Regular City Council Meeting
January 16, 2019 @ 7:00 pm
Cordova Center Community Rooms A & B
Minutes

A. Call to order

Mayor Clay Koplin called the Council regular meeting to order at 7:14 pm on January 16, 2019, in the Cordova Center Community Rooms.

B. Invocation and pledge of allegiance

Mayor Koplin asked for a moment of silence tonight for the victims of a tragic accident, the Mayor of Skagway and her mother were both killed in late December in Washington, DC.
Mayor Koplin then led the audience in the Pledge of Allegiance.

C. Roll call

Present for roll call were ***Mayor Clay Koplin*** and Council members ***Ken Jones***, ***Melina Meyer***, ***David Allison*** and ***James Wiese***. Council members ***James Burton***, ***Jeff Guard*** and ***Anne Schaefer*** were absent. Also present were City Manager ***Alan Lanning*** and City Clerk ***Susan Bourgeois***.

D. Approval of Regular Agenda

M/Allison S/Wiese to approve the Regular Agenda by removing the executive session on City Clerk evaluation since there are only 4 council members present.
Vote on the motion: 4 yeas, 0 nays, 3 absent (Burton, Guard, Schaefer). Motion was approved.

E. Disclosures of Conflicts of Interest

F. Communications by and Petitions from Visitors

1. Guest Speakers
2. Audience comments regarding agenda items

Matt McDaniel, former resident, current Vice-Chair of Chugach Alaska Corporation spoke in favor of Council passing a resolution against the PWS Borough.
Tom Bailer of 304 Orca Inlet Drive commented on the proclamation for **Dick Groff**, said it was great to recognize him. He also spoke in support of items 18-21, advocated for infrastructure projects in the community. He spoke against the passage of item 23 unless they were to include an access easement and have a good plan.
Katherine Mead of 104 West Davis spoke about the proclamation for **Dick Groff** and said that what is in there is only a small list of what he has done, he's been the driving force behind the work on bylaws and constitution that have been accomplished recently and will be before the Council soon.

3. Chairpersons and Representatives of Boards and Commissions

CCMCA Board, Executive Director ***Scot Mitchell*** introduced ***Randall Draney*** the new Chief Financial Officer for CCMC. Nursing home had an annual review and major strides have been made over the last few years, there were only 2 deficiencies on the health side – lowest ever – both were policy related not about patient care. They continue to investigate adding services – Pediatrician – hopefully before end of 1Q –at least once per quarter. They are also reaching out to a podiatrist. OT and Speech therapy services also in place and recently they have added sleep studies through the clinic.
PWSAC Board – City representative ***Tom Bailer*** reported on recent meeting and he offered some handouts. He said the fall PWSAC board meetings were in Anchorage this year and customarily those are in Cordova, so spring meetings were being discussed as being in Anchorage as well, luckily members on the board from Cordova were quick to encourage the board to have spring meetings in Cordova. ***Bailer*** hoped Council would pay attention to that in the future, along with the fact that some key staff members of PWSAC aren't full-time residents of Cordova. He said the board is 45 or 47 members, 15 are Cordova residents and we are well-represented on the Executive Committee. Overall he is just fearful that without good representation and the City Council and others looking out for it, we could lose PWSAC to Cordova which would be a negative impact.

4. Student Council Representative Report – was not present

G. Approval of Consent Calendar

5. Ordinance 1173 An ordinance of the City Council of the City of Cordova, Alaska, appropriating $500 from the general fund reserve to advocate and provide public information regarding a proposition to levy a .5% raw fish tax on fish landed in Cordova and a proposition approving the issuance of a harbor revenue bond in the principal amount not to exceed

$5,000,000 both appearing on the ballot of the March 5, 2019 regular City election, including without limitation advocacy and the dissemination of information that may influence the outcome of the election on the propositions – 1st reading
6. Resolution 01-19-05 A resolution of the City Council of the City of Cordova, Alaska, adopting an alternative allocation method for the FY19 shared fisheries business tax program and certifying that this allocation method fairly represents the distribution of significant effects of fisheries business activity in FMA 15: Prince William Sound
7. Resolution 01-19-06 A resolution of the City Council of the City of Cordova, Alaska, supporting continuation of the University of Alaska Fairbanks (UAF) College of Fisheries and Ocean Sciences (CFOS) Marine Advisory Program's (MAP) Cordova faculty position
8. Proclamation of Appreciation to *Richard Groff*
Vote on the approval of the consent calendar: 4 yeas, 0 nays, 3 absent. Allison-yes; Meyer-yes; Jones-yes; Guard-absent; Wiese-yes; Burton-absent and Schaefer-absent. Consent calendar was approved.
Mayor Koplin then read the proclamation into the record for ***Richard Groff*** – there was lengthy audience and Council applause and a standing ovation.

H. Approval of Minutes - none

I. Consideration of Bids
9. Direction to Manager to negotiate with Wilson Construction for City Shop roof replacement
M/Jones S/Wiese to direct the City Manager to negotiate a contract with Wilson Construction for the City Shop roof replacement.
Jones said he believes it is important to invest in the upkeep of our buildings. ***Wiese*** also spoke in favor.
Vote on the motion: 4 yeas, 0 nays, 3 absent (Burton, Guard, Schaefer). Motion was approved.

J. Reports of Officers
10. Mayor's Report – ***Mayor Koplin*** said he had a written report in the packet and he added that he will be writing a letter of support for **Mr. Ruffner** for BoF, he'll be traveling for business next Council meeting on February 6, so he'll ask ***Vice Mayor Allison*** to chair, he has also been working with the Fisheries Development Committee on the Tanner Crab announcement – a very short 7 day window and he tentatively has a meeting set for next week with ***Representative Stutes***, her chief of staff, the new commissioner of ADF&G, the director of comm fish – ***Forrest Bowers*** and fisheries biologist ***Jan Rumble***.
11. Manager's Report –City Manager ***Alan Lanning*** introduced ***Dean Baugh*** the interim Finance Director who is here for 6 months, then he reported 1) with ***Dean*** on board, he hopes to be able to provide some comprehensive financial reporting that we have talked about for a long time – not sure of the time-frame for that just yet, including changes in the way we report our budget with different information on the bottom line and fund balances, restricted funds vs. available funds, these sort of things, we will do this in conjunction with CCMC so we have a complete financial picture of the two entities together; 2) he hopes to have an E-911 plan with structure before you too; 3) we will in the near future also discuss components of the strategic plan – one of those is taxes, what those look like in the coming years as well as organizational issues within our structure.
12. City Clerk's Report
    a. email from City Attorney re recently received public correspondence
Bourgeois said she's begun advertising for the election, these are posted around town and available on the City website, declaration of candidacy is open now, until February 5 – there are many seats open – Mayor, 3 Council, 2 School Board and 3 CCMCA Board; absentee by mail apps available online, absentee in person will begin February 19.

K. Correspondence
13. 12-12-18 Email from J.Severson re school funding
14. 12-12-18 Email from B.Reynolds re school funding
15. 12-18-18 Letter from J.Beckett of CTC re E-911 surcharge
16. 12-19-18 Email from B.Johnson re school funding and borough
17. 01-07-19 Mayor Koplin letter to ADF&G re PWS Tanner Crab collaboration

L. Ordinances and Resolutions
18. Resolution 01-19-01 A resolution of the City Council of the City of Cordova, Alaska, declaring the eligibility of the City of Cordova to submit an application to the Alaska department of transportation and public facilities (ADOT&PF) for use of transportation alternatives program funds set for by MAP-21 for the project "Cordova Center Pedestrian Connector", and declaring that the City of Cordova will commit to ownership/management and maintenance and operations of the project, and authorizing the City Manager to sign the application and future project agreements

M/Jones S/Allison to approve Resolution 01-19-01 A resolution of the City Council of the City of Cordova, Alaska, declaring the eligibility of the City of Cordova to submit an application to the Alaska department of transportation and public facilities (ADOT&PF) for use of transportation alternatives program funds set for by MAP-21 for the project "Cordova Center Pedestrian Connector", and declaring that the City of Cordova will commit to ownership/management and maintenance and operations of the project, and authorizing the City Manager to sign the application and future project agreements

Allison said he will echo some of what the public said earlier – it is a good investment when we can leverage our money this way, it is worth a shot. ***Jones*** asked if a wheel chair accessible ramp downstairs is included in this or if we could add that or if it would help our application. ***Sam Greenwood***, Public Works Director, said she didn't have that included, and the pool and Cordova Center do have other ADA accessible entrances which already scored those points for us this time. She also said we have already had a cost-estimate worked up but she could put that on the next such grant opportunity.

Vote on the motion: 4 yeas, 0 nays, 3 absent (Burton, Guard, Schaefer). Motion was approved.

19. Resolution 01-19-02 A resolution of the City Council of the City of Cordova, Alaska, authorizing expenditure of an amount not to exceed $41,825.10 to provide the required match for the Alaska transportation alternatives program (ATAP) grant "Cordova Center Pedestrian Connector Project".

M/Jones S/Allison to approve Resolution 01-19-02 A resolution of the City Council of the City of Cordova, Alaska, authorizing expenditure of an amount not to exceed $41,825.10 to provide the required match for the Alaska transportation alternatives program (ATAP) grant "Cordova Center Pedestrian Connector Project".

Jones said it is a no-brainer like ***Allison*** said earlier – these projects will benefit the community.

Vote on the motion: 4 yeas, 0 nays, 3 absent. Meyer-yes; Jones-yes; Schaefer-absent; Guard-absent; Allison-yes; Wiese-yes and Burton-absent. Motion was approved.

20. Resolution 01-19-03 A resolution of the City Council of the City of Cordova, Alaska, declaring the eligibility of the City of Cordova to submit an application to the Alaska department of transportation and public facilities (ADOT&PF) for use of transportation alternatives program funds set for by MAP-21 for the project "Seventh Street ADA Sidewalks and Drainage Improvements", and that the City of Cordova will commit to ownership/management and maintenance and operations of the project, and authorizing the City Manager to sign the application and future project agreements.

M/Meyer S/Jones to approve Resolution 01-19-03 A resolution of the City Council of the City of Cordova, Alaska, declaring the eligibility of the City of Cordova to submit an application to the Alaska department of transportation and public facilities (ADOT&PF) for use of transportation alternatives program funds set for by MAP-21 for the project "Seventh Street ADA Sidewalks and Drainage Improvements", and that the City of Cordova will commit to ownership/management and maintenance and operations of the project, and authorizing the City Manager to sign the application and future project agreements.

Meyer said it's another project that we will get a lot for our money, will improve drainage and add sidewalks, a great combination.

Vote on the motion: 4 yeas, 0 nays, 3 absent (Burton, Guard, Schaefer). Motion was approved.

21. Resolution 01-19-04 A resolution of the City Council of the City of Cordova, Alaska, authorizing expenditure of an amount not to exceed $95,485.60 to provide the required match for the Alaska transportation alternatives program (ATAP) grant "Seventh Street ADA Sidewalks and Drainage Improvements Project".

M/Meyer S/Jones to approve Resolution 01-19-04 A resolution of the City Council of the City of Cordova, Alaska, authorizing expenditure of an amount not to exceed $95,485.60 to provide the required match for the Alaska transportation alternatives program (ATAP) grant "Seventh Street ADA Sidewalks and Drainage Improvements Project".

Vote on the motion: 4 yeas, 0 nays, 3 absent. Wiese-yes; Jones-yes; Meyer-yes; Schaefer-absent; Allison-yes; Burton-absent and Guard-absent. Motion was approved.

M. Unfinished Business

22. Performance Deed of Trust extension for Dan Nichols, Lot 2, Block 3, CIP

M/Jones S/Allison to extend the substantial completion date for the performance deed of trust for Dan Nichols until December 30, 2021.

Jones said he has run into permitting problems and contractor problems, but he is gaining ground, has a foundation in, it is a no-brainer to extend this, it will add to the tax base and grow the economy in town.

Vote on the motion: 4 yeas, 0 nays, 3 absent (Burton, Guard, Schaefer). Motion was approved.

N. New & Miscellaneous Business

23. Land Disposal for Power Creek Lot 1, USS4606

M/Jones S/Allison to approve the proposal from Tania Harrison for Lot 1, USS 4606.

Jones commented that at the last meeting he spoke heavily in favor of disposal of this lot but now having looked at the lot and having talked to several contractors around town he might not be so in favor of the disposal at this time, without

disposing of the larger piece with it due to the access that has been brought up many times. He would like to grow the pie and increase the development of lots in town, but he'd hate to see us block the development of six lots in favor of the one. ***Meyer*** asked if the RFP was clear that the proposer would have to work with the City on an easement. ***Greenwood*** approached to respond to questions; she said no, that was not in the RFP. She agreed with the member of the public that spoke earlier that the last time this lot went through the land disposal process that was included in the RFP but this time, P&Z did not include language like that when they recommended that City Council put the lot out for proposals, and she cannot remember but she assumes Council agreed because the RFP went out without such language this time. ***Jones*** said he had another issue too with this proposal, that the lot in front of it is needed to gain access to the proposed house and this proposal is not to purchase both lots, just the one behind. ***Greenwood*** replied that the lot in front is not owned by the City. She said the RFP included the requirement to work that logistic out; the lot in question is believed to be owned by DoT. ***Meyer*** asked if we could amend this to include a requirement for working with Planning to establish an easement. ***Greenwood*** said her opinion would be that that would possibly void the RFP, as it was advertised. She thought we could bring back the information and the map with the easement drawn in as was included last time within the RFP for Council to see; she said that really does change the look of this lot. ***Meyer*** said she would not be in favor of the disposal without understanding why the RFP didn't include the easement this time.

M/Meyer S/Wiese to refer to staff for that information to be brought back to Council and so that it can be voted upon by a fuller council presence.

Vote on the motion: 4 yeas, 0 nays, 3 absent (Burton, Guard and Schaefer). Motion was approved.

24. City Council direction to staff regarding a draft resolution opposing PWS Borough

Mayor Koplin wanted to gauge Council's interest in passing a resolution against the borough because there was money spent and he wondered if Council didn't want to see the results of the study before taking such an action.

M/Jones S/Wiese to direct staff to draft a resolution against a PWS borough.

Jones said many of the other communities in PWS oppose the creation of a borough and many of our constituents oppose the creation of a borough and the findings of the study – he's not convinced it is worth spending more money on. He would like to see Cordova get on the record as opposing the borough. ***Wiese*** said he sees little to no support for this in the community. ***Meyer*** said if we are to pass a resolution against the borough, she'd like us to include information learned from this study, so future Councils see what we gained from this. ***Jones*** said he had a draft written. He thought maybe a work session to draft this would be beneficial. ***Allison*** said he doesn't have much heartburn over how we write the resolution, it doesn't really ever have any teeth.

Through discussion, the motion got amended with concurrence of the maker of the motion and the second to read as follows:

M/Jones S/Wiese to have a work session to discuss and decide specific whereas' of a resolution about the PWS borough.

Vote on the motion: 3 yeas, 1 nay (Meyer), 3 absent (Burton, Guard and Schaefer). Motion was approved.

25. Pending Agenda, Calendar and Elected & Appointed Officials lists

Council decided that the February 6 work session is going to be about Bears, the February 20 work session can be the borough work session. ***Lanning*** said he wants to ensure ***Leif Stavig*** is present for such a work session as he has been to all of the Borough meetings / teleconferences/ committee meetings, etc. ***Allison*** wanted to remind everyone about how busy the first week of March will be with PWSAC meeting and the conference basketball, hopefully the word is out for the local business owners to be prepared. ***Wiese*** asked if the Manager could report soon on how CCMC is doing with reimbursements back to the City on the pharmacy start up costs.

O. Audience Participation

Tania Harrison said she was at the Planning Commission meeting and there was discussion about the larger lot and they concluded that there was other access to the larger piece.

Tom Bailer gave a shout out to the police department – at the ball games this last weekend, before everyone left, there was a public service announcement made about weather and road conditions outside and then there was an officer assisting with traffic at the stop sign. He gave further advice to Council in moving ahead on the Power Creek Lot, he advised that a surveyor should survey the lots, put in setbacks and maybe we could punch a road in.

Dan Nichols of 607 Alder Street thanked Council for the extension.

P. Council Comments

Wiese congratulations and a huge thank you to **Dick Groff**. As far as Power Creek, we don't want to stand in the way of people building, we want to look long term.

Jones also thanked Mr. Groff, echoed the land disposal process comments.

Allison appreciated people's input and comments tonight, thanked and appreciated ***Mr. Groff***, he passed along his concern for federal employees in town who are working without pay or not working at all hopefully the City is being accommodating.

Q. Executive Session

~~26. City Clerk's Annual Evaluation~~

Mayor Koplin mentioned that they had decided not to have the Clerk's eval tonight, but he did say he wanted to have an executive session with the facilitator from the Foraker Group that came down for some coaching and development work with the City Manager and the City Clerk. While she is here and available, he wanted her to be allowed to debrief council on the process and there is a fiscal note attached as well.

M/Allison S/Wiese to enter executive session to discuss matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government.

Vote on the motion: 4 yeas, 0 nays, 3 absent (Burton, Guard and Schaefer). Motion was approved.

Mayor Koplin recessed the meeting at 8:38 pm with no objection to clear the room before the executive session.

Council entered executive session at 8:42 pm and re-entered open session at 9:23 pm.

Mayor Koplin stated that the content of the executive session was the process of the facilitation and the follow-up reporting, no personnel were discussed, and no action was taken in the executive session.

R. Adjournment

M/Allison S/Wiese to adjourn the meeting.

Vote on the motion: 4 yeas, 0 nays, 3 absent (Burton, Guard and Schaefer). Motion was approved.

Mayor Koplin adjourned the meeting at 9:25 pm.

Approved: February 20, 2019

Attest: _____

Susan Bourgeois, CMC, City Clerk

CITY OF CORDOVA CORPORATE SEAL JULY 8, 1909 ALASKA