Mayor
Clay Koplin

Council Members
Tom Bailer
Kenneth Jones
Jeff Guard
Melina Meyer
Anne Schaefer
David Allison
David Glasen

City Manager
Helen Howarth

City Clerk
Susan Bourgeois

Deputy Clerk
Tina Hammer

Student Council
William Deaton

Regular City Council Meeting
February 5, 2020 @ 7:00 pm
Cordova Center Comm Rooms
Agenda

A. Call to order

B. Invocation and pledge of allegiance
I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

C. Roll call
Mayor Clay Koplin, Council members Tom Bailer, Kenneth Jones, Jeff Guard, Melina Meyer, Anne Schaefer, David Allison and David Glasen

D. Approval of Regular Agenda…….……..……..…….. **(voice vote)**

E. Disclosures of Conflicts of Interest and Ex Parte Communications

- conflicts as defined in 3.10.010 https://library.municode.com/ak/cordova/codes/code_of_ordinances should be declared, then Mayor rules on whether member should be recused, Council can overrule
- ex parte should be declared here, the content of the ex parte should be explained when the item comes before Council, ex parte does not recuse a member, it is required that ex parte is declared and explained

F. Communications by and Petitions from Visitors
1. Guest Speakers
2. Audience comments regarding agenda items……..……..…….. **(3 minutes per speaker)**
3. Chairpersons and Representatives of Boards and Commissions **(CCMCA BoD, School Board Rep)**
4. Student Council Representative Report

G. Approval of Consent Calendar…….. **(no motion required)(roll call vote)**
5. Per Charter Section 2-8 and Cordova Municipal Code 3.12.022, recordation of excused absence of the following: Council member Anne Schaefer from the 01/15/2020 Regular Meeting
6. Council action to waive right to protest renewal of liquor licenses #40 and #41……..... **(page 1)**
(beverage dispensary and package store) for Alaskan Hotel & Bar
7. Council Concurrence of Mayor's Appointments to fill vacancies on…… **(page 9)**
Library Board and Historic Preservation Commission
8. Council Concurrence of Mayor's Appointments to City Election Board…….…… **(page 12)**

H. Approval of Minutes
9. Minutes of the 12-08-17 Special Council Meeting…… **(page 13)**
10. Minutes of the 03-15-18 Special Council Meeting…….…… **(page 14)**
11. Minutes of the 04-17-19 Special Joint Council Meeting w/CCMC Authority Board…… **(page 15)**
12. Minutes of the 05-24-19 Special Council Meeting……..…… **(page 16)**
13. Minutes of the 06-12-19 Special Joint Council Meeting w/CCMC Authority Board…… **(page 18)**
14. Minutes of the 09-28-19 Special Council Meeting…….. **(page 20)**
15. Minutes of the 12-18-19 Council Public Hearing…….…….…… **(page 22)**
16. Minutes of the 12-18-19 Regular Council Meeting…….…… **(page 23)**
17. Minutes of the 01-15-2020 Council Public Hearing…….…….…… **(page 27)**
18. Minutes of the 01-15-2020 Regular Council Meeting…….…… **(page 28)**

I. Consideration of Bids - none

J. Reports of Officers

19. Mayor's Report

20. Manager's Report…….....…… **(page 33)**

21. City Clerk's Report…… **(page 34)**

22. Staff Quarterly Reports – 4Q 2019

- **a.** Library Department – ***Director Debbie Carlson***…….…….. **(page 35)**
- **b.** Cordova Harbor & Port - ***Harbormaster Tony Schinella***…….....…… **(page 38)**
- **c.** Cordova Center – ***Museum Director Mimi Briggs***…… **(page 39)**
- **d.** Cordova Fire Department – ***Fire Marshal Paul Trumblee***…….…. **(page 40)**
- **e.** Cordova Police Department – ***Chief Mike Hicks***…….…. **(page 45)**

K. Correspondence

23. 12-18-19 CFDC letter to ADF&G re PWS Tanner Crab Test Fishery…….....…….. **(page 47)**

24. 01-07-2020 ADEC ltr to ADFG re early notice of LTF wastewater discharge permits…..... **(page 49)**

25. 01-16-2020 Letter to CCMCA board and staff forwarded to Council by G. Meyer…….... **(page 51)**

26. 01-16-2020 Letter from DCRA Director Moller re 2019 Cdv population determination…... **(page 53)**

27. January letter from City Planning Commission to ADOT……..... **(page 54)**

28. 01-28-2020 ADF&G 2020 PWS and Copper River Salmon Forecast……... **(page 55)**

29. 01-29-2020 Letter from Bob Smith regarding Fisheries…….... **(page 59)**

30. 01-29-2020 Letter from Representative Don Young regarding USCG City designation.... **(page 60)**

L. Ordinances and Resolutions - none

M. Unfinished Business - none

N. New & Miscellaneous Business

31. Council direction to Manager to investigate and make recommendations…... **(voice vote)(page 61)**
regarding establishment of a Port Authority

32. Pending Agenda, Calendar and Elected & Appointed Officials lists…..……..... **(page 62)**

O. Audience Participation

P. Council Comments

Q. Executive Session

City Council is permitted to enter into an executive session if an explicit motion is made to do so calling out the subject to be discussed and if that subject falls into one of the 4 categories noted below. Therefore, even if specific agenda items are not listed here, under the Executive Session header on the agenda, any item on the agenda may trigger discussion on that item that is appropriate for or legally requires an executive session. In the event executive session is appropriate or required, Council may make a motion to enter executive session right during debate on that agenda item or could move to do so later in the meeting.

R. Adjournment

Executive Sessions per Cordova Municipal Code 3.14.030

- **subjects which may be considered are:** (1) matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) matters which by law, municipal charter or code are required to be confidential; (4) matters involving consideration of governmental records that by law are not subject to public disclosure.
- **subjects may not be considered in the executive session except those mentioned in the motion calling for the executive session, unless they are auxiliary to the main question**
- **action may not be taken in an executive session except to give direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations**

if you have a disability that makes it difficult to attend city-sponsored functions, you may contact 424-6200 for assistance.
full City Council agendas and packets available online at www.cityofcordova.net

AGENDA ITEM 6
City Council Meeting Date: 02/05/2020
CITY COUNCIL COMMUNICATION FORM

FROM: **Susan Bourgeois, City Clerk**

DATE: **12/10/2019**

ITEM: **Council option to protest renewal of Liquor Licenses #40 and #41, beverage dispensary and package store**

NEXT STEP: **Motion to waive protest via approval of consent calendar**

_____	ORDINANCE	_____	RESOLUTION
__x__	MOTION	_____	INFORMATION

I. **REQUEST OR ISSUE:** Cordova business owners, Dave Chipman and Cheryl Lewis, dba Alaskan Hotel & Bar, have applied for Liquor License Renewals (beverage dispensary and package store) with the State through the AMCO (Alcohol and Marijuana Control Office).

II. **RECOMMENDED ACTION / NEXT STEP:** Council action to waive right to protest the renewal.

III. **FISCAL IMPACTS:** none, staff sees no reason to protest see background

IV. **BACKGROUND INFORMATION:** Finance Management Assistant Barb Webber and City Clerk Susan Bourgeois have determined this business to be current in all financial obligations to the City. Police Chief Mike Hicks has no public safety concerns about this business.

V. **LEGAL ISSUES:** The local governing body's right to protest is defined in AS 04.11.480, attached.

VI. **SUMMARY AND ALTERNATIVES:** Council approval of the consent calendar would constitute approval of this motion:
Council motion to waive it's right to protest the renewal of liquor licenses #40 & #41, Alaskan Hotel & Bar, Beverage Dispensary and Package Store.

THE STATE of ALASKA
GOVERNOR MICHAEL J. DUNLEAVY

Department of Commerce, Community, and Economic Development
ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

December 27, 2019

City of Cordova
Via Email: cityclerk@cityofcordova.net

Re: Notice of 2020/2021 Liquor License Renewal Application

License #	DBA	License Type
40	Alaskan Hotel & Bar	Beverage Dispensary
41	Alaskan Hotel & Bar	Package Store

We have received completed renewals application for the above listed licenses (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Glen Klinkhart, Director
amco.localgovernmentonly@alaska.gov

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-17: 2020/2021 Renewal License Application

What is this form?

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing liquor license that are is due to renew by December 31, 2019. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only should be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed and submitted to AMCO's main office before any license renewal application will be reviewed. Receipt and/or processing of renewal payments by AMCO staff neither indicates nor guarantees that an application will be considered complete, or that a license will be renewed.

Section 1 – Establishment and Contact Information

Enter information for the business seeking to have its license renewed. If any populated information is incorrect, please contact AMCO.

Licensee:	David Chipman & Cheryl Lewis	**License #:**	40
License Type:	Beverage Dispensary		
Doing Business As:	Alaskan Hotel & Bar		
Premises Address:	600 First Street		
Local Governing Body:	City of Cordova		
Community Council:	None		

Mailing Address:	PO Box 484				
City:	Cordova	**State:**	AK	**ZIP:**	99574

Enter information for the individual who will be designated as the primary point of contact regarding this application. This individual must be a licensee who is required to be listed in and authorized to sign this application.

Contact Licensee:	David Chipman	**Contact Phone:**	907-253-5733
Contact Email:	akhotelcdv@gmail.com		

Optional: If you wish for AMCO staff to communicate with an individual who is not a licensee named on this form (eg: legal counsel) about this application and other matters pertaining to the license, please provide that person's contact information in the fields below.

Name of Contact:		**Contact Phone:**	
Contact Email:			

AMCO
DEC 16 2019

Alaska Alcoholic Beverage Control Board

Form AB-17: 2020/2021 Renewal License Application

Section 3 – Sole Proprietor Ownership Information

Entities, such as corporations or LLCs, should skip this section. This section must be completed by any licensee who directly holds the license as an individual or multiple individuals and is applying for license renewal. If more space is needed, please attach a separate sheet that includes all of the required information.
The following information must be completed for each licensee and each affiliate.

This individual is an: [XX] applicant [ ] affiliate

Name:	David Chipman DBA Alaskan Hotel & Bar		Contact Phone:	(907) 424-5733	
Mailing Address:	PO Box 484				
City:	Cordova	State:	AK	ZIP:	99574
Email:	akhotelcdv@gmail.com				

This individual is an: [XX] applicant [ ] affiliate

Name:	Cheryl Lewis DBA Alaskan Hotel & Bar		Contact Phone:	(907) 424-5733	
Mailing Address:	PO Box 484				
City:	Cordova	State:	AK	ZIP:	99574
Email:	akhotelcdv@gmail.com				

Section 4 – Alcohol Server Education

This section must be completed only by the holder of a beverage dispensary, club, or pub license or conditional contractor's permit. The holders of all other license types should skip to Section 5.

Read the line below, and then sign your initials in the box to the right of the statement: Initials

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of a patron have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, as set forth in AS 04.21.025 and 3 AAC 304.465. [ ]

Section 5 – License Operation

Check a single box for each calendar year that best describes how this liquor license was operated:

	2018	2019
The license was regularly operated continuously throughout each year.	[X]	[X]
The license was regularly operated during a specific season each year.	[ ]	[ ]
The license was only operated to meet the minimum requirement of 240 total hours each calendar year. *If this box is checked, a complete copy of Form AB-30: Proof of Minimum Operation Checklist, and all necessary documentation must be provided with this application.*	[ ]	[ ]
The license was not operated at all or was not operated for at least the minimum requirement of 240 total hours each year, during one or both of the calendar years. *If this box is checked, a complete copy of Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated for at least the minimum requirement, unless a complete copy of the form (including fees) has already been submitted for that year.*	[ ]	[ ]

DEC 16 2019

Alaska Alcoholic Beverage Control Board

Form AB-17: 2020/2021 Renewal License Application

Section 6 – Violations and Convictions

Applicant violations and convictions in calendar years 2018 and 2019:	Yes	No
Have any notices of violation (NOVs) been issued for this license in the calendar years 2018 or 2019?	☐	☒
Has any person or entity named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2018 or 2019?	☐	☒

If "Yes" to either of the previous two questions, attach a separate page to this application listing all NOVs and/or convictions.

Section 7 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:	Initials
I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application, and that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.	DC
I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers, managers, general partners, or stakeholders) from what is currently approved and on file with the Alcoholic Beverage Control Board.	DC
I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.	DC

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board or AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.

Signature of licensee

David Chipman
Printed name of licensee

ALYCE GALERA
My Commission Expires
NOTARY PUBLIC
Jul 14, 2020
STATE OF ALASKA

Signature of Notary Public

Notary Public in and for the State of ALASKA.

My commission expires: 7-14-20

Subscribed and sworn to before me this 12 day of December, 2019.

Seasonal License? Yes ☐ No ☒ If "Yes", write your six-month operating period: _____

License Fee:	$ 2500.00	Application Fee:	$ 300.00	TOTAL:	$ 2800.00
Miscellaneous Fees:					
GRAND TOTAL (if different than TOTAL):					

AMCO
DEC 16 2019

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Package Store License

Form AB-17b: 2020/2021 Renewal License Application

What is this form?

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing package store liquor license that is due to renew by December 31, 2019. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only should be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed and submitted to AMCO's main office before any license renewal application will be reviewed. Receipt and/or processing of renewal payments by AMCO staff neither indicates nor guarantees that an application will be considered complete, or that a license will be renewed.

Section 1 – Establishment and Contact Information

Enter information for the business seeking to have its license renewed. If any populated information is incorrect, please contact AMCO.

Licensee:	David Chipman & Cheryl Lewis	**License #:**	41
License Type:	Package Store		
Doing Business As:	Alaskan Hotel & Bar		
Premises Address:	600 First Street		
Local Governing Body:	City of Cordova		
Community Council:	None		

Mailing Address:	PO Box 484				
City:	Cordova	**State:**	AK	**ZIP:**	99574-0484

Enter information for the individual who will be designated as the primary point of contact regarding this application. This individual must be a licensee who is required to be listed in and authorized to sign this application.

Contact Licensee:	David Chipman	**Contact Phone:**	907 424-5733
Contact Email:	akhotelcdv@gmail.com		

Optional: If you wish for AMCO staff to communicate with an individual who is not a licensee named on this form (eg: legal counsel) about this application and other matters pertaining to the license, please provide that person's contact information in the fields below.

Name of Contact:		**Contact Phone:**	
Contact Email:			

AMCO
DEC 16 2019

Form AB-17b: 2020/2021 Package Store Renewal License Application

Section 3 – Sole Proprietor Ownership Information

Entities, such as corporations or LLCs, should skip this section. This section must be completed by any licensee who directly holds the license as an **individual or multiple individuals** and is applying for license renewal. If more space is needed, please attach a separate sheet that includes all of the required information.
The following information must be completed for each licensee and each affiliate.

This individual is an: [X] applicant [ ] affiliate

Name:	David Chipman DBA Alaskan Hotel & Bar		**Contact Phone:**	907 424-5733	
Mailing Address:	PO Box 484				
City:	Cordova	**State:**	AK	**ZIP:**	99574-0484
Email:	akhotelcdv@gmail.com				

This individual is an: [X] applicant [ ] affiliate

Name:	Cheryl Lewis DBA Alaskan Hotel & Bar		**Contact Phone:**	907 424-5733	
Mailing Address:	PO BOX 484				
City:	Cordova	**State:**	AK	**ZIP:**	99574-0484
Email:	akhotelcdv@gmail.com				

Section 4 – Alcohol Server Education

Read the line below, and then sign your initials in the box to the right of the statement: Initials

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of a patron have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, as set forth in AS 04.21.025 and 3 AAC 304.465. [initials]

Section 5 – License Operation

Check a single box for each calendar year that best describes how this liquor license was operated:

	2018	2019
The license was regularly operated continuously throughout each year.	X	X
The license was regularly operated during a specific season each year.		
The license was only operated to meet the minimum requirement of 240 total hours each calendar year. *If this box is checked, a complete copy of Form AB-30: Proof of Minimum Operation Checklist, and all necessary documentation must be provided with this application.*		
The license was not operated at all or was not operated for at least the minimum requirement of 240 total hours each year, during one or both of the calendar years. *If this box is checked, a complete copy of Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated for at least the minimum requirement, unless a complete copy of the form (including fees) has already been submitted for that year.*		

AMCO
DEC 16 2019

Alaska Alcoholic Beverage Control Board

Form AB-17b: 2020/2021 Package Store Renewal License Application

Section 6 – Written Orders

Written orders in calendar years 2020 and 2021:	Yes	No
Do you intend to sell alcoholic beverages and ship them to another location in response to written solicitation in calendar years 2020 and/or 2021?	☐	X

Section 7 – Violations and Convictions

Applicant violations and convictions in calendar years 2018 and 2019:	Yes	No
Have any notices of violation (NOVs) been issued for this license in the calendar years 2018 or 2019?	☐	X
Has any person or entity named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2018 or 2019?	☐	X

If "Yes" to either of the previous two questions, attach a separate page to this application listing all NOVs and/or convictions.

Section 8 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:	Initials
I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application, and that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.	
I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers, managers, general partners, or stakeholders) from what is currently approved and on file with the Alcoholic Beverage Control (ABC) Board.	
I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.	

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board or AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.

Signature of licensee

David Chipman
Printed name of licensee

ALYCE GALERA
My Commission Expires
NOTARY PUBLIC
Jul 14, 2020
STATE OF ALASKA

Signature of Notary Public

Notary Public in and for the State of ALASKA.

My commission expires: 7-14-20

Subscribed and sworn to before me this 12 day of December, 2019.

Seasonal License? Yes ☐ No X **If "Yes", write your six-month operating period:** _____

License Fee:	$ 1500.00	Application Fee:	$ 300.00	TOTAL:	$ 1800.00
Miscellaneous Fees:					
GRAND TOTAL (if different than TOTAL):					

AMCO
DEC 16 2019

AGENDA ITEM 7
City Council Meeting Date: 02/05/2020
CITY COUNCIL COMMUNICATION FORM

FROM: **Susan Bourgeois, City Clerk**

DATE: **01/29/2020**

ITEM: **Concurrence of Mayor's appointments to City Boards & Commissions**

NEXT STEP: **Approval of Motion to concur**

_____	ORDINANCE	_____	RESOLUTION
__x__	MOTION	_____	INFORMATION

I. <u>REQUEST OR ISSUE:</u> The Library Board has 1 vacant seat that will expire November 2022, and the Historic Preservation Commission has 1 vacant seat that will expire November 2022.

II. <u>RECOMMENDED ACTION:</u> City Council should concur with the appointment suggestions made by Mayor Koplin, or City Council could vote not to concur and vote each board or commission separately.

III. <u>BACKGROUND INFORMATION:</u> The City Clerk advertised these vacancies for approximately 6 weeks at the end of 2019 to fill the vacancies that would occur end November 2019. Two such incumbents on Library board and HPC have submitted applications and have expressed continued interest in remaining on the respective board/commission.

IV. <u>SUMMARY AND ALTERNATIVES:</u> City Council members may concur with the Mayor's appointments or take each commission separately or may vote not to concur.
Suggested motion is to move to concur with Mayor Koplin's appointments of the following:
Sherman Powell, to the Library Board for a term through November 2022 and ***Heather Hall***, to the Historic Preservation Commission.

City Board or Commission Membership Application

Personal Information	
Name: Heather C. Hall	**Date:** January 29, 2020
Resident of Cordova? ☐ Yes ☑ No	**How Long?**
Name of Partner (optional):	
Employer: USDA FOREST SERVICE	**Job Title:** Zone Archaeologist/Tribal Relations
Contact Information	
Residence Address: 215 Alpine Meadows Avenue, Girdwood, AK 99587	
Mailing Address: PO Box 750 Girdwood, AK 99587	
Cell Phone: 907-382-0511	**Email Address:** h2skidogsak@gmail.com, heather.c.hall@usda.gov
May we include your contact information on our webpage/in published meeting packets: ☑ Yes ☐ No ☐ Yes, but not all	
If you answered "yes, but not all" above, please specify what we CAN include on webpage/in meeting packets:	

Affiliations

Current membership in organizations:

Alaska Anthropological Association, Hope Historical Society, Girdwood Cemetery Commission, National Trust for Historic Preservation, Museums Alaska, Cook Inlet Historical Society,

Past memberships in organizations:

Society for American Archaeology, Society of American Foresters, Alaska Chapter, Alaska Association for Historic Preservation.

City Board(s) or Commission(s) in which you are interested:

Cordova Historic Preservation Commission.

Why do you want to be involved with this Board or Commission?

To advise and assist with the recordation and preservation of Cordova's important cultural and historical resources.

What experiences have you had, and/or what credentials do you possess, that would make your membership beneficial to the board or commission?

I am a life long Alaskan, a resident of Girdwood since 1980 and a graduate of UAA with an undergraduate degree in Anthropology. As a 20 year employee of the Chugach National Forest, my work as a compliance archaeologist and tribal relations specialist has provided me the opportunity to work throughout the Chugach National Forest and also on the Tongass NF. My interests are in building preservation and restoration and I was the lead on the restoration of the McKinley Trail Cabin and a team member on the the interpretive signs for the McKinley Lake Mine. I also personally own two dovetail notched log cabins constructed in 1917 that are in Girdwood and in a state of preservation until their restoration.

Applications can be dropped off at City Hall or emailed to:

cityclerk@cityofcordova.net

Board/Commission Application Revised: 10/2019

City Board or Commission Membership Application

Personal Information	
Name: Sherman Powell	Date: 01/30/20
Resident of Cordova? [X] Yes [ ] No	How Long? 2 years
Name of Partner (optional):	
Employer: Self	Job Title: fisherman
Contact Information	
Residence Address: 516 Third Street	
Mailing Address: PO Box 2096	
Cell Phone: 792-9806	Email Address:
May we include your contact information on our webpage/in published meeting packets: [ ] Yes [X] No [ ] Yes, but not all	
If you answered "yes, but not all" above, please specify what we CAN include on webpage/in meeting packets:	
Affiliations	
Current membership in organizations: CVFD Friends of the Library	
Past memberships in organizations:	
City Board(s) or Commission(s) in which you are interested: Library Board	
Why do you want to be involved with this Board or Commission? I enjoy reading and want to make sure our library remains vibrant and effective. I want to make sure children's books and activities are supported	
What experiences have you had, and/or what credentials do you possess, that would make your membership beneficial to the board or commission? I am a parent to two young children	
Applications can be dropped off at City Hall or emailed to: cityclerk@cityofcordova.net	Board/Commission Application Revised: 10/2019

A memo from Susan Bourgeois, CMC, City Clerk

DATE: January 28, 2020

TO: Mayor and City Council

SUBJECT: Appointment of 2020 Election Board members

Below are the names of the individuals who have been selected to serve on the election board for the 2020 General Election on March 3, 2020.

Recommended motion: Move to concur with the Mayor's appointment of the 2020 Election board members as follows:

Ruth Steele, as Chairperson
Seawan Gehlbach
Theresa Stavig
Ann Schultz
Sue Shellhorn
Susan Bourgeois
Tina Hammer

Required action: Majority voice vote or approval of the consent calendar.

Special City Council Meeting
December 8, 2017 @ 12:00 pm
Cordova Center Community Rooms A & B
Minutes

A. Call to order
Vice Mayor David Allison called the Council Special Meeting to order at 12:00 pm on December 8, 2016 in the Cordova Center Community Rooms.

B. Roll call
Present for roll call were Council members ***Anne Schaefer***, ***David Allison*** and ***James Wiese***. Council members ***Jeff Guard*** and ***James Burton*** were present via teleconference. ***Mayor Clay Koplin*** and Council members ***Robert Beedle*** and ***Ken Jones*** were absent. Also present were City Clerk ***Susan Bourgeois*** and City Manager ***Alan Lanning***.

C. Approval of agenda
M/Allison S/Wiese to approve the agenda.
Vote on the motion: 5 yeas, 0 nay, 2 absent (Beedle, Jones). Motion approved.

D. Disclosures of conflicts of interest - none

E. Communications by and petitions from visitors
1. Audience Comments regarding agenda item
Kara Johnson, of 701 Lake Avenue, spoke against Council passage of Resolution 12-17-33; she opined that it takes money from the self-funded medical insurance pool of hourly municipal employees.

Mayor Clay Koplin arrived at 12:11 pm.

F. New business
3. Resolution 12-17-33 A resolution of the City Council of the City of Cordova, Alaska, approving transferring $200,000 from the City of Cordova General Fund Reserve to CCMC for the purpose of purchasing certain pharmacy assets and medications.
M/Allison S/Guard to approve Resolution 12-17-33 A resolution of the City Council of the City of Cordova, Alaska, approving transferring $200,000 from the City of Cordova General Fund Reserve to CCMC for the purpose of purchasing certain pharmacy assets and medications.
City manager ***Lanning*** discussed the details of the City's medical insurance plan. The city assumes the risk instead of a third party assuming the risk. It is not an employee fund; funding taken out of the general fund is not an expenditure of employee resources, but an expenditure of city resources. ***Burton*** said he would rather see the funding come from monies the city already allocates to CCMC and the self-insurance refund left available for catastrophic issues. ***Allison*** said whoever is reaping the rewards of the new pharmacy should bear the cost. Council discussed the repayment of funds and what effect using the general fund would have on employee medical benefits. City Manager ***Lanning*** said this would not at all change the city's ability to meet medical expenses. ***Schaefer*** asked about predicted pharmacy revenues in relation to operating costs. ***Scot Mitchell***, CCMC CEO, said it would take probably less than 12 months to become profitable.
Vote on the motion: 4 yeas, 1 nays, 2 absent (Beedle, Jones). Beedle-absent; Schaefer-yes; Guard-yes; Allison-yes; Wiese-yes; Burton-no and Jones-absent. Motion was approved.

G. Audience participation - none

H. Council comments
Allison said he was confident that this was a good decision for the community and the hospital.

I. Adjournment
M/Allison S/Wiese to adjourn. Hearing no objection, the meeting was adjourned at 12:48 pm

Approved: February 5, 2020

Attest: _____
Susan Bourgeois, CMC, City Clerk
(for Lindsey Hammer, temp minutes Clerk)

DRAFT

Special City Council Meeting
March 15, 2018 @ 12:00 pm
Cordova Center Community Rooms A & B
Minutes

A. Call to order
Mayor Clay Koplin called the Council Special Meeting to order at 12:00 pm on March 15, 2018 in the Cordova Center Community Rooms.

B. Roll call
Present for roll call were ***Mayor Clay Koplin*** and Council members ***Robert Beedle*** and ***James Wiese***. Council members ***James Burton, Jeff Guard, Anne Schaefer*** and ***David Allison*** were present via teleconference. Council member ***Ken Jones*** was absent. Also present were City Manager ***Alan Lanning*** and City Clerk ***Susan Bourgeois***.

C. Approval of agenda

D. Disclosures of conflicts of interest - none

E. Communications by and petitions from visitors
1. Audience Comments regarding agenda items - none

F. New business
2. Resolution 03-18-09 Certification of the official results of the March 6, 2018 General Election.
M/Beedle S/Wiese to approve Resolution 03-18-09 Certification of the official results of the March 6, 2018 General Election.
Mayor Koplin said he appreciated those on Council for their leadership and all they do for the community.
Vote on the motion: 6 yeas, 0 nays, 1 absent (Jones). Beedle-yes; Schaefer-yes; Guard-yes; Allison-yes; Wiese-yes; Burton-yes and Jones-absent. Motion was approved.
3. Swearing in of elected Council members, School Board members and CCMC Authority Board members by ***Mayor Clay Koplin***
Mayor Koplin proceeded to swear in the following:
1. ***Amanda Wiese*** as CCMC Authority Board member
2. ***Linnea Ronnegard*** as CCMC Authority Board member
3. ***Pete Hoepfner*** as School Board member
4. ***Melina Meyer*** as Council member

Mayor Koplin said ***Anne Schaefer*** and ***Bret Bradford***, who were absent, would be sworn in upon their return.

G. Audience participation - none

H. Council comments
Schaefer thanked everyone for voting.
Burton thanked voters, candidates, new members and those departing.
Guard echoed voter comments and thanked ***Beedle*** for his time on the Council.
Allison and ***Wiese*** thanked everyone for voting, running and serving.
Beedle said he was happy to see the voter turnout, and thanked the Council wishing them luck.
Mayor Koplin thanked Beedle for his service.

I. Adjournment
M/Beedle S/Wiese to adjourn.
Hearing no objection, the meeting was adjourned at 12:12 pm

Approved: February 5, 2020

Attest: _____
Susan Bourgeois, CMC, City Clerk
(for Lindsey Hammer, temp minutes Clerk)

DRAFT

Special City Council Meeting
April 17, 2019 @ 6:00 pm
Cordova Center Community Rooms A & B
Minutes

A. Call to order
Mayor Clay Koplin called the Council Special Meeting to order at 6:00 pm on April 17, 2019 in the Cordova Center Community Rooms.

B. Roll call
Present for roll call were ***Mayor Clay Koplin***, Council members ***Tom Bailer***, ***Melina Meyer***, ***Anne Schaefer***, ***David Allison*** and ***David Glasen*** and CCMC Authority board members ***Kristen Carpenter***, ***Barbara Solomon***, ***Greg Meyer***, ***Linnea Ronnegard*** and ***Gary Graham***. Council member was ***Jeff Guard*** was present via teleconference. Also present were City Manager ***Alan Lanning*** City Clerk ***Susan Bourgeois***, CCMCA CFO ***Randall Draney*** and ***Dr. Hannah Sanders***.

C. Approval of agenda
M/Allison S/Bailer to approve the agenda.
Vote on the motion: 6 yeas, 0 nays, 1 absent (Jones). Motion was approved.

D. Disclosures of conflicts of interest - none

E. Communications by and petitions from visitors
1. Audience Comments regarding agenda item - none

F. Executive Session
2. Financial and structural terms and conditions of the City's oversight of CCMC Authority – this is an executive session item because subjects to be discussed are matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government.
M/Allison S/Schaefer to go into an executive session for a Council discussion about the financial and structural terms and conditions of the City's oversight of CCMC Authority – this is an executive session item because subjects to be discussed are matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government.
Vote on the motion: 6 yeas, 0 nays, 1 absent (Jones). Motion was approved.
Council entered executive session at 6:02 pm and came back to regular session at 6:58 pm.
Council member ***Ken Jones*** arrived at 6:05pm.
Mayor Koplin reported that no decisions were made, or actions taken on the items of financial and structural terms and conditions of the City's oversight of CCMC Authority.

I. Audience participation -none

J. Council comments -none

K. Adjournment
M/Allison S/Meyer to adjourn.
Vote on the motion: 7 yeas, 0 nays. Motion was approved.

The meeting was adjourned at 6:59 pm

Approved: February 5, 2020

Attest: _____
Susan Bourgeois, CMC, City Clerk
(for Lindsey Hammer, temp minutes Clerk)

DRAFT

Special City Council Meeting
May 24, 2019 @ 6:00 pm
Cordova Center Community Rooms A & B
Minutes

A. Call to order
Mayor Clay Koplin called the Council Special Meeting to order at 6:00 pm on May 24, 2019 in the Cordova Center Community Rooms.

B. Roll call
Present for roll call were ***Mayor Clay Koplin*** and Council members ***Tom Bailer***, ***David Allison*** and ***David Glasen***. Council members ***Ken Jones*** and ***Melina Meyer*** were present via teleconference. Council members ***Jeff Guard*** and ***Anne Schaefer*** were absent. Also present were City Manager ***Alan Lanning*** and City Clerk ***Susan Bourgeois***.

C. Approval of agenda
M/Allison S/Bailer to approve the agenda.
Vote on the motion: 5 yeas, 0 nays, 2 absent (Guard, Schaefer). Motion was approved.

D. Disclosures of conflicts of interest - none

E. Communications by and petitions from visitors
1. Audience Comments regarding agenda item
Tammy Altermott of 811 Woodland Drive read a statement from ***Sheryl Glasen*** in support of Resolution 5-19-22.
Tammy Altermott of 811 Woodland Drive made her own comments in support of Resolution 5-19-22.
Pete Hoepfner of Lot 10 Saddle Point Drive made comments in support of Resolution 15-19-22.
Barb Jewell of Mile 2.2 Whitshed Road made comments in support of Resolution 15-19-22.
Alex Russin of 209 S. Second Street, superintendent, made comments in support of Resolution 15-19-22.

F. New business
2. Direction to City Manager to negotiate with Day Night Construction to complete Bidarki Roof Repair per #PR 19-02.
M/Allison S/Glasen to direct the City Manager to negotiate with Day Night Construction to complete Bidarki Roof Repair per #PR 19-02.
Allison said that insurance is paying for new roof. ***Bailer*** suggested that as this is the 3rd or 4th roof repair, whoever is overseeing the project talk with other local contractors to make sure it is done right.
Vote on the motion: 5 yeas, 0 nays, 2 absent. Glasen-yes; Jones-yes; Meyer-yes; Allison-yes; Bailer-yes; Schaefer-absent; and Guard-absent. Motion was approved.
3. Resolution 05-19-22 A resolution of the City Council of the City of Cordova, Alaska, establishing the level of local funding and approving the budget of the Cordova Public School District for the fiscal year ending in June 30, 2020.
M/Allison S/Glasen to approve Resolution 05-19-22 A resolution of the City Council of the City of Cordova, Alaska, establishing the level of local funding and approving the budget of the Cordova Public School District for the fiscal year ending in June 30, 2020.
Allison said that this level of funding is equal to that of highest budgets in the last 10 year. He requested to see the school district's audit before committing to next year's funding, but believes the city is adequately funding the school and supports the resolution. ***Glasen*** said he believes the school needs more than the bare minimum.
M/Glasen S/Bailer to amend the amount appropriated for the Cordova Public School District from $1,750,000 to $1,950,000.
Glasen said he believes the school is asking for what they need. ***Bailer*** said he agrees and that certain programs may need to be looked at in the future but for now he is supporting the amendment. ***Meyer*** said she does not support this amendment at this time as they do not know where the money will come from. She would not feel comfortable raising the mill rate without consulting the community. ***Jones*** supports funding the schools the extra $200,000 but not amending this year's budget to do it. ***Mayor Koplin*** and City Manager ***Lanning*** clarified that the funding obligation would have to come out of this year's budget. ***Allison*** said that $906,000 had already been appropriated and no more could be appropriated until they did next year's budget, and that he did not support the amendment. ***Jones*** said that voting for the unamended $1,750,00 is appropriating future funds, so he doesn't see why the amount can not be raised.

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Vote on the amendment: 3 yeas, 2 nays, 1 absent. Glasen-yes; Jones-yes; Meyer-no; Allison-no; Bailer-yes; Schaefer-absent and Guard-absent. Motion was approved
Meyer and ***Jones*** agreed that plans for raising revenues should be discussed during their 2020 budget draft meeting.
Vote on the motion as amended: 4 yeas, 1 nays, 2 absent. Glasen-yes; Jones-yes; Meyer-yes; Allison-no; Bailer-yes; Schaefer-absent and Guard-absent. Motion was approved.

4. Resolution 05-19-23 A resolution of the City Council of the City of Cordova, Alaska, authorizing the City of Cordova to amend the FY19 budget in the amount of $15,465.
M/Allison S/Bailer to approve Resolution 05-19-23 A resolution of the City Council of the City of Cordova, Alaska, authorizing the City of Cordova to amend the FY19 budget in the amount of $15,465.
M/Meyer S/Bailer to amend Resolution 05-19-23 A resolution of the City Council of the City of Cordova, Alaska, from the total proposed amount for Bidarki Roof Replacement in the FY19 budget from $155,200 to $115,200 per a typo.
Vote on the amendment: 5 yeas, 0 nays, 2 absent (Guard, Schaefer). Motion was approved.
Vote on the motion as amended: 5 yeas, 0 nays, 2 absent (Guard, Schaefer). Motion was approved.

G. Audience participation
Tammy Altermott thanked the Council for considering the school's budget.
Pete Hoepfner thanked the Council for supporting education.
Lila Koplin expressed concern for how the extra money for the school would impact the city's budget.
Barb Jewell thanks the board for their support and urged them to continue to ask questions about the school's budget.
Mayor Koplin suggested that the Council look at new ways for the community to support the schools without it being at the expense of other budgets.

H. Council comments
Jones said he appreciated everyone taking the time to meet, apologized for not being there, and clarified that this additional money would come from next year's budget.
Meyer thanked everyone for being there and hope to find create solutions for raising revenues.
Allison expressed appreciation for everyone coming out, following up that he supports the schools and hopes that the community will too when tax resolutions go to vote. He asked the school to look seriously into tax credits.
Glasen thanked everyone who came to made comments and said that they will need to find effective tax increases.
Bailer said that the majority of the tax will probably come from property owners, and that the school board would need to help sell tax increases to the community.

I. Adjournment
M/Allison S/Glasen to adjourn.
Vote on the motion: 5 yeas, 0 nays, 2 absent (Guard, Schaefer). Motion was approved.
The meeting was adjourned at 5:58 pm

Approved: February 5, 2020

Attest: _____
Susan Bourgeois, CMC, City Clerk
(for Lindsey Hammer, temp minutes Clerk)

DRAFT

Special Joint City Council Meeting
w/CCMC Authority Board
June 12, 2019 @ 3:00 pm
Cordova Center Community Rooms A & B
Minutes

A. Call to order
Mayor Clay Koplin called the Council Special Meeting to order at 3:00 pm on June 12, 2019 in the Cordova Center Community Rooms.

B. Roll call
Present for roll call were ***Mayor Clay Koplin***, Council members ***Jeff Guard***, ***Anne Schaefer***, and ***David Allison,*** and CCMC Authority board members ***Kristen Carpenter, Linnea Ronnegard*** and ***Gary Graham***. Council members ***Melina Meyer, David Glasen*** and CCMC Authority board chair ***Greg Meyer*** were present via teleconference. Council members ***Tom Bailer*** and ***Ken Jones*** were absent. Also present were CCMCA CFO ***Randall Draney***, CCMCA CEO ***Scot Mitchell***, City Clerk ***Susan Bourgeois*** and City Manager ***Alan Lanning***.

C. Approval of agenda
M/Allison S/Guard to approve the agenda.
Vote on the motion: 5 yeas, 0 nays, 2 absent (Bailer, Jones). Motion was approved.

D. Disclosures of conflicts of interest - none

E. Communications by and petitions from visitors
1. Audience Comments regarding agenda item - none

F. New Business
2. CCMC Authority financial situation, strategies to achieve solvency and reduce City burden.
a. Current financial status
Draney discussed the components of the provided financial report. CCMC owes on average $1m per year in PERS and loses $1m per year in operations. ***G. Meyer*** commented that $550,000 of the roughly $1m owed to PERS each year is for past employees. ***Allison*** asked why paying PERS has not been made a priority. ***Draney*** said that paying utilities to keep the doors open was prioritized. ***Graham*** said too much medical service is provided in Cordova for its population. ***Mayor Koplin*** said that systemic shifts in Medicaid regulations and collections in the last 5 years have made keeping up difficult.
b. Forecast for the next 18 months focused on future financial needs
Carpenter asked what short-term solutions are available, adding that a collaborative effort with NVE must be made. ***Graham*** agreed that collaboration is necessary. ***Mayor Koplin*** suggested Council both look into working with NVE and finding short-term solutions, and suggested putting tax increases to raise hospital revenues on a community ballot. Council and CCMC board members discussed improving communications between the groups and different avenues for tax increases. It was clarified that CCMC is asking for $2m per year going forward. ***M. Meyer*** asked for 3- or 5-year plan from CCMC. City Manager ***Alan Lanning*** said that if it is worth it to keep supporting CCMC, they must find someone to partner with. ***Graham*** agreed. City Manager ***Alan Lanning*** suggested modeling a goal after Sitka's health care system, which was turned over to SEARHC for an amount equal to Sitka's PERS obligation. SEARHC expressed interest in Cordova's system, but a meeting between CCMCA, NVE and SEARHC never happened. ***Carpenter*** suggested approaching NVE with the intention of consolidating clinics and turning over the remainder of CCMC to SEARHC. She thought tribal council wants a new hospital to be built with federal funding, whereas NVE staff wants a new clinic, which could be accomplished through consolidating with CCMC. ***M. Meyer*** said more education on tribal health model is needed. ***Mitchell*** believes a tribal model is the best solution for Cordova, but only if run by a tribal entity with experience. SEARHC had expressed willingness to work with NVE. Council and CCMCA board members discussed communicating options with NVE and resolved to try to schedule a small group meeting next week.

G. Executive Session
Council did not require this executive session

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~~3. see item 2. above this could be an executive session item because subjects to be discussed are matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government~~

H. Audience participation -none

I. Council comments
Carpenter thanked both groups for taking the time to have this conversation.
G. Meyer also thanked groups for the meeting and expressed frustration at the financial situation.
Glasen thanked the CCMCA board for their work and said he liked the idea of a community vote to gauge support for increasing revenue for CCMC.
M. Meyer thanked both groups for coming to the meeting and the CCMCA board for their hard work.
Mayor Koplin expressed appreciation for the CCMCA board and the work they've done to improve the quality of care in Cordova.

J. Adjournment
M/Allison S/Guard to adjourn.
Vote on the motion: 5 yeas, 0 nays, 2 absent (Bailer, Jones). Motion was approved.

The meeting was adjourned at 5:08 pm

Approved: February 5, 2020

Attest: _____
Susan Bourgeois, CMC, City Clerk
(for Lindsey Hammer, temp minutes Clerk)

DRAFT

Special City Council Meeting
September 28, 2019 @ 9:00 am
Cordova Center Community Rooms A & B
Minutes

A. Call to order
Vice Mayor ***Melina Meyer*** called the Council Special Meeting to order at 9:00 am on September 28, 2019 the Cordova Center Community Rooms.

B. Roll call
Present for roll call were Council members ***Tom Bailer***, ***Ken Jones***, ***Jeff Guard***, ***Melina Meyer***, ***Anne Schaefer***, ***David Allison***, and ***David Glasen***. ***Mayor Clay Koplin*** was absent. Also present was City Clerk ***Susan Bourgeois***.

C. Approval of agenda
M/Allison S/Bailer to approve the agenda.
Vote on the motion: 7 yeas, 0 nays. Motion was approved.

D. Disclosures of conflicts of interest and Ex Parte Communications - none

E. Communications by and petitions from visitors
1. Audience Comments regarding agenda item - none

F. New Business
2. Interviews with City Manager Finalists
Candidate ***Kerin Kramer*** was present at the meeting for her interview. Council conducted the interview consisting of seven questions from 9:02 am until 9:21 am.
Vice Mayor Meyer recessed the meeting at 9:22 am and Council came back into the special meeting at 9:32 am.
Candidate ***Alida Bus*** was present at the meeting for her interview. Council conducted the interview consisting of seven questions from 9:33 am until 9:54 am.
Meyer recessed the meeting at 9:55 am and Council came back into the special meeting at 10:06 am.
Candidate ***Helen Howarth*** was present at the meeting for her interview. Council conducted the interview consisting of seven questions from 10:07 am until 10:20 am.
3. Council discussion of interviewees/possible motion to direct negotiating – Council decided to wait for executive session to discuss.

G. Audience participation
Barb Jewell of Mile 2.2 Whitshed Road thanked Council for the hard work they put into the interview process.

H. Council comments - none

I. Executive Session
4. Council discussion of interviewees
M/Schafer S/Bailer to go into an executive session for a Council discussion of interviewees for this reason: subjects which may be considered are subjects that tend to prejudice the reputation and character of any person, provided that the person may request a public discussion, specifically, discussion of city manager interviewees.
Bailer asked Council if ***Tony Schinella*** and ***Leif Stavig*** could stay for executive session. ***Meyer*** suggested any city staff or committee member be allowed to stay. ***Allison*** asked if all three interviewees had been informed of executive session and agreed to Council meeting without them. City Clerk ***Susan Bourgeois*** informed him that they had.
Vote on the motion: 7 yeas, 0 nays, 0 absent. Motion was approved.
Council entered executive session at 10:30 am and came back to regular session at 12:16 pm.
M/Jones S/Bailer to offer the candidate discussed in executive session a contract for the position of city manager of the City of Cordova.
Vote on the motion: 7 yeas, 0 nays, 0 absent. Motion was approved.
Vice Mayor Meyer recessed the meeting at 12:20 pm to contact the candidate and came back to regular session at 12:45 pm.
Vice Mayor Meyer reported that in executive session council was advised by and directed their attorney to make changes to the city manager contract.
M/Jones S/Schafer to direct the negotiating committee to enter into negotiations with the candidate discussed in executive session.

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Vote on the motion: 7 yeas, 0 nays, 0 absent. Motion was approved.

J. Adjournment

M/Guard S/Schafer to recess instead of adjourning.
Vote on the motion: 7 yeas, 0 nays, 0 absent. Motion was approved.
The meeting was recessed at 12:46 pm and called back to order at 1:41 pm.
Vice Mayor Meyer reported that the contract negotiating committee offered ***Helen Howarth*** the city manager position. She accepted and the contract will be signed pending her review. Council planned to approve the contract at the next Council meeting.
Vice Mayor Meyer adjourn the meeting at 1:43 pm with no objection.

Approved: February 5, 2020

Attest: _____
Susan Bourgeois, CMC, City Clerk
(for Lindsey Hammer, temp minutes Clerk)

DRAFT

City Council Public Hearing
December 18, 2019 @ 6:45 pm
Cordova Center Community Rooms A & B
Minutes

A. Call to order
Vice Mayor Melina Meyer called the Council public hearing to order at 6:47 pm on December 18, 2019, in the Cordova Center Community Rooms.

B. Roll call
Present for roll call were Council members ***Tom Bailer***, ***Ken Jones***, ***Melina Meyer***, ***David Allison*** and ***David Glasen***. ***Mayor Clay Koplin*** and Council members ***Jeff Guard*** and ***Anne Schaefer*** were absent. Also present were City Manager ***Helen Howarth*** and City Clerk ***Susan Bourgeois***.

C. Public hearing
1. Resolution 12-19-56 A resolution of the Council of the City of Cordova, Alaska adopting an operating and capital budget for fiscal year 2020
2. Resolution 12-19-57 A resolution of the Council of the City of Cordova, Alaska adopting City service fees, rates and charges for the 2020 calendar budget
3. Ordinance 1179 An ordinance of the City Council of the City of Cordova, Alaska, amending Cordova Municipal Code section 5.40.010 to impose seasonal sales tax rates of five percent in winter and eight percent in summer of each year
4. Ordinance 1180 An ordinance of the City Council of the City of Cordova, Alaska, amending Chapter 5.40.010 to adopt a one percent increase to the general sales tax imposed by the City of Cordova
5. Ordinance 1181 An ordinance of the Council of the City of Cordova, Alaska, amending Cordova Municipal Code Chapter 18.90 as recommended by the Alaska office of History and Archaeology, the Historic Preservation Commission, and the Planning Commission

Vice Mayor Meyer opened the hearing up for public testimony on the two resolutions and three ordinances.
There was no public comment.
There being no Council objection, ***Vice Mayor Meyer*** recessed the public hearing at 6:48 pm.

Vice Mayor Meyer called the Public Hearing back to order at 6:56 pm to see if there was any public comment.
There still was no public comment.

D. Adjournment
Hearing no objection ***Vice Mayor Meyer*** adjourned the public hearing at 6:56 pm.

Approved: February 5, 2020

Attest: _____
Susan Bourgeois, CMC, City Clerk

DRAFT

Regular City Council Meeting
December 18, 2019 @ 7:00 pm
Cordova Center Community Rooms A & B
Minutes

A. Call to order
Vice Mayor Melina Meyer called the Council Regular Meeting to order at 7:01 pm on December 18, 2019, in the Cordova Center Community Rooms.

B. Invocation and pledge of allegiance
Vice Mayor Meyer led the audience in the Pledge of Allegiance.

C. Roll call
Present for roll call were Council members ***Tom Bailer***, ***Ken Jones***, ***Melina Meyer***, ***David Allison*** and ***David Glasen***. ***Mayor Clay Koplin*** and Council members ***Jeff Guard*** and ***Anne Schaefer*** were absent. Also present were City Manager ***Helen Howarth*** and City Clerk ***Susan Bourgeois***.

D. Approval of Regular Agenda
M/Bailer S/Allison to approve the Regular Agenda.
Vote on the motion: 5 yeas, 0 nays, 2 absent (Guard, Schaefer). Motion was approved.

E. Disclosures of Conflicts of Interest and ex parte communications - none

F. Communications by and Petitions from Visitors
1. Guest speaker ***Jason Gabrielson***, City Information Services Director, presented Council with a tutorial on microphone usage and teleconference calls into City meetings.
2. Audience comments regarding agenda items – none
3. Chairpersons and Representatives of Boards and Commissions
CCMCA Board chair ***Greg Meyer*** reported: 1) just finished up the Community Health Needs Assessment Survey (done every 3 years) – ***Barb Jewell*** and staff put it together this year – in the past we've paid a firm $20 - $30 thousand and were able to do it in house this time; results should be on the website now; 2) PWSC is having a CNA class starting Jan for 3 months – hopefully we'll get some qualified CNAs out of this class (6 signed up so far).
4. Student Council representative – ***William Deaton*** was not present but left a report that Council member ***Allison*** relayed for the Council. Student Council reported concerns with the locker rooms to ***Mrs. Williams*** and a work order was put in (to fix leaks). They also suggested motion detector lights instead of the key that is currently required. Deck the Halls is underway at the High School.

G. Approval of Consent Calendar
5. Ordinance 1182 An ordinance of the Council of the City of Cordova, Alaska, amending Cordova Municipal Code 4.52.020 to clarify employee health insurance coverage – 1st reading
6. Council action to waive right to protest renewal of liquor license 911 (package store) for Laura's Liquor Shoppe, LLC
7. Per Charter Section 2-8 and Cordova Municipal Code 3.12.022, recordation of excused absences of the following: Mayor Koplin & Council member Anne Schaefer from the December 4, 2019 Regular Meeting
Vote on the approval of the consent calendar: 5 yeas, 0 nays, 2 absent. Allison-yes; Schaefer-absent; Guard-absent; Meyer-yes; Glasen-yes; Bailer-yes and Jones-yes. Consent calendar was approved.

H. Approval of Minutes
M/Bailer S/Allison to approve the minutes.
8. Minutes of the November 20, 2019 Regular Council Meeting
9. Minutes of the December 4, 2019 Council Public Hearing
10. Minutes of the December 4, 2019 Regular Council Meeting
Vote on the motion: 5 yeas, 0 nays, 2 absent (Guard, Schaefer). Motion was approved.

I. Consideration of Bids - none

J. Reports of Officers
11. Mayor's Report – was not present, may report later if he arrives.

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12. Manager's Report - City Manager ***Helen Howarth*** reported: 1) Governor's budget includes $5 million we were hoping for as the Harbor grant; no increases to AMHS were in this budget, nor was any increase to school bond debt reimbursement; there is still conversation about override come beginning of the session in January; 2) Secure Rural Schools is progressing in Congress, looking at 2 year funding, should be a no-brainer; 3) CCMC PERS is cleaned up, didn't cost the full $1.3 million, balance remained in Permanent Fund; 4) every little bit helps, recently received a $2500 rebate on insurance from Fejes and Associates.

a. Year-to-date property tax and sales tax revenues 2019

13. City Clerk's Report – ***Bourgeois*** included a written report in the packet.

K. Correspondence

14. 12-05-19 email from K. McLaughlin re Sales Tax Options

15. 12-12-19 Public Notice comment period for CTC Easement application with DNR

L. Ordinances and Resolutions

16. Ordinance 1179 an ordinance of the City Council of the City of Cordova, Alaska, amending Cordova Municipal Code section 5.40.010 to impose seasonal sales tax rates of five percent in winter and eight percent in summer of each year – 2nd reading

M/Bailer S/Allison to adopt Ordinance 1179 an ordinance of the City Council of the City of Cordova, Alaska, amending Cordova Municipal Code section 5.40.010 to impose seasonal sales tax rates of five percent in winter and eight percent in summer of each year

Bailer said that we have discussed that there is no need for this so he will be voting no. ***Allison*** agreed.

Vote on the motion: 0 yeas, 5 nays, 2 absent. Glasen-no; Jones-no; Meyer-no; Schaefer-absent; Allison-no; Bailer-no and Guard-absent. Motion failed.

17. Ordinance 1180 an ordinance of the City Council of the City of Cordova, Alaska, amending Chapter 5.40.010 to adopt a one percent increase to the general sales tax imposed by the City of Cordova – 2nd reading

M/Bailer S/Allison to adopt Ordinance 1180 an ordinance of the City Council of the City of Cordova, Alaska, amending Chapter 5.40.010 to adopt a one percent increase to the general sales tax imposed by the City of Cordova

Bailer said same as last one; ***Allison*** agreed again.

Vote on the motion: 0 yeas, 5 nays, 2 absent. Meyer-no; Jones-no; Schaefer-absent; Guard-absent; Allison-no; Glasen-no and Bailer-no. Motion failed.

18. Ordinance 1181 An ordinance of the Council of the City of Cordova, Alaska, amending Cordova Municipal Code Chapter 18.90 as recommended by the Alaska office of History and Archaeology, the Historic Preservation Commission, and the Planning Commission

M/Allison S/Bailer to adopt Ordinance 1181 an ordinance of the Council of the City of Cordova, Alaska, amending Cordova Municipal Code Chapter 18.90 as recommended by the Alaska office of History and Archaeology, the Historic Preservation Commission, and the Planning Commission

Allison said this is a second reading, a recommendation from HPC, he supports it. ***Bailer*** agrees.

Vote on the motion: 5 yeas, 0 nays, 2 absent. Meyer-yes; Allison-yes; Glasen-yes; Schaefer-absent; Guard-absent; Bailer-yes and Jones-yes. Motion was approved.

19. Resolution 12-19-56 A resolution of the Council of the City of Cordova, Alaska adopting an operating and capital budget for fiscal year 2020

M/Glasen S/Bailer to approve Resolution 12-19-56 A resolution of the Council of the City of Cordova, Alaska adopting an operating and capital budget for fiscal year 2020

Glasen said this is balanced and ready to go, he'll be voting yes. ***Bailer*** deferred to the City Manager. Manager ***Howarth*** said that there have been requests for some more information – she acknowledges these and guarantees she'll have that in the future but in the absence of a finance director there are some reports that we are unable to generate. She said there will be some good financials available by next meeting as ***Baugh*** will be in at the very end of December working on audit and wrapping up 2019. ***Allison*** mentioned a couple of items that need to be changed in the attachment or clarified. Staff said they would remedy these in the actual budget and in the budget as it is entered into the Caselle financial program. ***Allison*** was also concerned about the chip seal fund he said he'd like a detail on that plan; to use that to partially fund the new street sweeper; he wondered where the rest of the street sweeper funding would be coming from. Public Works Director ***Sam Greenwood*** approached and she and ***Howarth*** explained that the sweeper is the highest priority so sacrifices will be made elsewhere. ***Bailer*** said he was initially against a new street sweeper – he consulted an expert and the expert agreed with the purchase (obsolete, expensive to repair, etc.), so he is in support. Also, an attaboy to the City shop in using the used oil burner, saving $20 – 30 thousand in fuel costs.

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Allison asked if the format could be consistent with the budgets we get. He also asked where the refund from the health insurance is in the budget. ***Howarth*** said she would find it and ensure it is in there. ***Allison*** also asked why E-911 was in this document. ***Howarth*** said she'd get the answer to that. ***Allison*** and ***Meyer*** both said they are comfortable approving the resolution, but they would like the detail cleaned up.
Bailer said he is good with this budget; he doesn't think there will be an appetite for increasing taxes again next year so he hopes she can get a handle on things in these next 6 or 7 months to work toward that. He also stressed the need for ***Howarth*** to fill the Finance Director spot. He opined that this is too big a job for one person (i.e. the budget for the Manager to do alone). ***Howarth*** stressed how everyone in the administrative offices contributed to this budget; and department heads really understand their budgets. She is confident that this is a ***real*** budget; this is not one where we made it look the same as it always does. This is realistic, we will cover our expenses and hope to come in under by being efficient not by not providing the services or not completing the projects.
Vote on the motion: 5 yeas, 0 nays, 2 absent. Glasen-yes; Bailer-yes; Meyer-yes; Schaefer-absent; Allison-yes; Jones-yes and Guard-absent. Motion was approved.
20. Resolution 12-19-57 A resolution of the Council of the City of Cordova, Alaska adopting City service fees, rates and charges for the 2020 calendar budget
M/Bailer S/Allison to adopt Resolution 12-19-57 a resolution of the Council of the City of Cordova, Alaska adopting City service fees, rates and charges for the 2020 calendar budget
Bailer said he had questions for the Planning Department and the Planner answered those for him, he yielded to staff or others for discussion. ***Allison*** asked for a staff summary from the Manager if she has a report to give on changes made. ***Leif Stavig*** approached to report. He said Planning Department raised building department fees by 100%, doubled them. He said the utilities (water, sewer, garbage) were all raised 5%. ***Stavig*** said he compiled the fee schedule; other changes were some minor Parks and Recreation changes and same with Cordova Center. ***Bailer*** asked ***Howarth*** if the Cordova Center rates were changing. Manager ***Howarth*** said starting in January they will be taking a good look at properly allocating utilities, etc. in this building, it is a priority. ***Allison*** opined that maybe water and sewer should relook at the equivalent units used in their rate structure, to see if those are still appropriate. Public Works Director ***Greenwood*** said that there is a plan for a full rate analysis on the water side this year (remnant LT2 grant should be able to cover this). She hopes they can get the sewer rates done too. ***Meyer*** asked if the Harbor had changes. Harbormaster ***Schinella*** said they also had 5% increases and adjusted a few other fees.
Vote on the motion: 5 yeas, 0 nays, 2 absent. Meyer-yes; Jones-yes ; Schaefer-absent; Glasen-yes; Allison-yes; Guard-absent and Bailer-yes. Motion was approved.
21. Resolution 12-19-58 A resolution of the Council of the City of Cordova, Alaska designating capital improvement projects
M/Jones S/Allison to approve Resolution 12-19-58 a resolution of the Council of the City of Cordova, Alaska designating capital improvement projects
Jones said we did some extensive work on this last time it was before us; he thinks it is in line with the community priorities from the Comprehensive Plan.
Vote on the motion: 5 yeas, 0 nays, 2 absent (Guard, Schaefer). Motion was approved.
Mayor Koplin arrived at the meeting at 8:02 pm.
22. Resolution 12-19-59 A resolution of the Council of the City of Cordova, Alaska authorizing membership in the Alaska Remote Seller Sales Tax Commission for the purpose of developing, implementing, and enforcing a remote seller sales tax code and designating the commission representative
M/Bailer S/Glasen to approve Resolution 12-19-59 a resolution of the Council of the City of Cordova, Alaska authorizing membership in the Alaska Remote Seller Sales Tax Commission for the purpose of developing, implementing, and enforcing a remote seller sales tax code and designating the commission representative
Glasen said he is in favor, seems like a good idea to him. ***Jones*** said he will support this. ***Allison*** said he wonders what the costs will be to us. ***Howarth*** said that is to be determined; this resolution gets our foot in the door, but we'll have the ability to get out later if it is not in our best interest.
Vote on the motion: 5 yeas, 0 nays, 2 absent (Guard, Schaefer). Motion was approved.

M. Unfinished Business – none

N. New & Miscellaneous Business
Mayor Koplin reported: 1) on December 4 he, ***Bert Adams*** (NVE Executive Director) and ***Darrel Olsen*** (Chairman of Tribal Council) met with the Governor and discussed Fisheries and Marine Highway issues only. ***Mayor Koplin*** said he felt like the governor listened and he's sure he contacted ADFG and asked them to explore ways they could assist with developing fisheries in PWS. The Governor further asked us for 2 white papers on AMHS and Fisheries. 2) There have

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been a couple of CFDC meetings including participation by ADFG representatives. Likely that there will be Tanner and Golden King Crab test fisheries and a sea cucumber test fishery this spring.
Meyer asked about the time frame for the white papers. ***Mayor Koplin*** said ***John Whissel*** of NVE is working on the fisheries one. ***Mayor Koplin*** said he is working on the AMHS one and he should have it out in the next couple of days. His high-level points to make will be: 1) select a vessel suitable for the region, put it there and keep it there, 2) determine the routes, fares, schedules using stakeholders' input, 3) management and governance should be setup with consistency, so these stay in place.
Mayor Koplin also spoke with City Attorney ***Holly Wells*** about Title 29 which gives municipalities or groups of municipalities the ability to form a port authority that could give access to federal funds – might be something very worthwhile to look into. He said he'd get a copy of the white paper circulated to Council in the next week.
23. Pending Agenda, Calendar and Elected & Appointed Officials lists
Council concurred that the first meeting in January, scheduled for a holiday, January 1 would be canceled, and Council would definitely have the January 15 regular meeting and staff would contact Council for a Special Meeting if something occurred sooner than that requiring Council action.

O. Audience Participation - none

P. Council Comments
Bailer mentioned a recent automobile accident on Whitshed asked citizens to keep them in prayers as they recover. He also expressed Merry Christmas and Happy New Year to staff and to the community.
Glasen echoed those comments.
Allison thanked staff and Helen who worked on the budget. He also expressed Merry Christmas, Happy Holidays and hoped for safe travels for everyone.
Meyer echoed the comments and said see you in 2020.

Q. Executive Session
24. Council discussion and review of CCMCA liabilities and the potential consequences arising from granting or denying financial assistance to CCMC to satisfy such liabilities, a subject which is a matter the immediate knowledge of which would clearly have an adverse effect upon City finances
M/Alison S/Bailer to go into executive session for a Council discussion and review of CCMCA liabilities and the potential consequences arising from granting or denying financial assistance to CCMC to satisfy such liabilities, a subject which is a matter the immediate knowledge of which would clearly have an adverse effect upon City finances
Vote on the motion: 5 yeas, 0 nays, 2 absent (Guard, Schaefer). Motion was approved.
Vice Mayor Meyer recessed the meeting at 8:23 pm to clear the room before the executive session.
CCMCA Board chair ***Greg Meyer*** was invited to the executive session. Council entered executive session at 8:26 pm and came back into regular session at 9:31 pm.
M/Allison S/Glasen that Council direct and authorize ***Greg Meyer*** and ***Helen Howarth*** to work on behalf of the City on hospital issues/health services issues including possible sale and/or all options available with that and they are authorized to contract with whatever attorneys and specialists needed to conduct that.
Allison wanted to ensure that the public knows that ***Greg*** and ***Helen*** are working on behalf of the city and that we may need specialized attorneys involved and they are working on these issues and as soon as we have more information that we can provide to the public we will. Any further authorizations that they may need from Council will come back to us. It has been a good deal; ***Greg*** has been doing a good job for the City and he looks forward to ***Helen*** joining him in those endeavors. ***Glasen*** concurred.
Vote on the motion: 5 yeas, 0 nays, 2 absent (Guard, Schaefer). Motion was approved.

R. Adjournment
M/Allison S/Bailer to adjourn the meeting.
Hearing no objection ***Vice Mayor Meyer*** adjourned the meeting at 9:33 pm.

Approved: February 5, 2020

Attest: _____
Susan Bourgeois, CMC, City Clerk

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City Council Public Hearing
January 15, 2020 @ 6:45 pm
Cordova Center Community Rooms A & B
Minutes

A. Call to order
Mayor Clay Koplin called the Council public hearing to order at 6:45 pm on January 15, 2020, in the Cordova Center Community Rooms.

B. Roll call
Present for roll call were ***Mayor Clay Koplin*** and Council members ***Tom Bailer, Ken Jones, Jeff Guard, Melina Meyer, David Allison*** and ***David Glasen***. Council member ***Anne Schaefer*** was absent. Also present were City Manager ***Helen Howarth*** and City Clerk ***Susan Bourgeois***.

C. Public hearing
1. Ordinance 1182 An ordinance of the Council of the City of Cordova, Alaska, amending Cordova Municipal Code 4.52.020 to clarify employee health insurance coverage

Mayor Koplin opened the hearing up for public testimony on the ordinance.
There was no public comment.
There being no Council objection, ***Mayor Koplin*** recessed the public hearing at 6:47 pm.

Mayor Koplin called the Public Hearing back to order at 6:57 pm to see if there was any public comment.
There still was no public comment.

D. Adjournment
Hearing no objection ***Mayor Koplin*** adjourned the public hearing at 6:57 pm.

Approved: February 5, 2020

Attest: _____
Susan Bourgeois, CMC, City Clerk

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Regular City Council Meeting
January 15, 2020 @ 7:00 pm
Cordova Center Community Rooms A & B
Minutes

A. Call to order
Mayor Clay Koplin called the Council Regular Meeting to order at 7:00 pm on January 15, 2020, in the Cordova Center Community Rooms.

B. Invocation and pledge of allegiance
Mayor Koplin led the audience in the Pledge of Allegiance.

C. Roll call
Present for roll call were ***Mayor Clay Koplin*** and Council members ***Tom Bailer***, ***Ken Jones***, ***Jeff Guard***, ***Melina Meyer***, ***David Allison*** and ***David Glasen***. Council member ***Anne Schaefer*** was absent. Also present were City Manager ***Helen Howarth*** and City Clerk ***Susan Bourgeois***.

D. Approval of Regular Agenda
M/Allison S/Bailer to approve the Regular Agenda.
Vote on the motion: 6 yeas, 0 nays, 1 absent (Schaefer). Motion was approved.

E. Disclosures of Conflicts of Interest and ex parte communications - none

F. Communications by and Petitions from Visitors
1. Guest speaker
a. ***John Bitney***, legislative lobbyist for the City had 2 topics: 1) asked for support of agenda item 8 his contract to continue as the City's lobbyist; 2) gave a summary of issues that will be front and center next week in Juneau when the session starts on January 22.
b. ***Bob Smith***, CFDC Chairman reported on what the committee has been working on such as Crab, Pollock, Skate, Rock Fish – these fisheries could be a boost to the local economy in Cordova – the committee is trying to work with the Department (ADFG) to help with these fisheries.
2. Audience comments regarding agenda items – none
3. Chairpersons and Representatives of Boards and Commissions
CCMCA Board and School District/School Board had no representation present.
4. Student Council representative – ***William Deaton*** reported that this weekend is the tipoff tournament with three teams coming to town, otherwise students are just happy to be back to school after the Holiday Break.

G. Approval of Consent Calendar
5. Per Charter Section 2-8 and Cordova Municipal Code 3.12.022, recordation of excused absence of the following: Council member Anne Schaefer from the December 18, 2019 Regular Meeting
6. Per Charter Section 2-8 and Cordova Municipal Code 3.12.022, recordation of unexcused absence of the following: Council member Jeff Guard from the December 18, 2019 Regular Meeting
7. Resolution 01-20-01 A resolution of the Council of the City of Cordova, Alaska, adopting an alternative allocation method for the FY20 shared fisheries business tax program and certifying that this allocation method fairly represents the distribution of significant effects of fisheries business activity in FMA 15: Prince William Sound
8. Resolution 01-20-02 A resolution of the Council of the City of Cordova, Alaska, authorizing the City Manager to enter into a two-year agreement with John W. Bitney for consulting services in the amount of Forty-Eight Thousand Dollars ($48,000) per year plus reasonable expenses not to exceed Two Thousand Dollars ($2,000) annually.
~~9. Proclamation USCG A proclamation by the Mayor and Council of the City of Cordova, Alaska recognizing the vital importance of the United States Coast Guard to the City of Cordova~~
Council member ***Bailer*** removed agenda item 9 – it was placed after item 19.
Vote on the approval of the consent calendar: 6 yeas, 0 nays, 1 absent. Meyer-yes; Schaefer-absent; Glasen-yes; Jones-yes; Allison-yes; Guard-yes and Bailer-yes. Consent calendar was approved.

H. Approval of Minutes - none

I. Consideration of Bids
10. Direction to Manager to negotiate with Yukon Equipment for Elgin Pelican Street Sweeper

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M/Meyer S/Guard to direct the City Manger to negotiate a contract with Yukon Equipment Inc. of Wasilla, AK to provide an Elgin Pelican Street Sweeper for $234,100.
Meyer said this has been discussed previously and she is in support of staff's suggestion at this time. ***Jones*** said he is not necessarily in favor, but he does appreciate that this was budgeted. He doesn't know if we need to spend $250,000 on a new one. ***Stavig*** stated that the sweeper is 8 years past its useful life it has been rebuilt a few times, is very time-intensive for the mechanics and the contract here is using government pricing and it's a pretty good deal for what we are getting. ***Bailer*** spoke in favor – he reiterated something he said last time that a local contractor advised that a new one is appropriate in this instance. ***Howarth*** said she is committed to a good schedule of equipment needs in the future, so these are easily understood by Council. ***Stavig*** added that Public Works is using a program now that will more accurately track hours on equipment including costs of maintenance, employee time, etc. ***Jones*** asked about the $120k or so gap that was mentioned when they discussed this at budget approval – he wondered if we have the answer to that. ***Howarth*** said yes, ***Greenwood*** has figured that out. Chip Seal fund $138k, chains $20k, sand $7k less, a truck $50k other vehicle parts $19k which totals the $234k for this street sweeper purchase.
Vote on the motion: 6 yeas, 0 nays, 1 absent (Schaefer). Motion was approved.

J. Reports of Officers

11. Mayor's Report – ***Mayor Koplin*** reported: 1) Cordova was designated a USCG City – he's getting a flag that was flown at the Capitol in Juneau from **Representative Stutes** and presenting that and the proclamation to the USCG at the Iceworm variety show; 2) he will be going to Juneau next week – Rep Stutes has a House Transportation Committee meeting scheduled for Tuesday; 3) He and Chamber Director ***Cathy Renfeldt*** had a call with Alaska Airlines today – they have some scheduling changes which are upcoming that will affect Cordova's flight 61 and 66 – there are some tradeoffs, but it's a pretty big change, first one to Cordova's schedule in 10 or so years; 4) CFDC continues to work, as ***Bob*** attested to in his report, which has helped with the commissioners permits for crab, working toward sea cucumber in the fall; 5) as far as Lobbyist ***John Bitney*** – we did pretty well as far as the priorities for last year, with the Harbor matching grant, school bond debt reimbursement could've been a lot worse and shared fish taxes remaining the same; 6) sat in on Parks and Rec and it's exciting what they are working on as well as the utilization numbers at Bidarki; 7) working on a Mayor's lunch for second or third week in February.
12. Manager's Report - City Manager ***Helen Howarth*** reported: 1) CCMC sale – nothing new to report – later we'll discuss the specialized law firm; 2) finances – ***Dean*** will discuss this update; 3) she acknowledged ***Kara Johnson*** who has been running City sales tax and utilities who will be leaving the City to go to Juneau and work for AML running the new online sales tax program, her last day is February 3; 4) the front desk employee will move over to that position and unfortunately, the candidate for Finance Director that we hoped to be able to announce tonight has declined to accept the position – we are still in seek and search mode.

a. Financial statements – ***Dean Baugh*** approached to explain the report. A lot of the numbers in these reports can still change as 2019 is still having expenses and revenues - these are fluid. He has the auditors scheduled to come in June this year, a little later than normal but he will be out of the country. He reiterated the somewhat low cash balances since all the big revenues come later in a year, what we have now will have to last until June or July. The $900k that it looks like now will be negative by March. There will be enough for cash flow needs, but that gets "borrowed" from enterprises funds, reserve funds, as those are all lumped in the repurchase account. The report also includes long term debt – ***Baugh*** said after 2028 all of the school bonds drop off and you'll look way better then. He presented in the packet year-end 2018 and 2019 so these two years could be compared. Overall, 2019 is looking a little better than 2018 ended.
Questions: ***Meyer*** asked about how non-departmental looks twice as much as was budgeted for. ***Baugh*** said two big contributors to that were Attorney fees were over budget as were audit fees (2017 audit was still being finalized in early 2019, and then all of the 2018 audit – so that was approximately $60k over). ***Bailer*** asked the manager if she knows why the attorneys were so far over. ***Howarth*** said she does not, she will look into it, she will be tracking it monthly. ***Bailer*** also asked the Manager if she was going to bring back the City organizational chart. ***Howarth*** said she can if that is asked of her, not right at this moment probably; currently the Finance Director is the only vacant position.
13. City Clerk's Report – ***Bourgeois*** reported: 1) thanked Deputy Clerk ***Tina Hammer*** for handling Clerk duties in her recent absence; 2) also thanked ***Hammer*** for staffing CFDC as it has been meeting weekly now, time-consuming also thanked the ***Mayor*** for his work with the committee; 3) Fisheries Advisory Committee will be reauthorized tonight and ***Mayor Koplin*** has suggested realignment of the seats; and 4) an ordinance will be forthcoming amending our sales tax code as the new remote sellers sales tax collection is just getting going.
14. Staff Quarterly Reports – 4Q 2019

a. Information Services/Technology – ***Jason Gabrielson***

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b. City Investments, ***Buck & Chad Adams***, UBS Financial
c. Museum & Cordova Center – Director ***Mimi Briggs***
d. Parks & Recreation – Director ***Susie Herschleb***

Council comments on staff reports: ***Bailer*** said he thinks it is time we RFP for investment services. He said the returns shown in this report are before fees, he would like to see the returns after fees. Also, the report mentions the excess cash was reinvested per your instructions – ***Bailer*** said when did we give those instructions. He thinks it is wise to look at other companies, even if we wind up staying with them. ***Meyer*** had a question about why it looked like half the $1.3 million for CCMC PERS was taken from PF (permanent fund) and half from CT (central treasury). ***Baugh*** said he directed them to do that, he was not under the impression that it all had to come from PF, so that is his fault. ***Baugh*** said he would remedy that.

15. Lobbyist John Bitney – legislative session report

K. Correspondence

16. 12-23-19 letter from Governor Dunleavy to Mayor Koplin

L. Ordinances and Resolutions

17. Ordinance 1182 An ordinance of the Council of the City of Cordova, Alaska, amending Cordova Municipal Code 4.52.020 to clarify employee health insurance coverage – 2nd reading

M/Glasen S/Guard to adopt Ordinance 1182 an ordinance of the Council of the City of Cordova, Alaska, amending Cordova Municipal Code 4.52.020 to clarify employee health insurance coverage

Glasen said he is in favor. ***Guard*** is also in favor as it levels the playing field.

Vote on the motion: 6 yeas, 0 nays, 1 absent. Allison-yes; Meyer-yes; Jones-yes; Guard-yes; Glasen-yes; Bailer-yes and Schaefer-absent. Motion was approved.

18. Resolution 01-20-03 A resolution of the Council of the City of Cordova, Alaska, authorizing the City of Cordova to amend resolution number 12-19-56 reducing total appropriation by $128,331

M/Bailer S/Meyer to approve Resolution 01-20-03 A resolution of the Council of the City of Cordova, Alaska authorizing the City of Cordova to amend resolution number 12-19-56 reducing total appropriation by $128,331

Baugh said the backup to the approved budget was accurate, the only error was in the "transfers in" and transfers out" between accounts, which is why all that needs to be amended is the front page of the budget approval resolution. That is all this resolution does.

Vote on the motion: 6 yeas, 0 nays, 1 absent. Jones-yes; Guard-yes; Glasen-yes; Meyer-yes; Bailer-yes; Schaefer-absent; and Allison-yes. Motion was approved.

19. Resolution 01-20-04 A resolution of the Council of the City of Cordova, Alaska, re-authorizing the Cordova Fisheries Advisory Committee that had been created by Resolution 04-03-45 on April 16, 2003 and further defining the committee membership

M/Bailer S/Glasen to adopt Resolution 01-20-04 a resolution of the Council of the City of Cordova, Alaska, re-authorizing the Cordova Fisheries Advisory Committee that had been created by Resolution 04-03-45 on April 16, 2003 and further defining the committee membership

Mayor Koplin said this is a positive thing, this committee is being revived because ADFG Commercial Fisheries Director ***Rabung*** has asked for recommendations on any management gaps that exist in Area E fisheries so that the department can focus on those as they are under budget constraints; they are reaching out to solicit our input. He said the processor seat remains vacant and he is looking for interest in that, preferably from someone here year-round.

Vote on the motion: 6 yeas, 0 nays, 1 absent (Schaefer). Motion was approved.

19a. 9. Proclamation USCG - A proclamation by the Mayor and Council of the City of Cordova, Alaska recognizing the vital importance of the United States Coast Guard to the City of Cordova

M/Allison S/Bailer to concur with Mayor Koplin's proclamation recognizing the vital importance of the United States Coast Guard to the City of Cordova

Mayor Koplin read the title of the proclamation so that it could be on the record as suggested by Council member ***Bailer***. *"A proclamation by the Mayor and Council of the City of Cordova, Alaska recognizing the vital importance of the United States Coast Guard to the City of Cordova."*

Council members commented on the vital importance of the Coast Guard members as well as their spouses and families who contribute to the town considerably.

Vote on the motion: 6 yeas, 0 nays, 1 absent (Schaefer). Motion was approved.

Mayor Koplin mentioned that he'd be reading the entire proclamation aloud and presenting it to the USCG at the Iceworm Variety Show at 7pm on January 31.

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M. Unfinished Business

20. Direct manager to approve engagement letter with Dorsey & Whitney LLP exclusively for the sale of CCMC

M/Bailer S/Guard to authorize and direct City Manager Helen Howarth to engage with the legal firm of Dorsey & Whitney, LLP, to represent the City exclusively for the sale of CCMC.

Bailer said he supports it. ***Guard*** said this is a big enough deal we need expert legal representation for this. ***Meyer*** said we are in the early stages, but this is a smart move for the City to hopefully ensure this sale happens and the process is smooth in order to provide good health care for Cordova.

Vote on the motion: 6 yeas, 0 nays, 1 absent (Schaefer). Motion was approved.

N. New & Miscellaneous Business

21. Council concurrence on Mayor's appointments to the Cordova Fisheries Advisory Committee

M/Allison S/Guard to concur with Mayor Koplin's appointments and adjustments to the CFAC as follows: 1) Tommy Sheridan changes from processing industry representative to aquaculture industry representative (PWSAC), 2) John Williams appointed as the fisheries education representative (MAP), 3) the processing industry representative will remain vacant until filled, 4) Jim Holley remains the marine transportation industry representative (AML/Lynden), 5) Chelsea Haisman remains as fisherman/fisherman's union representative (CDFU), 6) Jeremy Botz remains as ADF&G representative

Vote on the motion: 6 yeas, 0 nays, 1 absent (Schaefer). Motion was approved.

22. Pending Agenda, Calendar and Elected & Appointed Officials lists

There was discussion about an RFP for investment services – City Manager ***Howarth*** said she is happy to do so – therefore, no council action needed, nor was there a need to place this on Pending Agenda. ***Jones*** asked to update item 15 on PA to include other grant opportunities for the Harbor: Mirad, BUILD, Corps of Engineers and EVOS, there was support to do so. ***Bailer*** mentioned item 16 and the burn pile – as PWSSC moves ahead with the new building, we better start exploring what we do with the burn pile, could be a huge additional cost to take in all the debris that is burned there now.

O. Audience Participation - none

P. Council Comments

Allison good to see everyone in this new decade and he looks forward to the future.

Meyer thanked ***Dean*** for the financial report and thanked people for coming out and said Happy New Year.

Jones thanked everyone for coming out

Bailer thanked everyone for their hard work and he also hopes to get an answer about the chip-sealing; whether we will be doing any this summer pending arrival of the new sweeper.

Guard thanked staff for helping Council through all of this and thanks to everyone for coming out.

Glasen thanks to ***Dean*** and thanks to ***Clay*** on the Fisheries work.

Q. Executive Session

23. Recommendations from City Manager regarding Sheridan Joyce land disposal negotiations, a subject which is a matter the immediate knowledge of which would clearly have an adverse effect upon City finances

24. Recommendations from City Attorney regarding Beecher v. City of Cordova – in executive session because the subjects which may be considered are matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government

M/Allison S/Bailer to go into executive session for a recommendations from City Manager regarding Sheridan Joyce land disposal negotiations, a subject which is a matter the immediate knowledge of which would clearly have an adverse effect upon City finances and for recommendations from City Attorney regarding Beecher v. City of Cordova – in executive session because the subjects which may be considered are matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government

Vote on the motion: 6 yeas, 0 nays, 1 absent (Schaefer). Motion was approved.

Mayor Koplin recessed the meeting at 8:30 pm to clear the room before the executive session.

City Planner ***Leif Stavig*** was invited to attend executive session item 23.

Council entered executive session to discuss item 23 at 8:33 pm.

Council invited City Attorney ***Matt Widmer*** for item 24.

Council entered the executive session for item 24 at 9:15 pm.

Council came back into regular session at 9:51 pm.

Mayor Koplin stated that Council directed negotiators in both instances of executive sessions. Manager ***Howarth*** was

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directed to negotiate in the City land sale and City Attorney ***Matt Widmer*** was directed to negotiate in the matter of Beecher v. City of Cordova.

R. Adjournment
M/Allison S/Jones to adjourn the meeting.
Hearing no objection ***Mayor Koplin*** adjourned the meeting at 9:51 pm.

Approved: February 5, 2020

Attest: _____
Susan Bourgeois, CMC, City Clerk

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CITY OF CORDOVA
MANAGER'S REPORT: 2/5/2020

Alaska Marine Highway

Staff is working with community partners to mobilize community feedback to the proposed AMHS summer schedule for Prince William Sound slated to resume on May 20th with sailings of the LeConte four days a week through September.

Since publishing the schedule, AMHS has added two sailing days of the Kennicott on April 23 and 24 which is still insufficient to meet the travel needs of the SERVS participants, Shorebird Festival attendees, and the gillnet fleet. The community is requesting the following additions/changes to the schedule:

- Change the departure time of the Kennicott on April 23rd from Whittier to Cordova from 5:00am to 7:30am.
- Add a sailing from Whittier to Cordova, then Cordova to Yakutat on April 27th/28th on the Kennicott's southbound voyage from Kodiak to Ketchikan.
- Change the Kennicott schedule to stay in Prince William Sound May 7 – 10th with several round trips between Cordova, Whittier, and Valdez.
- Bring the LeConte into service in PWS/ Cordova on May 13th instead of the proposed May 20th date.

We have spread the word far and wide and hope an overwhelming response will influence these changes.

CCMC Sale

The law firm Dorsey and Whitney has been engaged to represent City in planning and negotiating the sale of CCMC. No action has been taken at this point though Counsel will contact NVE attorneys to introduce themselves and open communication channels. We are committed to a transparent process to keep residents informed as the negotiations progress and will provide regular updates as we have progress to report.

Welcome and farewell!

City Hall welcomes Harmony Graziano as our new front desk/accounts clerk. She arrived in Cordova five months ago from New York as a recent graduate of Columbia University, Hawaiian born, she is enjoying her first winter in Alaska and, when not exploring Cordova, spends her free time doing art.

Kara Johnson's last day with the City was Monday, February 4. She has been an active volunteer with our volunteer fire-department, providing first aid training and was most recently MCW. She has taken a position in Juneau with Alaska Municipal League to roll-out their statewide on-line sales tax collection program.

Brenda Nimitz has moved from the front desk to replace Kara as Accounts Receivable Clerk.

Susan Bourgeois, CMC
City of Cordova
Office of the City Clerk
Cordova, AK 99574
601 First Street * PO Box 1210

Phone: 907.424.6248
Fax: 907.424.6000
Cell: 907.253.6248
E-mail: cityclerk@cityofcordova.net

CITY CLERK'S REPORT TO COUNCIL

February 5, 2020 Regular Council Meeting

Date of Report: Jan 10 – Jan 31, 2020

Clerk's Office needs Council Feedback on:

- City Clerk requests vacation Mar 9-11 to attend a family funeral in Massachusetts
- Declaration of candidacy for Mar 3 City General Election closes February 4, as of 10 am on Jan 31 only 1 declared candidate for School Board, no declarations for CCMCA Board and no declarations for 2 Council seats (B & C)

Clerk's Office activities:

- Continued Election prep, contacted election board members, secured appropriate level of workers for election day, prepared election board concurrence for packet
- Helped prospective candidates understand rules/regs and dates for declaration
- Met with Manager and City Attorney regarding remote sales tax ordinance preparation
- Attended staff meeting Thursday January 16 – new schedule, regroup after Council meetings
- Worked with Finance to answer State Assessor annual question regarding City's 2020 method of taxation option re AS 29.45.080
- Prepared agenda and packet for Regular Meeting of 2-05-2020
- Prepared liquor license renewal item on agenda tonight
- Submitted ordinance information to MuniCode for codification
- Deputy is staffing CFDC – they met 01-03, 01-10, 01-16 and will meet 02-01-2020, she's been preparing agendas, recording and preparing minutes
- Deputy Clerk finalizing 2020 tax roll entries and new property tax exemption forms – senior citizens have been complying with new forms, assessment notices will be in the mail March 11
- Disseminated signed, sealed resolutions/ordinances/minutes to appropriate City staff/lobbyist/etc.
- Compiled quarterly reports from department heads for inclusion in tonight's packet
- Corresponded with a citizen about initiative petition procedures
- Answered question from Division of Elections regarding City local elections being non-partisan
- Notarized and accepted one declaration of candidacy for School Board
- Completed quarterly APOC report (4Q 2019) as an employer of a lobbyist

2019 4th Quarter Report

CORDOVA PUBLIC LIBRARY

DEBBIE CARLSON, LIBRARY DIRECTOR

Library Snapshot- Fourth Quarter **CIRCULATIONS** 2554 Current Check out: 607

MATERIALS Titles: 23,565 Interlibrary loans 64 Wifi usage 995 Reference 168

Computer usage 784 Materials Added 362 – not including magazines Materials Weeded 53

PATRONS

Permanent: 2565 * Note: Many summer-only residents maintain permanent library cards.

Temporary: 131 * Approximate 131 eligible for refund.

Date	Library	Monthly	Stats			2019	Fourth Quarter			
2019	Patron	Circulation	Youth	attended	ILL-loans	Patron	Adigital	Reference	Adult	attend
	Visits		Programs	#		cpu-use	downloads		Programs	#
October	2200	896	24	850	23	366	237	65	2	17
November	1348	892	15	269	22	213	226	64	0	0
December	1034	766	9	119	19	205	227	39	0	0
Totals	4582	2554	48	1238	64	784	690	168	2	17

4th Quarter Usage Statistics

OCTOBER ---Our Toy Story Themed Family Fun Night had 105 participants!

Toy Story Family Fun Night

Also in October at our Annual Halloween "Trick or Treat For Books" 406 people through the doors!!

The Cordova Library staff offers:

*Story Time * Reading programs *Library education for school classes *Art classes for Teens and Youth *Special family fun nights * Board and card games *Puppets and Puzzles *Computer games

Outreach to seniors at CCMC – Debbie Carlson delivers magazines, books, and music to the senior citizens at CCMC. They look forward to the visit and may request items for the following week.

Tech Time – Jason Gabrielson offers occasional tech classes and tech support for patrons on the use of computers, laptops, I pad, & phones.

Alaska Digital Library – Patrons can borrow and download books and audio books, the library staff are on hand to help.

Interlibrary loan Services – When patrons can't find an item in our library Debbie Carlson or Marleen Moffitt can order it from another library in Alaska

Knit and Lit – Knitting at the fireplace with book club discussions on the last Tuesday of every month at 7pm Anna Hernandez.

12 Story Times in the 4th Quarter had a total attendance of 327.

20 school classes came to the library in the 4th quarter during school hours and participated in library curriculum.

4th Quarter After School Activities

There were 9 After School Art Classes on Fridays, and 10 "Life Hack" Classes on Tuesday's. The Library is a popular after school stop for games and homework.

TO: City Manager/City Council
FROM: Harbormaster Schinella
DATE: 1/01/2020
RE: 4th Quarter Activity Report Oct - Dec 2019

Annual Stalls Assigned: 670 out of 711 Total Slips95% Occupancy (as of 12/31/19)

	Oct	Nov	Dec	Total
Vessels Charged Daily Rate	5	2	2	9
Vessels Charged Monthly Rate	1	0	0	1
Vessels Impound Status	3	3	3	3
Port Arrivals:				
Shoreside	1	1	1	3
Samson Tug & Barge	1	2	1	4

Used Oil Collected (Jan-Dec)	21,700
Gals Used Oil Collected (Oct-Dec)	3045
Gals Used Oil Delivered (Jan-Dec)	10,750
Gals Used oil shipped out (Jan-Dec)	0

Vessels Towed	1
Vessels Pumped	2
Vessel Bilges Pumped	4

Vessel Haul outs Oct-Dec 2019	17
Vessel Haul outs for 2019	147

GENERAL ACTIVITIES

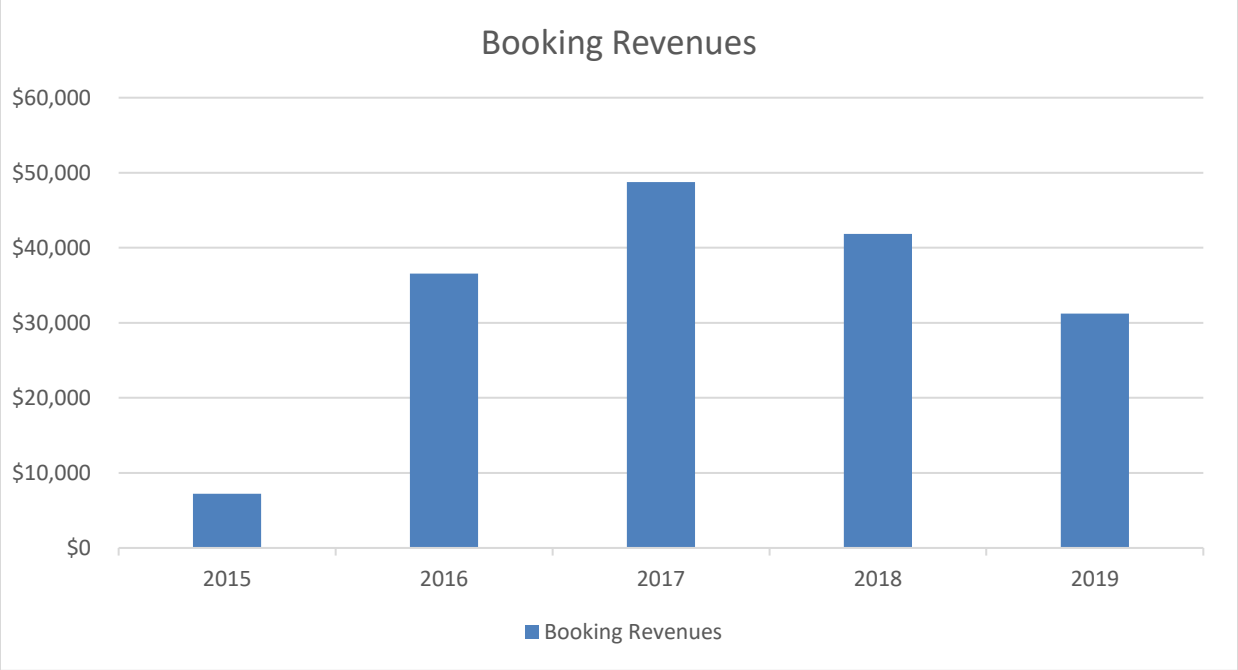
- Transferred used oil from sorting tank to storage tank
- Delivered 5550 gals of used oil to High School
- Delivered 400 gals of used oil to the City Shop
- Attended the Seattle Marine Expo
- Winterized potable water system throughout Harbor facilities
- Delivered 1000 gals of oily water to EVOS separator
- Installed through rods and reconnected K-73
- Cut new walers and installed on H-38. Installed new pile hoop
- Replaced flat tire on Travelift
- Installed two new junction boxes and two new LED lights on Travelift
- Towed moose hide out of harbor basin
- Painted new name tags
- Installed new through rods and reconnected I-50, I-14 and I-85
- Put 3 bags of oil absorbents the wringer
- Run to loads of absorbents through Smart Ash burner
- Put up Christmas lights
- 4 trips to burn pile with old lumber and card board
- 4 callouts for harbor 911 phones malfunctions
- 2 callouts for snow removal
- Sent out statements for monthly storage and moorage
- Cleaned restrooms
- Conducted daily dock and facility rounds
- Conducted security for 4 Samson Tug

Cordova Center
4th Quarter Report 2019

The Cordova Center Management Team consists of Mimi Briggs, Malvin Fajardo, Jason Gabrielson, Paula Payne. With assistance from Cathy Sherman.

- Cordova Center **Use Policy**. Posted on website (thecordovacenter.com). *Always continuing to make notes for year-end review*. The team met and began updating the Use Policy for the year-end review.

- **Bookings: * 2019 through December 31**



- **In-Kind:**
  - $27,158 Scheduled City of Cordova Meetings & other space donations
  - 17,374 Cordova Center Event/Meeting users
- **Donations:**
  - $1000 Theatre Seat; $200 Donor Wall Fish
- **Grants:**
- **Landscaping:**
  - On hold for winter.
  - Cordova as a Coast Guard City sign to be located parallel to sidewalk in the lower parking lot between CC stairs & Firehall. Sign is on order and to be installed by Coast Guard personnel perhaps as early as spring 2020
- **Marketing:**
  - Cordova Center Facility Guide being completed by graphic designer.
  - Cordova Center Stat Sheet being completed by graphic designer.

To: Mayor and City Council
Through: Helen Howarth, City Manager
From: Paul Trumblee, Fire Marshal
Date: January 28th 2020

CORDOVA VOLUNTEER FIRE DEPARTMENT
Yearly Report

In this year of 2019. The Cordova Volunteer Fire Department responded to 30 Fire, Rescue, Calls for service and 136 EMS Calls for a total of 1679.75 member hours. Including emergency calls, the volunteers of the fire department participated in the regular Thursday night meetings, public education and other activities for a total of **5994.25** member hours.

Not included in the total Member Hours are the On-Call Status hours for EMS and Officer on Duty of **33,280** hours.

A few activities the Fire Department members participate helping the community are Ice Worm Parade, Survival Suit Race Stand-by, Health Fair and cancer walk head shave, Elementary School CPR, Kelp Box Derby and Salmon Run Stand-by, Cross Country Race-Standby, and Christmas Tree Lighting and CCMC Resident Visit and Standby for all School Sports activities.

In Preparation for Alaska Shield 2019 the Fire Department and Disaster Management Team participated in multiple planning and training activities conducted in the 2nd quarter of 2019.

Disaster Management Coordinator was instrumental in Community wide training calculating over 1068 hours, some of the training included implementing the 2019 Alaska Shield Hazmat training, conjunction with Westcoast USCG MSRT team and FBI for terrorism Bomb training, Point of Distribution Flu Vaccine

training, and scheduling the USCG Valdez Oil Spill response for Cordova in 2020.

The 2018 State Homeland Security and Disaster Management Grant, the 2018 NOAA Tsunami Siren Grant and the 2018-19 Emergency Management Program Grant brought in over 200 thousand dollars in new equipment and training to our community this year.

Including all the State and Federal Grants written over the years, our community received over 8 million dollars' worth of Equipment and Training to insure the safety of our constituents.

Please see detail monthly activity sheets attached for more information on fire department activities.

October 2019 ACTIVITIES		Attendance	Hours	Total People Hours
Date	**Thursday Meetings**			
10/17	Tsunami Talk	24	1	24
10/17	SAR Debrief	24	1	24
10/24	DHSEM Decon Table Top	16	2	32
10/31	Halloween	14	4.5	63
				0
	Total			**143**
Date	**Public Education Taught**			
				0
	Total			**0**
Date	**Other Activities**			
10/8	Fire Hall House Cleaning	1	14	14
10/14	Restock Ambulance, House Cleaning	1	8	8
1/16	Assemble New CPR Manikans	1	5	5
10/17	EMS inventory, restock	1	7.5	7.5
	Total			**35**
Date	**Fire Runs**			
10/8	MVA	17	1.5	25.5
10/10	SAR	19	2	38
10/11	SAR	18	11.5	207
10/12	SAR	15	11.5	172.5
10/13	SAR	18	10	180
				0
	Total			**623**
Date	**Ambulance Runs**			
10/8	MVA	5	1	5
10/8	MVA	5	1	5
10/10	DOA	3	1	3
10/13	MVA	3	1	3
10/13	Medivac	3	2.5	7.5
10/13	Tranport	2	0.75	1.5
10/18	Knee Injury	3	0.75	2.25
10/20	Medivac	3	1	3
10/23	Tranport	2	1.25	2.5
	Total			**33**
	Total hours for the month of October			**833**

November 2019 ACTIVITIES		Attendance	Hours	Total People Hours
Date	**Thursday Meetings**			
11/7	No Attendance Sheet	0	0	0
11/14	Business Meeting	8	2	16
11/21	Run Reviews/ Sports Injuries	14	2.5	35
11/21	Eng Whatever Organization	6	1	6
11/21	Eng 3 and Res-1 Orientation	2	1	2
11/28	Thanksgiving	0	0	0
				0
	Total			**59**
Date	**Public Education Taught**			
				0
	Total			**0**
Date	**Other Activities**			
11/1	Ambluance Inventory	1	13.5	13.5
11/5	CPR Prep	2	3	6
11/12	EMT Recert Skill Sheets	8	3	24
11/13	EMT Recert Skill Sheets	5	3	15
11/14	EMS Inventory	7	1	7
11/18	EMT Recert Skill Sheets	4	2	8
11/20	ETT Class Prep	1	10.5	10.5
	Total			**84**
Date	**Fire Runs**			
11/16	Fire Alarm Test at CHS	6	0.25	1.5
				0
	Total			**2**
Date	**Ambulance Runs**			
11/2	Pt Fell	3	1	3
11/4	Back Injury	3	1.25	3.75
11/15	Pt Fell	3	1.25	3.75
11/18	Medical Transport	2	1	2
11/5	Unresponsive Pt	3	0.75	2.25
11/18	Sick Pt	3	0.75	2.25
11/20	Charitable Transport	3	1	3
11/29	Medivac	3	1.25	3.75
11/30	Sick Pt	3	1	3
	Total			**27**
	Total hours for the month of November			**171**

December 2019 ACTIVITIES		Attendance	Hours	Total People Hours
Date	**Thursday Meetings**			
12/5	vehicle extrication	10	3	30
12/12	Business Meeting	22	2	44
12/19	CVFD Christmas Party	22	3	66
12/26	Chains and E14 Inventory	4	2	8
	Total			**148**
Date	**Public Education Taught**			
12/2	ETT class	5	4	20
12/7	Ski Patrol Refresher	2	11	22
	Total			**42**
Date	**Other Activities**			
12/1	ETT class prep	1	12	12
12/2	ETT class prep	1	4	4
12/3	ETT class prep	1	3	3
12/3	Ambulance Bay Restock/Organize	1	3	3
12/12	M7 Inventory	6	1	6
12/22	Put away Stokes Basket	2	0.25	0.5
12/26	M7 Inventory	1	2	2
	Total			**30.5**
Date	**Fire Runs**			
12/6	19-27,Oil Leak	2	1.5	3
12/7	19-28,Oil Sheen	1	1	1
12/17	19-29, MVA	19	3	57
				0
				0
	Total			**61**
Date	**Ambulance Runs**			
12/3	19-135, Medical-evac	3	1	3
12/10	19-136, Medical-evac	3	1.25	3.75
12/13	19-137, Medical-evac	3	1.5	4.5
12/17	19-138A, MVA	17	4	68
12/17	19-138B, MVA	17	4	68
12/18	19-139, Medical-evac,	3	1.5	4.5
12/21	19-140, Possible CVA	3	0.5	1.5
12/22	19-141, Seizure	3	0.5	1.5
12/31	19-142, Medical-evac	4	1.5	6
				0
	Total			**160.75**
	Total hours for the month of December			**442.25**

City of Cordova
602 Railroad Ave.
P.O. Box 1210
Cordova, Alaska 99574
Phone: (907) 424-6100
Fax: (907) 253-6120
Email: policechief@cityofcordova.net
Web: www.cityofcordova.net

CITY OF CORDOVA

Office of Chief of Police

From: Michael Hicks, Chief

To: Mayor and Council

Via: Helen Howarth, City Manager

Subject: 4th Quarter 2019 Police Report

Date: January 29, 2020

PERSONNEL:

The department has been short of Officers most of the year. We have received a few applications in the 4th Quarter. There are two going through the hiring process right now. Officer Kyle Butler was hired at the end of December and will hopefully be attending the DPS Training Academy in Sitka this February. There is one other Lateral Hire officer going through the process that we hope to have on board sometime in March.

PATROL:

The Cordova Police Department received a total of 158 calls for service during the 4th Quarter of 2019. This is down from the 400 we had in FY18. Of those 158 calls, 22 were turned into investigative cases resulting in 4 arrests so far. There were 2 citations for moving, equipment, parking, and other violations.

Dispatch:

We now have our upgraded radios and repeater installed which were the result of a $55,000.00-state grant. We are in the process of doing the end of life upgrade on the computer portion of the system which will add an additional 5 years to the life of the system.

Dispatchers June James and Ethan Whitcomb are scheduled to attend the three-week Municipal Corrections Officer Academy in Palmer, AK. this month. Upon completion they will be certified as a Municipal Corrections Officers as is the rest of our dispatch team.

JAIL:

We have been working closely with the Department of Corrections Pretrial Enforcement Division. The new monitoring and diversion programs have been working well. We currently have several people on ankle monitoring which is saving a considerable amount of funding for incarceration.

The department made 4 arrests which accounted for 25.5-man days in the jail facility this quarter.

TRAINING:

We have been conducting inhouse training at no cost wherever we can and continue to look for any cost-effective opportunities that are out there. All of our staff are now certified to perform random alcohol testing and fingerprinting.

DMV:

The DMV office had 503 paid transactions this quarter by 720 customer's totaling $26,840.00. $8,706.20 of that was the city's share.

PROJECTS / EQUIPMENT:

Officer Hayden and K9 "Eyak" completed a six-week Alaska State Trooper K9 academy in Fairbanks. Funding for the purchase of the K9 and the training and equipment was provided by a Native Village of Eyak grant and state funding under SB143 totaling $25,000.00 and will be a great addition to our team.

Under the SB143 grant we also received additional equipment in the form of new radar units and firearms totaling roughly $18,000.00.

We also received $11,000.00 from the state Homeland Security grant to procure 20 mass casualty trauma packs that will be pre-staged in various locations in our community.

Our team is continuing to pursue grants wherever we can find them. This is an ongoing effort.

Respectfully,

MIKE HICKS

Mike Hicks
Chief

CITY OF CORDOVA

December 18, 2019

Jan Rumble, Fishery Biologist III
Wyatt Rheafournier, Fishery Biologist III
Alaska Department of Fish and Game

RE: Prince William Sound Tanner Crab Test Fishery Recommendations

Dear Jan and Wyatt:

The Cordova Fisheries Development Committee (CDFC) are writing you regarding the telephone meeting with the Department on December 13th, 2019. The CDFC met on 12/16/19 to develop and communicate test fishery recommendations to better utilize our time at the pending January 4th meeting.

We recommend a 25 Pot limit per boat, 1000 pots total maximum. We believe that in order to get a realistic estimate of biomass in this area, this test fishery needs to derive data from a minimum of 6,000 pot lifts. Prince William Sound Northern and Hinchenbrook districts encompass a large area and adequate pot pulls are needed to gather a reasonable data sample and for processing volume.

We recommend that this test fishery be held concurrently with the Commissioner's Permit fisheries for the full month of March, and participants can only participate in one or the other. This will spread the fleet out to cover a wider region and minimize overall impacts. This also aids the processors.

We feel that 5% of the gross to the Department's general fund is reasonable, but the CFDC prefers 10% of the gross if it is directly applied to local fisheries development and goes to the department for operating this test fishery and other local fisheries. One potential structure might be similar to "North Alaska Peninsula Sockeye Salmon Test Fishery Operational Plan 2013") in current use.

We feel that this test fishery structure provides a more cost-effective way to assure that stocks are frequently and more accurately assessed for relative abundance. It is our highest priority that the Department has the most broad and accurate data available to them as they move forward to establish a new stock assessment for PWS Tanner Crab. The CFDV has little to no faith in the current limited trawl and pot survey programs and believe the only viable way to get the data needed is through commercial CPUE harvest data. We have demonstrated through our limited Commissioner's Permit fisheries the last two years that the overall abundance levels are far higher than the Department believed. We feel that trawl surveys are inadequate and non-representative. Most of the areas we intend to fish have not been surveyed in over 30 years and are far removed from any Department trawl or pot surveys. The areas we intend to fish in the current trawl survey areas will provide valuable data to compare to trawl results.

602 Railroad Avenue P.O. Box 1210 Cordova, Alaska 99574 Telephone (907) 424-6200 Fax (907) 424-6000

CITY OF CORDOVA

We believe that a test fishery of this scale is necessary to responsibly form a stock assessment that all parties can agree upon and support at the upcoming Board of Fish meeting. We look forward to working with the Department to structure this test fishery.

Please contact us at your earliest convenience if you have any comments or suggestions ahead of our January 4th scheduled meeting. Bob Smith cdvcog@gmail.com (907) 429-6869 or Clay Koplin mayor@cityofcordova.net or (907) 253-5026.

Sincerely,

Bob Smith, Chairman
Cordova Fisheries Development Committee

CC: Sam Rabung,
Forrest Bowers
CDFU
Native Village of Eyak

602 Railroad Avenue P.O. Box 1210 Cordova, Alaska 99574 Telephone (907) 424-6200 Fax (907) 424-6000

THE STATE of ALASKA
GOVERNOR MIKE DUNLEAVY

Department of Environmental Conservation

Division of Water
Wastewater Discharge Authorization Program

Post Office Box 111800
Juneau, Alaska 99811-1800
Main: 907.465.5066

January 7, 2020

Subject: **Early notification** of wastewater discharge general permits for Log Transfer Facilities

Dear Local and Tribal Government Leaders:

The Alaska Department of Environmental Conservation (DEC) is currently drafting two Alaska Pollutant Discharge Elimination System (APDES) general permits to regulate the discharge of bark and wood debris to marine receiving waters from log transfer facilities (LTF). The two permits are titled the Log Transfer Facilities in Alaska (AKG701000) and Clean Water Act Section 402 Modifications of Section 404 Permits for Log Transfer Facilities in Alaska Which Received a Section 404 Permit Prior to October 22, 1985 (AKG700000). Both permits expire on March 31, 2020.

Background information
Fifty seven (57) operators of LTFs submitted timely permit reissuance applications prior to the permits' expiration date and have received administration extension under the expired permits. Until DEC re-issues these general permits, these LTFs are required to comply with the requirements and conditions of the expired permits.

Description of discharge
The LTF General Permits authorize the discharge of bark and wood debris to marine waters of the United States within the project area zone of deposit (ZOD). In addition to this material falling from floating logs to the sea floor, other types of pollutants may potentially be discharged into the marine environment as a result of LTF operations, including:

- Petroleum products
- Leachates from sunken wood debris
- Sediment

In order to ensure the protection of water quality and human health, the permit would set conditions on the discharge, including effluent limitations, and outline best management practices the operator would be required to implement.

Facilities seeking to discharge a pollutant that causes or contributes to the impairment of waterbodies included on the CWA Section 303(d) list as impaired for failure to meet a water quality standard would be excluded from permit coverage and would be required to seek an individual permit.

General Permit additional information
General permits are unique in that they are not issued to a single operator, but instead they provide an umbrella under which any qualifying facility may seek coverage. Operators of LTFs

that meet the eligibility requirements of the permit would be authorized to discharge after filing a Notice of Intent (NOI) with DEC if all conditions of the permit are met. The public has an opportunity to comment on and provide information on development of these General Permits, however public notice does not occur when qualified applicants subsequently submit individual NOIs to receive coverage. DEC anticipates issuing the two general permits by the early summer of 2020. The permits and would expire five years later.

Opportunities for tribal and local government participation in this permitting decision
DEC notifies local governments and tribes that may be affected by a permitted activity early in the permitting process. This letter is intended as an early notification to assist you in determining if your community may be affected and to inform you of the opportunity to provide traditional, cultural, or other local information you would like DEC to consider when drafting a permit that would authorize operators to discharge bark and wood debris to marine surface waters.

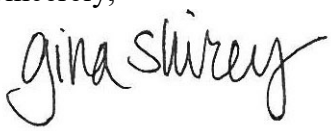
Opportunities for tribal and local government participation in this permitting decision DEC recognizes rural Alaska has unique needs and considerations with regard to LTF discharges, and strives to issue permits that reflect a full understanding of local conditions. DEC would appreciate knowing how your area and resources may be affected by LTF discharges or if you have other pertinent information that DEC should consider when developing the LTF General Permits.

Next steps
After the permit is drafted, there will be a **10 day applicant review period** of the preliminary draft permit. Following the applicant review period, there will be a **30 day public review and comment period**. I will provide a copy of the public notice for the permit by mail or e-mail at the start of the public comment period. After the public review and comment period, there will be a **5 day applicant review period** of the final draft permit before the permit is issued.

If requested, I can also provide notice of the preliminary draft and proposed final applicant review periods. Due to the short timeframes for those reviews, notices are sent by email or fax. Please provide an e-mail address or fax number if you would like to receive notices for the preliminary draft and proposed final applicant review periods.

If you would like more information or would like to provide DEC with information about this permit, please do not hesitate to contact me at (907) 465-5272 or at gina.shirey@alaska.gov. For technical questions about the permit, you may also directly contact the permit writer, David Khan, PE, at (907) 465-6855 or at david.khan@alaska.gov.

Sincerely,



Gina Shirey
Local and Tribal Government Coordinator

Enclosure: Tribal Involvement in the Permitting Process postcard

cc: Potentially Affected Local Governments
Potentially Affected Federally-recognized Indian Tribes

Susan Bourgeois

From: Gregory Meyer <gregmeyer@me.com>
Sent: Thursday, January 16, 2020 7:10 PM
To: Susan Bourgeois
Subject: Letter to CCMC board and employees
Attachments: 1.16.20 CCMC newsletter 1.16.20.docx

Hi Susan,

Can you pass this letter on the Mayor and City Council? I wrote it in response to the Cordova Times article titled " CCMC may sell to NVE in 6 months".

I have already shared it with Helen.

Thanks,

Greg Meyer
CCMC
Board Chair

CCMC Board and Employees,

I'm sure most folks in Cordova have read the recent Cordova Times article with the headline "NVE may purchase CCMC within 6 months." While the headline is attention grabbing, it is not the full story.

I am quoted as saying "NVE may purchase CCMC within 6 months." What the headline should read is "IF a sale with NVE takes place, a purchase of CCMC could take place within 6 months, but most likely many more months." The first part of this is **IF**. We are actively pursuing a partnership with NVE that could transition into a sale. This is a lengthy and complicated process, with a lot of hurdles to overcome, and various timelines to meet. Unfortunately, we are not even to the point of a sales agreement, which could take months. If we do come to an agreement, it will take additional time to transition the hospital facilities and personnel. If all goes well this may happen by the first quarter of 2021. I still want to emphasize we are in "IF" stages.

I do think NVE and the Tribal health care model would be a nice fit for Cordova, CCMC, and for NVE. A sale to NVE aside, the CCMC board is still actively approaching the management of CCMC as if there will not be a sale. We are aggressively trying to find new ways to get our costs down, billing more accurate and expedient, and providing new and better services.

On behalf of the CCMC Board I would like to sincerely thank the entire staff at CCMC for doing such great job in providing Cordova with professional and conscientious healthcare. If there is a sale or not, every position at CCMC is critical and will continue to be needed.

If anyone has any question or concerns, please contact me at gregmeyer@me.com or (907) 360-9076

Greg Meyer
CCMC
Board Chair

THE STATE of ALASKA
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community, and Economic Development
DIVISION OF COMMUNITY AND REGIONAL AFFAIRS

550 West Seventh Avenue, Suite 1640
Anchorage, AK 99501
Main: 907.269.4501/ 907.269.4581
Programs fax: 907.269.4539

January 16, 2020

The Honorable Clay Koplin, Mayor
City of Cordova
P.O. Box 1210
Cordova, AK 99574

RE: FY 21 POPULATION FIGURE FOR PROPERTY TAX REVENUE LIMITATION PURPOSES

Dear Mayor:

The Department of Commerce, Community, and Economic Development annually determines the population of each municipality that levies and collects taxes on taxable property pursuant to AS 29.45.080 and AS 29.45.090. These figures are based on numbers compiled by the Department of Labor and Workforce Development.

The 2019 population of the City of Cordova for Property Tax Revenue Limitation purposes has been determined to be 2,343.

If you do **not** agree with this alternate population determination, you may appeal the determination to the Commissioner per 3 AAC 131.020. The appeal must be in writing and must be mailed to the Commissioner within 30 days after receipt of this notice of determination. The appeal must include the grounds for the appeal and any relevant evidence.

Please don't hesitate to contact me if you or your staff have any questions related to this matter.

Sincerely,

Sandra Moller
Director, DCRA

Cc: Julie Anderson, Commissioner, DCCED
John Springsteen, Deputy Commissioner, DCCED
Marty McGee, State Assessor, DCRA

CITY OF CORDOVA

To Whom It May Concern,

The Planning Commission would like to thank the Alaska Department of Transportation and Public Facilities for holding a public meeting in Cordova concerning the draft Copper River Highway Planning and Environmental Linkage Study. It is important that such planning documents are produced with public participation from those that are affected.

Following the public meeting, the Planning Commission discussed the PEL at our Regular Meeting. While not unanimous, there was concern about the highway falling into further disrepair. The City of Cordova recently adopted a Comprehensive Plan which mentions the highway explicitly under the Quality of Life section. Under the strategy to "Expand and improve Cordova's indoor and outdoor recreation opportunities," there is an action item to "Advocate for restoring access to Child's Glacier and the Million Dollar Bridge.

Thanks again for your time,

Tom McGann
Planning Commission Chair

602 Railroad Avenue P.O. Box 1210 Cordova, Alaska 99574 Telephone (907) 424-6200 Fax (907) 424-6000

Division of Commercial Fisheries
Sam Rabung, Director

Cordova Office
PO Box 669
Cordova, AK 99574

Alaska Department of Fish and Game
Doug Vincent-Lang, Commissioner

PO Box 115526
Juneau, AK 99811-5526
www.adfg.alaska.gov

Advisory Announcement

For Immediate Release: **January 28, 2020**

CONTACT: Stormy Haught
Finfish Area Research Biologist
(907) 424-3212

2020 Prince William Sound and Copper River Salmon Forecast

Forecasts of total run were calculated for Copper River wild Chinook and sockeye salmon, Gulkana Hatchery sockeye salmon, Coghill Lake sockeye salmon, and for wild PWS pink and chum salmon. Prince William Sound Aquaculture Corporation (PWSAC) and Valdez Fisheries Development Association (VFDA) provide additional forecasts for hatchery-specific stocks. In addition to forecasts, a summary of recent 10-year averages (2010–2019) of Commercial Common Property Fishery (CCP) harvest for most wild stocks and Gulkana Hatchery production is also included. Salmon forecasts are inherently uncertain and are primarily used to gauge the magnitude of expected runs and set early-season harvest management strategy. In 2020, the department will continue to manage PWS Area commercial salmon fisheries *inseason* based on the strength of salmon abundance indices including sonar counts, weir passage, aerial escapement surveys, and fishery performance data.

2020 Prince William Sound Area Salmon Forecast Summary (thousands of fish)

Area/Production Type	Species	Forecast Type	Forecast Point	Forecast Range	% Above/Below 10-yr Average
Copper River					
Wild Production	Chinook Salmon	Total Run	60	39–82	20.0% Above
Wild Production	Sockeye Salmon	Total Run	1,422	903–1,942	32.7% Below
Gulkana Hatchery Production	Sockeye Salmon	Total Run	109	69–149	62.3% Below
Total Production	Sockeye Salmon	Total Run	1,531	972–2,091	
Coghill Lake					
Wild Production	Sockeye Salmon	Total Run	175	81–268	6.4% Below
Prince William Sound					
Wild Production	Pink Salmon	Total Run	4,421	1,197–16,327	18.8% Above
Wild Production	Chum Salmon	Total Run	604	342–865	18.9% Above

2020 COPPER RIVER CHINOOK SALMON FORECAST SUMMARY

The 2020 Copper River Chinook salmon total run point estimate is **60,000 fish (80% prediction interval: 39,000–82,000 fish)**. The recent 10-year average (2010–2019) Copper River Chinook salmon total run is 48,000 fish. Subtracting the lower bound sustainable escapement goal of 24,000 fish from the total run forecast results in a common property harvest point estimate (all fisheries) of **36,000 fish (range: 15,000–58,000 fish)**.

FORECAST METHODS

Several forecast methods were examined for the 2020 Copper River Chinook salmon total run forecast including exponential smoothing, and 2-, 3-, and 5-year running averages of total run. Total run size was calculated as the sum of commercial and subsistence harvests of Chinook salmon below Miles Lake and the mark-recapture point estimate of Chinook salmon inriver abundance. There are currently 21 years (1999–2019) of inriver abundance estimates available for this analysis.

For 2020, exponential smoothing and moving average models produced similar forecast results in the 53,000–63,000 fish range. Exponential smoothing and 2-year running average forecasts had similar performance and out-performed 3- and 5-year running average models when compared retrospectively. The exponential smoothing forecast was selected for 2020 because it marginally outperformed the 2-year running average forecast by having a slightly lower mean absolute percentage error (MAPE) and mean squared error (MSE), while the 2-year running average had the lowest mean percent error and bias. The exponential smoothing technique is similar to a running average except that all observations of total run since 1999 were used in the forecast estimate. Recent observations of total run were weighted more heavily in the analysis while past total run observations were increasingly down-weighted with time, resulting in older total run observations having less influence on the forecast than more recent observations. The 80% prediction intervals were calculated from the mean squared error of the retrospective forecast predictions.

2020 COPPER RIVER SOCKEYE SALMON FORECAST SUMMARY

The 2020 wild Copper River sockeye salmon total run point estimate is **1,422,000 fish (80% prediction interval: 903,000–1,942,000 fish)**. The recent 10-year average (2010–2019) Copper River wild sockeye salmon total run is 2,113,000 fish. Gulkana Hatchery sockeye salmon total run is predicted to be **109,000 fish** (**80% prediction interval: 69,000–149,000 fish)** for a total Copper River sockeye salmon run (wild + hatchery production) of **1,531,000 fish (80% prediction interval: 972,000–2,091,000 fish)**. Total Copper River sockeye salmon common property harvest (all fisheries) is predicted to be **970,000 fish (80% prediction interval: 554,000–1,386,000 fish)** with a CCP harvest of **771,000 fish (80% prediction interval: 355,000–1,187,000 fish)**.

FORECAST METHODS

Forecast models examined for wild Copper River sockeye salmon for 2020 included mean total run size estimates (2-, 3-, 4-, 5-, 10-, and all-year averages), mean return of individual age classes, and regression models of sibling relationships. Historically, sibling relationship models out-perform more simplistic average run models for Copper River sockeye salmon. The forecast of wild sockeye salmon to the Copper River is the total of estimates for six age classes. Linear regression models with log-transformed data were used to predict returns for age-1.2, -1.3, -2.2, and 2.3 sockeye salmon. These four age classes were predicted from the relationship between returns of each age class and returns of the age class one year younger from the same brood year (sibling model). Predicted return of age-1.1, and -0.3, sockeye salmon were calculated as the 5-year (2015–2019) mean return of those age classes. The 2020 run to Gulkana Hatchery was estimated as the recent 5-year weighted average fry-to-adult survival estimate (0.70%) from all Gulkana I and Gulkana II hatcheries releases combined (onsite and remote). The run was apportioned to brood year using a maturity schedule of 40% age-4 and 60% age-5.

The total common property (all fisheries) harvest forecast was calculated by subtracting the Gulkana Hatchery broodstock, hatchery surplus, and wild stock escapement goal needs (upriver and Copper River Delta) from the total run forecast. The CCP harvest estimate was calculated by subtracting inriver goal categories (5 AAC 24.360(b)) and the Copper River Delta spawning escapement goal from the total run forecast. An estimated exploitation rate of 70% was used to project the total harvest of Gulkana Hatchery stocks in 2020. There are currently 55 years (1965–2019) of harvest, escapement, and age composition data available for this analysis. Total run 80% prediction intervals were calculated from the mean squared error of the retrospective forecast predictions.

2020 COGHILL LAKE SOCKEYE SALMON FORECAST SUMMARY

The 2020 Coghill Lake sockeye salmon total run point estimate is **175,000 fish (80% prediction interval: 81,000–268,000 fish)**. Subtracting the escapement target of 30,000 fish from the total run forecast results in a common property harvest point

estimate (all fisheries) of **145,000 fish (range: 51,000–238,000 fish)**. The recent 10-year average (2010–2019) Coghill Lake sockeye salmon total run is 187,000 fish.

FORECAST METHODS

The sockeye salmon run forecast to Coghill Lake is the total of estimates for five age classes. Total run by year was estimated as the total commercial harvest contribution combined with the Coghill River weir escapement count. Linear regression models with log-transformed data were used to predict returns of age-1.3 and -1.2 sockeye salmon. These linear regression models were parameterized using the historical relationship between returns of age-1.3 sockeye salmon and returns of the age-1.2 fish one year previous, and returns of age-1.2 sockeye salmon and returns of the age-1.1 fish one year previous (sibling models). For example, the model to predict the return of age-1.3 sockeye salmon in 2020 used the return of age-1.2 fish in 2019 as the input parameter. Predicted returns of age-1.1, -2.2, and -2.3 sockeye salmon were calculated as the 2010–2019 mean return of that age class.

Harvest, escapement, and age composition data are available for Coghill Lake sockeye salmon runs since 1962; however, inclusion of escapements prior to the installation of a full weir in 1974 reduce forecast reliability. Therefore, only data collected since 1974 were used. The 80% prediction intervals for the Coghill Lake sockeye salmon total run were calculated using the squared deviations between the 2015–2019 forecasts and actual runs as the forecast variance. Over the previous 10-year period (2010–2019) Coghill Lake sockeye forecasts have an average error of 35% for total run predictions and 12% for commercial harvest predictions.

The number of age-1.1 fish sampled at the Coghill River weir in 2019 was high relative to previous years and resulted in a 2019 age-1.1 Coghill Lake sockeye salmon total run estimate of 11,400, well above the previous record high of 7,500 set in 2017, and well above the recent 10-year average run of 2,500 age-1.1 sockeye salmon to Coghill Lake. The 2019 run of age-1.2 fish (15,400), however, was well below the recent 10-year average (49,500). The high abundance of age-1.1 fish in the 2019 run resulted in a large forecast of age-1.2 fish for 2020 (110,800, 63% of the predicted 2020 total run). For the recent 10-years (2010–2019), the linear regression sibling model predicting the number of age-1.2 Coghill Lake sockeye salmon from the previous year's run of age-1.1 fish has a MAPE of 40.3% and an average error of -4.9%. Coghill Lake sockeye salmon run age structure dominated by age-1.2 fish (>50% of total run) has been observed in 7 years since 1968 (1981, 1995, 1999, 2003, 2006, 2010, and 2018), and during that same time period there have only been 4 years when age-1.2 returns to Coghill Lake have exceeded 100,000 fish (1981, 1999, 2011, 2018).

2020 PWS EVEN-YEAR WILD PINK SALMON FORECAST SUMMARY

The 2020 PWS wild pink salmon total run point estimate is **4,421,000 fish (80% prediction interval: 1,197,000–16,327,000 fish)**. The recent 10 even-year average (2000–2018) PWS wild pink salmon total run is 3,721,000 fish.

FORECAST METHODS

Total wild run of pink salmon by year was estimated as the total wild (non-hatchery) contribution to commercial harvests combined with stream escapement indices. The stream escapement index is calculated as the area under the curve of weekly aerial escapement surveys adjusted for estimates of stream life. For this forecast, total run estimates were natural log-transformed. Hatchery and wild stock contributions were determined from thermal marked otolith recoveries (1997–2018), coded wire tag recoveries (1985–1996), or average fry-to-adult survival estimates multiplied by fry release numbers and estimated exploitation rates (1977–1984).

Several models were examined for the 2020 PWS wild pink total run forecast including exponential smoothing and 2-, 3-, and 5-year running averages of past even-year total runs. Exponential smoothing and moving average models produced similar forecast results in the 3.7–4.9 million fish range. Exponential smoothing and 2-year running average forecasts had very similar performance and out-performed 3- and 5-year running average models when compared retrospectively. The 2-year running average forecast was selected for 2020 because it marginally outperformed other forecast models by having the lowest bias to over- or under-forecast and the lowest mean percent error and mean squared error. The 80% prediction intervals were calculated from the mean squared error of the retrospective forecast predictions.

2020 PWS WILD CHUM SALMON FORECAST SUMMARY

The 2020 PWS wild chum total run point estimate is **604,000 fish (80% prediction interval: 342,000–865,000 fish)**. The recent 10-year average (2010–2019) PWS wild chum salmon total run is 508,000 fish.

FORECAST METHODS

Total wild run of chum salmon by year was estimated as the total wild (non-hatchery) contribution to commercial harvests combined with the stream escapement index. Several models were examined for the 2020 PWS wild chum total run forecast including exponential smoothing and 2-, 3-, and 5-year running averages of past total runs. For 2020, 2-year running average out-performed the other models by having the lowest mean absolute percentage error, the lowest mean absolute squared error, and relatively low bias when compared retrospectively. CCP harvest contributions of wild stock chum salmon were estimated using pre-hatchery average natural runs (1998–2003) or thermally marked otolith estimates (2004–2018) for each district in PWS. The 80% prediction intervals were calculated from the mean squared error of the retrospective forecast predictions.

PWS Area Recent 10-Year (2010–2019) Average CCP Salmon Harvest by Species (thousands of fish)

Area/Production Type	Chinook	Sockeye	Coho	Pink	Chum	Total
Bering River						
Natural Production	0	4	63	0	0	67
Copper River						
Natural Production	13	1,080	223	54	17	1,387
Hatchery Production	0	225	0	0	0	225
Total Production	13	1,305	223	54	17	1,612
Prince William Sound						
Natural Production	1	208	N/A[a]	2,664[b]	279	3,152
Area Totals						
Natural Production	14	1,517	286	2,718	296	4,831

[a] Estimates of wild coho salmon harvests in are not available due to limited samples of thermally marked coho otoliths from the commercial harvest

[b] Recent 10 even-year CCP harvest (2000-2018)

January 29, 2020

Mayor and Cordova City Council,

The facts on the ground haven't changed much since this card was made in 2008.

The Cordova Fisheries Development Committee will be seeking the City's support in enacting the following regulation "any crab fishery in Area E which has not been prosecuted in more than two years shall be eligible for a Commissioner's Permit".

Sincerely,

Robert A. Smith
Chairman CFDC

DON YOUNG
CONGRESSMAN FOR ALL ALASKA
WASHINGTON OFFICE:
2314 RAYBURN BUILDING
WASHINGTON, DC 20515
202-225-5765

DEAN OF THE HOUSE

Congress of the United States
House of Representatives
Washington, D.C. 20515

COMMITTEE ON
NATURAL RESOURCES

REPUBLICAN LEADER, SUBCOMMITTEE
ON NATIONAL PARKS, FORESTS AND
PUBLIC LANDS

COMMITTEE ON
TRANSPORTATION & INFRASTRUCTURE

REPUBLICAN
STEERING COMMITTEE

January 29, 2020

Dear Mayor Koplin, Admiral Bell, Honored Guests, Colleagues, Citizens of Cordova, and the Brave Men and Women of the Coast Guard:

Thank you for holding and attending this event. I apologize that I could not participate, but I wish to extend my congratulations to the city of Cordova on being recognized as the 27th Coast Guard City and recognize the hard work conducted by the men and women of the United States Coast Guard. The motto of the Coast Guard is *Semper Paratus,* or "Always Ready," and from inland search and rescue and responding to sinking vessels to maritime law enforcement, the Coast Guard exemplifies this motto day in and day out.

This very mission requires an immense understanding and partnership between the Coast Guard and the communities in which Coast Guardsmen live and work. A "Coast Guard City" is a title given to a community to recognize this partnership and its importance to the Coast Guard, not just in its mission but also for their ability to make a Coastie feel at home. For Cordova, this designation solidifies what we Alaskans have known all along; the love for the Coast Guardsmen and women and their families is engrained in the tapestry of your community.

Mayor Koplin and Admiral Bell, I again thank you for giving me this opportunity, and I hope you all have a wonderful celebration.

Sincerely,

Don Young

DON YOUNG
Congressman for All Alaska

VISIT OUR WEBSITE
HTTP://donyoung.house.gov

471 W 36TH AVENUE
SUITE 201
ANCHORAGE, ALASKA 99503
907-271-5978

100 CUSHMAN STREET, SUITE 307
P.O. BOX 73110
FAIRBANKS, ALASKA 99707
907-456-0210

CALL TOLL-FREE
1-866-990-5979

MEMO: **February 5, 2020**

FROM: **Mayor Koplin**

RE: **Establishing a port authority for Cordova**

Background:

The future of the Alaska Marine Highway System is in jeopardy and among the long-term solutions under consideration is a management structure consisting of local or regional control of ferry transportation routes.

Alaska Municipal League is proposing collaboration between all impacted municipalities with establishment of regional service areas. Such an effort would require local, regional, or a state-wide municipal port authority to leverage federal funds for capital programs and access to state funding for operations.

Cordova is poised to take a leadership role in the direction of the AMHS and could proactively establish its own Port Authority. According to state statute, a port authority may be created by one of the following means:

(1) the governing body of a municipality may create by ordinance a port authority as a public corporation of the municipality;

(2) the governing bodies of two or more municipalities may create by parallel ordinances adopted by each of the governing bodies a port authority as a public corporation of the municipalities.

Action:

Authorize City Manager, Helen Howarth, to investigate and make recommendations regarding establishment of a Port Authority by City and/or work collaboratively with regional partners to determine viable management structure for the Alaska Marine Highway service in Prince William Sound.

City Council of the City of Cordova, Alaska

Pending Agenda February 5, 2020 Regular Council Meeting

A. Future agenda items - topics put on PA with no specific date

1) Harbor expansion Town Hall type meeting - public input
2) Work Session w/ ADF&G re fisheries management decisions and their economic impact to Cordova
3) Joint work session with Harbor Commission on Waterfront Development - **after Jan 1, 2020**
4) Renewal of health care plan including subsidiary contracts and all amendments to date
5) Council discussion about Attorney billing/staff attorney use guidelines - **fall 2019**
6) Council/board training - invite other boards/commissions around town City and other - **winter 2020**
7) Investment firms - UBS - switch to their "Institutional Consulting" group? Bring this up after **Jan 2020**
8) First Alaskans return trip to provide 1.5 day Tribal Government training to Council/Cordova
9) City Clerk evaluation - **February 2020**
10) Discussion **after Jan 1, 2020** about PF/GF where land sale proceeds go
11) Discussion item concerning City Manager's spending authority - **after Jan 1, 2020**
12) Ordinance change (Title 4) before a new CBA gets negotiated - so Council has a role in approval process
13) Impact tax - discuss **summer 2020**
14) Land disposal - discuss on a future agenda - when land disposal maps come for approval in **January 2020**
15) Harbor grants to explore: Mirad, BUILD, Corps of Engineers, EVOSTC - after **January 1**
16) Refuse - how we do it - burn pile/bear proof containers - **spring 2020**
17) City organizational chart/job descriptons - work session for new year - **Jan** or **Feb 2020**

B. Resolutions, Ordinance, other items that have been referred to staff

1) **Res 12-18-36** re E-911, will be back when a plan has been made, referred **12/19/18**
2) **Res 10-19-42** re sole source for Federal Lobbyist, referred **10/2/19**

C. Upcoming Meetings, agenda items and/or events:

1) Capital Priorities List and Resolution to come before Council quarterly:
   3/4/2020 **6/17/2020** **9/2/2020** **12/2/2020**
2) Staff quarterly reports will be in the following packets:
   4/15/2020 **7/15/2020** **10/21/2020** **1/20/2021**
3) Joint City Council and School Board Meetings - twice per year, November & April
   6pm before Council Mtg @ CC **4/1/2020** 6pm @ CHS before Sch Bd mtg **10/14/2020**

D. Council adds items to Pending Agenda in this way:

	item for action	tasking which staff	proposed date
1) …			
2) …			
3) …			

Mayor Koplin or the City Manager can either agree to such an item and that will automatically place it on an agenda, or a second Council member can concur with the sponsoring Council member.

City Council of the City of Cordova, Alaska

Pending Agenda February 5, 2020 Regular Council Meeting

E. Membership of existing advisory committees of Council formed by resolution:

1) Fisheries Advisory Committee:
re-auth res 01-20-04 approved Jan 15, 2020
auth res 04-03-45 approved Apr 16, 2003

1-John Williams (fisheries educ/Mar Adv Prgm) 2-Jeremy Botz (ADF&G)
3-vacant (processor rep) 4-Jim Holley (marine transportation/AML)
5-Chelsea Haisman (fish union/CDFU) 6-Tommy Sheridan (aquaculture/PWSAC)

2) Cordova Trails Committee:
re-auth res 11-18-29 app 11/7/18
auth res 11-09-65 app 12/2/09

1-Elizabeth Senear 2-Toni Godes
3-Dave Zastrow 4-Ryan Schuetze
5-Wendy Ranney 6-Michelle Hahn

3) Fisheries Development Committee:
authorizing resolution 12-16-43
reauthotrization via Res 11-19-51
approved 11/20/2019

1-Warren Chappell 2-Andy Craig 3-Bobby Linville
4-Gus Linville 5-Tommy Sheridan 6-Bob Smith
7- Ron Blake 8- John Whissel

F. City of Cordova appointed reps to various non-City Boards/Councils/Committees:

1) Prince William Sound Regional Citizens Advisory Council

Robert Beedle	re-appointed June 2018	2 year term until May 2020
	re-appointed March 2016	
	re-appointed March 2014	
	appointed April 2013	

2) Prince William Sound Aquaculture Corporation Board of Directors

Tom Bailer	re-appointed October 2018	3 year term until Sept 2021
	appointed February 2017-filled a vacancy	

3) Southeast Conference AMHS Reform Project Steering Committee

Mike Anderson	appointed April 2016	until completion of project
Sylvia Lange	alternate	

February 2020

CALENDAR MONTH	FEBRUARY
CALENDAR YEAR	2020
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27		29	30	31	1
2 Superbowl Miami, FL	3	4 Chamber Annual Mtg CCA 5:15	5 6:00 Council work session 7:00 Council reg mtg CCAB	6	7	8
9	10	11 6:30 P&Z CCAB	12 7:00 Sch Bd HSL 7:00 Harbor Cms CCM	13	14	15
16	17 Presidents' Day Holiday City Hall Offices Closed	18 - absentee voting @ City Hall Feb 18 - Mar 2 M-F 8a-5p -	5:30 CTC Board Meeting 6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	Mayor Lunch w/boards and commissions location tbd No School CSD Inservice 2/20-21	21	22 CHS BBall home games 2/21-22
23	24	25 - - - - - absentee voting @ City Hall Feb 18 - Mar 2 M-F 8a-5p - - - - -	26 6:00 CEC Board Meeting	27	28	29 CHS BBall home games 2/28-29
1	2	6:00 P&R CCM		6:00 CCMCAB HCR		

Peace, Love and Iceworm Jan 25 - Feb 1, 2020

Notes

Legend:
CCAB-Community Rms A&B
HSL-High School Library
CCA-Community Rm A
CCB-Community Rm B
CCM-Mayor's Conf Rm
CCER-Education Room
LN-Library Fireplace Nook
CRG-Copper River Gallery
HCR-CCMC Conference Room

Cncl - 1st & 3rd Wed
P&Z - 2nd Tues
SchBd, Hrb Cms - 2nd Wed
CTC - 3rd Wed
P&R - last Tues
CEC - 4th Wed
CCMCA Bd - last Thurs

March 2020

CALENDAR MONTH	MARCH
CALENDAR YEAR	2020
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
last day to absentee vote Mar 2 8a-5p		Cordova General Election 7am - 8pm CCA	6:00 Council work session 6:45 Council pub hrg (maybe) 7:00 Council reg mtg CCAB			
8	9	10	11	12	13	14
		6:30 P&Z CCAB	2020 assessment notices mailed; 7:00 Sch Bd HSL 7:00 Harbor Cms CCM	12:00 Council spec mtg CCAB; CHS Basketball Interior Conference Tournament March 12-14, 2020	CHS end of 3Q	
15	16	17	18	19		21
	CSD Spring Break March 16 - 20, 2020		5:30 CTC Board Meeting; 6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	CHS Basketball @ State Tournament March 18 - 21, 2020		
22	23	24	25	26	27	28
			6:00 CEC Board Meeting	6:00 CCMCAB HCR		
29	30	31	1	2	3	4
	Sewards Day City Hall Offices Closed	6:00 P&R CCM				
5	6					

Notes

Legend:
CCAB-Community Rms A&B
HSL-High School Library
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Cncl - 1st & 3rd Wed
P&Z - 2nd Tues
SchBd, Hrb Cms - 2nd Wed
CTC - 3rd Wed
P&R - last Tues
CEC - 4th Wed
CCMCA Bd - last Thurs

April 2020

CALENDAR MONTH	APRIL
CALENDAR YEAR	2020
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1	2	3	4
			CSD Parent Teacher Conferences April 1 - 3, 2020 6:00 Council work session 6:45 Council pub hrg (maybe) 7:00 Council reg mtg CCAB	Parent-Teacher Conferences		
5	6	7	8	9	10	11
			7:00 Sch Bd HSL 7:00 Harbor Cms CCM		appeal period for 2020 property assessments closes	
12	13	14	15	16	17	18
		6:30 P&Z CCAB	5:30 CTC Board Meeting 6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	No School CSD vacation 4/16-17	Aurora Music Festival in Cordova 4/16-18	
19	20	21	22	23	24	25
	7:00 Board of Equalization hearing CCAB		6:00 CEC Board Meeting			
26	27	28	29	30	1	2
		6:00 P&R CCM		6:00 CCMCAB HCR		
3	4					

Notes

Legend:
CCAB-Community Rms A&B
HSL-High School Library
CCA-Community Rm A
CCB-Community Rm B
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Cncl - 1st & 3rd Wed
P&Z - 2nd Tues
SchBd, Hrb Cms - 2nd Wed
CTC - 3rd Wed
P&R - last Tues
CEC - 4th Wed
CCMCA Bd - last Thurs

City of Cordova, Alaska Elected Officials
& Appointed Members of City Boards and Commissions

Mayor and City Council - Elected

seat/length of term	email	Date Elected		Term Expires
Mayor:	**Clay Koplin**	Mar 1, 2016, Mar 5, 2019		March-22
3 years	Mayor@cityofcordova.net			
Council members:				
Seat A:	**Tom Bailer**	March 5, 2019		March-22
3 years	CouncilSeatA@cityofcordova.net			
Seat B:	**Kenneth Jones**	March 7, 2017		March-20
3 years	CouncilSeatB@cityofcordova.net			
Seat C:	**Jeff Guard**	March 7, 2017		March-20
3 years	CouncilSeatC@cityofcordova.net			
Seat D:	**Melina Meyer, Vice Mayor**	March 6, 2018		March-21
3 years	CouncilSeatD@cityofcordova.net			
Seat E:	**Anne Schaefer**	Dec 6, 2017, Mar 6, 2018	elected by cncl	March-21
3 years	CouncilSeatE@cityofcordova.net			
Seat F:	**David Allison**	March 5, 2019		March-22
3 years	CouncilSeatF@cityofcordova.net	March 1, 2016		
Seat G:	**David Glasen**	March 5, 2019		March-22
3 years	CouncilSeatG@cityofcordova.net			

Cordova School District School Board - Elected

length of term		Date Elected	Term Expires
3 years	**Barb Jewell, President** bjewell@cordovasd.org	Mar 5, 2013, Mar 1, 2016, Mar 5, 2019	March-22
3 years	**Bret Bradford** bbradford@cordovasd.org	Mar 3, 2015, Mar 6, 2018	March-21
3 years	**Tammy Altermott** taltermott@cordovasd.org	Mar 5, 2013, Mar 1, 2016, Mar 5, 2019	March-22
3 years	**Peter Hoepfner** phoepfner@cordovasd.org	Mar 7, 2006, Mar 3, 2009, Mar 6, 2012, Mar 3, 2015, Mar 6, 2018	March-21
3 years	**Sheryl Glasen** saglasen@cordovasd.org	Mar 4, 2014, Mar 7, 2017	March-20

seat up for re-election in 2020	***vacant***
board/commission chair	
seat up for re-appt in Nov 20	

City of Cordova, Alaska Elected Officials
& Appointed Members of City Boards and Commissions

CCMC Authority - Board of Directors - Elected

length of term			Date Elected		Term Expires
3 years	**Kristin Carpenter**		March 7, 2017		March-20
3 years	**Greg Meyer, Chair**	elected by board	Jul 19, 2018, Mar 5, 2019	up for elec	March-22
3 years	**Chris Bolin**	elected by board	August 28, 2019	March-20	March-22
3 years	**Linnea Ronnegard**		March 6, 2018		March-21
3 years	**Gary Graham**		May 31, 2018, Mar 5, 2019		March-21

Library Board - Appointed

length of term		Date Appointed	Term Expires
3 years	**Mary Anne Bishop, Chair**	Nov '06, '10, '13, '16 & '19	November-22
3 years	**Wendy Ranney**	Apr '13, Nov '15, Nov '18	November-21
3years	***vacant since 11/30/19***		November-19
3 years	**Sarah Trumblee**	February-18	November-20
3 years	**Krysta Williams**	February-18	November-20

Planning Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	**Nancy Bird**	Nov '16, '19	November-22
3 years	**Mark Hall**	Nov '19	November-22
3 years	**Scott Pegau, Vice Chair**	Dec '11, Dec '14, Nov '17	November-20
3 years	**John Baenen**	Dec '12, Dec '15, Nov '18	November-21
3 years	**Tom McGann, Chair**	Apr '11, Dec '11, Dec '14, Nov '17	November-20
3 years	**Chris Bolin**	Sep '17, Nov '18	November-21
3 years	**Trae Lohse**	Nov '18	November-20

seat up for re-appt in Nov 20

seat up for re-election in 2019 | ***vacant***

board/commission chair

City of Cordova, Alaska Elected Officials
& Appointed Members of City Boards and Commissions

Harbor Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	**Mike Babic**	Nov '17	November-20
3 years	**Andy Craig**	Nov '16, '19	November-22
3 years	**Max Wiese**	Mar '11, Jan '14, Nov '17	November-20
3 years	**Ken Jones**	Feb '13, Nov '16, Nov '19	November-22
3 years	**Jacob Betts, Chair**	Nov '15, '18	November-21

Parks and Recreation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	**Wendy Ranney, Chair**	Aug '14, Nov '15, Nov '18	November-21
3 years	**Henk Kruithof**	Nov '19	November-22
3 years	**Ryan Schuetze**	Aug '18	November-21
3 years	**Kirsti Jurica**	Nov '18	November-21
3 years	**Marvin VanDenBroek**	Feb '14, Nov '16, Nov '19	November-22
3 years	**Karen Hallquist**	Nov '13, '16, '19	November-22
3 years	**Dave Zastrow**	Sept '14, Feb '15, Nov '17	November-20

Historic Preservation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	**Cathy Sherman**	Aug '16, Nov '19	November-22
3 years	***vacant since 11/30/19***		November-19
3 years	**Sylvia Lange**	Nov '19	November-22
3 years	**John Wachtel**	Aug '16, Nov '18	November-21
3 years	**Wendy Ranney**	Nov '18	November-21
3 years	**Nancy Bird**	Nov '17, Nov '18	November-21
3 years	**Jim Casement, Chair**	Nov '17	November-20

seat up for re-election in 2020	**seat up for re-appt in Nov 20**
board/commission chair	***vacant***