lot of creativity, everyone misses each other; 2) graduation plans are coming along – a video is being produced, will be shared on May 16 and parents and students are planning a procession through town that evening as well; 3) the School District has submitted its budget to the City – does include a request for additional funding; 4) spring music concerts were online – available on YouTube; 5) superintendent is working with the state on the possibility of a summer school program; 6) it is teacher appreciation week – if you get an opportunity reach out to a teacher or staff member that is working with kids.
4. Student Council representative – was not present

G. Approval of Consent Calendar
5. Resolution 05-20-15 A resolution of the Council of the City of Cordova, Alaska, supporting a BUILD grant application to improve and upgrade the Cordova South Harbor
6. Resolution 05-20-16 A resolution of the Council of the City of Cordova, Alaska, authorizing a TIER 1 application for the State of Alaska Municipal Harbor Facility Grant Program to fund South Harbor repairs

DRAFT

7. Minutes of the 04-01-2020 Council Public Hearing
8. Minutes of the 04-01-2020 Regular Council Meeting
Vote on the approval of the consent calendar: 7 yeas, 0 nays. Bailer-yes; Sherman-yes; Guard-yes; Meyer-yes; Schaefer-yes; Allison-yes and Glasen-yes. Consent calendar was approved.

H. Approval of Minutes – ***Mayor Koplin*** moved these under the consent calendar.
~~7. Minutes of the 04-01-2020 Council Public Hearing~~
~~8. Minutes of the 04-01-2020 Regular Council Meeting~~

I. Consideration of Bids - none

J. Reports of Officers
9. Mayor's Report – ***Mayor Koplin*** passed as he has already contributed to the meeting tonight.
10. Manager's Report - City Manager ***Helen Howarth*** moved right on to the Finance report.
a. Finance Report, ***Ken Fay***, Finance Director said he was glad to be in Cordova and he's excited to be a part of a good team. He said the investments are down about $700K since Jan 1. ***Bailer*** asked what percent that is, ***Fay*** said about 8-9%, ***Bailer*** sad that is not bad for the year.
11. City Clerk's Report – ***Bourgeois*** had nothing to report.

K. Correspondence
12. 04-14-2020 DNR agency notice Easement Application for PWSSC

L. Ordinances and Resolutions
13. Resolution 05-20-17 A resolution of the Council of the City of Cordova, Alaska, designating Capital Improvement Projects
M/Allison S/Bailer to approve Resolution 05-20-17 A resolution of the Council of the City of Cordova, Alaska, designating Capital Improvement Projects
Schaefer asked if the 2nd Street Road improvements could maybe be pulled from the list.
M/Sherman S/Guard to amend the resolution by moving item 2 on the list to the bottom and moving each other item up one. ***amendment withdrawn***
Public Works Director ***Greenwood*** was on the line and she was of the opinion that community water supply should stay on the list – possibly it's ok at a lower number. After some other Council discussion, it was agreed upon that a water source might be more important that these other items, ***Sherman*** agreed and withdrew her motion to amend, there was agreement of the second to also withdraw. She also strongly suggested that next time these come before Council that a short description of the project as well as funding in place or being sought is included too.
Vote on the motion: 7 yeas, 0 nays. Schaefer-yes; Sherman-yes; Bailer-yes; Meyer-yes; Allison-yes; Guard-yes and Glasen-yes. Motion was approved.
14. Resolution 05-20-18 A resolution of the Council of the City of Cordova, Alaska, establishing the CCMC Purchase and Sale Advisory Committee, appointing its leadership team and founding members, directing that committee to analyze any offers to purchase CCMC, and directing the committee to analyze, review, and make recommendations regarding the purchase and sale of CCMC and regarding the codification of a purchase and sale procedure for CCMC
M/Bailer S/Allison to approve Resolution 05-20-18 A resolution of the Council of the City of Cordova, Alaska, establishing the CCMC Purchase and Sale Advisory Committee, appointing its leadership team and founding members, directing that committee to analyze any offers to purchase CCMC, and directing the committee to analyze, review, and make recommendations regarding the purchase and sale of CCMC and regarding the codification of a purchase and sale procedure for CCMC
M/Allison S/Bailer to go into an executive session to discuss the sale of CCMC, because it is a matter the immediate knowledge of which would clearly have an adverse effect upon the finances of the City and to invite **Greg Meyer** and **Rob Allen** into the executive session, City Attorney ***Holly Wells*** also teleconferenced in for the executive session.
Hearing no objection, Mayor Koplin recessed the meeting at 8:47 pm to clear the room and for the City Clerk to text Council a different call in number for the executive session.
Council entered the executive session at 8:50 pm
Council came back into open session at 9:50 pm
Mayor Koplin said that no action was taken in the executive session.
M/Allison S/Bailer to refer Resolution 05-20-18 to staff.

DRAFT

Allison said it just needs more work, an adjustment or two by staff, it isn't an emergency, it can come back at a later date.
Vote on the motion: 7 yeas, 0 nays. Allison-yes; Sherman-yes; Meyer-yes; Bailer-yes; Guard-yes; Schaefer-yes and Glasen-yes. Motion was approved.

M. Unfinished Business – none

N. New & Miscellaneous Business
15. Pending Agenda, Calendar and Elected & Appointed Officials lists
Council opted for another noon Special Meeting next week on Wednesday May 13. Also, Council would also have the Regular Meeting on May 20, then future Special Meetings could be re-evaluated. Council considered a 6pm start time; they opted to revisit this later in May.

O. Audience Participation

P. Council Comments
Schaefer gave a big thanks to staff, the community and Council for the time invested.
Meyer also thanked everyone.
Allison said ditto to that.
Sherman said thanks as well to everyone, said it was a hard day, turned out as best it could. As far as the Capital Improvements list we used to put a short paragraph description whether or not it is funded or pending funding, etc.
Bailer said it was very impressive to hear Dr. Zink at the 1pm update and to think that the Mayor is being updated by Senator Murkowski as events occur, little old Cordova is in the center of it. He thanks everyone involved in that.
Guard thanked everyone for everything, it's been a long day.
Glasen said that being on Council stinks sometimes, you have to make tough comments and tough decisions. He said if he could give Helen a hug, he would.

Q. Adjournment
M/Bailer S/Allison to adjourn the meeting.
Hearing no objection ***Mayor Koplin*** adjourned the meeting at 10:15 pm.

Approved:

Attest: _____
Susan Bourgeois, CMC, City Clerk

DRAFT

Cordova Historical Museum 1st Quarter 2020

Visitation: 832 **Last Year:** 1,654 Closed from March 16 due to COVID 19

- Visitors were from:
  - **Alaska:** Cordova, Glennallen, Kodiak, Anchorage, Juneau, Nenana, Fort Yukon
  - **United States:** SD, WA, MN, AZ, UT, FL, AL, KY, CA, MA, CO, WY, OR

International: Austria, Perth-Western Australia, Derbyshire-United Kingdom

Copper River Gallery Events:

- Holiday Art – Stocking Stuffer Small Works continued
- Iceworm Photo Show
- Costumes featured at the Wearable Art Show
- Small Works of Art in the Roxy Gallery annex of the Copper River Gallery (Ed Room Window)
- Alaska's Suffrage Star for Women's History Month

Museum Accomplishments:

- 269 Cordova Historical Society members, 79 of whom are life members.
- Ongoing installation of software for the Native language kiosk.
- Ongoing reorganization of Archives/Research Room.
- Completed research for individuals and government agencies.
- Submitted weekly museum memories to the Cordova Times.
- In collaboration with Zeben Kopchak and with funding from the FY19 Grant-in-Aid program with the Alaska State Museum, interpretive labels are being created to be installed summer/fall 2020.
- Ongoing installation of ski lift chair donated by Sheridan Ski Club in the Recreation Winter Exhibit
- Construction of large storage unit for art, artifacts and 'To Be Accessioned' items

Respectfully submitted by Marina Briggs, Director

Museum Attendance

	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total
1981					2483
1982					2928
1983					2618
1984					1973
1985					1414
1986	221	682	1004	209	2116
1987					1677
1988	262	645	1326	345	2578
1989	238	629	1270	374	2511
1990	411	765	1534	415	3125
1991	445	936	1355	308	3044
1992	443	509	1857	705	3514
1993	281	1078	1481	406	3246
1994	608	1255	1726	452	4041
1995	458	882	2067	548	3955
1996	905	1897	2358	741	5901
1997	634	1216	2896	936	5682
1998	1047	4330	6502	906	12,785*
1999	1288	3948	4890	853	10,979*
2000	1076	1562	2931	740	6,309
2001	1185	2484	3777	934	8380
2002	1242	2343	4176	1155	8916
2003	1590	2461	4111	963	9125
2004	1839	3063	4907	1206	11,015
2005	1834	3071	5216	1508	11,629
2006	2355	2953	6,189	1771	**13,268**
2007	1919	3613	4166	1442	11,140
2008	2092	3210	4919	1476	11,697
2009	1543	2436	3618	1138	8735
2010	1121	1866	2735	1051	6773
2011	1569	2275	3314	862	8020
2012	1268	2128	2329	1068	6783
2013	952	1868	2868	1320	7008
2014	1548	1876	2527	1639	7590
2015	1291	1737	2033	2015	7076
2016	1680	2461	3039	1454	8634
2017	1115	2098	3070	1436	7719
2018	1279	2889	2599	1440	8207 **
2019	1511	2276	2902	1654	8343 **
2020	832				832***

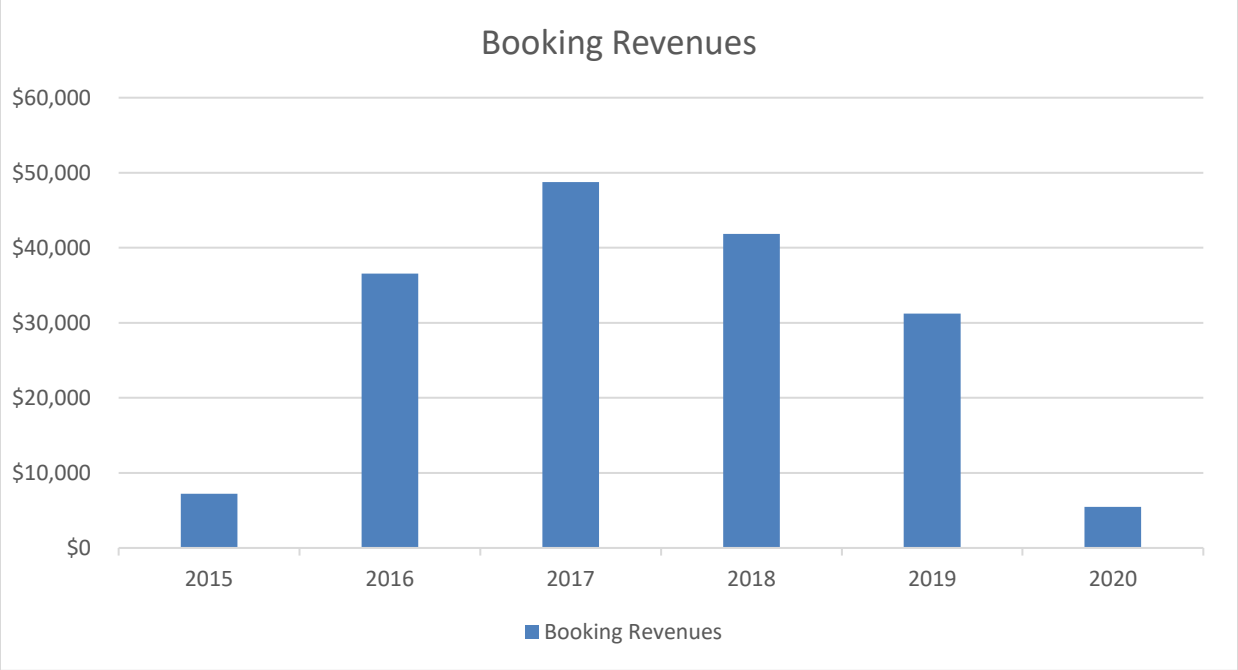
*Norwegian Cruise Lines
1996—School classes begin coming to the museum.
2009—Alaska Sightseeing Cruise West pulls out.
2015—Move to Cordova Center
** Not open on Mondays in summer
***2020—Covid 19 Closure

Cordova Center
1st Quarter 2020

The Cordova Center Management Team consists of Mimi Briggs, Malvin Fajardo, Jason Gabrielson, Paula Payne. With assistance from Cathy Sherman.

- Cordova Center **Use Policy**. Posted on website (thecordovacenter.com). *Always continuing to make notes for year-end review*. The team met and began updating the Use Policy for the year-end review.

- **Bookings: * 2020 through March 31 * Loss of $847 Covid-19 Cancelations**



- **In-Kind:**
  - $4854 Scheduled City of Cordova Meetings & other space donations
  - 5,184 Cordova Center Event/Meeting users
- **Donations:**
- **Grants:**
- **Landscaping:**
  - On hold for winter.
- **Marketing:**
  - Cordova Center Facility Guide being completed by graphic designer.
  - Cordova Center Stat Sheet being completed by graphic designer.

Susan Bourgeois

From: Donna E Bach (CENSUS/LA FED) <donna.e.bach@2020census.gov>
Sent: Monday, May 4, 2020 3:17 PM
To: reyna@eyak-nsn.gov; Susan Bourgeois
Cc: mjohnson@chugach.com
Subject: 2020 Census Update Leave Operations for Alaska Resumes

Dear valued 2020 Census Partner in the tribal community of Eyak and the Update Leave municipality of Cordova - please share with local highest elected leaders, officials/council members, & local tribal government if applicable regarding 2020 Census Field Operations for your community and key tribal partners and local government official stakeholders concerned about 2020 Census operations in Alaska.

We just received an important update regarding the 2020 Census Field Operations and the resumption of the Update Leave enumeration starting on Wednesday, May 6th in Alaska. Read the Press Release here. https://2020census.gov/en/news-events/press-releases/resume-field-operations.html

The 2020 Census field operations staff are working in a phased approach to ensure the health and safety of the public and our Census employees. The Upate Leave operation impacts approximately 110,000 households in Alaska. Many of Alaska's Update Leave communities include our regional hubs, and are located in larger communities where people often rely on PO Box mail delivery, which includes remote outlying areas in Kenai, Mat-su, Fairbanks and Juneau for example.

What does this mean for you and your communities to ensure everyone is counted, while still safeguarding the health and safety amidst COVID19 protection efforts?

Phase I of the "Reopen Alaska Responsibly Plan" is currently in effect and will be re-evaluated on May 10th. The Alaska Census Field Office (ACO) is deciding where to resume operations based on the State of Alaska public health guidelines, local conditions and input from local leaders. Where it is safe, we are resuming delivery of 2020 Census invitations and household questionnaires packets. The Update Leave operation is a "no contact" with the public operation - enumerators leave a Census packet at the household and update the address within our system. Again, we are instructing Census staff to not knock on the door. We depend on your local leadership, tribal and local governments to encourage people to respond to their household invitation once it is received.

The health and safety of Census Bureau staff and the public is of the utmost importance. All returning staff will receive safety training to observe social distancing protocols in the COVID19 environment. They will also use government-provided personal protective equipment (PPE) for their safety and the safety of the public. The Census Bureau has ordered face masks, gloves, and hand sanitizer for all field staff, including those working in field offices.

As part of the phased restart of operations, the Census Bureau will resume dropping off 2020 Census invitation packets at front doors of households in areas where the majority of households do not receive mail at their home (i.e. PO Box delivery). This will happen in phases and will kick off likely in more urban (road system, i.e. - Anchorage, Kenai Peninsula, Fairbanks and Mat-Su) communities starting this week, and cascade to a phased approach for household invitations to be distributed in

the coming weeks for regional hub communities such as Haines, Cordova, Petersburg, Yakutat, Nome, and numerous Update Leave areas in SE Alaska.

We are contacting you to inform you of this important update in the Update Leave operational timeline for many households across Alaska. If you have any immediate concerns or questions from your local officials, government, or tribal leaders about this operation moving forward please reply to this email with your concerns with any updated local mandates our Alaska Field Operations staff should be aware in ensuring a safe and successful count.

Gunal'cheesh/Quyana/Mahsi-cho,

Donna Bach (Yup'ik)

Tribal Partnership Specialist - Anchorage, AK
US Census Bureau/LA Region
mobile: 323.791.2381
donna.e.bach@2020census.gov
Visit 2020census.gov for all updates
Fill out the census online at my2020census.gov

Connect with us on Social Media

http://www.census.gov

Susan Bourgeois

From: Anne Schaefer
Sent: Wednesday, May 6, 2020 10:44 AM
To: Susan Bourgeois
Subject: Fw: Mandates

Hi Susan,
Just wanted to make sure you and the rest of council got this.

From: Lennette Ronnegard <lennette@nprha.com>
Sent: Tuesday, May 5, 2020 9:46 AM
To: Anne Schaefer <councilseate@cityofcordova.net>
Subject: Mandates

As you prepare for the Council Meeting tomorrow I would request that you allow for church services to be held in our community. If we can be in a grocery store with gloves and masks, we can certainly be in a church service gloved and masked. We can allow for 6' separation and/ or 25% capacity (as mandated for restaurants) This has been a hardship for many of us and I respectfully request you make this change effective immediately so we can prepare and meet on Sunday.

Sincerely,
Lennette Ronnegard
(lronnegard@gci.net)
Box 485 Cordova, Alaska 99574
(907-831-0385)

Lennette Ronnegard, Manager
NPRHA Rain Forest Apartments
PO Box 1348
Cordova Alaska 99574

(907) 424-5885 ph
(907) 831-0385 cel
(907) 424-5884 fax

Thank you Mayor Koplin, City Manager Helen Howarth and Council members, I want to thank you for all the time and effort being put into play in keeping Cordova Safe.

With that said I am reaching out to you today as a small business owner in the town of Cordova for 9 years to consider opening my operation of my business. I have put out a plan of safe operation for my business and also the guidelines that I am to follow by the State of Barber and Hairdressers and DEC.

The State of Alaska has laid base lines on smaller communities especially on the fishermen and the Canneries. I commend Govenor Dunleavy for working with us smaller communities that have a no road system. Govenor Dunleavy did a press conference meeting addressing the smaller communities on April 29th we must have Science and Health based data in order to keep the businesses closed, he also stated that they can not use the excuse of FEAR! Fear that if you reopen the businesses someone is bound to get it. Someone is going to catch the virus one of these days, it is not going away by any means. This is our livlihood that we are talking about, we trust you so please trust us as business owners in following protocol and safety measures.

I feel that the city has done all it can do to keep our small community as safe as they can be and its up to us to follow those guidelines laid out. This virus isn't going away, the state says it could be a year or longer. Vaccines are not even going to be out until that time as well.

So please reconsider a soft re-opening in place so that we as a community get use to what will be the new norm.

I thank you for your time.
April Horton
Shags Hair Studio

To Cordova City Council and Cordova citizens, (May 7, 2020)

We thought long and hard about writing this letter because through this pandemic those that seem to go against the grain get mislabeled as selfish or not valuing human life, which couldn't be further from the truth. However, we felt that right now is the most important time to speak up to let others know that there's people that feel the same way they do and we should all speak up and let our voices be heard too.

First we want to say, we appreciate everything everyone has been doing and how hard your team has been working. We can only imagine the stress and the weight of responsibility you all feel. We know it must be hard to create the delicate balance needed in a pandemic. These are just our thoughts and opinions, peppered with a little research that we wanted to share at the local, state and federal level. We understand everyone will have differences of opinion and there is conflicting information on all aspects of this crisis. We have much love for Cordova and pray that regardless of differences we get through this as a team and with love, respect and compassion for one another.

One of our biggest concerns is regarding the overreach of government authority at the federal, state and local levels. First and foremost we have to remember that we are a country built on a constitution and individual rights. The fact the government was so easily able to step in and label occupations **and** activities as "essential" and "non-essential" without any opposition should be shocking and terrifying to us all. Through our compliance, and seemingly without a second thought, we have given the government the authority and ability to decide for us how we can live, work and pursue the quality of life we desire. Yes, we are currently dealing with a pandemic which will require some government guidance and/or intervention but are we really at a point in our country's history that "we the people" now need the government to step in during every crisis and dictate every action of the individual? We really hope not. (summarized from a piece by Connor Boyack because he said it better than we could ever!)

"Every job that puts food on the table is essential. Every activity that keeps someone from turning to self-harm or from losing hope is essential." Author Connor Boyack.

Let's be honest here, the businesses that the government has self imposed as "essential".... Fishing, grocery stores and restaurants are most likely going to be the locations that rapidly spread COVID-19. So does it really make sense that we were not allowing other businesses to open and retain their livelihood? Why were they not immediately given the opportunity to submit a mutual aid agreement and show how they can provide **reasonable** safety while people **choose** to be customers of their business? Even more so, the fact that the state of Alaska was reopening these other businesses and Cordova chose not to, is concerning and disappointing. We echo Councilmen David Allison and Tom Bailer's frustrations in this matter. There was not a sufficient answer given on where the additional risk was? Additionally, it doesn't seem like the grocery stores and other "essential" businesses have been given much restrictions due to their "essential" status… for example the gas station's pump handles are obviously a huge source of contamination and it seems strange that they aren't required by stipulations of being open to provide reasonable sanitizing options? But yet the state has placed such harsh restrictions on other "non-essential" businesses that it's not even worth it for them

to open? What's the rationale here? I'm not saying this is just at the City level. But as citizens of this Country we need to be thinking about all of this, where's the commonsense in these mandates based on what your business happens to be?

For some of us COVID 19 hasn't affected us financially because we've been lucky enough to have a job or business that has been deemed by the powers that be as "essential". What about those people who have been unable to work for over a month now and have no income coming in, can't pay their rent, mortgage, heating, electric bills, much less afford to feed their families? Do we really think the federal government's one time payout last month is enough to solve those family's crisis'? Are these people not essential? So when members/guest speakers make comments about "haircuts" let's remember this isn't about getting a haircut, it's about a small business owner being able to make a living and put food on the table.

In addition, Alaska's phase 1 reopening restrictions have made it where some small businesses and churches can't feasibly open. For example, daycares can only have 10 kids, maintain social distancing and face masks worn on kids. Dr. Sanders thinks Cordova will need to be at phase 1 at least through the entire summer. Phase two will allow for larger groups to be able to meet and put more of the responsibility on the individual instead of maintaining a police state. We find it hard to imagine continuing to live and thrive in a community that stays at phase 1 for a long term or indefinite period of time. We urge the city council to move Cordova into phase 2 as soon as possible.

Yes, COVID-19 is a highly contagious infectious disease that can be deadly. The fact that it is so contagious, means this is not a disease that we are going to eliminate, especially not anytime in the near future, experts are saying it could be up to two years and they are banking on a vaccine as a cure. Another highly contagious infectious disease that can be deadly that we are familiar with, influenza, has vaccines and yet it is still here every year and kills up to 60 thousand Americans in any given year. A vaccine may not be the cure, and even if we do eventually get an effective vaccine, lots of people don't want it, so really the two options for this to end are waiting for an effective vaccine and then mandating everyone to take it or providing another way for the population to get immunity to COVID-19; so what's Cordova's strategy, what's the states strategy? Do we continue to live in isolation and under strict quarantine mandates indefinitely and just put out each COVID 19 case one by one? Like councilmen Bailer said, we are going to continue to get COVID cases, do we shut down everything, every time?

We can see from data at the state levels and data the CDC is putting out, that a huge percentage of COVID-19 deaths (there are always outliers with every disease) but most all deaths are patients with secondary medical issues and compromised immune systems. Most people who get COVID-19 recover. So therefore wouldn't it make more sense for Cordova, the state, the country to put most of their resources and focus on how we can protect at risk people and make sure their needs are being met, while also allowing the healthy to resume to as much normalcy as possible? Right now at our very own Medical Center owned by the city we have employees that are in a vulnerable category and/or living with someone in a vulnerable category and are not being allowed to work from home. The City of Cordova could be doing a much better job in this area.

If you look at Sweden, agree with their methods or not, their strategy is interesting. From a CNBC news report it is “aimed at allowing some exposure to the virus in order to build immunity among the general population while protecting high risk groups like the eldery”...”the country’s chief epidemiologist said the strategy appears to be working and that “herd immunity” could be reached in the capital Stockholm in a matter of weeks.”

By the way Alaska medical professionals are debating this strategy as well. Dr. Wade Erickson with Capstone Clinic in the Matanuska-Susitna Borough said that he wants to see coronavirus cases go up. “If we don’t allow for herd immunity, we are not going to be able to resume our normal lifestyles in the very near future.” We get that this a highly divisive strategy among the professionals, but we see what our other options are and they are not great either.

Other medical experts in immunology, virology and epidemiology are speaking up all over the country and they are being censored. Youtube and facebook continue to remove anyone from the conversation that speaks a different narrative, all in the name of ‘public health”’! We have to ask ourselves why and will we continue to allow it? Maybe there’s a more practical way to go about this?

Since trying to keep COVID-19 out of Cordova indefinitely is a completely unrealistic goal without placing unreasonable and long-term restrictions on your citizens, shouldn’t we be rethinking how we are going about this?

Right now the current mandates for Alaska are many but for the sake of time, there’s two in particular we’d like to focus on:

1) Social distancing: “All individuals shall cease participation in public or private gatherings that include non-household members, regardless of the number of people involved. This includes but is not limited to weddings, faith gatherings, graduations and funeral events.” Potential civil fines for violating COVID-19 mandates is being criminally prosecuted for Reckless Endangerment pursuant to Alaska Statute 11.41.250. This mandate is also in effect <u>until rescinded</u>.
    a) With this mandate our kids legally can’t spend time with their grandparents, aunt and uncles and cousins. People they love. We can’t **choose** to go to church and practice our faith in a physical setting with other believers. We can’t be around friends and enjoy the social and physical contact that humans MUST have. We can’t **choose** to go to the gym, which for many is a mental health outlet and immune system boost. Our children can’t play with their friends. Imagine the family with one child. <u>There is also no date ending this mandate</u>.

The statements from local and state officials of “well you can still go outside or go for a hike or go hunting” is demeaning. First of all, not everyone can do those things and not everyone likes to do those things. It is not enough. What is essential for one person's mental health and wellbeing will look very different for another person.

Since COVID-19 will continue to come to Cordova and COVID-19 will probably be a disease that we will be exposed to for years to come, how long are we willing to allow these restraints on our lives? Will we have a social distancing mandate for 6 months, a year, two years? <u>This is what experts are suggesting...a year to 18 months of social distancing!</u> We don’t see an end date on these

mandates. How many lives will be destroyed and deaths be caused by not COVID-19 but the overreaching and unreasonable mandates of the federal, state and local governments? To be clear social distancing is actually a scientifically proven method to prevent spread of disease, our concern is there is no end date for this mandate to be reevaluated, essentially making it indefinite. The other concern is that long term social distancing has significant negative impacts on humans, so at what point do we decide that it's actually doing more harm than good? And who will we allow to make those decisions for us?

After 9/11 we allowed "temporary" things like the Patriot act and surveillance that are now permanent. Just think about the future implications of this. What will become permanent restrictions on our lives?

> Excerpts from an opinion post by Jeff Jacoby at The Boston Globe on March 27, 2020 says this, "The willing self-curtailing of human rights might seem unthinkable in a democratic culture. But in times of panic people "go along with measures that they believe, rightly or wrongly, will save them-even if that means a loss of freedom" writes Applebaum…. Understandably, most Americans have been far too consumed with the health and economic impacts of the pandemic to be fretting about civil liberties implications. Will that change if the government goes even further? Politico reported last weekend that the Justice Department is asking Congress for the ability to petition judges "to detain people indefinitely without trial during emergencies". That would wipe out the right of habeas corpus- the essential constitutional guarantee that anyone who has been arrested has the right to challenge the legality of his arrest in court. It would mean, explained Norman Reimer of the National Association of Criminal Defense Lawyers, that "you could be arrested and never brought before a judge until they decide that the emergency is over"... This extraordinary menace may well require an extraordinary response. Yet a month ago, could anyone have imagined that we would see the complete cessation of all church and synagogue worship in the United States? Or a total halt to citizens' First Amendment right "peaceably to assemble and to petition the government"?... In Massachusetts, Governor Charlie Bake is empowered by state law to "exercise any and all authority over persons and property" in whatever way he deems necessary to cope with the crisis. The law allows him to do virtually anything…. Legislative approval is not required. Nor is a public vote. Nor is there any fixed date on which those godlike powers must be surrendered."

Whether you agree or disagree with the measures the government has taken to combat COVID-19, these things should concern you and it should make you think about how far you are willing to go and how much you are willing to give up, with the potential of never getting it back.

In addition let's talk about Cordova's mandate on face coverings. We've researched high and low to find some kind of scientific evidence that homemade, cloth face coverings are safe and effective against the spread of viruses and specifically COVID-19 within the community. We couldn't find any. Actually what we do find is that just a few weeks ago the CDC, WHO and our own Surgeon General warned against the general public wearing face masks and even stated that it can increase your risk of getting the disease

especially if you don't know how to wear them properly and if you touch your face a lot. But then we find, as surgical face masks became scarce, that they changed their tune and said yeah go ahead and wear face masks, but make your own, leave the surgical masks for the healthcare providers, and just use cloth!!! Actually WHO still does not recommend routine wearing of masks for healthy people. Are we doing this because there is actually evidence that says this is effective or are we doing it because we can feel like we are doing something? We are all for people wearing face masks and making face masks and doing whatever they feel they need to do to feel safe or help the community. They have that right! We loved seeing everyone working so hard to create them for the people who wanted them. It was great. What we are concerned with is that the City of Cordova has now mandated that everyone wear these masks, without any clear scientific evidence that they are actually effective, and again without an end date to the mandate. Even further, Cordova will fine you $500 for not following their mandates. According to an article written by Jessica Hamzelou on April 9, 2020 in NewScience: "...It isn't clear whether widespread use of face masks would have a significant impact on the spread of the virus. The WHO says it is "collaborating with research and development partners to better understand the effectiveness and efficiency of non medical masks." "There's just not a lot of evidence for cloth masks in the community," says Dr. Raina MacIntyre at the University of South Wales in Sydney. Check out the following articles and studies on viral particle size and cloth mask pore size in preventing the wearer from spreading and preventing the wearer from getting viruses.

https://www.ncbi.nlm.nih.gov/pmc/articles/PMC6599448/ "The findings of this study suggest that CM are not effective, and that effectiveness deteriorates if used after washing and drying cycles and if used under stretched condition."

and https://www.cidrap.umn.edu/news-perspective/2020/04/commentary-masks-all-covid-19-not-based-sound-data "Our review of relevant studies indicates that cloth masks will be ineffective at preventing SARS-CoV-2 transmission, whether worn as source control or as PPE."

Again, we support anyone that wants to wear a mask. We just don't feel like mandating its use by everyone is an appropriate use of power when you can't provide evidence that it even works,and I'm not talking about doctors or government officials saying it's better than nothing or relaying a non scientifically confirmed fact that it prevents viral droplets from penetrating your cloth mask that has a pore size way larger than viral droplets. Especially when the scientific studies out there say the opposite and our own surgeon general has said that without proper use it can actually cause you more harm. So now I'm being mandated to do something that can potentially cause me more risk?! Instead of being allowed to make my own informed decision.

As a country we have always quarantined the sick, not the healthy. We have also always held government authorities accountable for infringing on our rights. And in situations where they have to, the courts have always upheld that it has to be temporary, there has to be a compelling reason and it has to be in the least restrictive way possible to achieve results.

I encourage any Cordova citizen that feels the same way but has been quiet up until this point, for whatever reason, to please speak up. Write the federal, state and local representatives. Demand that they put end dates on mandates. Keep track of the way your elected representatives are voting and the decisions they are making. People around the country are speaking up in each state.

We love Cordova and everyone in it. We don't want to see anyone die from COVID-19. We also don't want to see depression and/or suicides in our community because they can't have physical or social contact with people outside their household, especially for those people who live alone. Or because they can't go to the gym daily or are in chronic pain because they can't get their weekly acupuncture or massage. Or because they see the business they worked so hard to create go bankrupt. Or because they can't work and bring in income for their family. We don't want to see people succumb to prior or new addictions because they have idle hands and can't do the normal routines they did to keep them from those addictions. This is so much more than just an infectious disease and we need to remember that every time we put more and more restrictions on the individual.

Everyone is ultimately responsible for their own health. If you have a compromised immune system or are in an at risk group or if you are just afraid, that's ok, as a community we can work together to make sure your needs are met as you stay safe in your homes. But the rest of us need to be able to resume work and life and keep the economy and social aspects of the community going so we are able to take care of the vulnerable and/or the afraid.

Quote from Ayn Rand "The smallest minority on earth is the individual. Those who deny individual rights cannot claim to be defenders of minorities."

Quote from Ben Franklin. "Those who would give up essential Liberty, to purchase a little temporary safety, deserve neither Liberty nor Safety."

In summary we would urge the city council to consider the following:

- Allow all businesses to stay open and move to phase 2 as soon as possible
- Consider the rights of your citizens and the effects of infringing on those rights before enacting mandates. Just because you can doesn't always mean you should.
- Make sure all mandates have an end date. Then the need for them can be re-evaluated at that time.
- Make sure all mandates have proven effectiveness before they go from strong suggestions to mandatory.
- Implement a task force specifically on ensuring that the needs of the at risk population, specifically, are taken care of once COVID-19 enters Cordova.
- Hire a specialist in infectious disease/epidemiology that can offer multiple strategies for the spread of COVID-19 for when it gets here.

Sincerely,

Allen and Katie Jo Roemhildt

Susan Bourgeois

From: Clark, Rob W (DNR) <rob.clark@alaska.gov>
Sent: Tuesday, May 12, 2020 2:30 PM
To:

Good afternoon,

Please find the attached Agency Review Notice and Project Description for Rion Schmidt dba Sea Garden LLC's application for an aquatic farm lease, ADL 233622, for 22.04 acres, more or less, of state-owned tide and submerged lands located in Sheep Bay, 12 miles northwest of the city of Cordova, Alaska. The purpose of the lease is for the cultivation of sugar kelp (*Saccharina Latissima)* and ribbon kelp (*Alaria Marginata)*. You are being asked to look at this information as part of a 20-day agency review. If you have any questions, please let me know.

If you wish to submit formal comments, please see the attached notice for instructions.

Robert W. Clark
Natural Resource Specialist II
Department of Natural Resources
Southcentral Regional Land Office, Aquatic Farm Program
550 West 7th Avenue, Suite 900C
Anchorage, AK 99501-3579
Phone: (907) 269-5047

STATE OF ALASKA DEPARTMENT OF NATURAL RESOURCES
DIVISION OF MINING, LAND AND WATER
SOUTHCENTRAL REGIONAL LAND OFFICE

AGENCY REVIEW

This is notification that the Southcentral Regional Land Office (SCRO), Leasing Unit, received an application for a 10-year aquatic farmsite lease in accordance with AS 38.05.083, authorizing the use of 22.04 acres, more or less, of state tide and submerged lands located within Sheep Bay, Prince William Sound, Alaska. The purpose of this notice is to gather input before a decision is made on this activity.

Case #	**Location**	**Area Plan**
ADL 233622 **Rion Schmidt** **dba Sea Garden, LLC**	W1/2 of Section 5, Township 14 South, Range 4 West, Copper River Meridian Approximate area: 22.04 acres	Prince William Sound Area Plan Map: Management Unit 23 Subunit: 23I – Sheep and Simpson Bay Designation: Forestry, Habitat & Harvest, and Public Recreation Classification: Settlement Land, Wildlife Habitat Land, Public Recreation Land

Rion Schmidt dba Sea Garden, LLC has requested a lease to install a submerged longline culture system using seeded line produced by a permitted hatchery for the commercial growth and harvest of two local species of kelp: Sugar kelp (*Saccharina Latissima*), Ribbon kelp (*Alaria Marginata*). The proposed lease is located within Sheep Bay on the east side of Prince William Sound, approximately 12 miles northwest by air and approximately 22 nautical miles by boat from the community of Cordova, Alaska.

Attached to this Agency Review is a diagram depicting all proposed authorizations from applications received during the 2020 open application period and current authorized farmsites within Sheep Bay. DNR requests these additional proposed and existing authorizations be taken into consideration when reviewing these proposed authorizations.

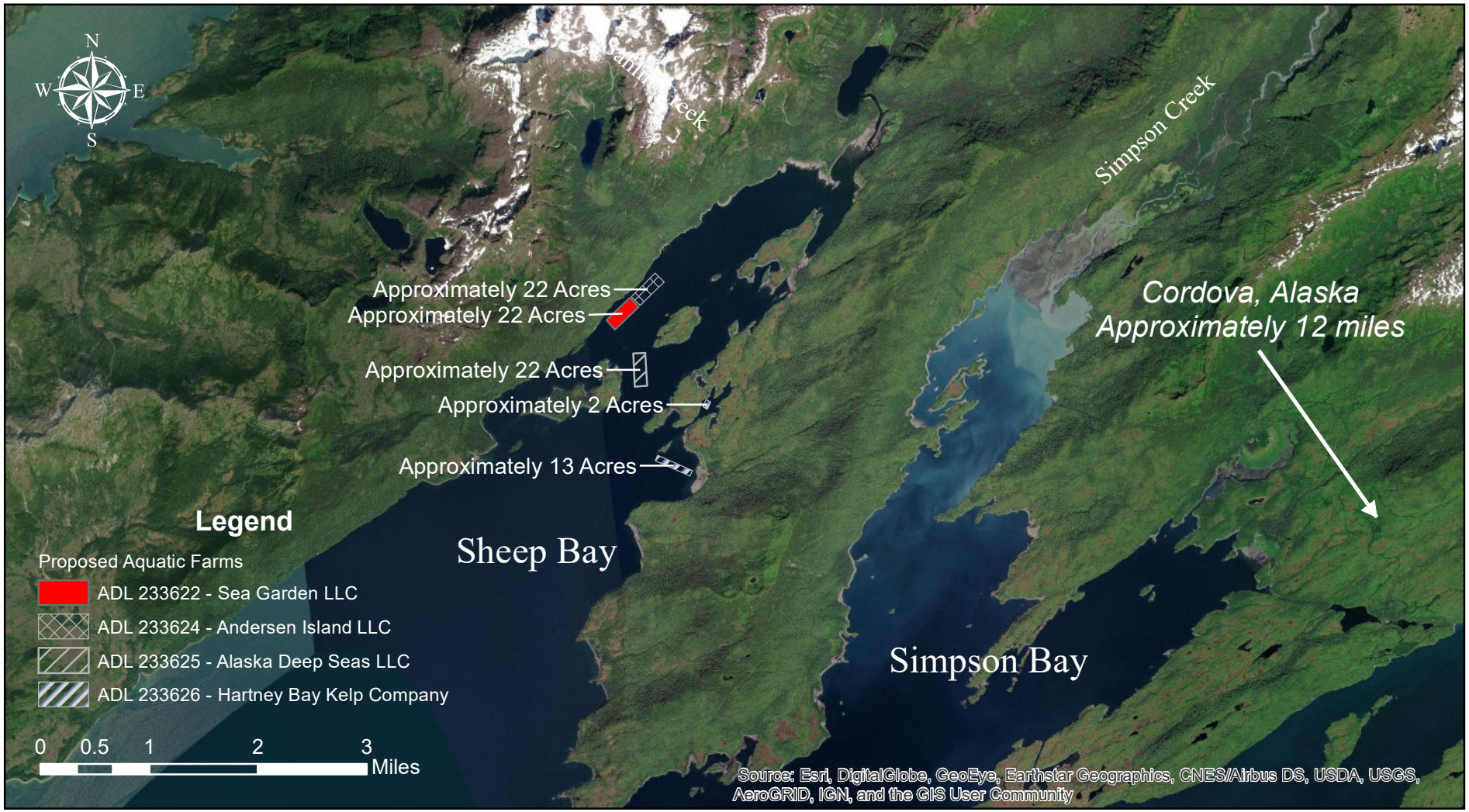
After review and adjudication, SCRO may issue an authorization with stipulations for the activity. The activity may be modified during the review and adjudication process. SCRO reserves the right to determine the term and size of the lease.

You are invited to review the enclosed application materials and comment. Please direct written comments to Rob Clark at the address above, or send via email to rob.clark@alaska.gov, or by fax to (907) 269-8913, no later than Monday, June 1st, 2020. If you have any questions, please call me at (907) 269-5047.

You need not respond if you do not have any recommendations. The purpose of this notice is to gather input before a Preliminary Decision is made to ensure that issuance of the proposed land lease will be in the best interests of the State of Alaska.

Sincerely,

Rob Clark
Natural Resource Specialist II
Aquatic Farm Leasing Program



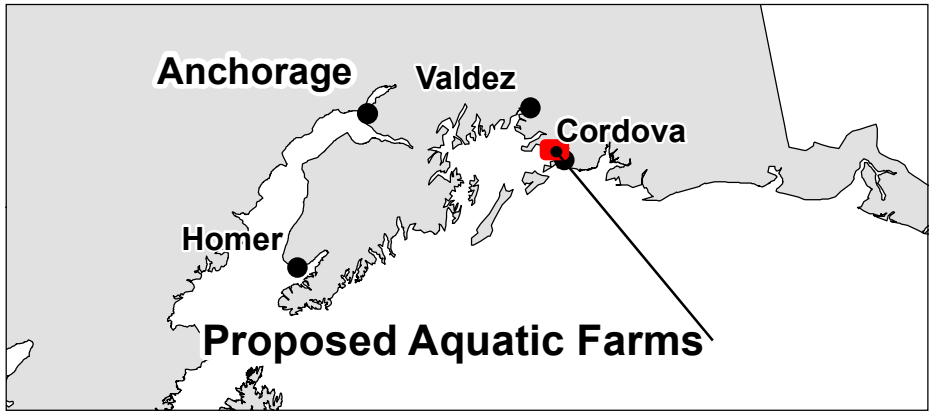


FIGURE 1: General Location Map

for proposed aquatic farm

ADL 233622 - Sea Garden LLC

NOTE: This map provides a graphical representation of a proposed aquatic farm lease site. This is not an exact location of the proposed site and has only been provided as a general reference for noticing. Exact location of the lease site may be adjusted prior to lease issuance.This map is not intented for navigational purposes.

PROJECT DESCRIPTION

SEA GARDEN LLC

SHEEP BAY, PWS
APRIL 10, 2020

1. **Site location**
   The proposed aquatic farm site is located within Sheep Bay on the east side of Prince William Sound, Alaska. More specifically the site is located approximately 12 miles NW of Cordova, Alaska, by air, and approximately 22 nautical miles by boat.

2. **Site dimensions, acres for each parcel**
   The site is approximately 22 acres in area in a rectangular shape with a width of approximately 600' and a length of approximately 1600'.
   This Application is for one "on-water" parcel for a submerged longline kelp grow-out site. No other on-water or upland parcels are requested.

3. **Total acres of all parcels**
   Approximately 22 acres.

4. **Species you intend to farm**
   Sugar Kelp; *Saccharina Latissima* & Ribbon Kelp; *Alaria Marginata*.

5. **Culture Method**
   I will obtain local PWS native cultures of both Sugar Kelp and Ribbon Kelp from hatcheries approved by the State of Alaska, either Alutiiq Pride Shellfish Hatchery in Seward, AK, or Oceans Alaska in Ketchikan, AK, from harvested wild sporophyte within the region of my site (within 50 km and from 50 different plants to maintain genetic diversity). The sorus will have been harvested from fertile blades and isolated to maintain the native cultures used as seed stock by the hatcheries for my particular site.

   In October sporophyte of approximately 2.5 mm in length will be transferred to the site on "seed strings" – kite string with sporelings embedded on it – and this will be applied to the longlines by running a pvc pipe with the kite seed string on it over the longline so the seed string unwinds and wraps onto the longline effectively seeding the longline. After the first harvest on or about March 1, the holdfast will be left on the longlines so that "re-seeding" of the longlines will not be required for the second grow which will be harvested on or about May 1.

   The site will be monitored at least eight times a month during the growing season from late October to approximately May 15, to check for issues such as entanglement of lines, to monitor the pH, salinity, turbidity and water temperature and to check the growth of the kelp itself.

6. **<u>Gear (type, size, number, configuration, material, mesh size, and anchoring system)</u>**
Within the 1600' x 600' parcel "site" there will be nine (9) total suspended grow-out submerged longline "arrays" with the following dimensions: 400' long x 150' wide with sixteen (16) grow-out longlines of 400' length of 7/16" longline "dungy crab" line per array. The longlines will be 10' apart along the 150' width of the array. This configuration will allow all nine arrays and their respective anchors & tackle to fit within the rectangular shaped parcel. Each array will have four (4) 2000 lb. cement block anchors (one per corner) and two (2) 300 lb. Danforth type "mid-width" anchors along the 150' width portion at 75' on both ends. The corner block anchors will have ¾" poly king crab line attached to 7' of ¾" galvanized chain on the anchor block – the line will run to the surface where it will be attached mooring buoys with a minimum of 100 lb. buoyancy rating. The line length will be 2:1 (depth) for scope to maintain a better hold and to keep the array properly suspended in current. The mid-width anchors will be attached to gillnet buoys via ¾" poly king crab line. There will be a total of 36 mooring buoys (4 per array) and 18 gillnet buoys (2 per array). There will be a total of 6400' of grow-out longline per array (9 arrays with 16 grow-out longlines each for a total of 144 longlines) with a total length of 57,600' of grow-out longline on the farm once it's at full capacity. The grow-out longlines will be suspended 7 feet below the surface of the water and will be held there with a dropper system using small concrete "weights" the "depth control system" on each longline. There will be a total of 2 droppers per longline which equates to 32 per array (16 lines x 2), with 9 arrays there will be a total of 288 dropper systems per parcel (9 x 32).

Having multiple smaller arrays within the parcel will better control for tidal currents and wind and allow for the growth of the different species on their own arrays. This design, with its spacing, will also allow more sunlight and nutrients to reach the kelp in the middle of the parcel.

Six (6) of the units will be dedicated to growing Sugar Kelp; (2/3) of the grow area of aquatic farm. Three (3) of the units will be dedicated to growing ribbon kelp (1/3) of the grow area of aquatic farm.

The grow-out longlines, depth control system droppers, gillnet buoys, Danforth type anchors and related tackle will all be removed after the growing season and stored in my warehouse in Cordova, Alaska. The concrete block anchors & related mooring buoys and tackle will remain at the site year-round.

See Attached Figures 4(a-b) & 5 for the detailed design schematics and specifications.

7. **<u>Equipment (type, size, number, configuration, material, and anchoring system)</u>**
Both Ribbon Kelp and Sugar Kelp will be grown and harvested in the same manner using the same techniques and array design.

See Number 6 above, for the information requested in 7.

Also: The attached *Figure 4(a)* provides a schematic of the details of the parcel and it's in-water structures; *Figure 4(b)* provides a schematic of a single grow-out longline array configuration and *Figure 5(a-d)* provides additional schematics with different viewpoints of the arrays.

8. **<u>Harvest equipment and method</u>**
The aquatic farm will be operational from mid to late October through the second harvest on or around May 1.

Both species, Ribbon & Sugar Kelp, will be harvested twice yearly; the first harvest will begin on or around March 1, the second harvest will begin on or around May 1.

The kelp will be harvested by lifting the longline to the surface onto a bowpicker vessel with a hydraulic pulley set-up – kind of like a crab block but more central to the vessel. The kelp will be cut from the longlines with Victorinox knives and put into fish totes (the type and size used for ice transport on salmon tenders). "Wet weight yield" will be periodically measured to determine biomass grow rates on site per foot or by any other length that provides for a more efficient metric.

In theory, with this set-up which provides for 57,600 feet of longline for grow-out with all nine arrays in full production, at an estimated 5 lb. of biomass per foot of line, the aquatic farm *may* produce approximately 288,000 lbs. of product per harvest.

9. **<u>Support Facilities (type, size, number, configuration, material, and anchoring)</u>**
There are no on-water or upland support facilities requested in this Application

10. **<u>Access to and from site</u>**
The site will be accessed by a bowpicker (boat) from Cordova, Alaska, an average of eight times a month during the growing season and 7 days a week during harvest. Cordova is located approximately 12 miles to the southeast by air and approximately 22 nautical miles from the aquatic farm site (it's about an hour boat ride from town).

11. **<u>Storage location of equipment and gear when not in use</u>**
Equipment & gear while not in use will be stored in Cordova, Alaska on private property.

FIGURE 1(a)

GENERAL LOCATION TOPO MAP

SEA GARDEN LLC
SHEEP BAY
Prince William Sound, Alaska
April 10, 2020

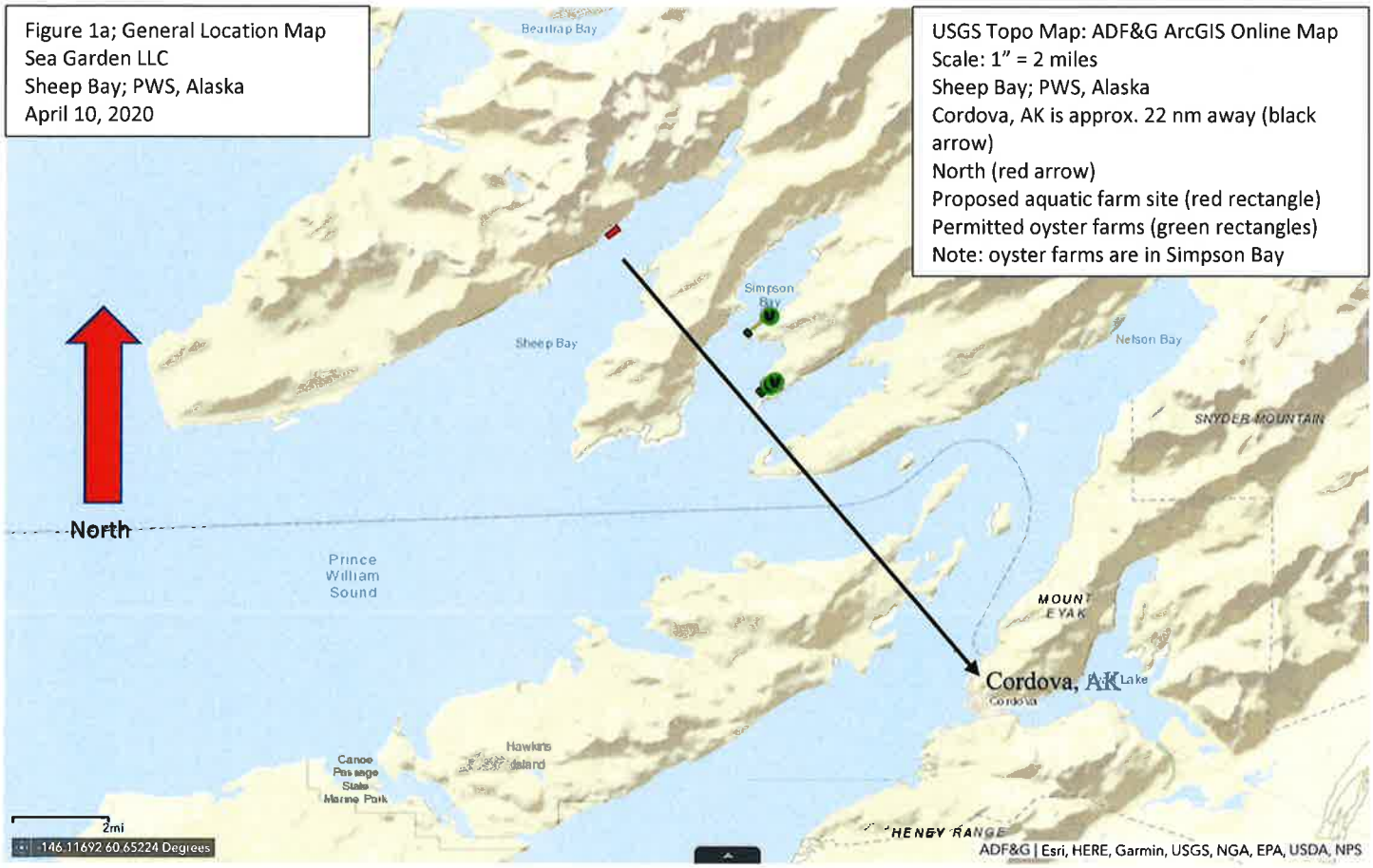


FIGURE 1(b)

GENERAL LOCATION TOPO MAP

SEA GARDEN LLC
SHEEP BAY
Prince William Sound, Alaska
April 10, 2020

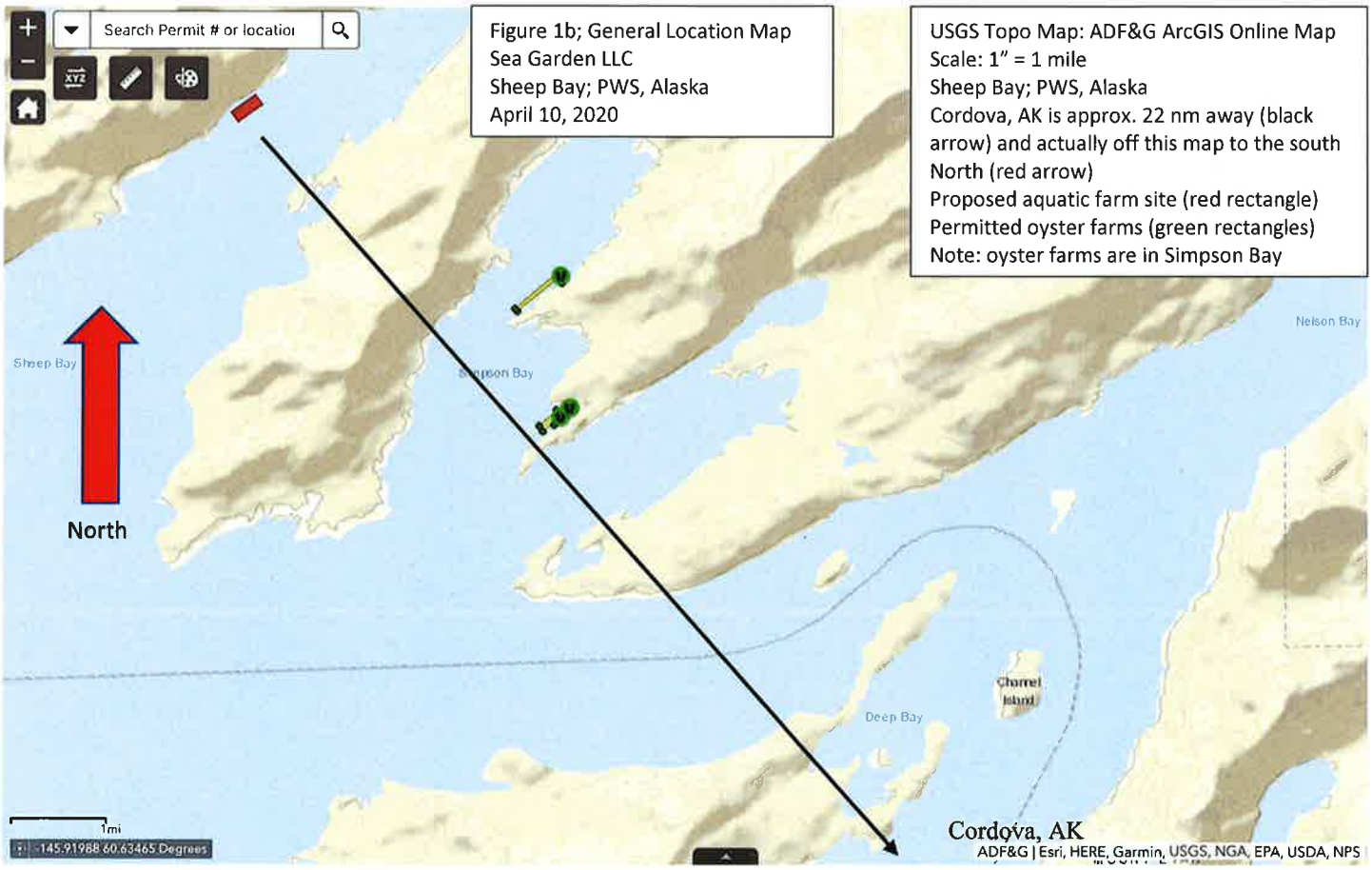


FIGURE 2(a)

NOAA DETAILED LOCATION CHART 16700

SEA GARDEN LLC
SHEEP BAY
PRINCE WILLIAM SOUND, ALASKA

April 10, 2020

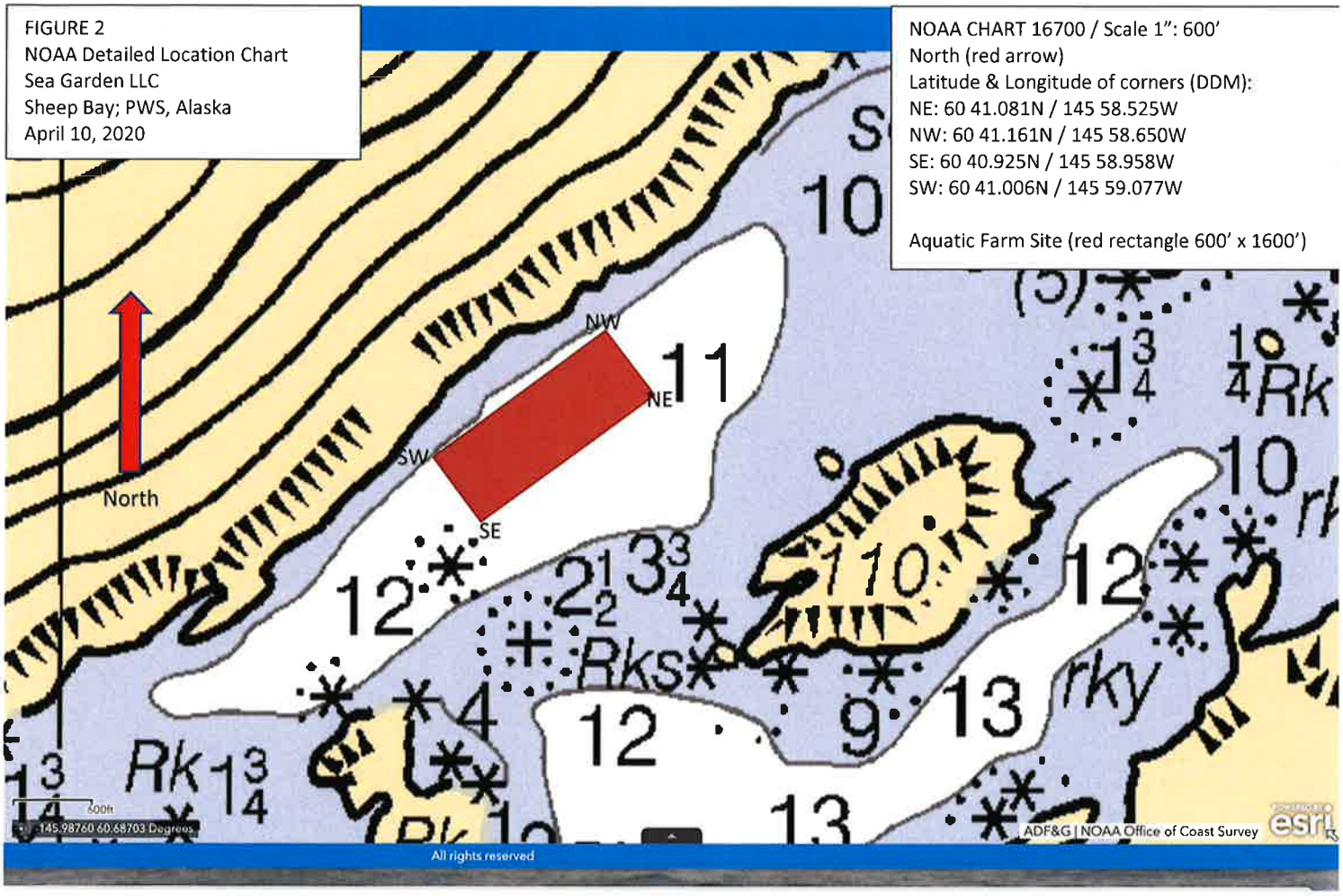


FIGURE 2(b)

NOAA DETAILED LOCATION CHART 16700

SEA GARDEN LLC
SHEEP BAY
PRINCE WILLIAM SOUND, ALASKA

April 10, 2020

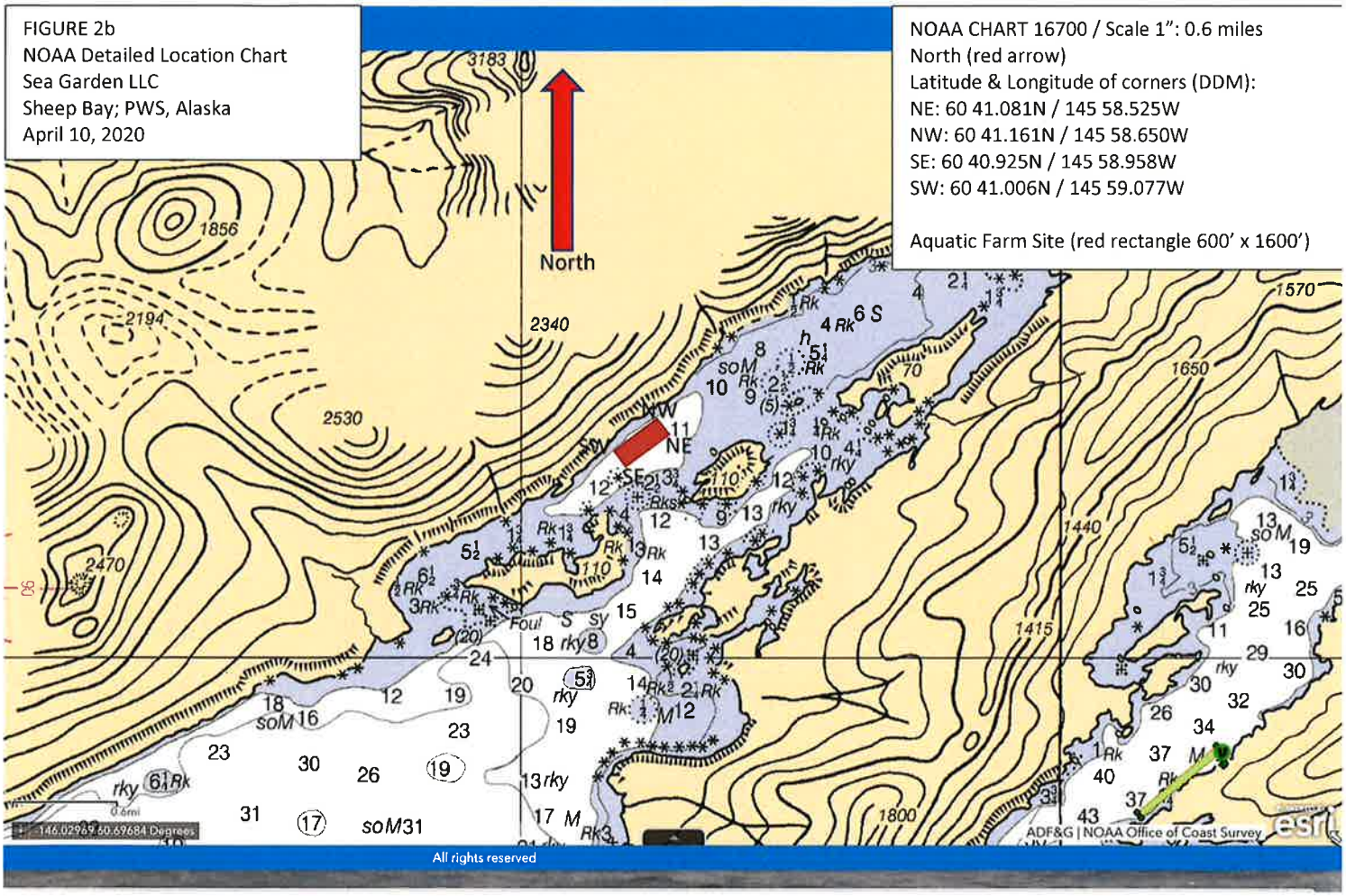


FIGURE 3

AQUATIC FARM SITE PLAN MAP

OVERHEAD VIEW OF AREA IN BAY

SEA GARDEN LLC

SHEEP BAY

PRINCE WILLIAM SOUND, ALASKA

April 10, 2020

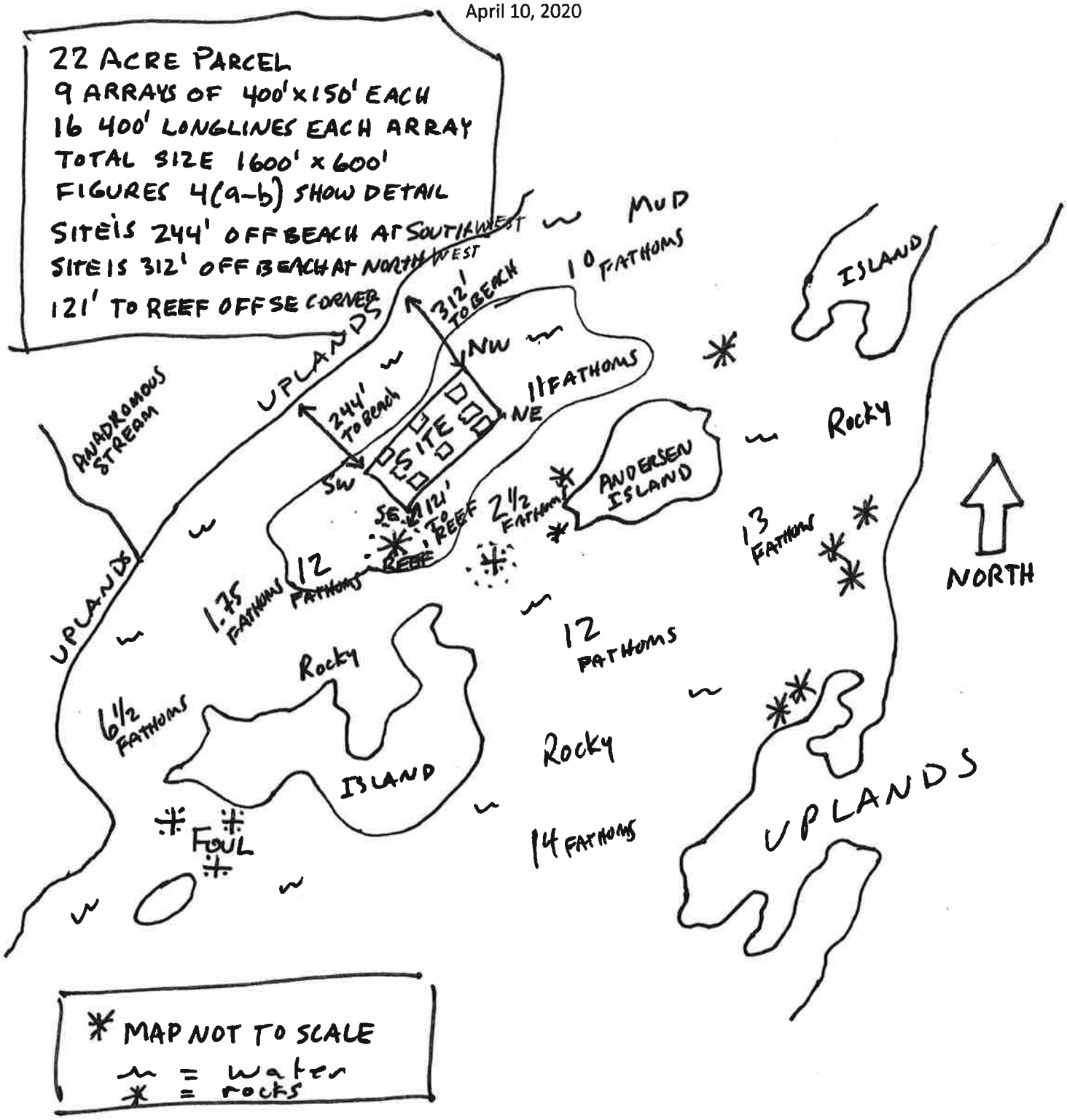


FIGURE 4(a)

AQUATIC FARM SITE PLAN

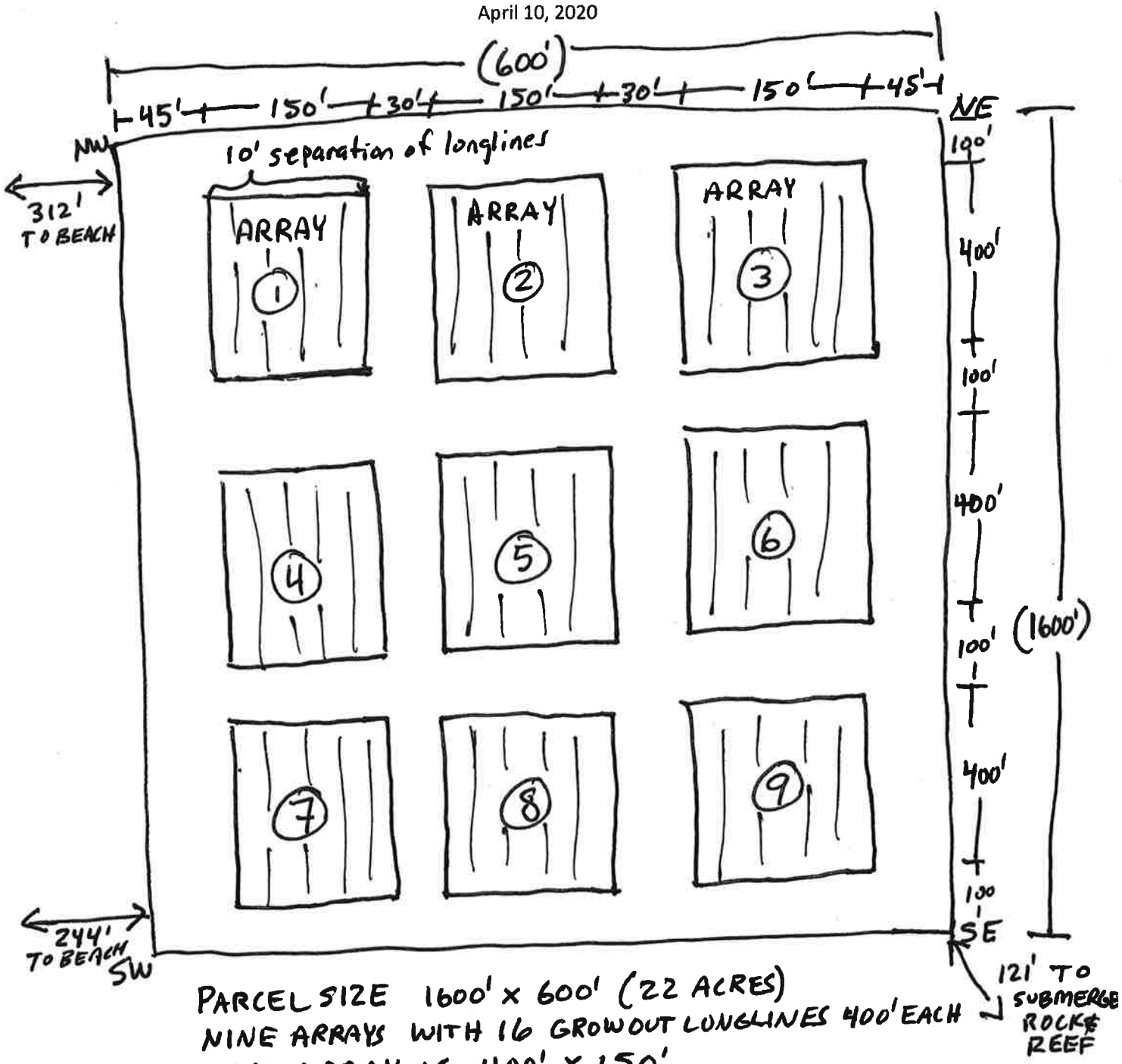
DETAILS OF PARCEL AND IN-WATER STRUCTURES

SEA GARDEN LLC

SHEEP BAY

PRINCE WILLIAM SOUND, ALASKA

April 10, 2020



PARCEL SIZE 1600' x 600' (22 ACRES)

NINE ARRAYS WITH 16 GROWOUT LONGLINES 400' EACH

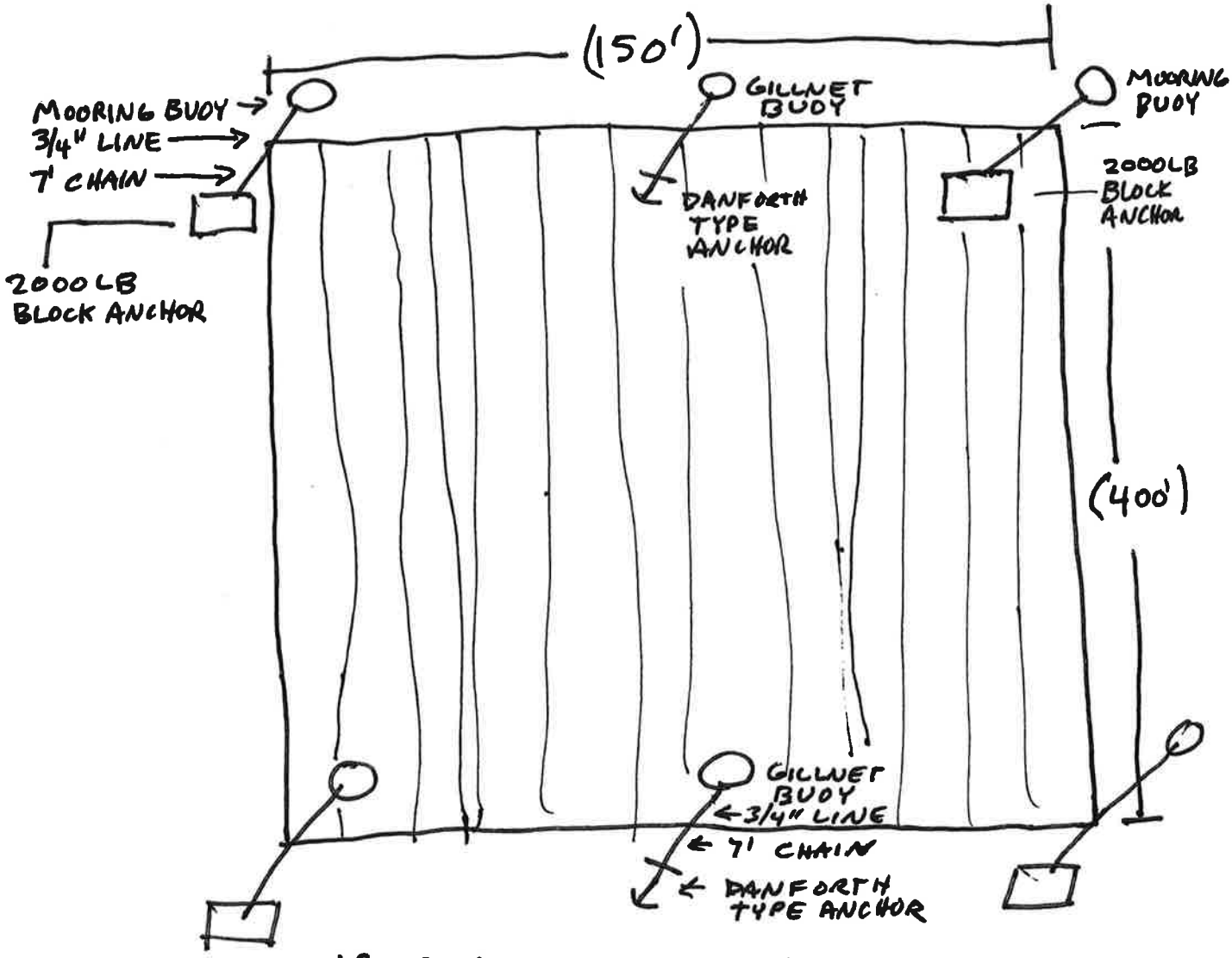
EACH ARRAY IS 400' x 150'

10' OF SEPARATION OF GROW OUT LONGLINES

ANCHORS AND BUOYS DETAILED IN FIGURE 4(b)

FIGURE 4(b)
AQUATIC FARM SITE PLAN MAP
SINGLE LONGLINE ARRAY CONFIGURATION
OVERHEAD VIEW OF DESIGN

SEA GARDEN LLC
SHEEP BAY
PRINCE WILLIAM SOUND, ALASKA
April 10, 2020

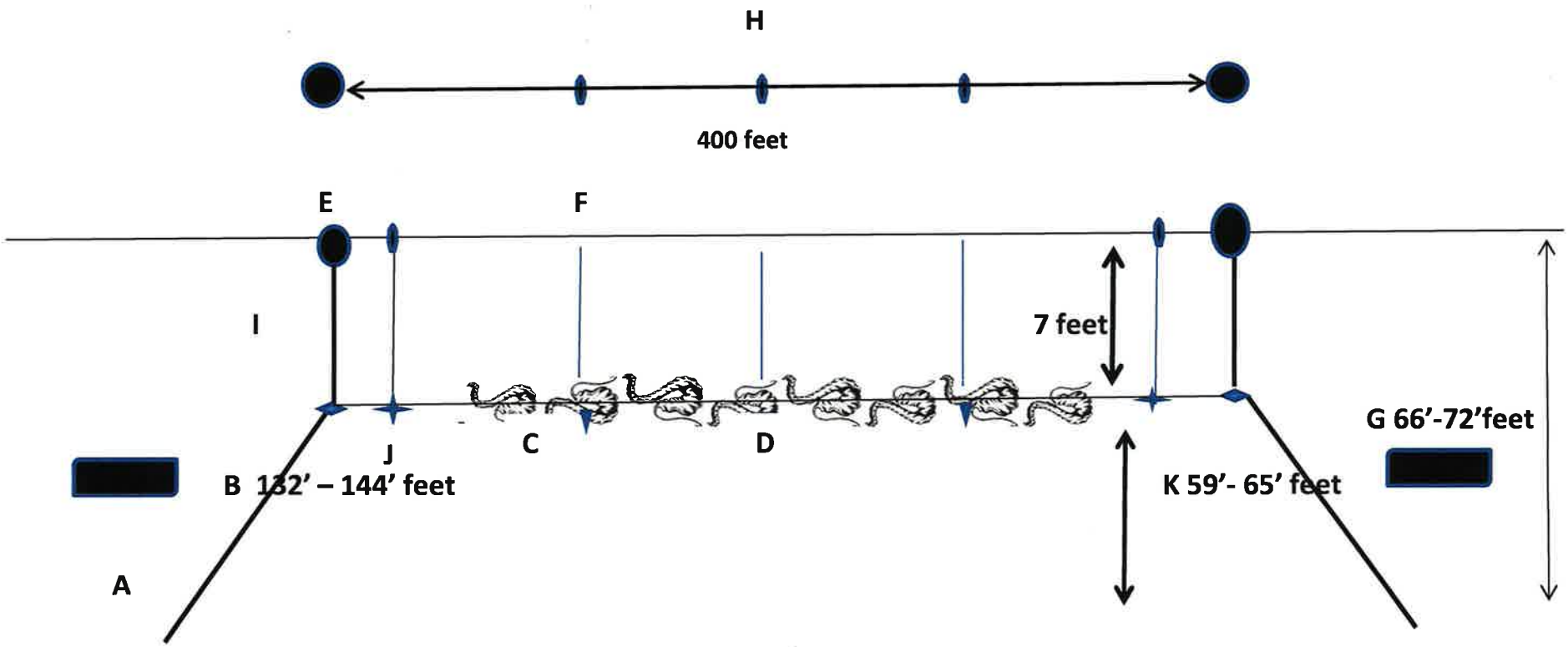


16 GROW OUT LONGLINES
10' SEPARATION BETWEEN LINES
6400' GROW-OUT PER ARRAY
57,600' GROW-OUT LINE ON 9 ARRAY PARCEL

FIGURE 5

SEA GARDEN LLC

Cross-sectional view; kelp longline Sheep Bay, PWS; April 10, 2020



(Figure not to scale)

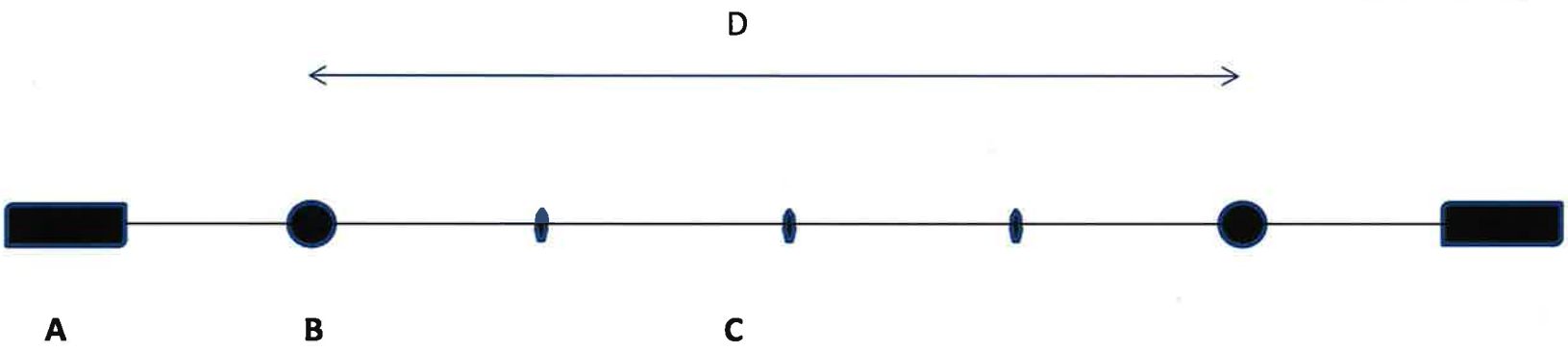
1 (Credit: ADF&G online template – modified with permission)

A. Mooring (300 lb. Danforth type anchor and 2000 lb. cement block)
B. Anchor line will be ½" to ¾" poly "king crab line".
Note: Low water depth was multiplied by 2 (for scope of 2:1). Anchor line will be 72' x 2 = 144' on South end to 66'' x 2 = 132' on the North end
C. 7/16" seeded kelp poly line 400 feet long and 7 feet below the surface.
D. 5-10 lb. cement weights or three holed bricks to keep kelp 7 feet below surface
E. Surface mooring ball with buoyancy rating of 100+ lb. and/or injection molded vinyl buoy (typical "gillnet buoy") of size to maintain buoyancy of 100+ lbs.
F. 5/16" poly depth 7' control line (dropper), injection molded vinyl surface gillnet buoy and weight (D)
G. Water depth at low tide 72' (South end) to 66' (North end).
H. Longline section 400 feet.
Note: The site is approximately 1600' in length x 600' wide so there will be 9 separate 400' x 150' units with 16 longlines running the length of each unit once the site is at full production capacity. *See Figures 4(a-b).*
I. 7 feet of ½" to ¾" chain to shackle.
J. Line holdfast
K. Distance from kelp longline to bottom.
Note: Based on low water depths of 72' (South) and 66' (North) minus the 7' drop equals 59' to 65'

2 (Credit: ADF&G online template – modified with permission)

Figure 5b. Detailed Drawing - Plan view Alaskan Kelp Longline

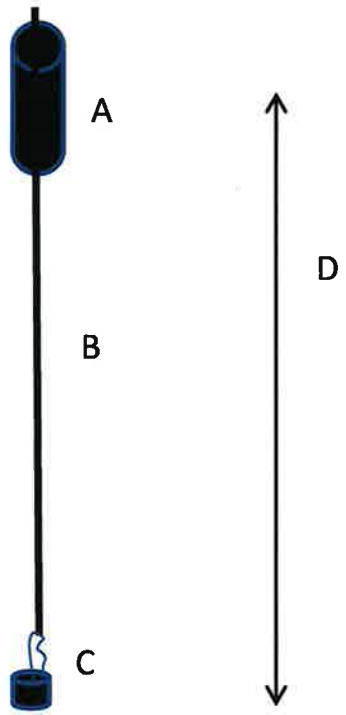
(not to scale)



A	**Mooring or gillnet buoy**
B	**Mooring or gillnet buoy**
C	**Kelp longline with surface buoys**
D	**400' kelp longline section**

3 (Credit: ADF&G online template – modified with permission)

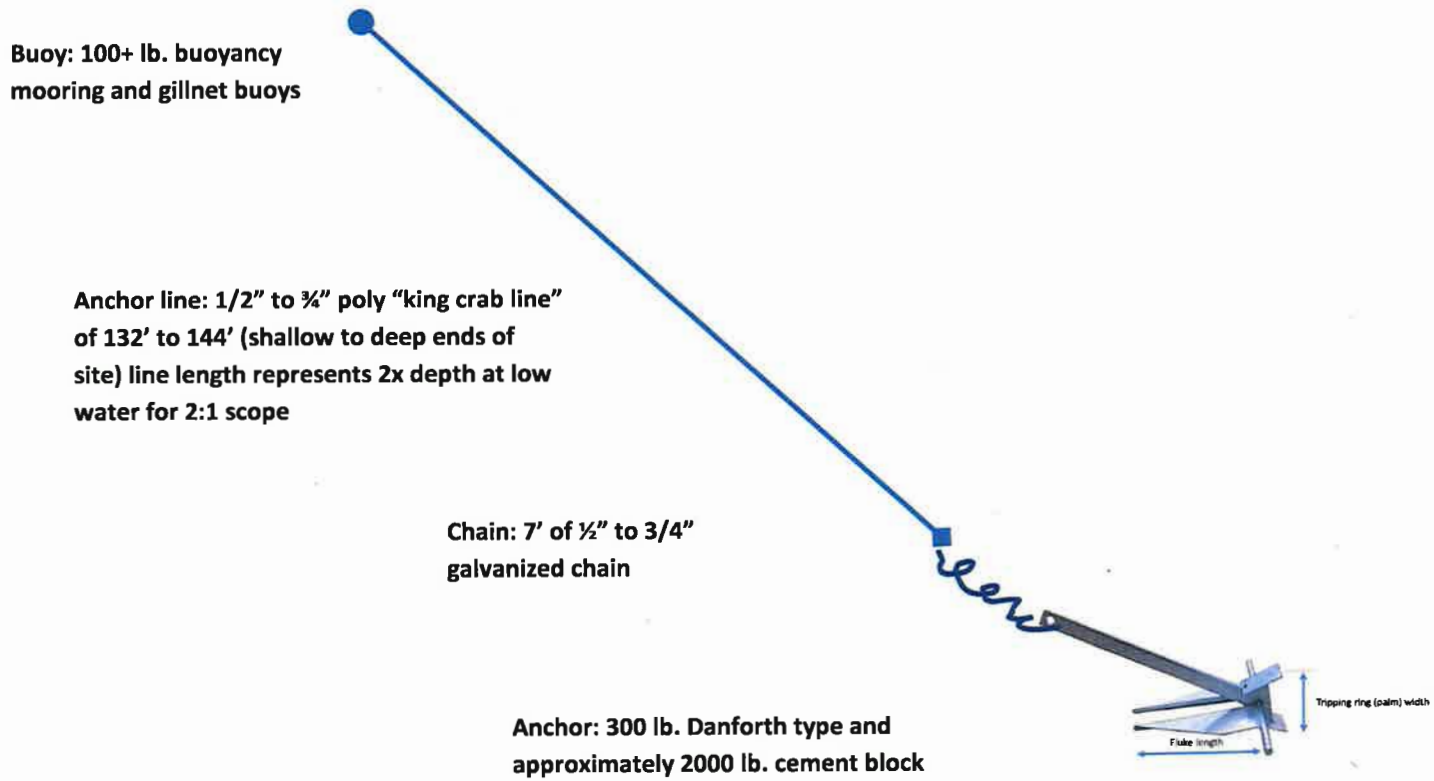
Figure 5c Detailed Drawing - Details on kelp depth control line dropper



A. Gillnet buoy
B. 1" pvc pipe with a "lobster spindle washer" and figure 8 knot of 5/16" poly rope on each end
C. 10 lb. cement weight from ½ gallon paint bucket with knotted 5/16" poly loop or 3-holed brick
D. 7' length

4 (Credit: ADF&G online template – modified with permission)

Figure 5d. Detailed Drawing - Anchoring system with configuration and anchor & tackle specifications.



5 (Credit: ADF&G online template – modified with permission)

Susan Bourgeois

From: Clark, Rob W (DNR) <rob.clark@alaska.gov>
Sent: Tuesday, May 12, 2020 2:31 PM

Good afternoon,

Please find the attached Agency Review Notice and Project Description for Matt Andersen dba Andersen Island LLC's application for an aquatic farm lease, ADL 233624, for 22.04 acres, more or less, of state-owned tide and submerged lands located in Sheep Bay, 12 miles northwest of the city of Cordova, Alaska. The purpose of the lease is for the cultivation of sugar kelp (*Saccharina Latissima)* and ribbon kelp (*Alaria Marginata)*. You are being asked to look at this information as part of a 20-day agency review. If you have any questions, please let me know.

If you wish to submit formal comments, please see the attached notice for instructions.

Robert W. Clark
Natural Resource Specialist II
Department of Natural Resources
Southcentral Regional Land Office, Aquatic Farm Program
550 West 7th Avenue, Suite 900C
Anchorage, AK 99501-3579
Phone: (907) 269-5047

STATE OF ALASKA DEPARTMENT OF NATURAL RESOURCES
DIVISION OF MINING, LAND AND WATER
SOUTHCENTRAL REGIONAL LAND OFFICE

AGENCY REVIEW

This is notification that the Southcentral Regional Land Office (SCRO), Leasing Unit, received an application for a 10-year aquatic farmsite lease in accordance with AS 38.05.083, authorizing the use of 22.04 acres, more or less, of state tide and submerged lands located within Sheep Bay on the east side of Prince William Sound, Alaska. The purpose of this notice is to gather input before a decision is made on this activity.

Case #	**Location**	**Area Plan**
ADL 233624 **Matt Andersen dba Andersen Island, LLC**	N1/2 of Section 5, Township 14 South, Range 4 West, Copper River Meridian Approximate area: 22.04 acres	Prince William Sound Area Plan Map: Management Unit 23 Subunit: 23I – Sheep and Simpson Bay Designation: Forestry, Habitat & Harvest, and Public Recreation Classification: Settlement Land, Wildlife Habitat Land, Public Recreation Land

Matt Andersen dba Andersen Island, LLC has requested a lease to install a submerged longline culture system using seeded line produced by a permitted hatchery for the commercial growth and harvest of two local species of kelp: sugar kelp (*Saccharina latissima*) and ribbon kelp (*Alaria marginata*). The proposed lease is located within Sheep Bay on the east side of Prince William Sound, approximately 12 miles northwest by air and approximately 22 nautical miles by boat from the community of Cordova, Alaska.

Attached to this Agency Review is a diagram depicting all proposed authorizations from applications received during the 2020 open application period and current authorized farmsites within Sheep Bay. DNR requests these additional proposed and existing authorizations be taken into consideration when reviewing any proposed authorization.

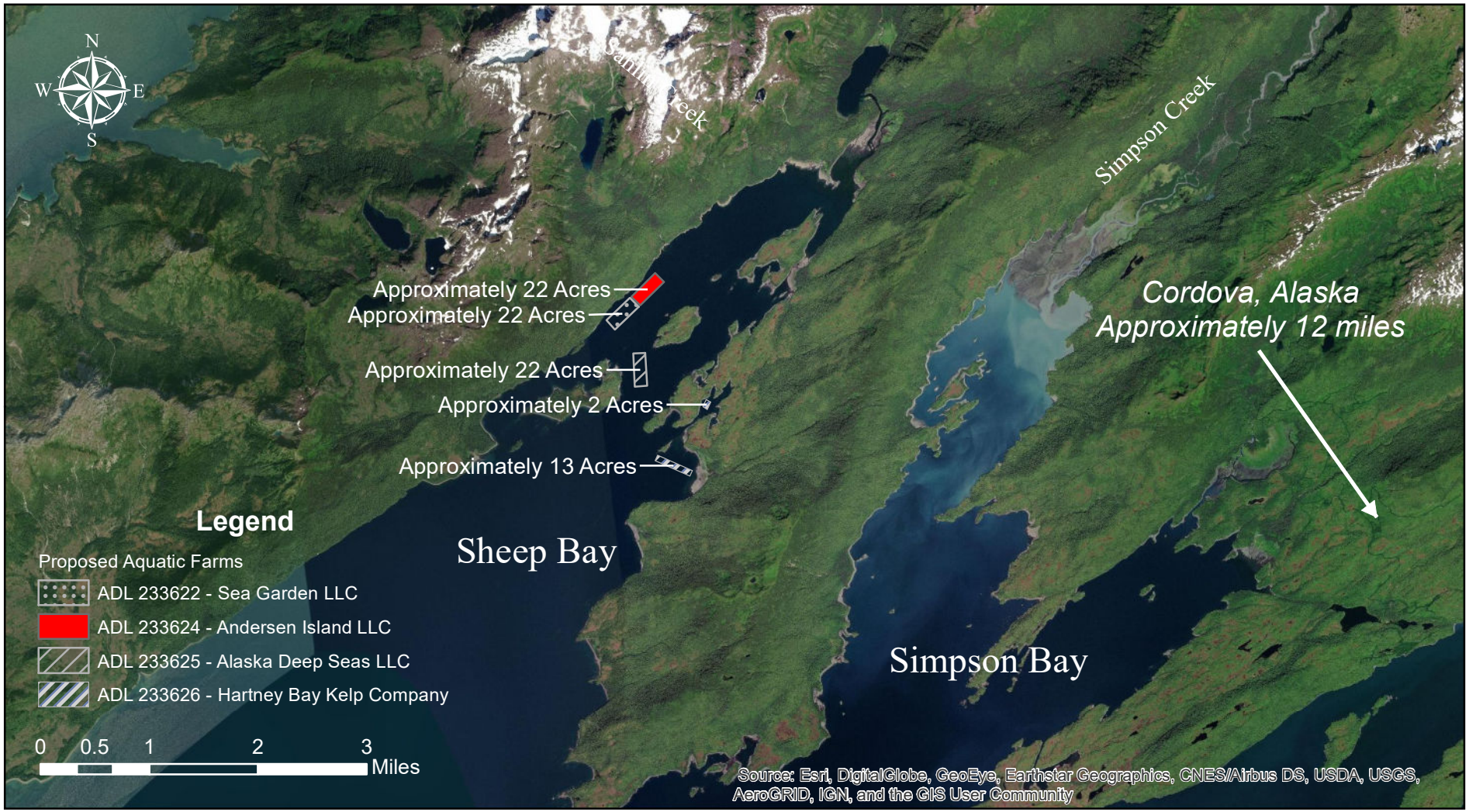
After review and adjudication, SCRO may issue an authorization with stipulations for the activity. The activity may be modified during the review and adjudication process. SCRO reserves the right to determine the term and size of the lease.

You are invited to review the enclosed application materials and comment. Please direct written comments to Rob Clark at the address above, or send via email to rob.clark@alaska.gov, or by fax to (907) 269-8913, no later than Monday, June 1st, 2020. If you have any questions, please call me at (907) 269-5047.

You need not respond if you do not have any recommendations. The purpose of this notice is to gather input before a Preliminary Decision is made to ensure that issuance of the proposed land lease will be in the best interests of the State of Alaska.

Sincerely,

Rob Clark
Natural Resource Specialist II
Aquatic Farm Leasing Program



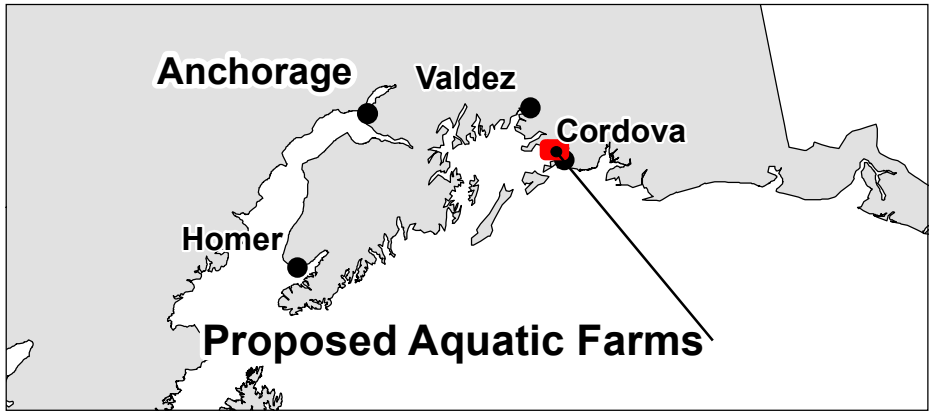


FIGURE 1: General Location Map

for proposed aquatic farm

ADL 233624 - Andersen Island LLC

NOTE: This map provides a graphical representation of a proposed aquatic farm lease site. This is not an exact location of the proposed site and has only been provided as a general reference for noticing. Exact location of the lease site may be adjusted prior to lease issuance.This map is not intented for navigational purposes.

PROJECT DESCRIPTION

ANDERSEN ISLAND LLC

SHEEP BAY, PWS
APRIL 14, 2020

1. **Site location**
   The proposed aquatic farm site is located within Sheep Bay on the east side of Prince William Sound, Alaska. More specifically the site is located approximately 12 miles NW of Cordova, Alaska, by air, and approximately 22 nautical miles by boat.

2. **Site dimensions, acres for each parcel**
   The site is approximately 22 acres in area in a rectangular shape with a width of approximately 600' and a length of approximately 1600'.
   This Application is for one "on-water" parcel for a submerged longline kelp grow-out site. No other on-water or upland parcels are requested.

3. **Total acres of all parcels**
   Approximately 22 acres.

4. **Species you intend to farm**
   Sugar Kelp; *Saccharina Latissima* & Ribbon Kelp; *Alaria Marginata*.

5. **Culture Method**
   I will obtain local PWS native cultures of both Sugar Kelp and Ribbon Kelp from hatcheries approved by the State of Alaska, either Alutiiq Pride Shellfish Hatchery in Seward, AK, or Oceans Alaska in Ketchikan, AK, from harvested wild sporophyte within the region of my site (within 50 km and from 50 different plants to maintain genetic diversity). The sorus will have been harvested from fertile blades and isolated to maintain the native cultures used as seed stock by the hatcheries for my particular site.

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See Attached Figures 4(a-b) & 5 for the detailed design schematics and specifications.

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GENERAL LOCATION TOPO MAP

ANDERSEN ISLAND LLC
SHEEP BAY
Prince William Sound, Alaska
April 10, 2020

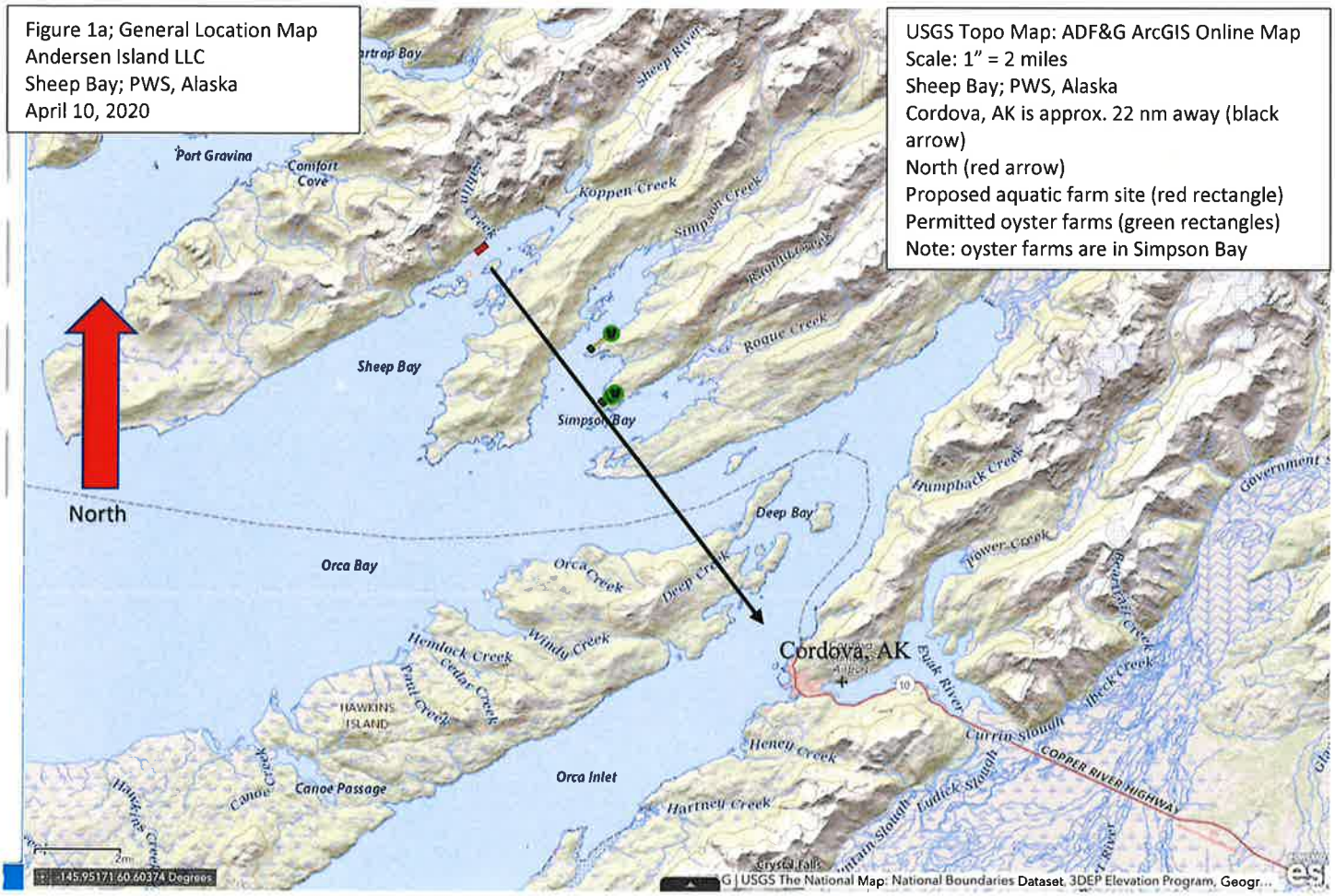


FIGURE 1(b)

GENERAL LOCATION TOPO MAP

ANDERSEN ISLAND LLC
SHEEP BAY
Prince William Sound, Alaska
April 10, 2020

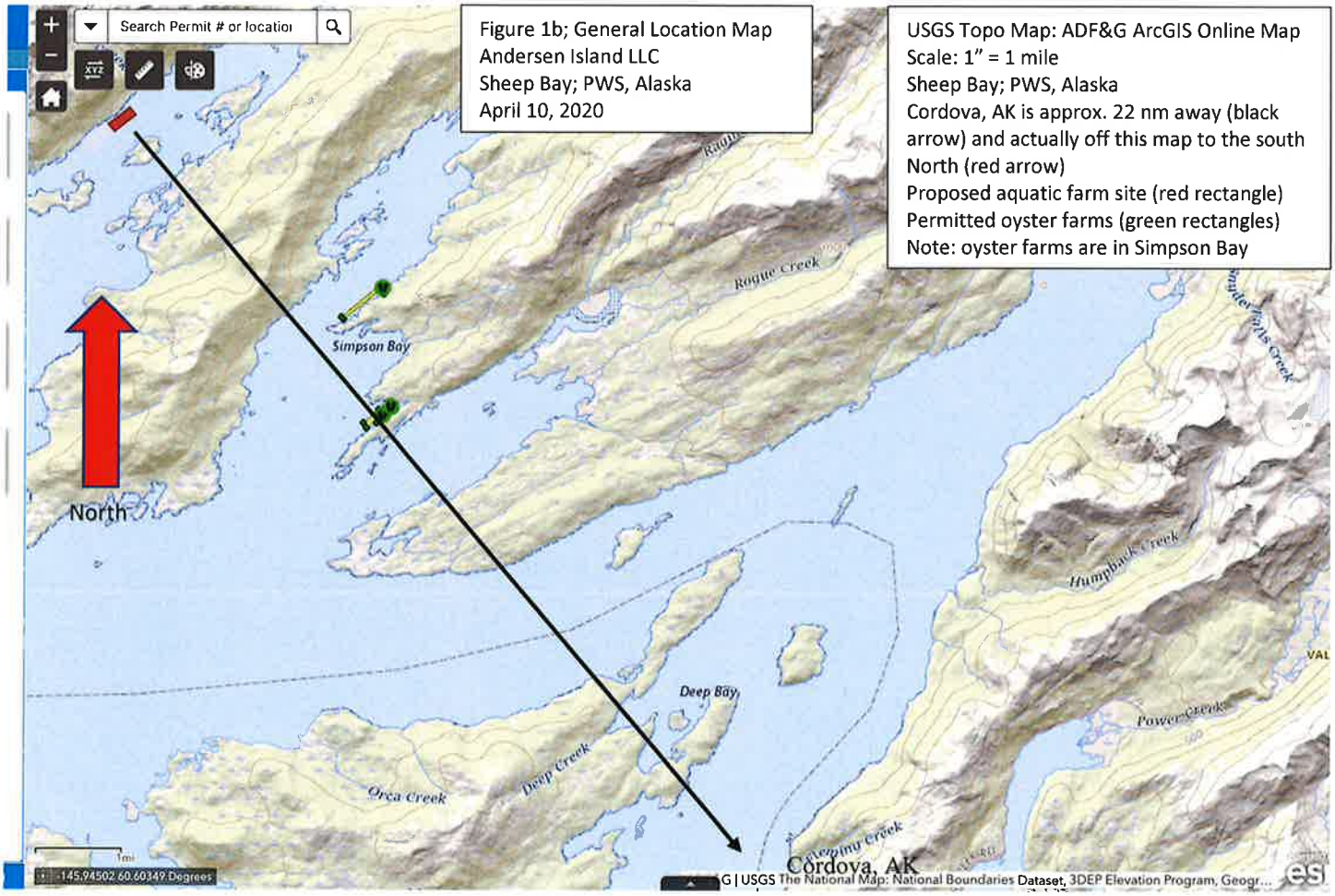


FIGURE 2(a)

NOAA DETAILED LOCATION CHART 16700

ANDERSEN ISLAND LLC
SHEEP BAY
PRINCE WILLIAM SOUND, ALASKA

April 14, 2020

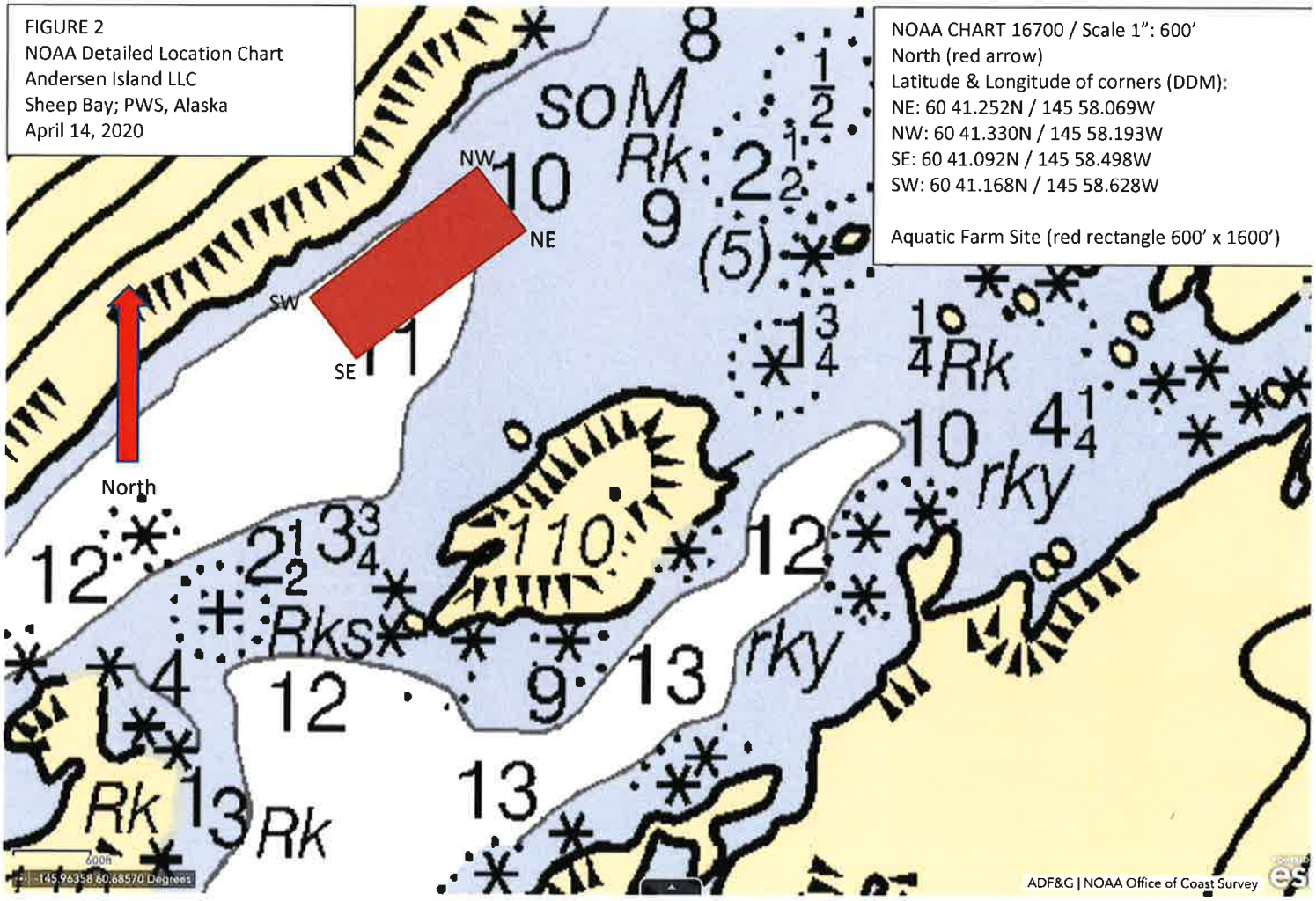


FIGURE 2(b)

NOAA DETAILED LOCATION CHART 16700

ANDERSEN ISLAND LLC
SHEEP BAY
PRINCE WILLIAM SOUND, ALASKA

April 14, 2020

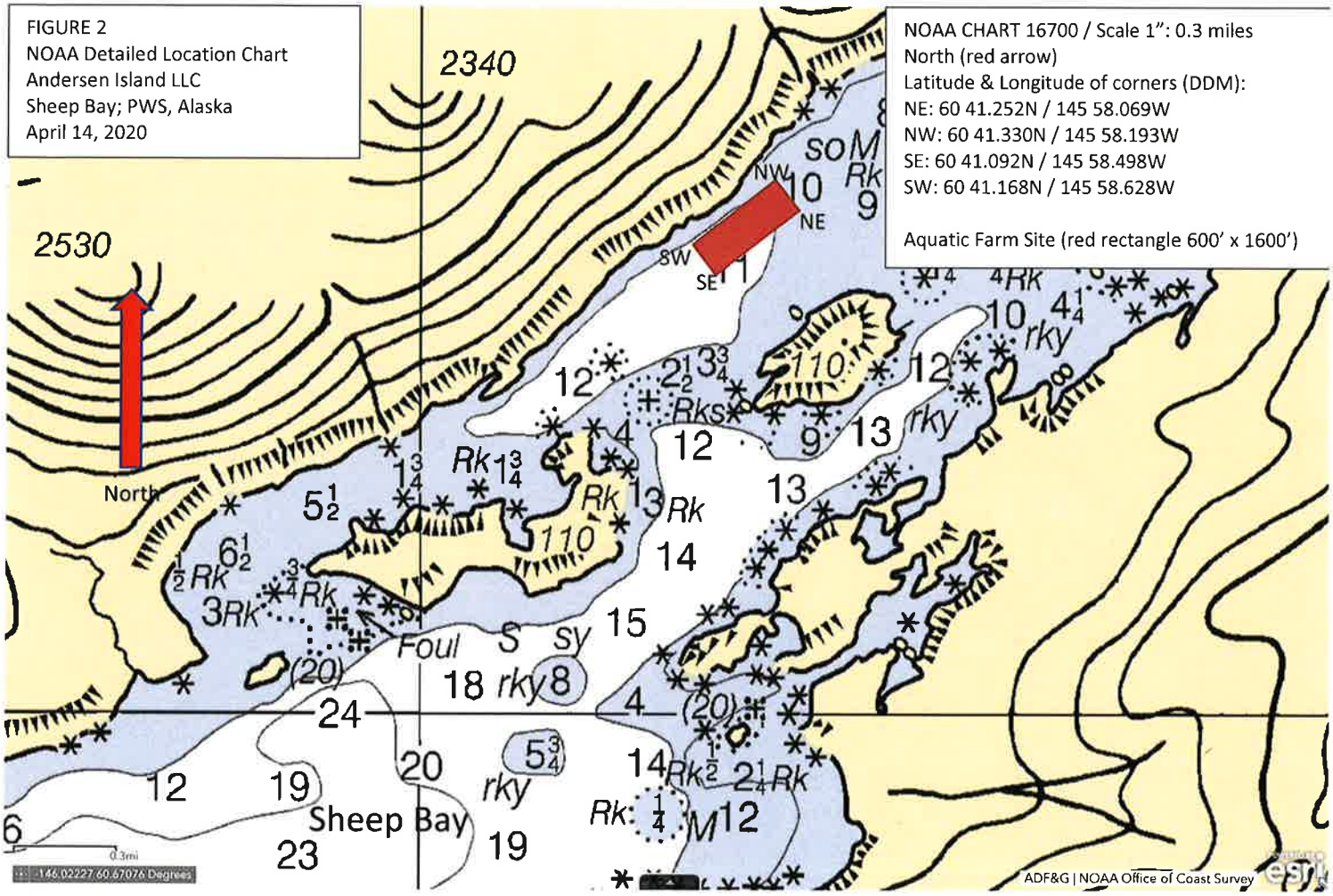


FIGURE 3

AQUATIC FARM SITE PLAN MAP
OVERHEAD VIEW OF AREA IN BAY

ANDERSEN ISLAND LLC
SHEEP BAY
PRINCE WILLIAM SOUND, ALASKA
April 10, 2020

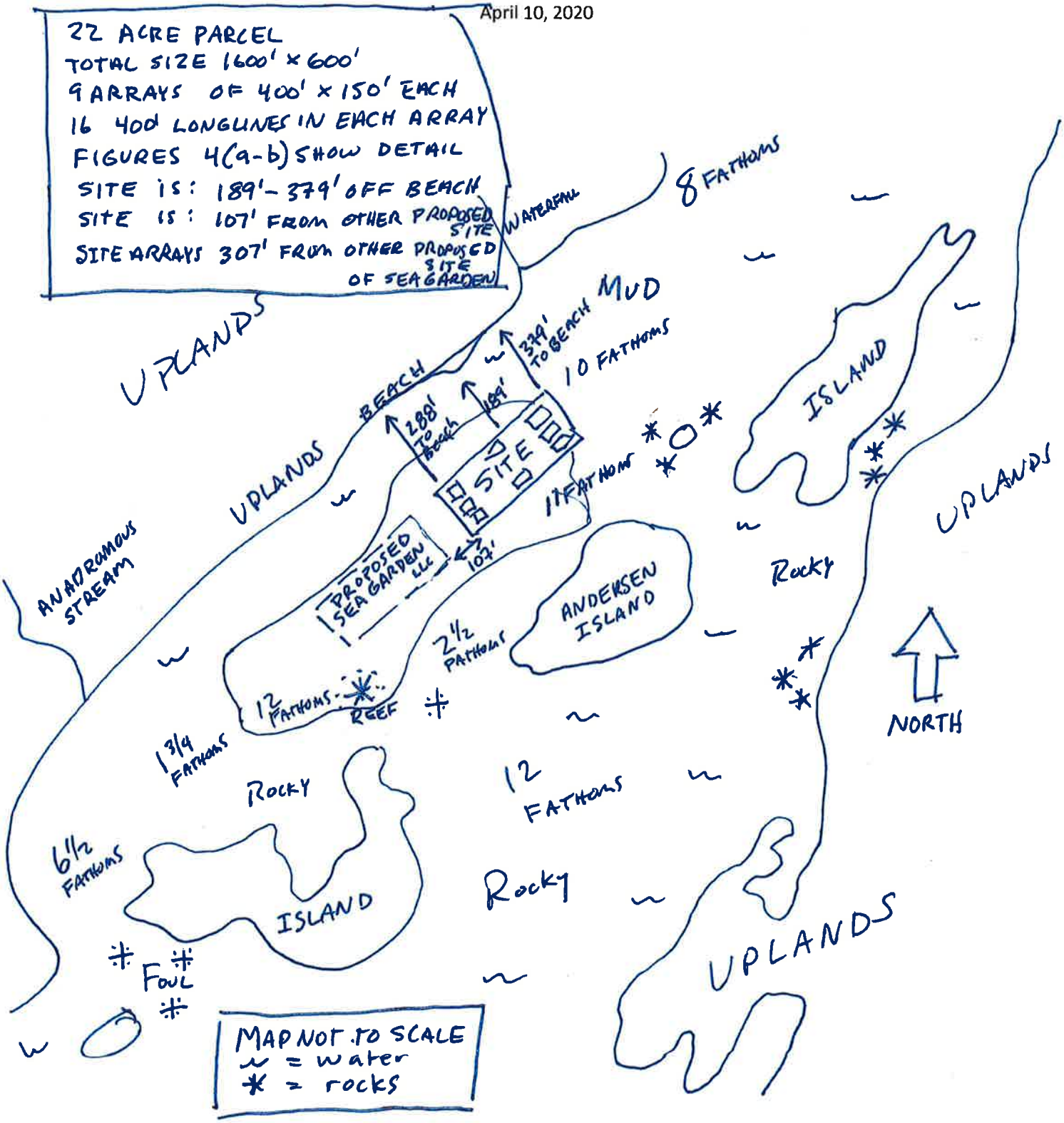


FIGURE 4(a)
AQUATIC FARM SITE PLAN
DETAILS OF PARCEL AND IN-WATER STRUCTURES

ANDERSEN ISLAND LLC
SHEEP BAY
PRINCE WILLIAM SOUND, ALASKA
April 10, 2020

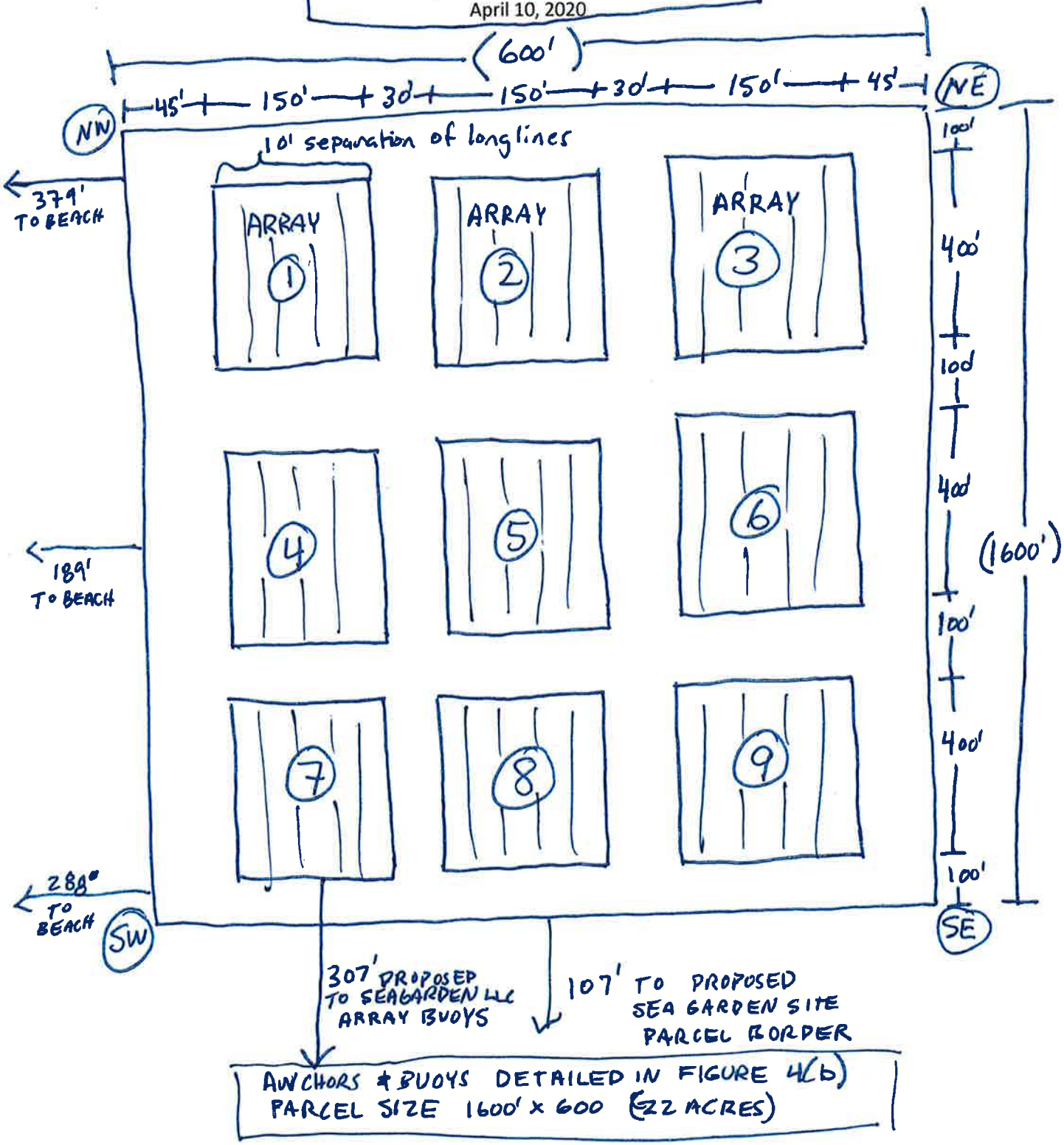
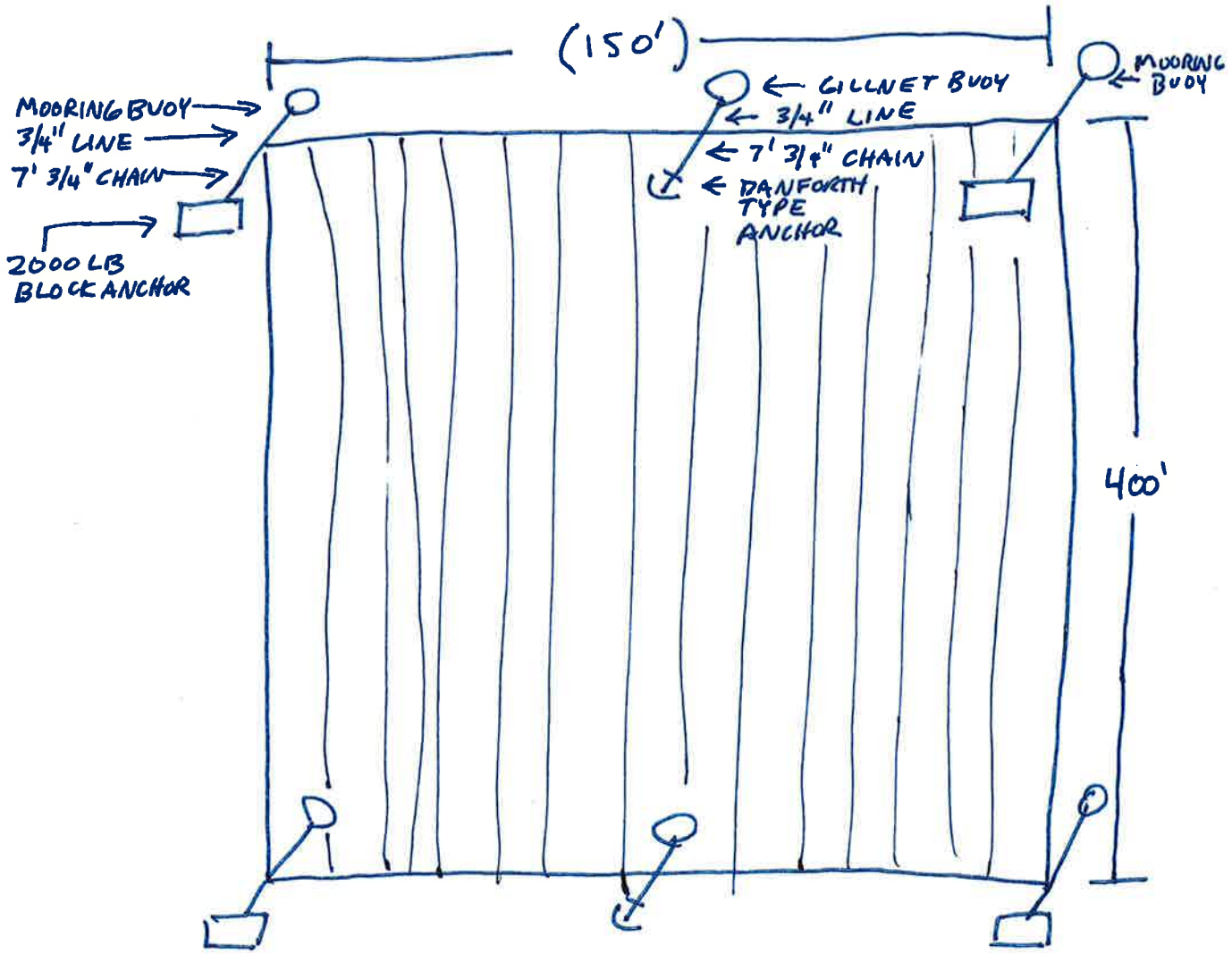


FIGURE 4(b)
AQUATIC FARM SITE PLAN MAP
SINGLE LONGLINE ARRAY CONFIGURATION
OVERHEAD VIEW OF DESIGN

ANDERSEN ISLAND LLC
SHEEP BAY
PRINCE WILLIAM SOUND, ALASKA
April 10, 2020

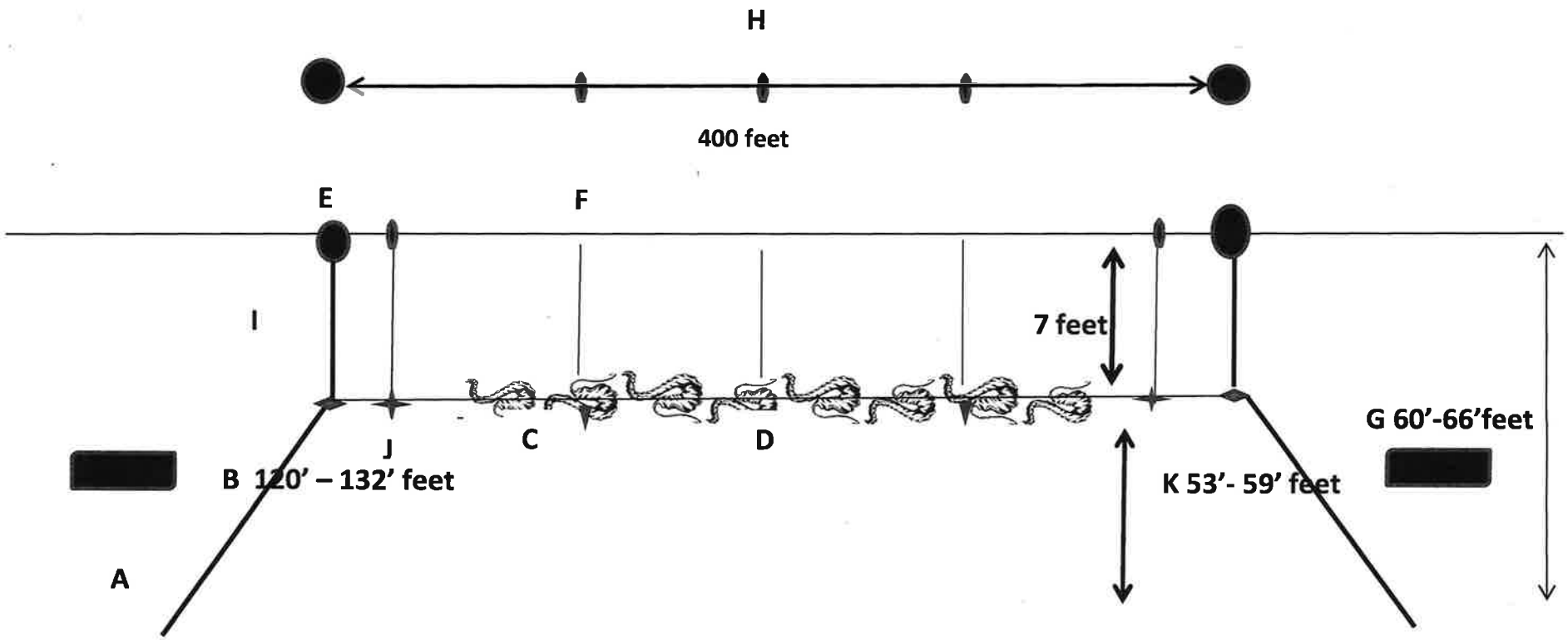


4 MOORING BUOYS WITH BLOCK ANCHORS
2 LARGE GILLNET BUOYS WITH DANFORTH TYPE ANCHORS
16 LONGLINE GROW OUT LINES
10' SEPARATION BETWEEN GROW-OUT LINES
6400' GROW-OUT PER ARRAY
57,600' GROW-OUT LINE PER 9 ARRAY PARCEL

FIGURE 5

ANDERSEN ISLAND LLC

Cross-sectional view; kelp longline Sheep Bay, PWS; April 10, 2020



(Figure not to scale)

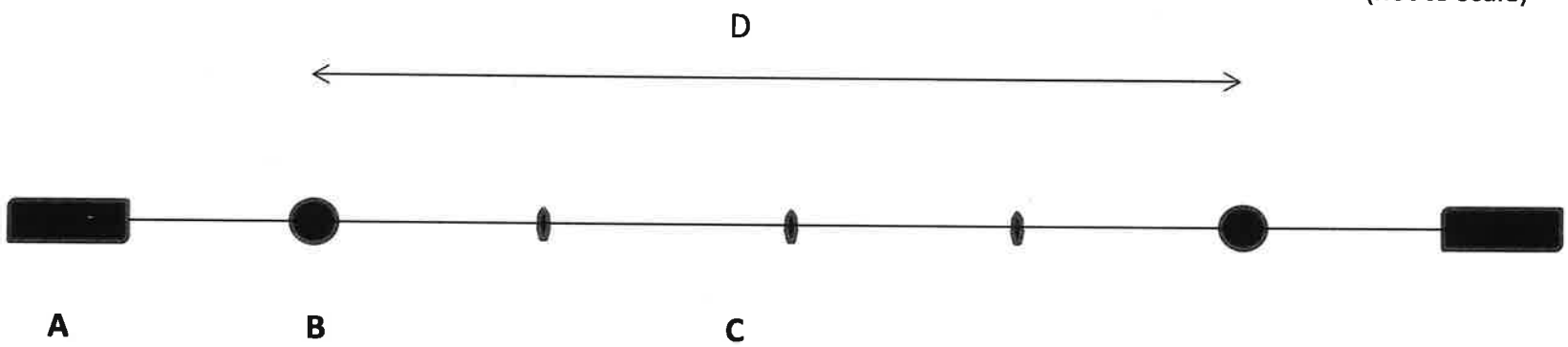
1 (Credit: ADF&G online template – modified with permission)

A. Mooring (300 lb. Danforth type anchor and 2000 lb. cement block)
B. Anchor line will be ½" to ¾" poly "king crab line".
Note: Low water depth was multiplied by 2 (for scope of 2:1). Anchor line will be 66' x 2 = 132' on South end to 60'' x 2 = 120' on the North end
C. 7/16" seeded kelp poly line 400 feet long and 7 feet below the surface.
D. 5-10 lb. cement weights or three holed bricks to keep kelp 7 feet below surface
E. Surface mooring ball with buoyancy rating of 100+ lb. and/or injection molded vinyl buoy (typical "gillnet buoy") of size to maintain buoyancy of 100+ lbs.
F. 5/16" poly depth 7' control line (dropper), injection molded vinyl surface gillnet buoy and weight (D)
G. Water depth at low tide 66' (South end) to 60' (North end).
H. Longline section 400 feet.
Note: The site is approximately 1600' in length x 600' wide so there will be 9 separate 400' x 150' units with 16 longlines running the length of each unit once the site is at full production capacity. *See Figures 4(a-b).*
I. 7 feet of ½" to ¾" chain to shackle.
J. Line holdfast
K. Distance from kelp longline to bottom.

2 (Credit: ADF&G online template – modified with permission)

Figure 5b. Detailed Drawing - Plan view Alaskan Kelp Longline

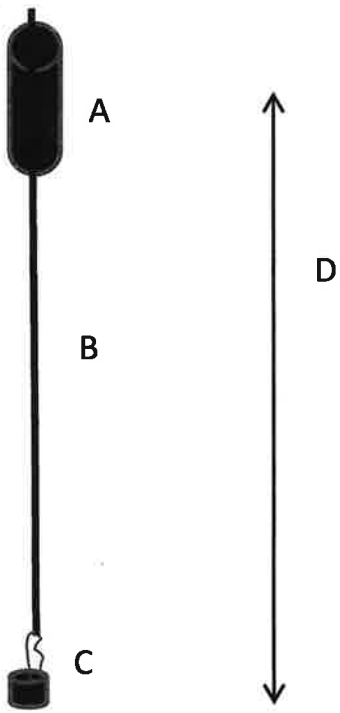
(not to scale)



A	**Mooring or gillnet buoy**
B	**Mooring or gillnet buoy**
C	**Kelp longline with surface buoys**
D	**400' kelp longline section**

3 (Credit: ADF&G online template – modified with permission)

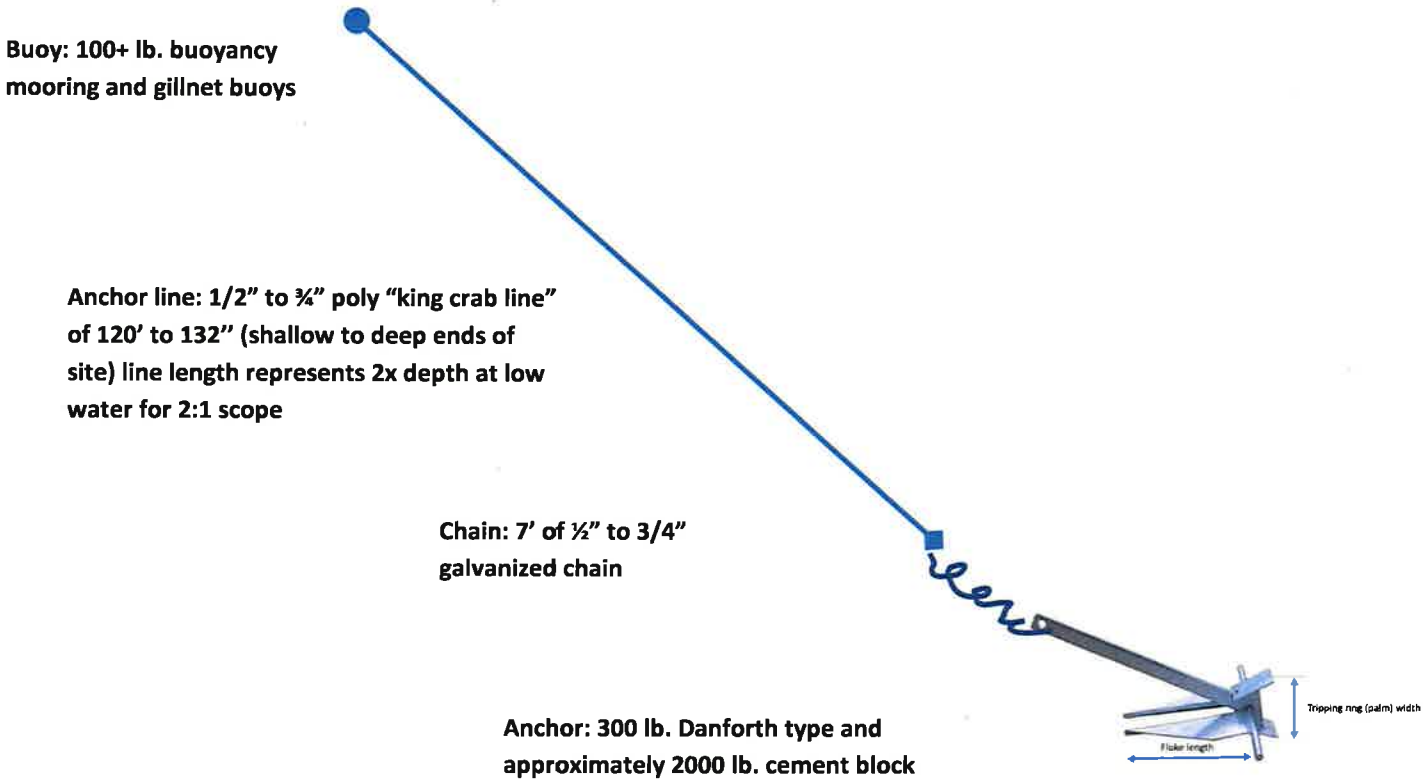
Figure 5c Detailed Drawing - Details on kelp depth control line dropper



A. Gillnet buoy
B. 1" pvc pipe with a "lobster spindle washer" and figure 8 knot of 5/16" poly rope on each end
C. 10 lb. cement weight from ½ gallon paint bucket with knotted 5/16" poly loop or 3-holed brick
D. 7' length

4 (Credit: ADF&G online template – modified with permission)

Figure 5d. Detailed Drawing - Anchoring system with configuration and anchor & tackle specifications.



5 (Credit: ADF&G online template – modified with permission)

Susan Bourgeois

From: Clark, Rob W (DNR) <rob.clark@alaska.gov>
Sent: Tuesday, May 12, 2020 2:31 PM

Good afternoon,

Please find the attached Agency Review Notice and Project Description for Ruth Reuter dba Alaska Deep Seas LLC's application for an aquatic farm lease, ADL 233625, for 22.04 acres, more or less, of state-owned tide and submerged lands located in Sheep Bay, 12 miles northwest of the city of Cordova, Alaska. The purpose of the lease is for the cultivation of sugar kelp (*Saccharina Latissima)* and ribbon kelp (*Alaria Marginata)*. You are being asked to look at this information as part of a 20-day agency review. If you have any questions, please let me know.

If you wish to submit formal comments, please see the attached notice for instructions.

Robert W. Clark
Natural Resource Specialist II
Department of Natural Resources
Southcentral Regional Land Office, Aquatic Farm Program
550 West 7th Avenue, Suite 900C
Anchorage, AK 99501-3579
Phone: (907) 269-5047

STATE OF ALASKA DEPARTMENT OF NATURAL RESOURCES
DIVISION OF MINING, LAND AND WATER
SOUTHCENTRAL REGIONAL LAND OFFICE

AGENCY REVIEW

This is notification that the Southcentral Regional Land Office (SCRO), Leasing Unit, received an application for a 10-year aquatic farmsite lease in accordance with AS 38.05.083, authorizing the use of 22.04 acres, more or less, of state tide and submerged lands located within Sheep Bay, Prince William Sound, Alaska. The purpose of this notice is to gather input before a decision is made on this activity.

Case #	**Location**	**Area Plan**
ADL 233625 **Ruth Reuter** **dba Alaska Deep Seas, LLC**	SW1/4 of Section 5 and NW1/4 of Section 8, Township 14 South, Range 4 West, Copper River Meridian Approximate area: 22.04 acres	Prince William Sound Area Plan Map: Management Unit 23 Subunit: 23I – Sheep and Simpson Bay Designation: Forestry, Habitat & Harvest, and Public Recreation Classification: Settlement Land, Wildlife Habitat Land, Public Recreation Land

Ruth Reuter dba Alaska Deep Seas, LLC has requested a lease to install a submerged longline culture system using seeded line produced by a permitted hatchery for the commercial growth and harvest of two local species of kelp: Sugar kelp (*Saccharina latissima*) and Ribbon kelp (*Alaria marginata*). The proposed lease is located within Sheep Bay on the east side of Prince William Sound, approximately 12 miles northwest by air and approximately 22 nautical miles by boat from the community of Cordova, Alaska.

Attached to this Agency Review is a diagram depicting all proposed authorizations from applications received during the 2020 open application period and current authorized farmsites within Sheep Bay. DNR requests these additional proposed and existing authorizations be taken into consideration when reviewing any proposed authorization.

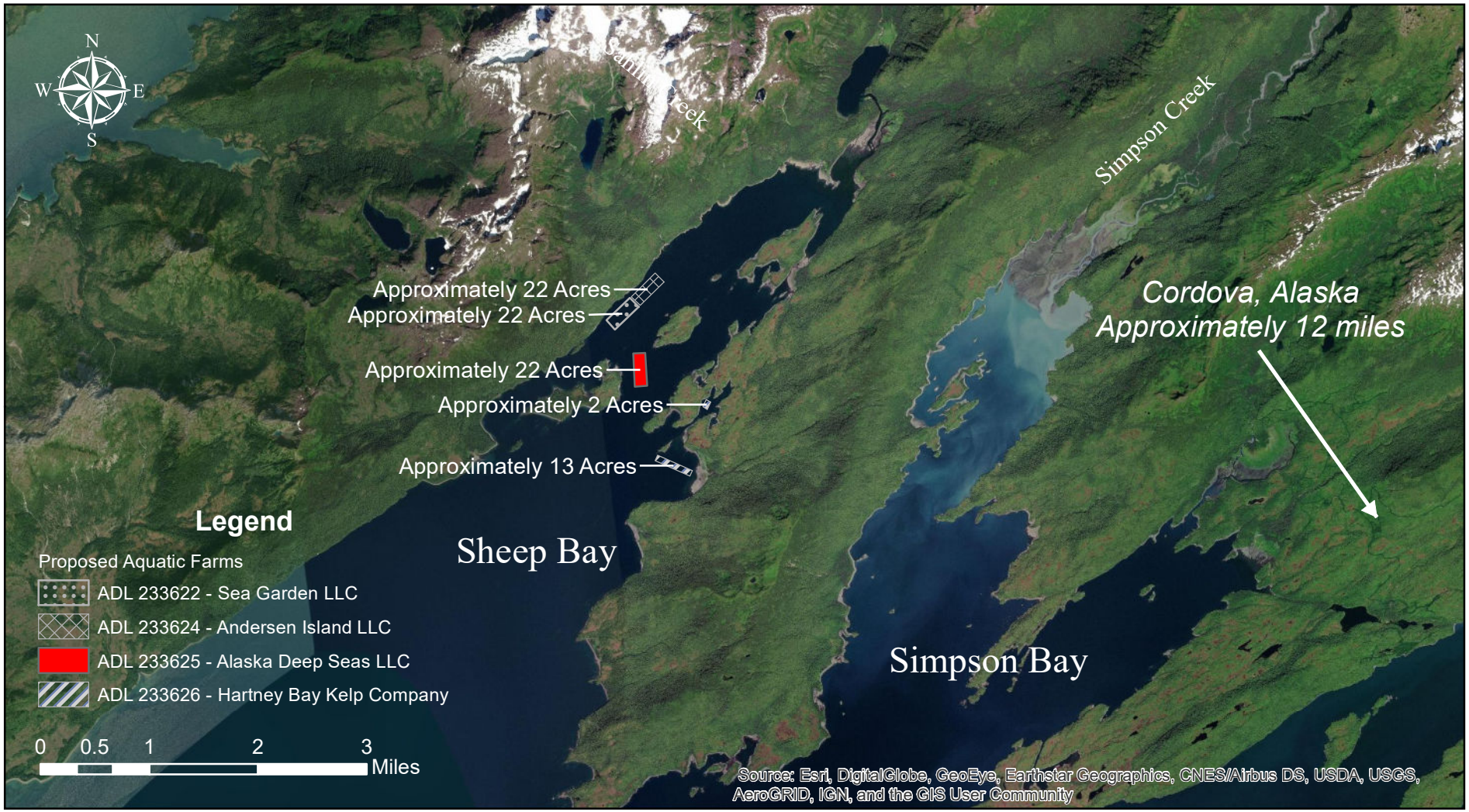
After review and adjudication, SCRO may issue an authorization with stipulations for the activity. The activity may be modified during the review and adjudication process. SCRO reserves the right to determine the term and size of the lease.

You are invited to review the enclosed application materials and comment. Please direct written comments to Rob Clark at the address above, or send via email to rob.clark@alaska.gov, or by fax to (907) 269-8913, no later than Monday, June 1st, 2020. If you have any questions, please call me at (907) 269-5047.

You need not respond if you do not have any recommendations. The purpose of this notice is to gather input before a Preliminary Decision is made to ensure that issuance of the proposed land lease will be in the best interests of the State of Alaska.

Sincerely,

Rob Clark
Natural Resource Specialist II
Aquatic Farm Leasing Program



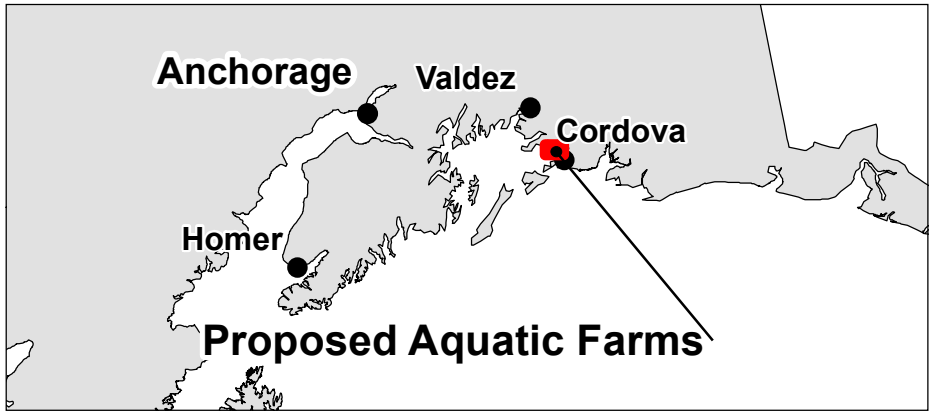


FIGURE 1: General Location Map

for proposed aquatic farm

ADL 233625 - Alaska Deep Seas LLC

NOTE: This map provides a graphical representation of a proposed aquatic farm lease site. This is not an exact location of the proposed site and has only been provided as a general reference for noticing. Exact location of the lease site may be adjusted prior to lease issuance.This map is not intented for navigational purposes.

PROJECT DESCRIPTION

ALASKA DEEP SEAS LLC

SHEEP BAY, PWS
APRIL 15, 2020

1. **Site location**
   The proposed aquatic farm site is located within Sheep Bay on the east side of Prince William Sound, Alaska. More specifically the site is located approximately 12 miles NW of Cordova, Alaska, by air, and approximately 22 nautical miles by boat.

2. **Site dimensions, acres for each parcel**
   The site is approximately 22 acres in area in a rectangular shape with a width of approximately 600' and a length of approximately 1600'.
   This Application is for one "on-water" parcel for a submerged longline kelp grow-out site. No other on-water or upland parcels are requested.

3. **Total acres of all parcels**
   Approximately 22 acres.

4. **Species you intend to farm**
   Sugar Kelp; *Saccharina Latissima* & Ribbon Kelp; *Alaria Marginata*.

5. **Culture Method**
   I will obtain local PWS native cultures of both Sugar Kelp and Ribbon Kelp from hatcheries approved by the State of Alaska, either Alutiiq Pride Shellfish Hatchery in Seward, AK, or Oceans Alaska in Ketchikan, AK, from harvested wild sporophyte within the region of my site (within 50 km and from 50 different plants to maintain genetic diversity). The sorus will have been harvested from fertile blades and isolated to maintain the native cultures used as seed stock by the hatcheries for my particular site.

   In October sporophyte of approximately 2.5 mm in length will be transferred to the site on "seed strings" – kite string with sporelings embedded on it – and this will be applied to the longlines by running a pvc pipe with the kite seed string on it over the longline so the seed string unwinds and wraps onto the longline effectively seeding the longline. After the first harvest on or about March 1, the holdfast will be left on the longlines so that "re-seeding" of the longlines will not be required for the second grow which will be harvested on or about May 1.

   The site will be monitored at least eight times a month during the growing season from late October to approximately May 15, to check for issues such as entanglement of lines, to monitor the pH, salinity, turbidity and water temperature and to check the growth of the kelp itself.

6. **<u>Gear (type, size, number, configuration, material, mesh size, and anchoring system)</u>**
Within the 1600' x 600' parcel "site" there will be nine (9) total suspended grow-out submerged longline "arrays" with the following dimensions: 400' long x 150' wide with sixteen (16) grow-out longlines of 400' length of 7/16" longline "dungy crab" line per array. The longlines will be 10' apart along the 150' width of the array. This configuration will allow all nine arrays and their respective anchors & tackle to fit within the rectangular shaped parcel. Each array will have four (4) 2000 lb. cement block anchors (one per corner) and two (2) 300 lb. Danforth type "mid-width" anchors along the 150' width portion at 75' on both ends. The corner block anchors will have ¾" poly king crab line attached to 7' of ¾" galvanized chain on the anchor block – the line will run to the surface where it will be attached mooring buoys with a minimum of 100 lb. buoyancy rating. The line length will be 2:1 (depth) for scope to maintain a better hold and to keep the array properly suspended in current. The mid-width anchors will be attached to gillnet buoys via ¾" poly king crab line. There will be a total of 36 mooring buoys (4 per array) and 18 gillnet buoys (2 per array). There will be a total of 6400' of grow-out longline per array (9 arrays with 16 grow-out longlines each for a total of 144 longlines) with a total length of 57,600' of grow-out longline on the farm once it's at full capacity. The grow-out longlines will be suspended 7 feet below the surface of the water and will be held there with a dropper system using small concrete "weights" the "depth control system" on each longline. There will be a total of 2 droppers per longline which equates to 32 per array (16 lines x 2), with 9 arrays there will be a total of 288 dropper systems per parcel (9 x 32).

Having multiple smaller arrays within the parcel will better control for tidal currents and wind and allow for the growth of the different species on their own arrays. This design, with its spacing, will also allow more sunlight and nutrients to reach the kelp in the middle of the parcel.

Six (6) of the units will be dedicated to growing Sugar Kelp; (2/3) of the grow area of aquatic farm. Three (3) of the units will be dedicated to growing ribbon kelp (1/3) of the grow area of aquatic farm.

The grow-out longlines, depth control system droppers, gillnet buoys, Danforth type anchors and related tackle will all be removed after the growing season and stored on private property in Cordova, Alaska. The concrete block anchors will remain at the site year-round.

See Attached Figures 4(a-b) & 5 for the detailed design schematics and specifications.

7. **<u>Equipment (type, size, number, configuration, material, and anchoring system)</u>**
Both Ribbon Kelp and Sugar Kelp will be grown and harvested in the same manner using the same techniques and array design.

See Number 6 above, for the information requested in 7.

Also: The attached *Figure 4(a)* provides a schematic of the details of the parcel and it's in-water structures; *Figure 4(b)* provides a schematic of a single grow-out longline array configuration and *Figure 5(a-d)* provides additional schematics with different viewpoints of the arrays.

8. **<u>Harvest equipment and method</u>**
The aquatic farm will be operational from mid to late October through the second harvest on or around May 1.

Both species, Ribbon & Sugar Kelp, will be harvested twice yearly; the first harvest will begin on or around March 1, the second harvest will begin on or around May 1.

The kelp will be harvested by lifting the longline to the surface onto a bowpicker vessel with a hydraulic pulley set-up – kind of like a crab block but more central to the vessel. The kelp will be cut from the longlines with Victorinox knives and put into fish totes (the type and size used for ice transport on salmon tenders). "Wet weight yield" will be periodically measured to determine biomass grow rates on site per foot or by any other length that provides for a more efficient metric.

In theory, with this set-up which provides for 57,600 feet of longline for grow-out with all nine arrays in full production, at an estimated 5 lb. of biomass per foot of line, the aquatic farm *may* produce approximately 288,000 lbs. of product per harvest.

9. **<u>Support Facilities (type, size, number, configuration, material, and anchoring)</u>**
There are no on-water or upland support facilities requested in this Application

10. **<u>Access to and from site</u>**
The site will be accessed by a bowpicker (boat) from Cordova, Alaska, an average of eight times a month during the growing season and 7 days a week during harvest. Cordova is located approximately 12 miles to the southeast by air and approximately 22 nautical miles from the aquatic farm site (it's about an hour boat ride from town).

11. **<u>Storage location of equipment and gear when not in use</u>**
Equipment & gear while not in use will be stored on private property in Cordova, Alaska.

FIGURE 1

GENERAL LOCATION TOPO MAP

ALASKA DEEP SEAS LLC
SHEEP BAY
Prince William Sound, Alaska
April 15, 2020

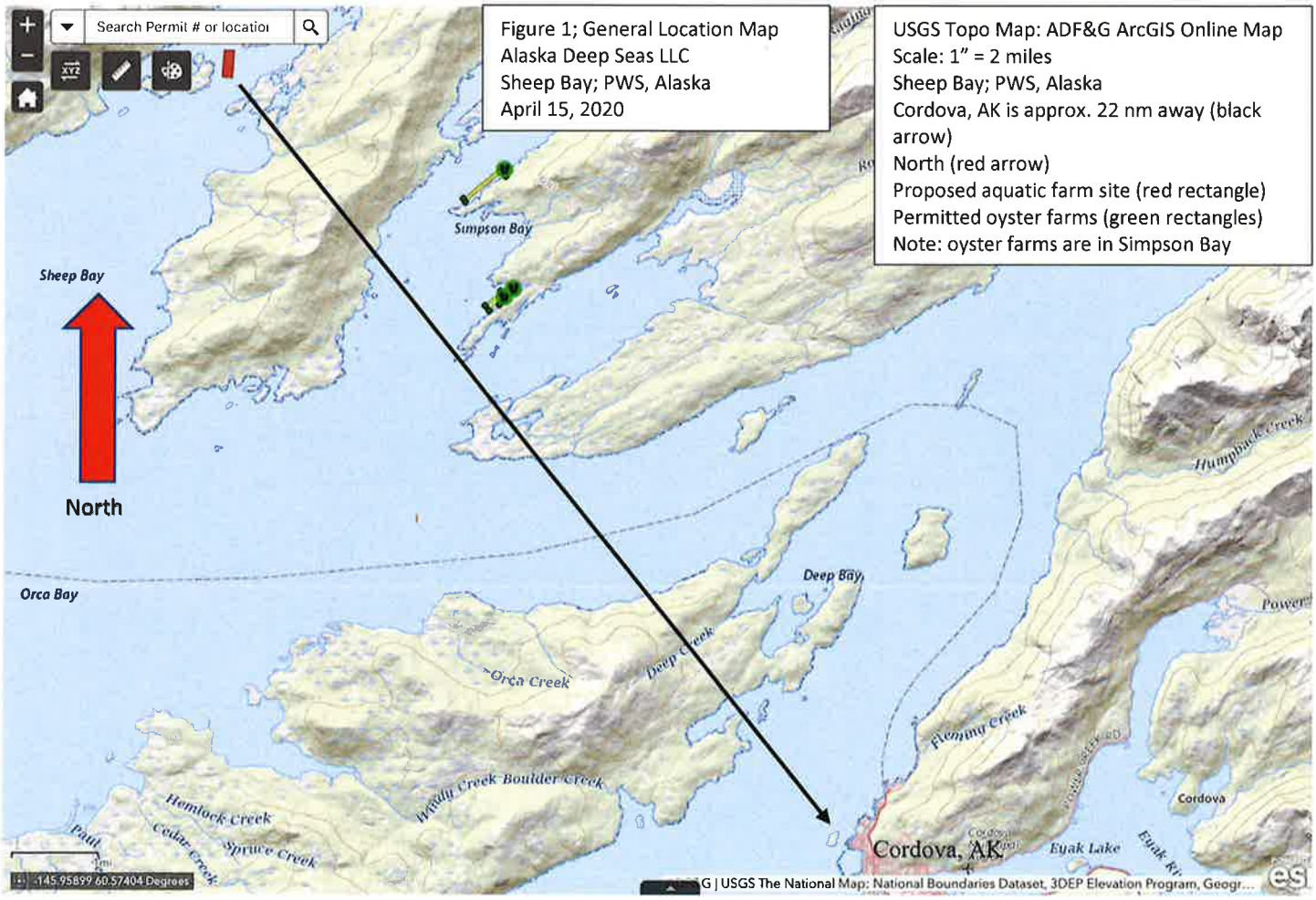


FIGURE 2(a)

NOAA DETAILED LOCATION CHART 16700

ALASKA DEEP SEAS LLC
SHEEP BAY
PRINCE WILLIAM SOUND, ALASKA

April 15, 2020

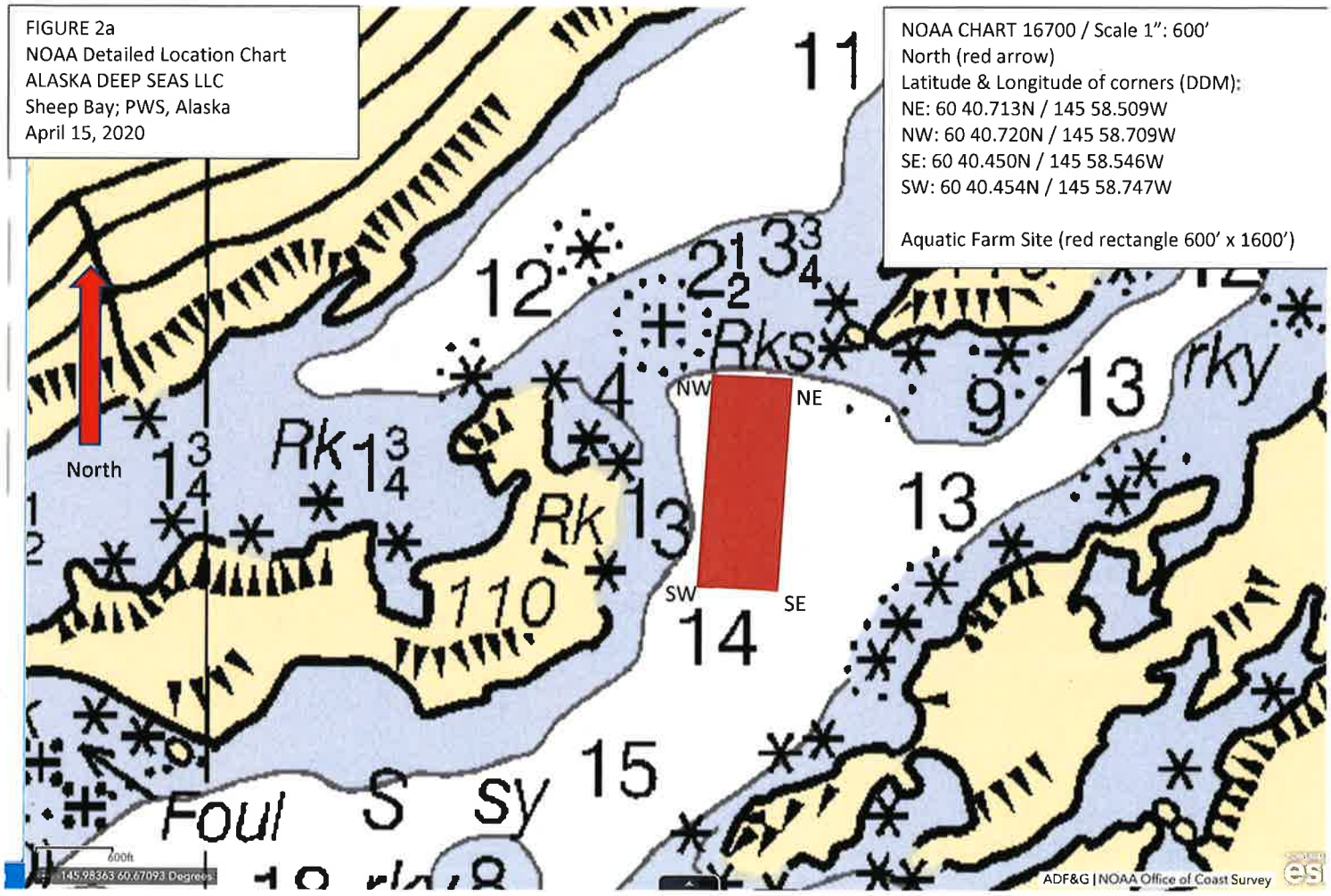


FIGURE 2(b)

NOAA DETAILED LOCATION CHART 16700

ALASKA DEEP SEAS LLC
SHEEP BAY
PRINCE WILLIAM SOUND, ALASKA

April 15, 2020

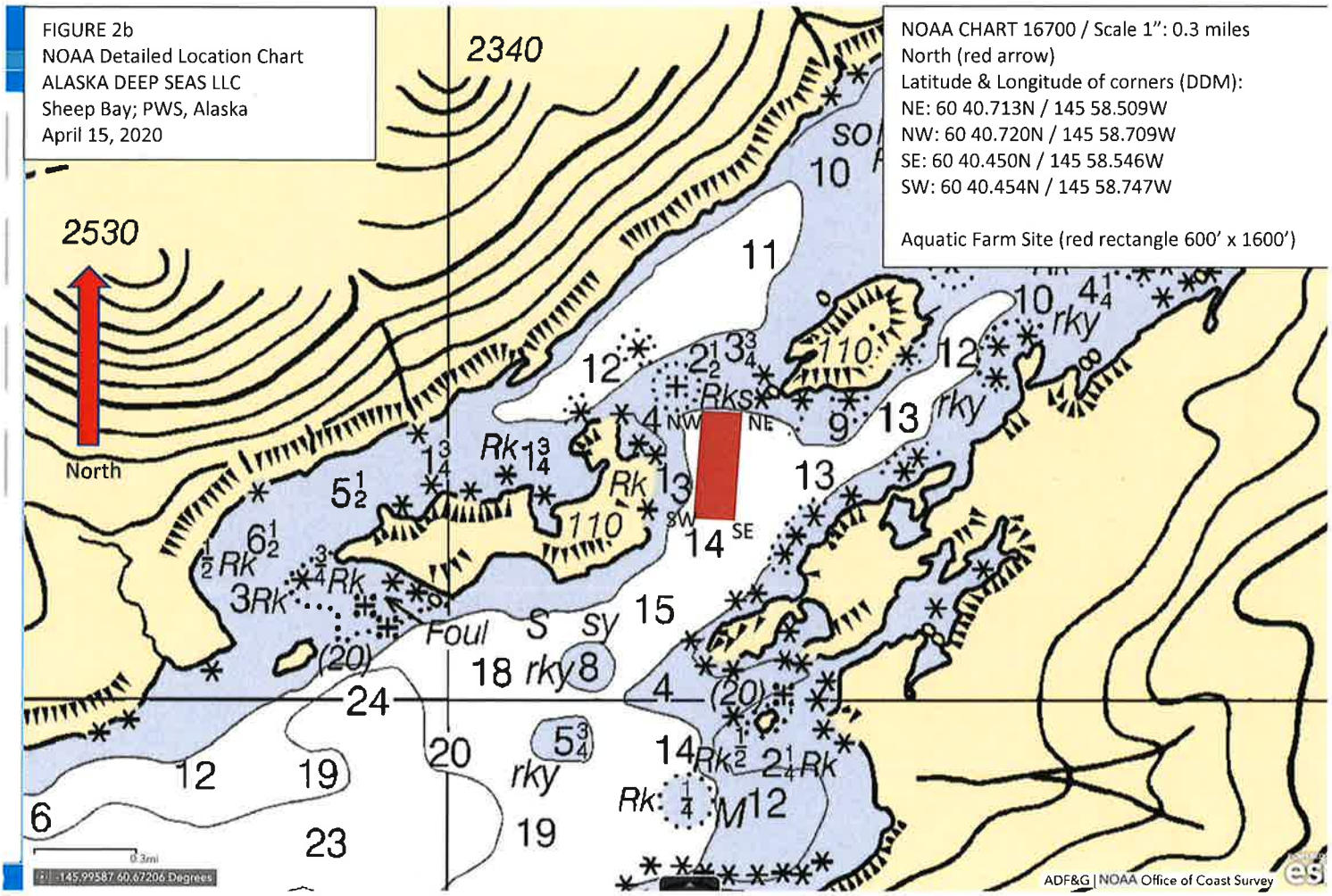


FIGURE 3
AQUATIC FARM SITE PLAN MAP
OVERHEAD VIEW OF AREA IN BAY

ALASKA DEEP SEAS LLC
SHEEP BAY
PRINCE WILLIAM SOUND, ALASKA
April 15, 2020

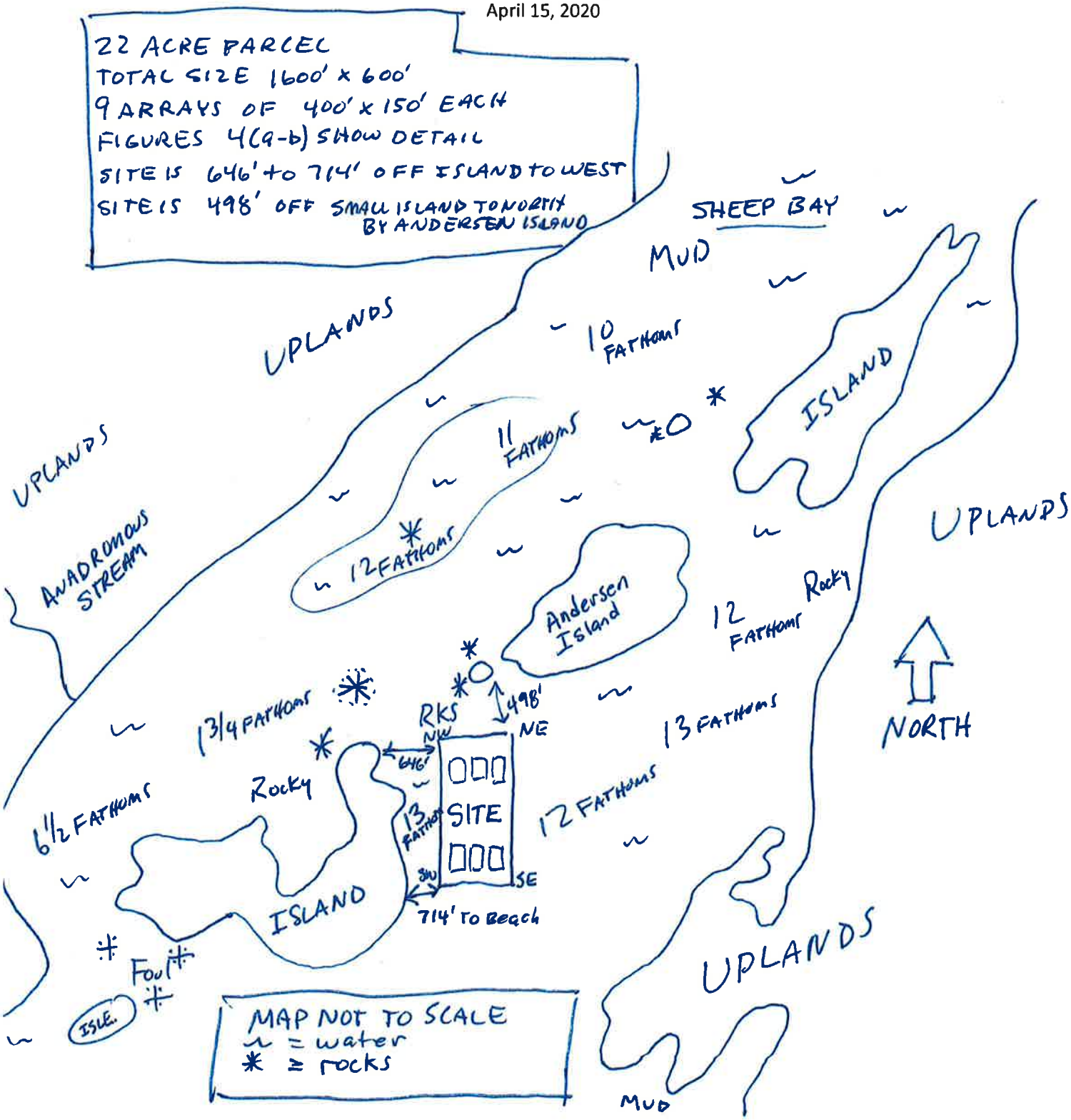


FIGURE 4(a)

AQUATIC FARM SITE PLAN

DETAILS OF PARCEL AND IN-WATER STRUCTURES

ALASKA DEEP SEAS LLC

SHEEP BAY

PRINCE WILLIAM SOUND, ALASKA

April 15, 2020

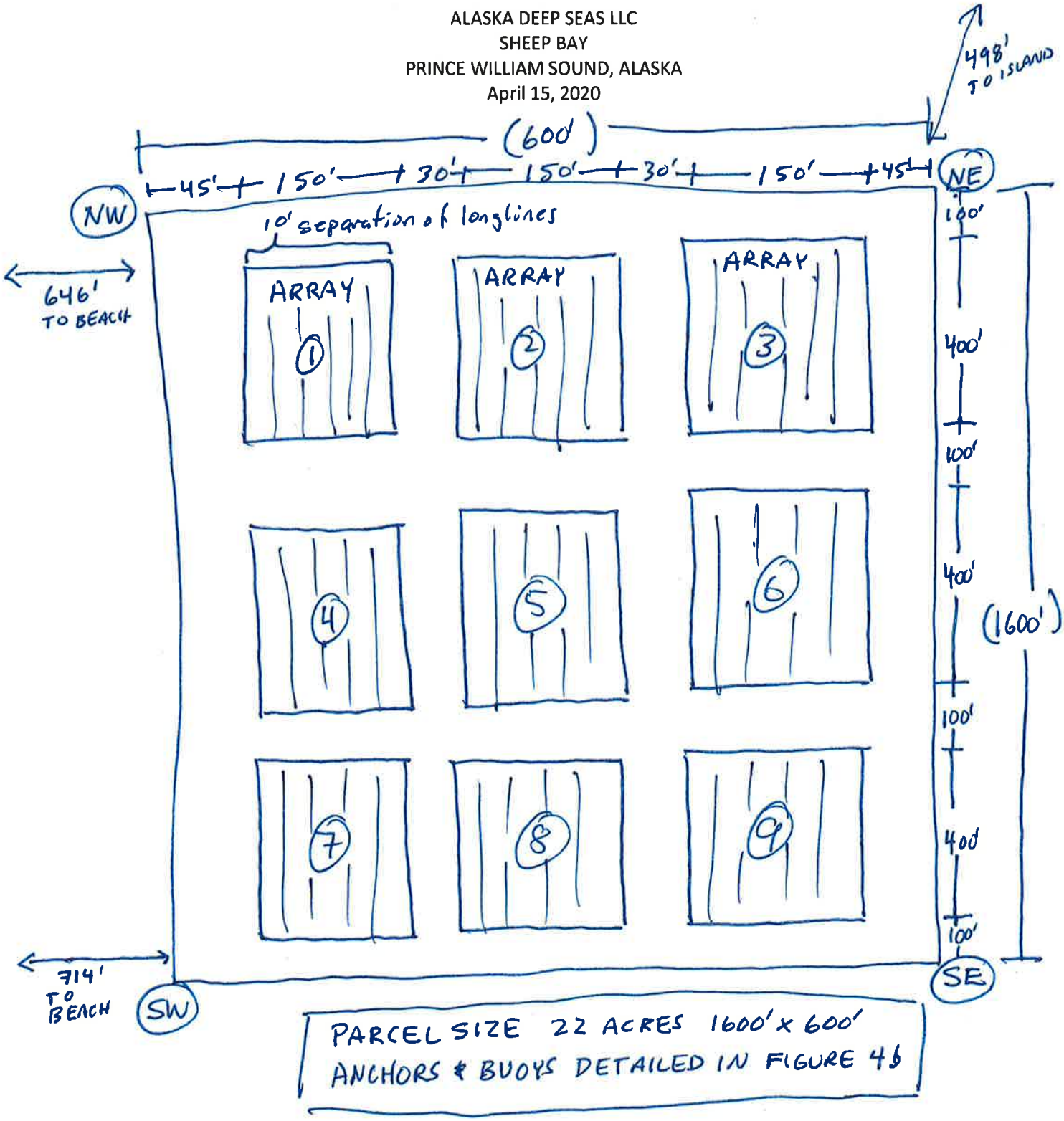
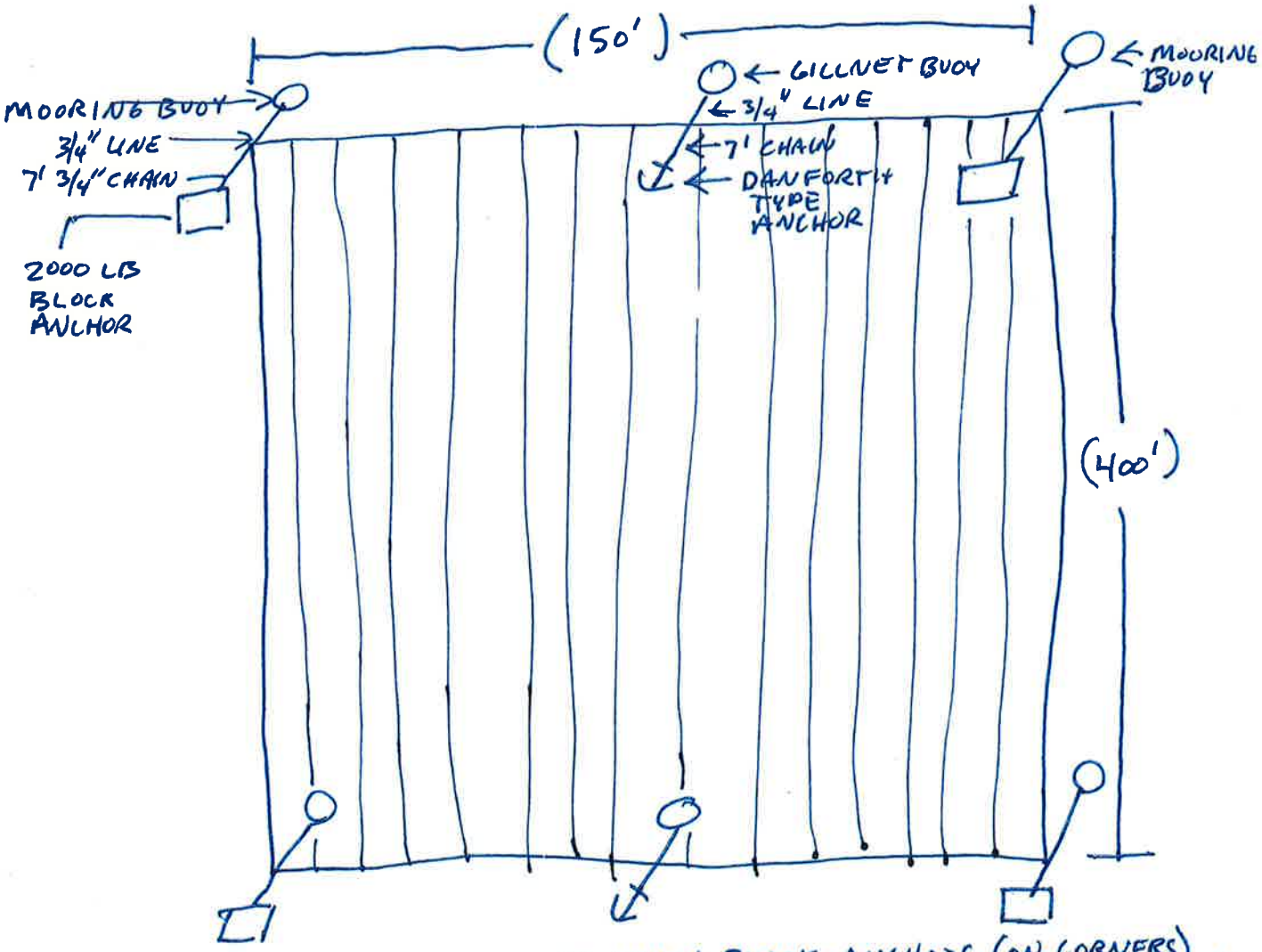


FIGURE 4(b)
AQUATIC FARM SITE PLAN MAP
SINGLE LONGLINE ARRAY CONFIGURATION
OVERHEAD VIEW OF DESIGN

ALASKA DEEP SEAS LLC
SHEEP BAY
PRINCE WILLIAM SOUND, ALASKA
April 15, 2020

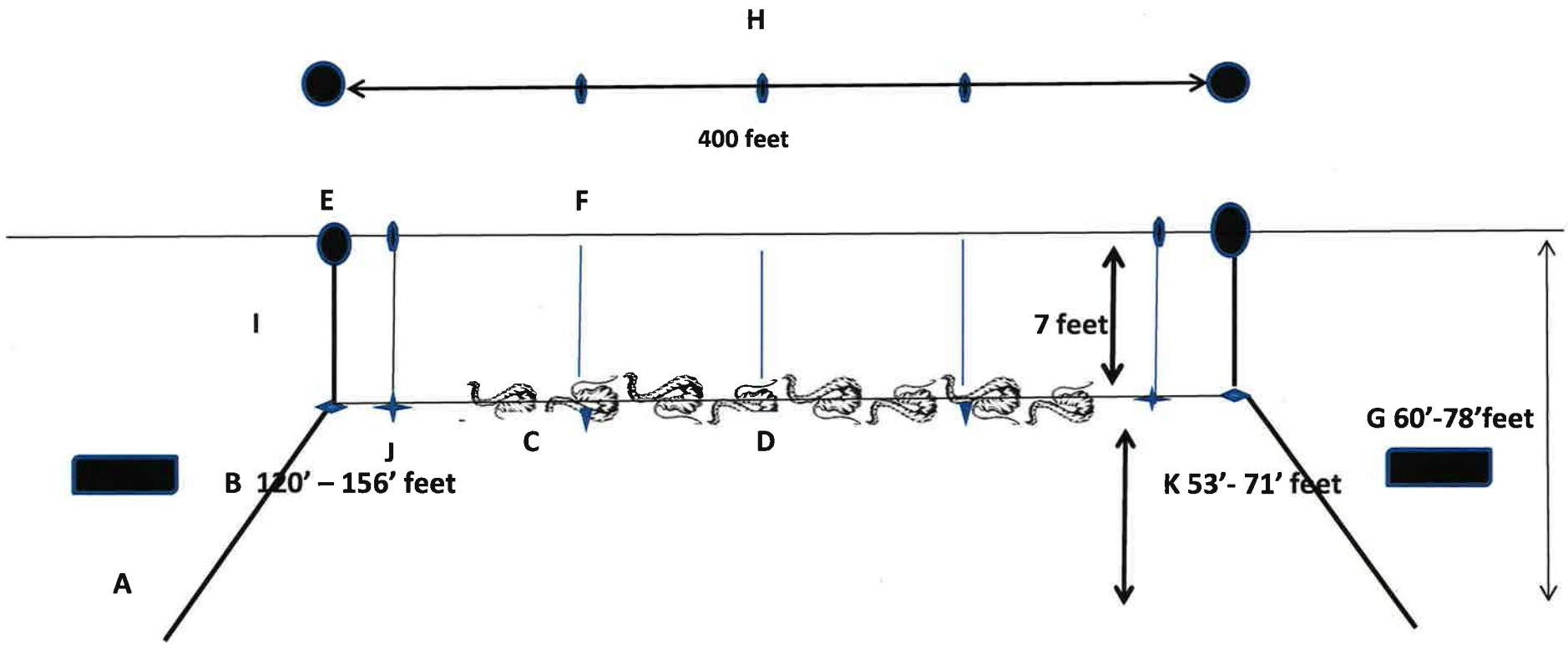


4 MOORING BUOYS WITH BLOCK ANCHORS (ON CORNERS)
2 LARGE GILLNET BUOYS WITH DANFORTH TYPE ANCHORS (MI
16 GROW-OUT LONGLINES
10' SEPARATION BETWEEN GROW OUT LINES
6400' GROW-OUT PER ARRAY
57,600' GROW-OUT LINE PER 9 ARRAY PARCEL

FIGURE 5

ALASKA DEEP SEAS LLC

Cross-sectional view; kelp longline Sheep Bay, PWS; April 15, 2020



(Figure not to scale)

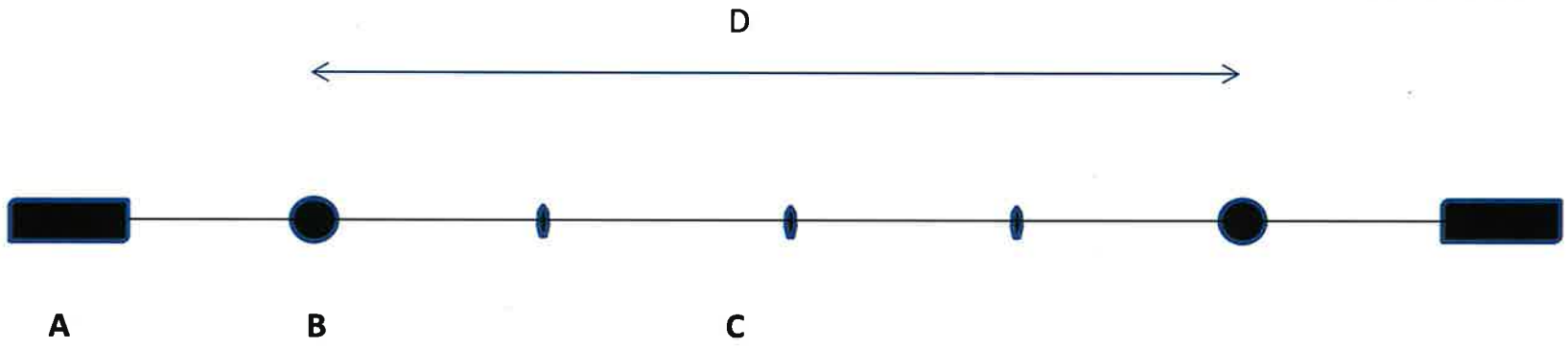
1 (Credit: ADF&G online template – modified with permission)

A. Mooring (300 lb. Danforth type anchor and 2000 lb. cement block)
B. Anchor line will be ½" to ¾" poly "king crab line".
Note: Low water depth was multiplied by 2 (for scope of 2:1).
C. 7/16" seeded kelp poly line 400 feet long and 7 feet below the surface.
D. 5-10 lb. cement weights or three holed bricks to keep kelp 7 feet below surface
E. Surface mooring ball with buoyancy rating of 100+ lb. and/or injection molded vinyl buoy (typical "gillnet buoy") of size to maintain buoyancy of 100+ lbs.
F. 5/16" poly depth 7' control line (dropper), injection molded vinyl surface gillnet buoy and weight (D)
G. Water depth at low tide 78' (South end) to 60' (North end).
H. Longline section 400 feet.
Note: The site is approximately 1600' in length x 600' wide so there will be 9 separate 400' x 150' units with 16 longlines running the length of each unit once the site is at full production capacity. *See Figures 4(a-b).*
I. 7 feet of ½" to ¾" chain to shackle.
J. Line holdfast
K. Distance from kelp longline to bottom.

2 (Credit: ADF&G online template – modified with permission)

Figure 5b. Detailed Drawing - Plan view Alaskan Kelp Longline

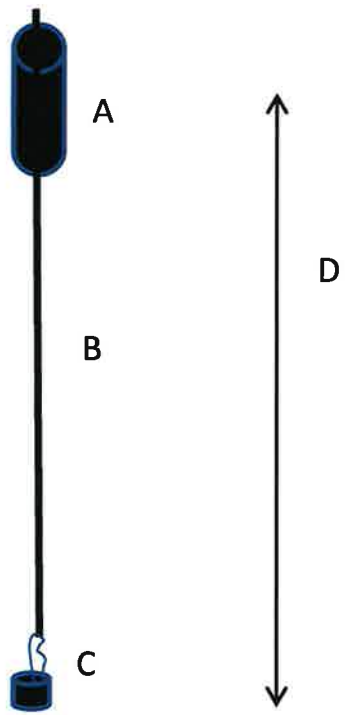
(not to scale)



A	**Mooring or gillnet buoy**
B	**Mooring or gillnet buoy**
C	**Kelp longline with surface buoys**
D	**400' kelp longline section**

3 (Credit: ADF&G online template – modified with permission)

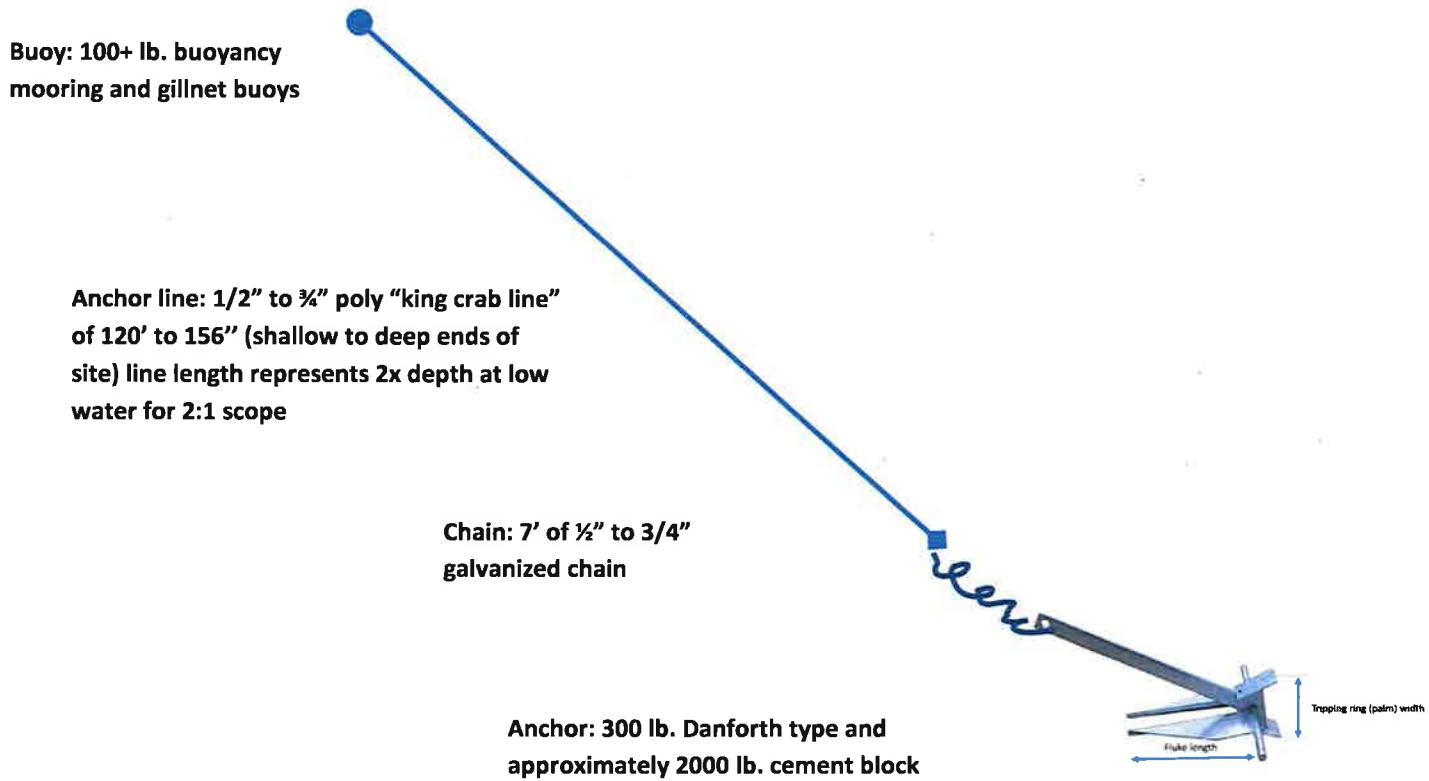
Figure 5c Detailed Drawing - Details on kelp depth control line dropper



A. Gillnet buoy
B. 1" pvc pipe with a "lobster spindle washer" and figure 8 knot of 5/16" poly rope on each end
C. 10 lb. cement weight from ½ gallon paint bucket with knotted 5/16" poly loop or 3-holed brick
D. 7' length

4 (Credit: ADF&G online template – modified with permission)

Figure 5d. Detailed Drawing - Anchoring system with configuration and anchor & tackle specifications.



5 (Credit: ADF&G online template – modified with permission)

Steve & Wendy Ranney
PO Box 2105
Cordova, Alaska 99574

May 13, 2020

Dear Council Members, Mayor, and City Manager;

We would like to state that you have done an exemplary job handling the COVID-19 pandemic thus far. It is an unimaginable thing to have the world shut down by a horrible disease on your watch. With that being said, you, as a collective, decided to open our community up to the Commercial Fishing Season. This is no judgment on that decision, but simply a statement that once you open the dam, you cannot continue to hold your finger on the flow. It is time now, to stop the micromanagement of unenforceable mandates and get in line with the rest of the State. You all need to return to the jobs of running Cordova and line up with the CDC and State guidelines at this point. Micromanagement and the continued unenforceable mandates that are put onto the community will be the ruin of the Cordovan economy. It is difficult to keep up with the differences and misinformation that is circulating in the community right now and this is a disservice to you, the ICS, and the community members that are trying to make a living during this economic disaster.

The State has stepped up and brought on experts that have done a step-by-step opening. Cordova does not need to, nor should it take the time and resources to reinvent the wheel. In addition, the Governor has opened up travel to Cordova and in a few short weeks the AKMH will start to run. By doing that, any power to mandate additional travel quarantines has been taken off the table of the local leaders. The longer this goes on, the muddier the water gets, and we lose track of what is best for the entire community.

In closing, let's have the State now take the lead, with the City monitoring on the side, and get back to running the City of Cordova.

Thank you for your time and efforts.

Sincerely,
Steve & Wendy Ranney

Susan Bourgeois

From: Reynolds, Brent C (DNR) <brent.reynolds@alaska.gov>
Sent: Friday, May 15, 2020 8:58 AM
To:

Good Morning,

Please see the attached Public and Agency Notice of the DNR Preliminary Decision (PD) regarding the proposed aquatic farmsite lease ADL 233596, located in the southern cove of Simpson Bay, approximately 7 miles northwest of the city of Cordova, Alaska by Joe Arvidson dba Sven's Wild Seafood Company, LLC. The Public Notice comment period is from May

the attached notice.

Please contact me if you have any questions.

Thank you,

Brent Reynolds
Natural Resource Specialist II
Department of Natural Resources
Aquatic Farm Program
550 W. 7th Ave., Suite 900C
Anchorage, Alaska
Phone: (907) 269-8567
Fax: (907) 269-8913

State of Alaska
Department of Natural Resources
Division of Mining, Land & Water
Southcentral Regional Land Office
550 W. 7th Ave., Suite 900C
Anchorage, AK 99501-3577

ADL 233596
Public and Agency Notice: Aquatic Farmsite Lease
Pursuant to AS 38.05.945
(USGS Quad Map Cordova C-5)

Subject to AS 38.05.083, the Southcentral Regional Land Office (SCRO) has made a Preliminary Decision to offer a 10-year lease to Joe Arvidson dba Sven's Wild Seafood Company, LLC for a 21.7-acre, more or less, site for the operation of an aquatic farmsite for the purpose of cultivating sugar kelp and ribbon kelp. The location of the project area is further described as being within the W1/2 of Section 24, Township 14 South, Range 04 West, Copper River Meridian, within the southern cove of Simpson Bay, north of Bomb Point, approximately 7 miles northwest of the city of Cordova, Alaska.

The public is invited to review and comment on this Decision. A copy of the Decision can be found at https://aws.state.ak.us/OnlinePublicNotices/default.aspx or is available in hardcopy upon request. Questions concerning how to comment should be directed to Brent Reynolds at (907) 269-8567, by e-mail at brent.reynolds@alaska.gov or by fax to (907) 269-8913. **All comments must be received in writing at the above listed mailing address or e-mail on or before 5:00 PM on June 15, 2020**. To be eligible to appeal DNR's Final Decision, under AS 38.05.035(i)-(m), a person must have submitted written comments during this comment period.

The State of Alaska, Department of Natural Resources, complies with Title II of the American with Disabilities Act of 1990. Individuals with audio impairments that have questions concerning this PD may call Relay Alaska at 711 or 1-800-770-8973 for assistance at no cost.

DNR reserves the right to waive technical defects in this publication.

Susan Bourgeois

From: David Allison <david@ctcak.net>
Sent: Friday, May 15, 2020 10:43 AM
To: Susan Bourgeois
Subject: Fwd: Re: Public Libraries

----- Forwarded Message -----
From: William Deaton <williamgdeaton@gmail.com>
To: CouncilSeatA@cityofcordova.net, CouncilSeatB@cityofcordova.net, CouncilSeatC@cityofcordova.net, CouncilSeatD@cityofcordova.net, CouncilSeatE@cityofcordova.net, CouncilSeatF@cityofcordova.net, CouncilSeatG@cityofcordova.net, Clay Koplin <mayor@cityofcordova.net>
Sent: Fri, 15 May 2020 14:21:15 -0400 (EDT)
Subject: Re: Public Libraries

I see that the library is starting curbside next week. If you were involved in this decision, thank you! If not, please pass on my thanks to those who were. Education is essential and books is the best way to learn, at least for me.

Thank you for all that you are doing for Cordova. Keep up the good work and keep safely opening Cordova.

William

On Tue, May 12, 2020 at 3:02 PM William Deaton <williamgdeaton@gmail.com> wrote:

> Dear Mayor and Council Members,
>
> I am writing to ask that you open up the public library. We are in isolation. During this time, we can be reading great books and expanding our knowledge. Instead, the public library is shut down. I understand that it may be difficult to get this done. But, it is necessary to do so. If education is essential (which it is because school went online) then the public library is essential.
>
> So, how can we open the library? Great question!
>
> First, have someone inside manning the phones and the computer. People can call in their orders for books and/or DVD's. The staffer/volunteer manning the phones can look through the computer, making sure that the books are available, check the individual out and then leave the order on a post-it note.
>
> Second, a different staffer/volunteer can gather the books and/or DVD's and put them in a bag.

Third, the individual who ordered the books can call once they have arrived at the City Center and a third staffer/volunteer can drop the bag off outside. The individual will wait in their vehicle until the staffer/volunteer is at least six feet away from the bag and then they can exit their vehicle to get their books and/or DVD's.

That's fine and dandy, William, but how is it safe to return the books/DVD's? Great question!

First, the individual will call the library. The staffer/volunteer manning the phones will pick up and tell the staffer who drops the books off outside that we have a return. This staffer will wait until the individual has dropped off the books/DVD's (in a bag) and then go outside to pick it up.

Second, the individual who picks up the books will wipe them down with a disinfectant.

Third, the books will be checked back into the library and wait eagerly for another amazing reader.

This is not a perfect plan. But, it will work. If someone has a better plan for opening the library, listen to them. Whatever that plan consists of, please open the library. Now is not the time to tell young adults and children that reading is not essential. Now is the time to tell us, "Use your time to grow in knowledge. Read a book!" Remember, EDUCATION IS ESSENTIAL!!

Thank you for opening the library!

Sincerely,

William Deaton

Agenda Item 21
City Council Meeting Date: 5/20/2020
City Council Communication Form

FROM: **Ken Fay, Director of Finance**

DATE: **5/14/20**

ITEM: **Resolution 05-20-21**

ACTION: **Establishing local school funding and approving CSD budget**

_____	Ordinance	_____	Motion
__X__	Resolution	_____	Information

I. **REQUEST OR ISSUE:** Cordova School District (CSD) has submitted its FY21 budget ending June 30, 2021 (Exhibit A) for Council approval and asks Council to set the local funding level.

II. **RECOMMENDED ACTION:** Approval of Resolution 05-20-21

III. **FISCAL IMPACTS:** City Council, in approving the City 2020 budget in December 2019, has already set a funding level for the 1st half of the 2021 CSD budget. This funding level is lower than what has been expended so far in calendar 2020. (Exhibit B). The resolution before Council tonight confirms that amount as well as the operating budget of CSD (adjusted to $6,802,888). This resolution postpones the acceptance of an additional request by CSD of $83,000 consisting of $70,000 in direct support and $13,000 of in-kind support which will be addressed along with the 2nd half of CSD's budget during the formulation of the City's 2021 budget.

IV. **BACKGROUND INFORMATION:** In researching this request by CSD, it was noted that last year a resolution (5-19-22) was passed accepting the full amount of CSD's funding request which was higher than the city budgeted amount. The resolution was passed with the caveat that the amount was subject to modification. In approving the City's 2020 budget the resolution was fully adopted.

V. **CONFLICTS OR ENVIRONMENTAL ISSUES:** The City (Jan-Dec) and CSD's (July-June) fiscal years are not in sync. Presently the city adjusts its payment to CSD every 6 months and adjusts the city budget to align with CSD's fiscal year. This can be cumbersome, awkward and confusing.

When the City's budget is developed in the later stages of the calendar year, input from CSD is solicited coming to a best estimate of the City's expected contributions. The timing of CSD's budget process 6 months later provides more data that can adjust the funding. The timing of the City's budget process culminating in later 2020 will provide even more data to better address any funding issues.

CSD's request this year is for exactly a 4% increase. These times are so uncertain that any increased commitment without a better understanding of the economic impacts that the City will incur may hamper the city's fiscal flexibility in the future and are best addressed with as much actual data as possible

VI. **SUMMARY AND ALTERNATIVES:** This resolution allows the city to adjust any changes to the City's expected contributions to CSD simultaneously with the formulation of the City's 2021 budget.

Council could accept the amount proposed by CSD and adopt the increase in the City's 2021 budget.

CITY OF CORDOVA, ALASKA
RESOLUTION 05-20-21

A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA, ESTABLISHING THE LEVEL OF LOCAL FUNDING AND APPROVING THE BUDGET OF THE CORDOVA PUBLIC SCHOOL DISTRICT FOR THE FISCAL YEAR ENDING JUNE 30, 2021

WHEREAS, Alaska Statutes 14.14.060 (c) and 14.14.065 provide that the Cordova Public School District Board of Education shall submit the school budget for the following school year to the City Council by May 1 and the City Council shall determine the total amount of money to be made available from local sources for school purposes within 30 days of receipt of the School Board of Education's request; and

WHEREAS, these statutes also provide that the City's failure to determine the funding level within 30 days would result in automatic approval of the amount requested; and

WHEREAS, on December 18, 2019 City Council approved the City's fiscal year 2020 operating budget which included an appropriation from the General Fund of $1,750,000 as revenue support and $126,000 as in-kind support for the Cordova Public Schools; and

WHEREAS, on May 1, 2019 the Cordova School District Superintendent submitted a draft of the District's 2020-2021 school year budget on behalf of the Board of Education which proposed an operating budget of $6,885,888 for the Cordova Public School District which includes funding of **$1,959,000** consisting of $1,820,000 in revenue support from local sources and $139,000 of in-kind support yielding a difference of **$83,000** representing $70,000 in direct support and $13,000 in in kind support; and

WHEREAS, due to the discrepancy in fiscal years between the City and the School District, should the city commit to the full request the City Council will be amending the City's fiscal year 2020 operating budget mid-year before the majority of its revenues are realized.

NOW, THEREFORE BE IT RESOLVED THAT the Council of the City of Cordova, Alaska, hereby **1)** establishes the level of local funding for the Cordova Public School District for their Fiscal Year 2021 ending June 30, 2021 at **$1,876,000** consisting of $1,750,000 cash contribution and in-kind contributions of $126,000 for utilities and insurance and **2)** hereby approves the operating budget of the Cordova Public School District for its Fiscal Year 2021 ending June 30, 2021 in the amount of **$6,802,888**; and

BE IT FURTHER RESOLVED THAT, both the commitment to a local funding level and the approval of the operating budget are subject to modification during the City of Cordova FY21 budgeting process and appropriation.

PASSED AND APPROVED THIS 20th DAY OF MAY 2020.

_____
Clay R. Koplin, Mayor

Attest:

_____
Susan Bourgeois, CMC, City Clerk

DRAFT

Exhibit A

Cordova School District

2020-2021 Proposed Budget

Beginning Fund Balance	**741,512**	
Revenue		
City Contribution		
- Direct Support - Appropriated	1,750,000	
- *Additional Requested from City - Approval Pending**	~~*70,000*~~	0
- In-Kind Support	~~139,000~~	126,000
Other Local Revenue	23,000	
Tuition from Students	17,000	
eRate	128,000	
State Sources	4,268,292	
Federal Sources - Direct	40,000	
Total Revenue	~~6,435,292~~	6,352,292
Expenditures		
100 - Instruction	2,986,636	
200 - Special Education Instruction	623,866	
220 - Special Education Support Services	33,193	
300 - Support Services (Students)	134,381	
350 - Support Services (Instruction)	24,000	
360 - Instructional-Related Technology	451,267	
400 - School Administration	305,147	
450 - School Administration Support Services	226,151	
510 - District Administration	289,408	
550 - District Administration Support Services	396,548	
600 - Operations and Maintenance of Plant	945,433	
700 - Student Activities	106,700	
900 - Transfer to Student Activities and Food Service	363,158	
Total Expenditures	~~6,885,888~~	6,802,888
Ending Fund Balance		
Excluded from 10% Limitation	120,000	
Committed for Contractual Purposes	80,000	
Unassigned Fund Balance (Available for Operations)	90,916	
Ending Fund Balance	**290,916**	

* The City of Cordova has appropriated $1,750,000 for School District Direct Support. The FY21 Proposed Budget relies on and requests an additional $70,000 from the City of Cordova to support the District's budgetary needs for Fiscal Year 2020-2021.

EXHIBIT B

CITY OF CORDOVA TRANSFER TO SCHOOLS 2020				
JAN 1, 2020 - DEC 31,2020				
Pmt	Due Date	Amount	Balance	
1	1/1/2020	$174,000.00	$870,000.00	STATE FISCAL YEAR 2020
2	2/1/2020	$174,000.00	$696,000.00	ENDING 6/30/2020
3	2/29/2020	$174,000.00	$522,000.00	
4	3/31/2020	$174,000.00	$348,000.00	
5	4/30/2020	$174,000.00	$174,000.00	
6	5/31/2020	$174,000.00	$0.00	
		$1,044,000.00		
Pmt	Due Date	Amount	Balance	
				STATE FISCAL YEAR 2021
7	7/1/2020	$117,666.67	$588,333.33	BEGINS 7/1/2020
8	8/1/2020	$117,666.67	$470,666.66	
9	9/1/2020	$117,666.67	$352,999.99	
10	10/1/2020	$117,666.67	$235,333.32	
11	11/1/2020	$117,666.67	$117,666.65	
12	12/1/2020	$117,666.65	$0.00	
		$706,000.00		
		$1,750,000.00		$1,750,000.00

AGENDA ITEM 22
City Council Meeting Date: 5/20/2020
CITY COUNCIL COMMUNICATION FORM

FROM: **Susan Bourgeois, City Clerk**

DATE: **5/11/2020**

ITEM: **Rescission of Resolution 02-20-09**

NEXT STEP: **Majority voice vote**

_____	ORDINANCE	_____	RESOLUTION
__x__	MOTION	_____	INFORMATION

I. REQUEST OR ISSUE: rescission of resolution 02-20-09

II. RECOMMENDED ACTION / NEXT STEP: motion to rescind the resolution in fact makes it as if it had never been approved (as if to repeal or annul it)

III. FISCAL IMPACTS: price/consideration Council is willing to accept for City land, cost to date of staff and attorney time, setting precedent for land disposal and negotiation methodology

IV. BACKGROUND INFORMATION: at the Special meeting on May 6 Council approved a motion to bring a motion to rescind resolution 02-20-09 to the next regular council meeting. For more background one could look at agenda item 6 from the special council meeting of May 6, 2020
https://www.cityofcordova.net/images//cityclerk/2020/Agendas_and_Packets/05-06-20%20Special%20Meeting%20Packet.pdf
the terms of the lease that Council approved via approval of Resolution 02-20-09 are as follows:

1. Ten-year lease.
2. Annual rent for first four years is $3,000; after four years it increases based on Consumer Price Index.
3. Substantial Completion of the project is required within four years.
4. Option to Purchase after Substantial Completion.
5. Purchase Price is $30,000 for first four years; after four years it increases to Fair Market Value.
6. Purchase Price is reduced by all rent paid for first four years; rent paid after four years does not go towards the Purchase Price.
7. Survey will be ordered by the city upon execution of the lease. Lessee shall reimburse survey costs, or lease is in default.

V. <u>LEGAL ISSUES:</u> Roberts Rules says a motion to "rescind" the resolution would in fact strike the entire resolution including the draft lease.
This motion would not be a viable option if: 1) a motion to reconsider is still an option (which it is not), or 2) if something has been done as a result of the vote that is impossible to undo (which is also not the case).

VI. <u>SUMMARY AND ALTERNATIVES:</u> Council should move to rescind the resolution or direct staff in another way – if Council is considering something different please alert staff ahead to be prepared for alternative options which may require research.

CITY OF CORDOVA, ALASKA
RESOLUTION 02-20-09

A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA, AUTHORIZING THE CITY MANAGER TO ENTER INTO A TEN (10) YEAR LEASE WITH CORDOVA POWERSPORTS LLC OF AN UNSURVEYED PORTION OF PROPERTY WITHIN COPPER RIVER & NORTHWESTERN COMPANY, TERMINAL GROUND B, WHICH IS APPROXIMATELY 75 FEET BY 200 FEET WHICH INCLUDES AN OPTION TO PURCHASE

WHEREAS, it is in the City of Cordova's best interest to lease an un-surveyed portion of property within Copper River & Northwestern Company, Terminal Ground B, which is approximately 75 feet x 200 feet ("Property") to Cordova Powersports LLC for the use specified in the lease agreement between the City of Cordova, Alaska ("City") and Cordova Powersports LLC attached to this resolution as Exhibit A ("Lease"); and

WHEREAS, it is also in the city's best interest to offer an option to purchase to Cordova Powersports LLC upon the terms provided in the lease.

NOW, THEREFORE BE IT RESOLVED THAT the Council of the City of Cordova hereby authorizes and directs the City Manager to enter into a lease on the property with Cordova Powersports LLC in accordance with the terms in the Lease. The form and content of the Lease now before this meeting is in all respects authorized, approved and confirmed by this resolution, and the City Manager hereby is authorized, empowered and directed to execute and deliver the Lease reflecting the terms in the Lease on behalf of the City, in substantially the form and content now before this meeting but with such changes, modifications, additions and deletions therein as she shall deem necessary, desirable or appropriate, the execution thereof to constitute conclusive evidence of approval of any and all changes, modifications, additions or deletions therein from the form and content of said documents now before this meeting, and from and after the execution and delivery of said documents, the City Manager hereby is authorized, empowered and directed to do all acts and things and to execute all documents as may be necessary to carry out and comply with the provisions of the Lease.

PASSED AND APPROVED THIS 19th DAY OF FEBRUARY 2020.

Clay R. Koplin, Mayor

CITY OF CORDOVA CORPORATE SEAL JULY 8, 1909 ALASKA

ATTEST:

Tina Hammer, Deputy Clerk

Dear council members,

In the last meeting many inaccurate statements were made by several council members about the land sale deal with Cordova Powersports.

Firstly I was never in agreement with the value assigned to this property. I voiced these concerns as well as concerns with the contract to staff for months ahead of the city council vote and three separate times in the comment periods during city council vote. Unfortunately despite these efforts at no point did anything in the contract ever significantly change regarding land value, not at the staff level and not at the council level.

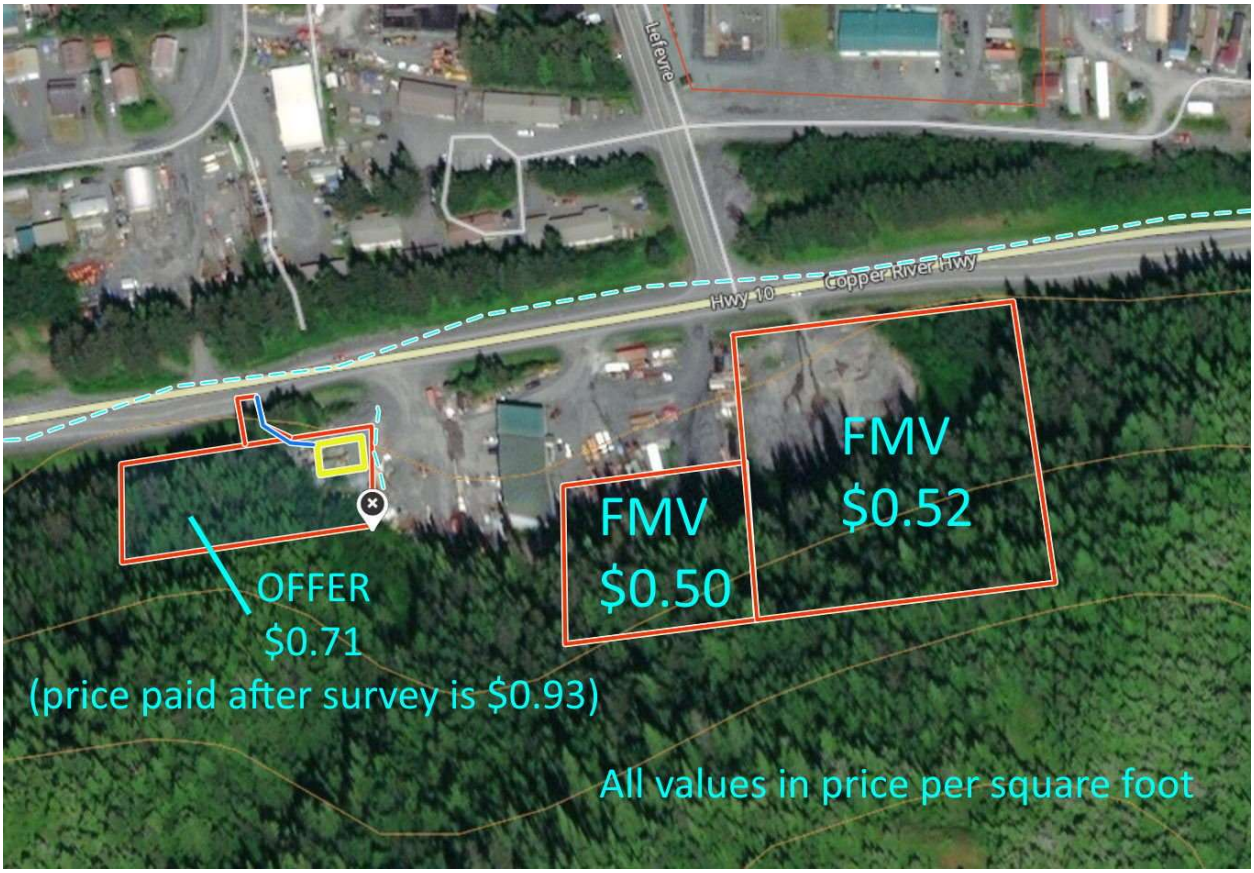
Secondly there were no new discoveries after the fact that resulted in me not signing the agreement. I continued to make it clear to the city manager that I was not interested within 3 days of its approval. It took several months to get the direction from staff that all I needed to do was write a letter to get this matter put back on the agenda. I wrote the letter within 6 hours of receiving this instruction. The high building cost associated with this type of terrain was a given from the start. The drastically cheaper fair market value assessments of surrounding properties were presented to staff numerous times before the council vote and numerous times since. Unfortunately, they did not appear to have any influence on staff until after the issue was voted on by council. An addition of an estimate by a contractor showing the costs associated with making the entire lot developable was just further evidence as to why these raw land lots are accurately assessed at the low value that they are. It was not a new discovery.

Statements by certain council member inferring that since I did not agree to sign an agreement (that I had almost no influence on at any point in the process), that I would try and change a signed agreement in the future if my building costs changed were not only inaccurate speculation, but an unnecessary attack on my character.

I insist that the council vote down or refer the motion to rescind back to staff and move to enter an executive session and direct staff to simply change the property dimensions to 125x325 ft while maintaining the rest of the agreement so that this project can move forward. I have attached documentation showing the city assed fair market values of all comparable surrounding lots, as well as a brief financial analysis of the benefits to the city of Cordova. Additionally I would like to point out that the original proposal unanimously passed by planning and zoning was more similar to these new property lines than the property lines that made it to council. Kicking this all the way back to planning and zoning is a completely needless waste of time and city resources. Remember, council has the power to sell property at any price using whatever justification they feel is warranted. If the following attachments should more than justify my offer to pay nearly double FMV when compared to all similar surrounding lots.

Thank you,
Sheridan Joyce
Cordova Powersports
Attachment 1

Price comparison between lots in similar terrain. All FMV values calculated using the city provided formula. After survey and other fees Cordova powersports would still be paying nearly double FMV. **This is comparing the offer that I made in my letter to council.** The offer that was passed by council was $2 per square foot plus approximately $10,000 in surveys and fees to be paid by me bringing the price to **$2.53**!.



Attachment 2
Cost estimate from eagle contracting for clearing of approximately ⅓ acre

ESTIMATE FOR SHERIDAN JOYCE 2-21-2020
EAGLE CONTRACTING CORP.

ESTIMATE FOR DEVELOPMENT OF CITY PROPERTY LOCATED ADJACENT TO AND DIRECTLY WEST OF EAGLE CONTRACTING PROPERTY AT MILE 1.5 COPPER RIVER HIGHWAY
LOT IS 75 WIDE X 200 LONG

Clear and grub 15,000 sq ft = $16,500

Level lot, approximatly 15,000 cy @ 12 = $180,000

36" x 40' Driveway Culvert $4200
Culvert installation and driveway construction $6500

$207,200

Attachment 3
10 year conservative financial benefit analysis for the city

	year	1	2	3	4	5	6	7	8	9	10	totals	totals combined
No property purchase	Sales tax	1200	1200	1800	1800	0	0	0	0	0	0	6000	
	Property tax	0	0	0	0	0	0	0	0	0	0	0	6000
	Land sales	0	0	0	0	0	0	0	0	0	0	0	
Private purchase	Sales tax	1200	1800	2200	3000	3500	5000	5000	5000	5000	5000	36700	
	Property tax	0	0	0	0	0	0	0	0	0	0	0	36700
	Land sales	0	0	0	0	0	0	0	0	0	0	0	
Purchase from the city	Sales tax	1200	1200	2200	3000	3500	5000	5000	5000	5000	5000	36100	
	Property tax	300	300	2500	2500	2500	2500	2500	2500	2500	2500	20600	86700
	Land sales	3000	3000	24000	0	0	0	0	0	0	0	30000	

Property tax on the first two options is zero because there would be no opportunity collecting ADDITIONAL property tax, only tax that is already being paid by someone.

This does not give any consideration to the long list of addition benefits of having this business operating in cordova

AGENDA ITEM 23
City Council Meeting Date: 05/20/2020
CITY COUNCIL COMMUNICATION FORM

FROM: **Susan Bourgeois, City Clerk**

DATE: **05/13/2020**

ITEM: **Certification of the 2020 Property Assessment Roll**

NEXT STEP: **Majority voice vote**

_____	ORDINANCE	_____	RESOLUTION
__x__	MOTION	_____	INFORMATION

I. <u>REQUEST OR ISSUE:</u> Certification of the 2020 Property Assessment Roll.

II. <u>RECOMMENDED ACTION/NEXT STEP:</u> Suggested motion: *I move to certify the 2020 Property Assessment Roll as presented by the City Clerk's Office.*

III. <u>FISCAL IMPACTS:</u> Certification of the roll is the next step toward collection of 2020 property taxes. The certification of the roll gives the full taxable value of the City. City Council will set the mill rate before June 15, 2020. The mill rate is what determines property tax amounts which get billed to the individual property owners. Bills go in the mail per City Code by July 1, 2020 and the collection is in halves, the first half due on or before August 31, 2020 and the second half due on or before October 31, 2020.

IV. <u>BACKGROUND INFORMATION:</u> Contract Assessor, Appraisal Company of Alaska conducted a customary review of Cordova's properties in the fall and winter of 2019 to arrive at new values for the 2020 assessment roll; all properties are assessed at their values as of January 1 of the assessment year. Residential property values did not receive an across the board increase for 2020. Commercial dock values were updated and saw an increase in assessed value of $14 million. A $3.4 million increase for new construction including the completion of improvements on properties that had already been under construction.

Assessment notices were mailed to all property owners on March 11, 2020. During the 30-day appeal period, the Deputy Clerk received 17 appeals which were handled remotely by Appraisal Company of

Alaska, the City's contracted Assessor. The Board of Equalization Hearing was held on April 20, 2020, at which time, the Board heard one appeal which had not been resolved between the assessor and the appellant. Adjusted Assessment notices were sent to all appellants whose property values changed as a result of the appeal and BOE process, on April 24, 2020.

V. <u>LEGAL ISSUES:</u> The pertinent references to the Cordova Municipal Code are as follows:

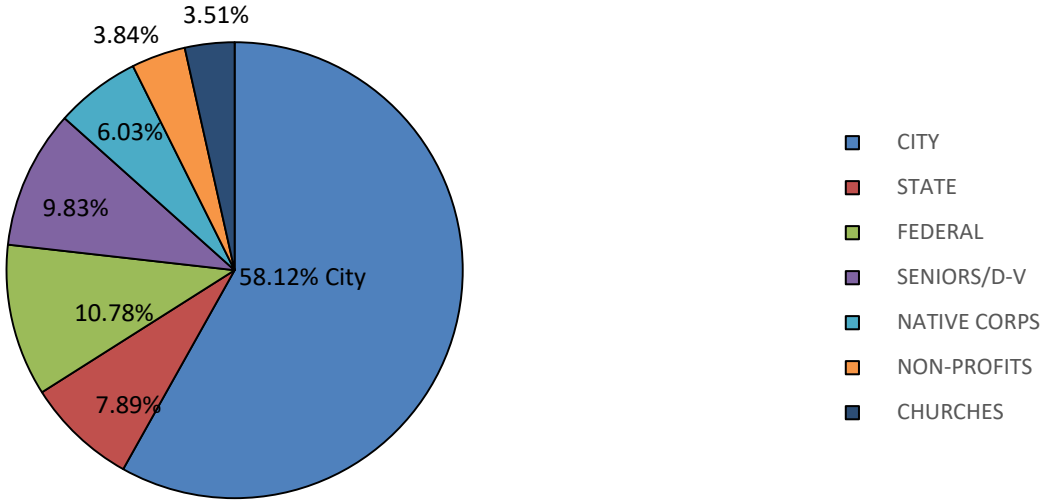
> **5.36.190 - Appeal—Entry of changes by assessor.**
> Except as to supplementary assessments, the assessor shall enter the changes so certified upon his records and certify the final assessment roll by June 1st.
> *(Ord. 777 (part), 1996: prior code § 13.121, as amended during 1979 codification).*
>
> **5.36.230 - Delivery of statement to council.**
> When the final assessment records have been completed by the assessor as provided in this chapter, the assessor shall deliver to the council on or before June 1st of each year a statement of the total assessed valuation of all real property within the city.
> *(Ord. 777 (part), 1996: prior code § 13.125, as amended during 1979 codification).*
>
> **5.36.240 - Amount set by resolution.**
> The council shall thereupon by resolution annually before June 15th fix a rate of tax levy and designate the number of mills upon each dollar of value of assessed taxable real property that shall be levied.
> *(Ord. 777 (part), 1996: prior code § 13.126, as amended during 1979 codification).*

VI. <u>SUMMARY AND ALTERNATIVES:</u> Council should approve a motion to certify the roll unless there is reason to believe there was a breach in procedure or error in calculations by either by the Contract Assessor or the City Clerk's Office.

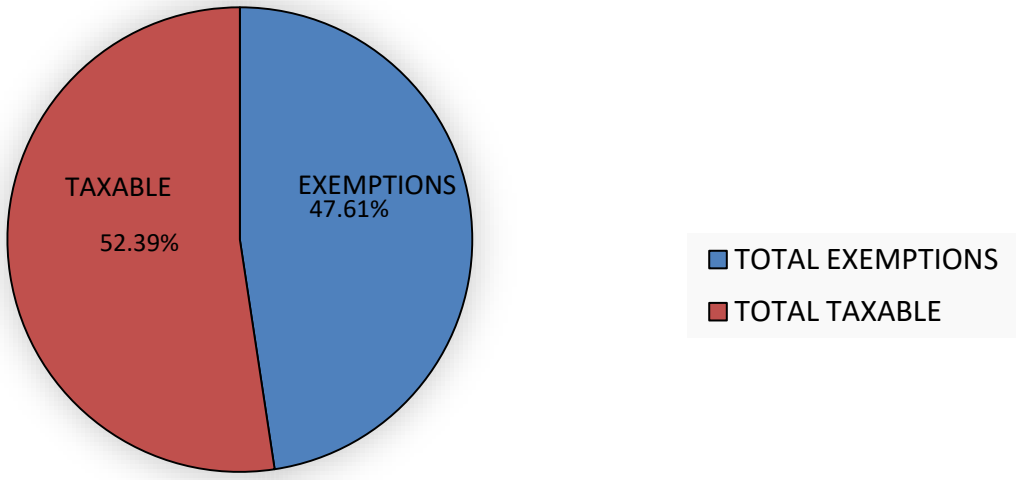
THREE YEARS COMPARISON OF EXEMPT VALUE TO TAXABLE VALUE

	2020	%	2019	%	2018	%
TOTAL LAND	$92,791,500		$92,933,500		$93,650,400	
TOTAL IMPROVEMENTS	$362,464,720		$347,376,760		$327,286,660	
TOTAL ASSESSED VALUE	$455,256,220	100%	$440,310,260	100%	$420,937,060	100%
TOTAL EXEMPTIONS	$216,739,775	47.61%	$216,689,879	49.21%	$206,410,900	49.04%
TOTAL TAXABLE	$238,516,445	52.39%	$223,620,381	50.79%	$214,526,160	50.96%
EXEMPTIONS:						
CITY	$125,972,700	58.12%	$128,002,100	59.07%	$123,236,500	59.70%
STATE	$17,092,800	7.89%	$16,719,500	7.72%	$15,752,500	7.63%
FEDERAL	$23,369,900	10.78%	$22,894,300	10.57%	$22,536,600	10.92%
SENIORS/D-V	$21,296,275	9.83%	$20,685,579	9.55%	$18,829,500	9.12%
NATIVE CORPS	$13,074,500	6.03%	$13,046,000	6.02%	$12,370,100	5.99%
NON-PROFITS	$8,323,200	3.84%	$7,792,600	3.60%	$6,619,400	3.21%
CHURCHES	$7,610,400	3.51%	$7,549,800	3.48%	$7,066,300	3.42%
TOTAL EXEMPTIONS	$216,739,775	100%	$216,689,879	100%	$206,410,900	100%

2020 EXEMPTION CATEGORIES



2019 TAXABLE VS EXEMPT



CITY OF CORDOVA
TEN YEARS PROPERTY ASSESSMENTS COMPARISON

TAX YEAR	PROP TAX BILLED	MILL RATES	TAXABLE ASSESSMENT	EXEMPTED ASSESSMENT	TOTAL ASSESSMENT
2010	$2,093,027	13.90 & 12.90	$146,419,540	$124,237,950	$270,657,490
2011	$1,506,150	9.70 & 8.70	$158,862,060	$128,619,400	$287,481,460
2012	$1,500,605	9.43 & 8.43	$162,764,496	$130,722,764	$293,487,260
2013	$1,587,405	9.43 & 8.43	$172,107,590	$190,893,600	$363,001,190
2014	$2,129,122	12.07 & 11.07	$179,527,870	$200,270,200	$379,798,070
2015	$2,155,026	11.53	$186,905,960	$205,166,480	$392,072,440
2016	$2,234,841	11.05	$202,118,470	$205,663,800	$407,782,270
2017	$2,533,433	12.35	$205,136,290	$203,768,000	$408,904,290
2018	$2,533,554	11.81	$214,526,160	$206,410,900	$420,937,060
2019	$2,640,957	11.81	$223,620,381	$216,689,879	$440,310,260
2020	Unknown	Not Set Yet	$238,516,445	$216,739,775	$455,256,220

City Council of the City of Cordova, Alaska

Pending Agenda May 20, 2020 Regular Council Meeting

A.	Future agenda items - topics put on PA with no specific date for inclusion on an agenda	date item was revisited or initially put on PA
1)	Investment firms - RFP - re-check with Manager after **April 2020**	2/19/2020
2)	City land management (disposal etal) including disposition of proceeds into City funds	2/19/2020
3)	City Manager authority re: purchases/contracts and whether budgeted/unbudgeted - **after new finance director**	2/19/2020
4)	Ordinance change (Title 4) before a new CBA gets negotiated - so Council has a role in approval process	2/19/2020
5)	Council training and other boards/commission/public - staff to report back after cert of **March** election	2/19/2020
6)	Refuse - how we do it - i.e. residential vs. neighborhood dumpsters - worksession **June 2020**	2/19/2020
7)	Resolutions/actions regarding emergency as necessary possible special meetings, etc. throughout this COVID-19 emergency/disaster declaration	3/18/2020

B.	Resolutions, Ordinance, other items that have been referred to staff	
1)	**Res 12-18-36** re E-911, will be back when a plan has been made, referred **12/19/18**	2/19/2020
2)	**Res 05-20-18** re CCMC sale committee, referred to staff at **5/6/20**	5/6/2020

C. Upcoming Meetings, agenda items and/or events: with specific dates

1) Capital Priorities List and Resolution to come before Council quarterly: looking at it tonight **5/6/2020**

   9/2/2020 **12/2/2020** **3/3/2021** **6/2/2021**

2) Staff quarterly reports will be in the following packets:

   7/15/2020 **10/21/2020** **1/20/2021** **4/21/2021**

3) Joint City Council and School Board Meetings - twice per year, October & April

   6pm @ CHS before Sch Bd mtg **10/14/2020** 6pm before Council Mtg @ CC **4/7/2021**

4) Clerk's evaluation - each year in **Feb** or **Mar**

5) City Manager's evaluation - **October 2020** and each year in October or possibly **January 2021**

D. Council adds items to Pending Agenda in this way:

	item for action	tasking which staff: Mgr/Clrk?	proposed date
1) …			
2) …			
3) …			

Mayor Koplin or the City Manager can either agree to such an item and that will automatically place it on an agenda, or a second Council member can concur with the sponsoring Council member.

City Council of the City of Cordova, Alaska

Pending Agenda May 20, 2020 Regular Council Meeting

E. Membership of existing advisory committees of Council formed by resolution:

1) Fisheries Advisory Committee:

re-auth res 01-20-04 approved Jan 15, 2020

auth res 04-03-45 approved Apr 16, 2003

1-John Williams (fisheries educ/Mar Adv Prgm) 2-Jeremy Botz (ADF&G)
3-vacant (processor rep) 4-Jim Holley (marine transportation/AML)
5-Chelsea Haisman (fish union/CDFU) 6-Tommy Sheridan (aquaculture/PWSAC)

2) Cordova Trails Committee:

re-auth res 11-18-29 app 11/7/18

auth res 11-09-65 app 12/2/09

1-Elizabeth Senear 2-Toni Godes
3-Dave Zastrow 4-Ryan Schuetze
5-Wendy Ranney 6-Michelle Hahn

3) Fisheries Development Committee:

authorizing resolution 12-16-43

reauthotrization via Res 11-19-51

approved 11/20/2019

1-Warren Chappell 2-Andy Craig 3-Bobby Linville
4-Gus Linville 5-vacant 6-Bob Smith
7- Ron Blake 8- John Whissel

F. City of Cordova appointed reps to various non-City Boards/Councils/Committees:

1) Prince William Sound Regional Citizens Advisory Council

Robert Beedle re-appointed March 2020 2 year term until March 2022
re-appointed June 2018
re-appointed March 2016
re-appointed March 2014
appointed April 2013

2) Prince William Sound Aquaculture Corporation Board of Directors

Tom Bailer re-appointed October 2018 3 year term until Sept 2021
appointed February 2017-filled a vacancy

3) Southeast Conference AMHS Reform Project Steering Committee

Mike Anderson appointed April 2016 until completion of project
Sylvia Lange alternate

May 2020

CALENDAR MONTH	MAY
CALENDAR YEAR	2020
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	1	2
3	4	5	6 6:00 Council spec mtg CCAB 7:00 Council reg mtg CCAB	7	8	9
10 	11	12 ~~6:30 P&Z CCAB~~	13 ~~6:00 Harbor Cms CCM~~ ~~7:00 Sch Bd HSL~~	14 	15	16 CHS graduation
17	18 12:00 Council spec mtg CCAB	19	20 CSD Last Day of School 5:30 CTC Board Meeting 7:00 Council reg mtg CCAB	21	22	23
24	25 Memorial Day-City Hall Offices Closed	26 ~~6:00 P&R CCM~~	27 12:00 Council spec mtg CCAB 6:00 CEC Board Meeting	28 6:00 CCMCAB HCR	29	30
31	1					

Notes

Legend:
CCAB-Community Rms A&B
HSL-High School Library
CCA-Community Rm A
CCB-Community Rm B
CCM-Mayor's Conf Rm
CCER-Education Room
LN-Library Fireplace Nook
CRG-Copper River Gallery
HCR-CCMC Conference Room

Cncl - 1st & 3rd Wed
P&Z - 2nd Tues
SchBd, Hrb Cms - 2nd Wed
CTC - 3rd Wed
P&R - last Tues
CEC - 4th Wed
CCMCA Bd - last Thurs

June 2020

CALENDAR MONTH	JUNE
CALENDAR YEAR	2020
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1	2	3 6:00 Council work session 6:45 Council pub hrg (maybe) 7:00 Council reg mtg CCAB	4	5	6
7	8	9 6:30 P&Z CCAB	10 6:00 Harbor Cms CCM 7:00 Sch Bd HSL	11	12	13
14 	15	16	17 5:30 CTC Board Meeting 6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	18	19	20 SUMMER SOLSTICE
21 	22	23	24 6:00 CEC Board Meeting	25 6:00 CCMCAB HCR	26	27
28	29	30 6:00 P&R CCM	1	2	3	4
5	6					

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City of Cordova, Alaska Elected Officials
& Appointed Members of City Boards and Commissions

Mayor and City Council - Elected

seat/length of term	email	Date Elected		Term Expires
Mayor:	**Clay Koplin**	Mar 1, 2016, Mar 5, 2019		March-22
3 years	Mayor@cityofcordova.net			
Council members:				
Seat A:	**Tom Bailer**	March 5, 2019		March-22
3 years	CouncilSeatA@cityofcordova.net			
Seat B:	**Cathy Sherman**	March 3, 2020		March-23
3 years	CouncilSeatB@cityofcordova.net			
Seat C:	**Jeff Guard**	Mar 5, 2017, Mar 3, 2020		March-23
3 years	CouncilSeatC@cityofcordova.net			
Seat D:	**Melina Meyer, Vice Mayor**	March 6, 2018		March-21
3 years	CouncilSeatD@cityofcordova.net			
Seat E:	**Anne Schaefer**	Dec 6, 2017, Mar 6, 2018	elected by cncl	March-21
3 years	CouncilSeatE@cityofcordova.net			
Seat F:	**David Allison**	March 5, 2019		March-22
3 years	CouncilSeatF@cityofcordova.net	March 1, 2016		
Seat G:	**David Glasen**	March 5, 2019		March-22
3 years	CouncilSeatG@cityofcordova.net			

Cordova School District School Board - Elected

length of term		Date Elected	Term Expires
3 years	**Barb Jewell, President** bjewell@cordovasd.org	Mar 5, 2013, Mar 1, 2016, Mar 5, 2019	March-22
3 years	**Bret Bradford** bbradford@cordovasd.org	Mar 3, 2015, Mar 6, 2018	March-21
3 years	**Tammy Altermott** taltermott@cordovasd.org	Mar 5, 2013, Mar 1, 2016, Mar 5, 2019	March-22
3 years	**Peter Hoepfner** phoepfner@cordovasd.org	Mar 7, 2006, Mar 3, 2009, Mar 6, 2012, Mar 3, 2015, Mar 6, 2018	March-21
3 years	**Sheryl Glasen** saglasen@cordovasd.org	Mar 4, 2014, Mar 7, 2017, Mar 3, 2020	March-23

seat up for re-election in 2021	***vacant***
board/commission chair	
seat up for re-appt in Nov 20	

City of Cordova, Alaska Elected Officials
& Appointed Members of City Boards and Commissions

CCMC Authority - Board of Directors - Elected

length of term			Date Elected		Term Expires
3 years	**Kelsey Appleton Hayden**		March 3, 2020		March-23
3 years	**Greg Meyer, Chair**		Jul 19, 2018, Mar 5, 2019		March-22
3 years	**Craig Kuntz**	elected by board	March 26, 2020	up for election March-21	March-22
3 years	**Linnea Ronnegard**		March 6, 2018		March-21
3 years	**Gary Graham**		May 31, 2018, Mar 5, 2019		March-21

Library Board - Appointed

length of term		Date Appointed	Term Expires
3 years	**Mary Anne Bishop, Chair**	Nov '06, '10, '13, '16 & '19	November-22
3 years	**Wendy Ranney**	Apr '13, Nov '15, Nov '18	November-21
3years	**Sherman Powell**	June '18, Feb '20	November-22
3 years	**Sarah Trumblee**	February-18	November-20
3 years	**Krysta Williams**	February-18	November-20

Planning Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	**Nancy Bird**	Nov '16, '19	November-22
3 years	**Mark Hall**	Nov '19	November-22
3 years	**Scott Pegau, Vice Chair**	Dec '11, Dec '14, Nov '17	November-20
3 years	**John Baenen**	Dec '12, Dec '15, Nov '18	November-21
3 years	**Tom McGann, Chair**	Apr '11, Dec '11, Dec '14, Nov '17	November-20
3 years	**Chris Bolin**	Sep '17, Nov '18	November-21
3 years	**Trae Lohse**	Nov '18	November-20

seat up for re-appt in Nov 20

seat up for re-election in 2021

vacant

board/commission chair

City of Cordova, Alaska Elected Officials
& Appointed Members of City Boards and Commissions

Harbor Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	**Mike Babic**	Nov '17	November-20
3 years	**Andy Craig**	Nov '16, '19	November-22
3 years	**Max Wiese**	Mar '11, Jan '14, Nov '17	November-20
3 years	**Ken Jones**	Feb '13, Nov '16, Nov '19	November-22
3 years	**Jacob Betts, Chair**	Nov '15, '18	November-21

Parks and Recreation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	**Wendy Ranney, Chair**	Aug '14, Nov '15, Nov '18	November-21
3 years	**Henk Kruithof**	Nov '19	November-22
3 years	**Ryan Schuetze**	Aug '18	November-21
3 years	**Kirsti Jurica**	Nov '18	November-21
3 years	**Marvin VanDenBroek**	Feb '14, Nov '16, Nov '19	November-22
3 years	**Karen Hallquist**	Nov '13, '16, '19	November-22
3 years	**Dave Zastrow**	Sept '14, Feb '15, Nov '17	November-20

Historic Preservation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	**Cathy Sherman**	Aug '16, Nov '19	November-22
3 years	**Heather Hall**	Aug '16, Feb '20	November-22
3 years	**Sylvia Lange**	Nov '19	November-22
3 years	**John Wachtel**	Aug '16, Nov '18	November-21
3 years	**Wendy Ranney**	Nov '18	November-21
3 years	**Nancy Bird**	Nov '17, Nov '18	November-21
3 years	**Jim Casement, Chair**	Nov '17	November-20

seat up for re-election in 2021	**seat up for re-appt in Nov 20**
board/commission chair	***vacant***