Mayor
Clay Koplin
Council Members
Tom Bailer
Kenneth Jones
Jeff Guard
Melina Meyer
Anne Schaefer
David Allison
David Glasen
City Manager
Alan Lanning
City Clerk
Susan Bourgeois
Deputy Clerk
Tina Hammer
Student Council
William Deaton

Regular City Council Meeting
September 18, 2019 @ 7:00 pm
Cordova Center Comm Rooms
Agenda

A. Call to order

B. Invocation and pledge of allegiance
I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

C. Roll call
Mayor Clay Koplin, Council members Tom Bailer, Kenneth Jones, Jeff Guard, Melina Meyer, Anne Schaefer, David Allison and David Glasen

D. Approval of Regular Agenda…… **(voice vote)**

E. Disclosures of Conflicts of Interest and Ex Parte Communications

- conflicts as defined in 3.10.010 https://library.municode.com/ak/cordova/codes/code_of_ordinances should be declared, then Mayor rules on whether member should be recused, Council can overrule
- ex parte should be declared here, the content of the ex parte should be explained when the item comes before Council, ex parte does not recuse a member, it is required that ex parte is declared and explained

F. Communications by and Petitions from Visitors
1. Guest Speakers
2. Audience comments regarding agenda items…… **(3 minutes per speaker)**
3. Chairpersons and Representatives of Boards and Commissions **(CCMCA BoD, School Board Rep)**
4. Student Council Representative Report

G. Approval of Consent Calendar…….... **(no motion required)(roll call vote)**
5. Per Charter Section 2-8 and Cordova Municipal Code 3.12.022
Recordation of excused absences of the following:
Council member ***Jeff Guard*** from the Sept 4, 2019 Regular Meeting

H. Approval of Minutes…….. **(voice vote)**
6. Minutes of the 08-28-19 Council Special Meeting…….…….....… **(page 1)**
7. Minutes of the 09-04-19 Council Special Meeting…….…….....… **(page 3)**
8. Minutes of the 09-04-19 Council Public Hearing…….…….....… **(page 4)**
9. Minutes of the 09-04-19 Council Regular Meeting…….…….....… **(page 5)**
10. Minutes of the 09-05-19 Council Special Meeting…….…….....… **(page 11)**

I. Consideration of Bids
11. Council direction to CM to enter contract with Wilson Construction…… **(voice vote)(page 12)**
for harbor dock replacement per ITB #HB19-01

J. Reports of Officers
12. Mayor's Report
a. NVE/City of Cordova/CCMC Healthcare Collaboration Effort…….…….. **(page 15)**
notes from final meeting July 10, 2019
13. Manager's Report
14. City Clerk's Report…….…… **(page 18)**

K. Correspondence

14a. Letter from USCG re Cordova being named a "Coast Guard City"……..…… **(page 19)**

15. 09-02-19 DNR letter to City-comment period for shore fishery lease extensions…… **(page 20)**

16. 09-11-19 CDFU letter in support of CRWP drafted Resolution 09-19-39…….. **(page 25)**

L. Ordinances and Resolutions

17. Ordinance 1177..……... **(voice vote)(page 26)**

An ordinance of the City Council of the City of Cordova, Alaska amending Cordova Municipal Code 5.12.200 by increasing the local bidder preference from 5% to 15%

18. Resolution 09-19-39……..…… **(voice vote)(page 29)**

A resolution of the City Council of the City of Cordova, Alaska, stating support for Area E salmon fisheries and opposition to exploration or drilling for oil or gas in the Gulf of Alaska

19. Resolution 09-19-40…… **(roll call vote)(page34)**

A resolution of the City Council of the City of Cordova, Alaska, authorizing amendment to the FY19 harbor CIP budget in the amount of $200,000 to fund repairs to the PWSSC dock and the loading dock

M. Unfinished Business - none

N. New & Miscellaneous Business

20. Pending Agenda, Calendar and Elected & Appointed Officials lists…..……..……..… **(page 36)**

O. Audience Participation

P. Council Comments

Q. Executive Session

21. Council discussion on potential losses and liabilities of CCMC – in executive session because matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government

R. Adjournment

Executive Sessions per Cordova Municipal Code 3.14.030

- **subjects which may be considered are:** (1) matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) matters which by law, municipal charter or code are required to be confidential; (4) matters involving consideration of governmental records that by law are not subject to public disclosure.
- **subjects may not be considered in the executive session except those mentioned in the motion calling for the executive session, unless they are auxiliary to the main question**
- **action may not be taken in an executive session except to give direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations**

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Special City Council Meeting
August 28, 2019 @ 12:05 pm
Cordova Center Community Rooms A & B
Minutes

A. Call to order
Mayor Clay Koplin called the Council Special Meeting to order at 12:02 pm on August 28, 2019 in the Cordova Center Community Rooms.

B. Roll call
Present for roll call were ***Mayor Clay Koplin*** and Council members ***Tom Bailer***, ***Melina Meyer*** and ***David Glasen***. Council member ***David Allison*** was present via teleconference. Council members ***Ken Jones***, ***Jeff Guard*** and ***Anne Schaefer*** were absent. Also present were City Manager ***Alan Lanning***, City Clerk ***Susan Bourgeois*** and ***City HR/Grants Manager*** Cindy Appleton.

C. Approval of agenda
M/Bailer S/Glasen to approve the agenda.
Vote on the motion: 4 yeas, 0 nays, 3 absent (Jones, Guard, Schaefer). Motion was approved.

D. Disclosures of conflicts of interest - none

E. Communications by and petitions from visitors
1. Audience Comments regarding agenda item - none

F. Ordinances and Resolutions
2. Ordinance 1176 An ordinance of the City Council of the City of Cordova, Alaska, authorizing the transfer of $1,300,000 from the General Reserve Fund (Permanent Fund) for the purpose of bringing current, PERS obligations for CCMCA – 1st reading
M/Bailer S/Glasen to approve Ordinance 1176 an ordinance of the City Council of the City of Cordova, Alaska, authorizing the transfer of $1,300,000 from the General Reserve Fund (Permanent Fund) for the purpose of bringing current, PERS obligations for CCMCA – 1st reading
Vote on the motion: 4 yeas, 0 nays, 3 absent (Jones, Guard, Schaefer). Motion was approved.
3. Council action on City Manager search- review of City Manager Assessment Committee recommendations
Mayor Koplin commented that the committee wanted Council to move somewhat quickly on this because in the past we have lost candidates who wind up taking jobs elsewhere. He said ***Appleton*** (City HR) has contacted the 5 who were recommended for telephone/video interviews and let them know they had made it to the next cut, and she'd be in touch as far as dates/times. Council has an option now to select some of these 5, all of these 5, none of these 5 or any others.
Bailer said he agrees with the 5 names moved forward (**Helen Howarth**, **Alida Bus**, **Ernest Weiss**, **Kerin Kramer** and **Kelcey Young**) and he'd like to move forward with scheduling the phone interviews. ***Bailer*** asked if there were any new applicants. ***Cindy Appleton*** said there is one partial application in, not completed, she will continue to forward completed applications as they come in.
After some discussion about schedules, Council came up with 3 days for the interviews. Tentatively, the interviews were scheduled for September 4 and 5 from 11am – 1pm to handle 2 each day and then September 6 from noon – 1 to handle the last one. ***Appleton*** said she would be in touch with Council after she hears back from applicants on whether those times work for them.
M/Bailer S/Meyer to have first round interviews with 5 applicants that were the most highly scored by the City Manager Assessment Committee, tentatively on Sept. 4, 5 & 6.
Meyer specifically asked to have GoToMeeting or some other platform for video capabilities for these interviews. ***Appleton*** said she would get with ***Jason Gabrielson***, IT, and we would arrange for that. ***Bourgeois*** said she would research how these meetings went during previous searches, whether they were work sessions or special meetings, where they were held, executive sessions, etc. She and ***Appleton*** said they would also be in touch with Council on the questions asked previously. Council concurred with ***Allison's*** suggestion that the assessment committee members specifically be invited to attend. ***Bourgeois*** also suggested that the first interview on the first day might be scheduled for 15 mins late so

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that Council could get their act together and read through questions, understand the process, etc. ***Bailer*** said the ones present in the room would more than likely be the ones asking the questions.
Vote on the motion: 4 yeas, 0 nays, 3 absent (Jones, Guard, Schaefer). Motion was approved.

G. Audience participation - none

H. Council comments
Allison thanked the assessment committee for their work, he appreciates the time they put in to reading very many applications. He also thanked ***City Manager Lanning*** for his work these last 3 years, and he wished him well in his future endeavors.
Bailer, ***Glasen*** and ***Meyer*** echoed those comments.

I. Executive Session
Council did not require this executive session
~~**4.** see item 3 above may be discussed in executive session for this reason: subjects which may be discussed are subjects that tend to prejudice the reputation and character of any person, provided that the person may request a public discussion, specifically, discussion of city manager applicants~~

J. Adjournment
M/Bailer S/Meyer to adjourn.
Vote on the motion: 4 yeas, 0 nays, 3 absent (Jones, Guard, Schaefer). Motion was approved.

The meeting was adjourned at 12:20 pm

Approved: September 18, 2019

Attest: _____
Susan Bourgeois, CMC, City Clerk

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Special City Council Meeting
September 4, 2019 @ 11:00 am
Cordova Center Mayor's Conference Room
Minutes

A. Call to order
Mayor Clay Koplin called the Council Special Meeting to order at 11:00 am on September 4, 2019 in the Cordova Center Mayor's Conference Room.

B. Roll call
Present for roll call were ***Mayor Clay Koplin*** and Council members ***Melina Meyer***, ***Anne Schaefer*** and ***David Glasen***. Council members ***Tom Bailer***, ***Jeff Guard*** and ***David Allison*** were present via teleconference. Council members ***Ken Jones*** was absent. Also present were City Clerk ***Susan Bourgeois*** and ***City HR/Grants Manager*** Cindy Appleton as well as members of the City Manager Assessment Committee: ***Cathy Sherman***, ***Tony Schinella*** and ***Cathy Renfeldt***.

C. Approval of agenda
M/Meyer S/Glasen to approve the agenda.
Vote on the motion: 6 yeas, 0 nays, 1 absent (Jones). Motion was approved.

D. Disclosures of conflicts of interest and Ex Parte Communications - none

E. Communications by and petitions from visitors
1. Audience Comments regarding agenda item - none

F. New Business
2. Video-conferenced Interviews with City Manager Candidates
Mayor Koplin went over what he'd say as the intro. He said he'd explain it should take 40 minutes or so, he'd say there is no extra credit for extra-long answers. He asked ***Appleton*** if she had any comments/suggestions to make. She said Council had a sheet in front of them with interview do's and don'ts, which were pretty common-sense. ***Mayor Koplin*** said Council is welcome and encouraged to ask follow-ups to any questions.
Candidate ***Helen Howarth*** called into the meeting for her interview at 11:14 am. Council conducted the interview consisting of eleven questions from 11:14 am until 11:52 am. After the candidate was offline, Council had a short discussion and there was concurrence of all six to invite ***Howarth*** for an in-person interview.
Mayor Koplin recessed the meeting at 11:54 am and Council came back into the special meeting at 12:00 pm.
Candidate ***Ernest Weiss*** called into the meeting for his interview at 12:00 pm. Council conducted the interview consisting of eleven questions from 12:00 pm until 12:28 pm. After the candidate was offline, Council had a short discussion and ***Glasen*** and ***Bailer*** said they would prefer to conduct the other interviews before committing to an on-site interview with this applicant. ***Guard*** and ***Allison*** said they were not interested in a follow-up with this candidate. Other Council members said they would prefer to wait until tomorrow's discussion of all candidates.
3. Council discussion of interviewees – this was already done above.

G. Audience participation - none

H. Council comments
Glasen said that was a piece of cake.
Schaefer said that was a good start.

I. Executive Session
Council did not require this executive session
~~4. see item 3 above may be discussed in executive session for this reason: subjects which may be discussed are subjects that tend to prejudice the reputation and character of any person, provided that the person may request a public discussion, specifically, discussion of city manager applicants~~

J. Adjournment
M/Glasen S/Meyer to adjourn.
Vote on the motion: 4 yeas, 0 nays, 3 absent (Jones, Guard, Schaefer). Motion was approved. The meeting was adjourned at 12:32 pm

Approved: September 18, 2019

Attest: _____
Susan Bourgeois, CMC, City Clerk

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City Council Public Hearing
September 4, 2019 @ 6:45 pm
Cordova Center Community Rooms A & B
Minutes

A. Call to order
Mayor Clay Koplin called the Council public hearing to order at 7:00 pm on September 4, 2019, in the Cordova Center Community Rooms.

B. Roll call
Present for roll call were ***Mayor Clay Koplin*** and Council members ***Ken Jones***, ***Melina Meyer***, ***Anne Schaefer*** and ***David Glasen***. Council members ***Tom Bailer*** and ***David Allison*** were present via teleconference. Council member ***Jeff Guard*** was absent. Also present was City Clerk ***Susan Bourgeois***.

C. Public hearing
1. Substitute Ordinance 1176 an ordinance of the City Council of the City of Cordova, Alaska, authorizing the transfer of $1,300,000 from the General Reserve Fund (Permanent Fund) for the purpose of bringing current, PERS obligations for CCMCA and authorizing amendment to the City of Cordova approved 2019 budget

Mayor Koplin opened the hearing up for public testimony on the ordinance.
There was no public comment. ***Mayor Koplin*** said since we are beyond the scheduled time for this public hearing, he entertained a motion to adjourn.

D. Adjournment
M/Meyer S/Schaefer to adjourn the public hearing.
Hearing no objection, ***Mayor Koplin*** adjourned the public hearing at 7:02 pm.

Approved: September 4, 2019

Attest: _____
Susan Bourgeois, CMC, City Clerk

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Regular City Council Meeting
September 4, 2019 @ 7:00 pm
Cordova Center Community Rooms A & B
Minutes

A. Call to order
Mayor Clay Koplin called the Council Regular Meeting to order at 7:05 pm on September 4, 2019, in the Cordova Center Community Rooms.

B. Invocation and pledge of allegiance
Mayor Koplin led the audience in the Pledge of Allegiance.

C. Roll call
Present for roll call were ***Mayor Clay Koplin*** and Council members ***Ken Jones***, ***Melina Meyer***, ***Anne Schaefer*** and ***David Glasen***. Council members ***Tom Bailer*** and ***David Allison*** were present via teleconference. Council member ***Jeff Guard*** was absent. Also present was City Clerk ***Susan Bourgeois***.
Mayor Koplin mentioned that ***Manager Lanning*** had contacted him about an injury and was unable to attend tonight. ***Sam Greenwood***, Public Works Director will have a report for Council later in the meeting.

D. Approval of Regular Agenda
M/Meyer S/Glasen to approve the Regular Agenda.
Mayor Koplin said the executive session will not be required tonight.
Vote on the motion: 6 yeas, 0 nays, 1 absent (Guard). Motion was approved.

E. Disclosures of Conflicts of Interest and ex parte communications
Council member ***Schaefer*** said she is employed by the PWSSC but feels as though there is not a substantial financial interest for her in agenda item 17. ***Mayor Koplin*** agreed and said she did not have to recuse herself on that item, however, if Council disagreed, they could vote on that. No Council member disagreed with the Mayor's ruling.
Council member ***Bailer*** said he acted as an unpaid consultant on the competing bid for agenda item 10 but he does not believe he is conflicted. ***Mayor Koplin*** also agreed, no Council member was interested in voting the decision.

F. Communications by and Petitions from Visitors
1. Guest speakers – none
2. Audience comments regarding agenda items – none
3. Chairpersons and Representatives of Boards and Commissions
CCMCA Board – there was no report; School Board – there was no report.
Bailer commented that PWSAC fall meeting will be held in Cordova on October 10. His intent was to make that known to Cordova business owners so they may have interest in staying open a little later in the season than normal.
4. Student Council Representative Report – was not present.

G. Approval of Consent Calendar
~~5. Resolution 09-19-36 A resolution of the City Council of the City of Cordova, Alaska approving the final plat for R-D-G Warehouse Subdivision Addition # 1~~
~~6. Resolution 09-19-37 A resolution of the City Council of the City of Cordova, Alaska, approving the site plan from David Roemhildt for commercial outside storage on Lot 3, Block 2, South Fill Development Park~~
7. Per Charter Section 2-8 and Cordova Municipal Code 3.12.022
Recordation of excused absences of the following:
Council members Ken Jones and Jeff Guard from the August 21, 2019 Regular Meeting
Mayor Koplin declared the consent calendar before Council – Council member ***Jones*** called out items 5 and 6 which were then placed after item 20.
Vote on the approval of the consent calendar: 6 yeas, 0 nays, 1 absent. Meyer-yes; Jones-yes; Schaefer-yes; Guard-absent; Allison-yes; Glasen-yes and Bailer-yes. Consent calendar was approved.

H. Approval of Minutes
M/Schaefer S/Meyer to approve the minutes.
8. Minutes of the 08-21-19 Council Regular Meeting
9. Minutes of the 08-28-19 Council Public Hearing
Vote on the motion: 6 yeas, 0 nays, 1 absent (Guard). Motion was approved.

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I. Consideration of Bids

10. Direction to Manager to negotiate a contract with Wolverine Supply for wall replacement and roof repair of City pool building per RFP# PR19-03

M/Schaefer S/Jones to direct the City Manager to negotiate a contract with Wolverine Supply, Inc., to provide materials and to perform all work as described in RFP # PR19-03 Replacement of Exterior Back Wall 14X40 and Roof Repair City Pool Building for a sum not to exceed ninety-seven thousand dollars and zero cents ($97,000).

Schaefer spoke in support of the motion, she said if this was the proposal that came back with the best price, we should do this, we have to fix the wall and roof. ***Jones*** asked about the process and who chooses which proposal to bring before Council. PWD ***Sam Greenwood*** said the memo that comes before Council is clear, it is 5.12.040. As far as deciding on proposal, there is a committee of staff (3 to 5 people usually) with specific criteria that score the proposals. ITB's – or bids are straight-up cheapest price wins. ***Allison*** asked about the competing proposal if the local preference of 5% per code was looked at. ***Greenwood*** said yes, the other bid was considerably higher than this one, local preference was looked at and wasn't a factor. ***Bailer*** suggested that ***Greenwood*** ensure that the door that is being replaced has a lighted exit sign, he'd hate to see the contractor ding us on that. ***Greenwood*** said she will ensure that is included, she said the RFP did include language that said per IBC so that should be accounted for. ***Greenwood*** said she wanted to ensure that Council understood there was a resolution later for the funding part of this action.

Vote on the motion: 6 yeas, 0 nays, 1 absent. Glasen-yes; Jones-yes; Meyer-yes; Schaefer-yes; Allison-yes; Bailer-yes and Guard-absent. Motion was approved.

J. Reports of Officers

11. Mayor's Report – ***Mayor Koplin*** reported that he's been working on several items this past week: fisheries, ferry, ferry, ferry and ferry. ***Mayor Koplin*** said he's been continuing dialogue but right now it looks like we'll have no service for 8 months. There is a slight chance that we may get something after January, we won't know for sure until after September 12. He wants to run by Council the fact that this will make media coverage, there is at least one reporter who is riding the last ferry and he, as ***Mayor***, will be asked questions and wants to say how devastating this will be for Cordova after all the suggestions and options we've put time and effort into trying to assist the administration, etc. ***Jones*** said it would be nice if the ***Mayor*** mentioned the extra $5 million our representative got in that was then line-item vetoed by the Governor. ***Mayor Koplin*** reported that there has been good movement with ADF&G on some Fisheries Development Committee initiatives, proposals and we may see good opportunities for other fisheries in PWS, which is great.

12. Manager's Report - City Manager ***Alan Lanning*** was not present. Public Works Director ***Samantha Greenwood*** updated Council on 2 items: 1) the water situation is better, we seem to be over the hump, there was rain and usage is way down – there was great support from the community and from the processors, she wanted to recognize that as well as recognize the amazing water crew that got us through this: **Joel Felix**, **Joseph Sison**, **Daniel Adajar**, **Jon Hutchens** and **Ronalyn Adajar** and **Malvin Fajardo** who is always a water employee, no matter what his title is, was essential. The crew has answered millions of questions from her, she has learned a lot and they have been extremely patient. **Heather Brannon,** emergency management coordinator, also helped get word out for the City. 2) she also reminded Council that the grant is on, its in front of them for action tonight, she said it's a great project, it'll cost a lot of money but it is well supported, she asked them to picture Adams Street (the beautiful new pavement/sidewalk), picture all of Second Street from Davis to the Copper River Highway looking like that, it is a pretty picture. ***Mayor Koplin*** asked what the amounts of the support from other entities came to. ***Greenwood*** said between NVE, CTC and CEC we will get $430,000 to put toward the match. She reminded them that we are competing with urban communities so on the safety side, we don't have the fatalities they are going to have which will gain them those points when grants applications are scored – our opportunity to make up points will be in our match commitment level, the higher the better.

13. City Clerk's Report – ***Bourgeois*** reported: 1) she's been busy mostly with agenda & packet advertising, minutes, etc. as we've had several special meetings of late with City Manager interviews – they had one earlier today (2 interviews) that she thought went off really well and another tomorrow with 2 more interviews, 2) she also worked on many of the items on tonight's agenda, got assistance from Dean on amending the budget in the resolution and ordinance tonight, she reworded those to accurately reflect the line-item transfers, etc. 3) also, speaking of Representative ***Louise Stutes*** earlier, she was in touch with ***Stutes*** and her assistant ***Matt Gruening*** after last meeting and it sounds as though they will gladly carry the ***irene Webber*** bridge naming resolution to the legislature next year. ***Mayor Koplin*** mentioned the Clerk's evaluation that should be coming up – ***Bourgeois*** said she did look into that and she's placed it on Pending Agenda but last time we decided to offset the Manager's and the Clerk's evals for Council and hers should be in February 2020.

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K. Correspondence

14. 08-19-19 ***Mayor Koplin*** email to USFS in support of PNH temporary Heli-Skiing Guiding Opportunities

15. 08-27-19 Cordova School Board Resolution 2020:01 Supporting Year-Round Ferry Service to Cordova

L. Ordinances and Resolutions

16. Substitute Ordinance 1176 An ordinance of the City Council of the City of Cordova, Alaska, authorizing the transfer of $1,300,000 from the General Reserve Fund (Permanent Fund) for the purpose of bringing current, PERS obligations for CCMCA and authorizing amendment to the City of Cordova approved 2019 budget – 2nd reading

M/Meyer S/Schaefer to adopt Substitute Ordinance 1176 An ordinance of the City Council of the City of Cordova, Alaska, authorizing the transfer of $1,300,000 from the General Reserve Fund (Permanent Fund) for the purpose of bringing current, PERS obligations for CCMCA and authorizing amendment to the City of Cordova approved 2019 budget

Meyer said we need to get CCMC updated on PERS, for the employees over there as well as the organization itself because the City will be liable for it. ***Mayor Koplin*** asked the Clerk about when this will be final. ***Bourgeois*** said this is second reading, it is a substitute because she added the budget amendment into the ordinance, it was originally only a transfer from permanent fund, now it's a transfer and accomplishes the budget amendment too. It will take seven yes votes to pass this and since one Council member is not in attendance, the ***Mayor*** will be allowed to be the seventh yes if all six of the council members present do vote yes.

M/Schaefer S/Glasen to amend the ordinance by changing the account code 104-300-40740 to 104-399-99999 and in the description in that line change PF Misc. Revenue to Appropriation of Fund Balance.

Vote on the motion to amend: 6 yeas, 0 nays, 1 absent (Guard). Motion was approved.

Council member ***Jones*** said he was leaning toward not supporting this, he wanted to hear Council discuss the merits other perspectives and perhaps change his mind. ***Glasen*** said right now we are almost 2 years behind on the employee's retirement payments over there – in his mind we have to do this for these people, we will get into legal trouble if we don't do this. ***Schaefer*** added that on top of how bad it is that we owe this amount, it is also gaining 12% interest monthly, so that it's ever growing. ***Meyer*** said she wants to add that we aren't just putting a band-aid on this and trying to continue running a hospital this way, we are making good headway with NVE for a different healthcare model in Cordova. ***Allison*** said we could pay this out of our General Fund instead, with only 4 votes, but that isn't the prudent thing to do, we pay payroll out of that, that holds enterprise funds depreciation accounts, that shouldn't be where this comes from. ***Allison*** said he supports this but wants strong assurances from CCMC that PERS gets paid as a first priority with every payroll from now on, we can't get into this situation again. ***Bailer*** echoed the comments about assurances and wanted it to be clear that we are angry, we are not happy about this; I feel as though we've been deceived a little bit. ***Mayor Koplin*** agreed that with the good ground being made between ***Greg Meyer*** and CCMC and NVE, he feels better making a tough decision like this. ***Meyer*** asked ***Jones*** if he had anymore questions or concerns that Council could answer for him, since he's been out of range for a little bit while fishing. ***Jones*** wanted to know how close we are to selling the hospital or closing it, because that is what he'd like to do. ***Mayor Koplin*** said he's heard that a few times these last couple or 3 months; he thinks in the last couple of leadership meetings he believes that Tribal Health has been discussed as absolutely an option. ***Meyer*** and ***Mayor Koplin*** both also discussed the exchange of information that is occurring between CCMC and NVE, the communication has been much better than it has been and sharing of data is clearly happening. ***Glasen*** asked if ***Draney*** (CEO of CCMC) could come to the table and answer a few questions. ***Glasen*** asked if they received the $530+ thousand from Medicaid reimbursement. ***Draney*** said they did, he said the check came Friday (Aug 30) – he is in communication with ***Kevin Worley***, CFO at PERS and he has calculated an amount ($534K or so) and when we send that, we will be current through September 2018. He said they are currently inputting that data into payroll and then they'll cut the check. ***Glasen*** asked also if ***Bert Adams*** has done a walkthrough at the hospital. ***Draney*** reported that NVE's architect and others are scheduled for a walkthrough on Sunday (Sept 8). He said first on the table are the 2 clinics and so he is taking the architect through the clinics on Sunday. He has also shared blueprints of the hospital and there have been meetings with the NVE behavioral health folks to share data on visits and staffing. ***Draney*** said he can't say exactly when, but he thinks in the very near future there will be a combination of clinics. He opined that the hospital can't do it alone, they need financial assistance and he thinks a relationship with NVE is the answer. ***Glasen*** said to Council member ***Jones*** that ***Greg Meyer***, CCMCA Board Chair is taking the lead and working closely with ***Bert Adams*** at NVE and the steps and actions being taken by NVE are proving that they are serious. ***Draney*** said he sees it as 3 steps: 1) paying the PERS off; 2) the clinics moving over and then; 3) the whole hospital – financially there is no choice.

Vote on the main motion as amended: 7 yeas, 0 nays, 1 absent. Allison-yes; Schaefer-yes; Guard-absent; Meyer-yes; Glasen-yes; Bailer-yes; Jones-yes and Mayor Koplin-yes. Motion was approved.

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17. Substitute Resolution 08-19-31 A resolution of the City Council of the City of Cordova, Alaska establishing and approving lease terms for the lease of facilities in the Shelter Cove area from the Prince William Sound Science Center for a term of two years, for approximately $2,200, for use of the area by the City of Cordova Parks and Recreation Department

M/Glasen S/Meyer to approve Substitute Resolution 08-19-31 A resolution of the City Council of the City of Cordova, Alaska establishing and approving lease terms for the lease of facilities in the Shelter Cove area from the Prince William Sound Science Center for a term of two years, for approximately $2,200, for use of the area by the City of Cordova Parks and Recreation Department

Glasen spoke against the resolution, he thinks we pretty much gave them the land and they are just trying to get out of paying property taxes. He said it doesn't seem like a good deal, it seems if the Science Center isn't building yet they could just let Bidarki use the land. ***Meyer*** said the property had deed restrictions on it, we weren't collecting taxes on it previously. They have a lot of fundraising to do and they are going to have a great campus one day, she can see why we'd use it for a couple of years, and we are low on camping sites so it will be beneficial to us. ***Jones*** asked what the current lease rate is for the PWSSC on the building in the harbor that the City leases to them, he thought it was a dollar. ***Bourgeois*** with assistance from the City Planner said that the lease used to be for a dollar several years ago, but when all the leases were recalculated, they went to the customary lease rate the City uses which is 10% of assessed value plus 6% sales tax annually. ***Bailer*** said he is not in favor. He said we could learn from the PWSSC, they are looking closely at every dollar they spend, he wished our staff and this Council could scrutinize spending in the same way. However, he still thinks they could just be letting us use the lot, don't need to ask for money in return. ***Schaefer*** said that PWSSC is a non-profit that chooses to pay sales tax so she cannot believe it's a matter of not wanting to pay property tax. She sees this as continuing the relationship with the science center. She will be supporting it. ***Allison*** said he was disappointed when he first read this because he does think it appears like the Science Center is giving everything and the City is the taker. After this summer with what seemed to be motorhomes all over town without being told to do anything and not much usage at the tent platform site, he wonders if we need this location at all in the future. He said if there is that much need the Science Center can rent them out themselves. ***Jones*** said we sold the property to them, if they want to lease spaces there, that is in their purview to do so, he does not think the City needs to be leasing those platforms at this time. It could be a revenue stream for them to assist in fundraising for constructing their campus.

Vote on the motion: 2 yeas (Meyer, Schaefer), 4 nays (Allison, Glasen, Jones, Bailer), 1 absent (Guard). Motion failed.

18. Resolution 09-19-34 A resolution of the City Council of the City of Cordova, Alaska designating capital improvement projects

M/Allison S/Jones to approve Resolution 09-19-34 A resolution of the City Council of the City of Cordova, Alaska designating capital improvement projects

M/Allison S/Schaefer to remove item 2. School repairs.

Vote on the motion to amend: 6 yeas, 0 nays, 1 absent (Guard). Motion was approved.

M/Bailer S/Allison to amend by adding "upgrade community water supply" as number 2 on the list.

Vote on the motion to amend: 6 yeas, 0 nays, 1 absent (Guard). Motion was approved.

M/Jones S/Schaefer to amend by removing item 6 "Hospital Upgrades".

Vote on the motion to amend: 6 yeas, 0 nays, 1 absent (Guard). Motion was approved.

M/Schaefer S/Meyer to amend item 5. Road Improvements/ADA Sidewalk Improvements by removing "a. Cordova Center staircase", removing "Adams" from part b., adding "Second Street" as a., changing c. "Ferry Trail" to "Ferry terminal sidewalk" and adding "d. General street and sidewalk improvements"

Vote on the motion to amend: 6 yeas, 0 nays, 1 absent (Guard). Motion was approved.

M/Meyer S/Schaefer to amend item 1. Port and Harbor Renovations by removing "d. South Fill and Sawmill Avenue extension"

Vote on the motion to amend: 5 yeas, 1 nay (Jones), 1 absent (Guard). Motion was approved.

M/Jones S/Glasen to amend item 1. By removing b. Shipyard fill expansion and instead put that under 3. Large Vessel Maintenance Facility and to amend item 3. Large Vessel Maintenance Facility to now have a. Shipyard building and b. Shipyard expansion and improvements

Vote on the motion to amend: 6 yeas, 0 nays, 1 absent (Guard). Motion was approved.

Vote on the main motion: 6 yeas, 0 nays, 1 absent (Guard). Motion was approved.

19. Resolution 09-19-35 A resolution of the City Council of the City of Cordova, Alaska authorizing amendment to the 2019 budget in the amount of $97,000 to fund roof and wall repairs for the Bob Korn Pool building

M/Schaefer S/Jones to approve Resolution 09-19-35 a resolution of the City Council of the City of Cordova, Alaska authorizing amendment to the 2019 budget in the amount of $97,000 to fund roof and wall repairs for the Bob Korn Pool building

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Schaefer said this was discussed earlier when we discussed the contract negotiation item, this funds that approved motion. ***Bailer*** commented that he hopes we have a strong inspection person on this project as it moves forward. ***Mayor Koplin*** said the Public Works Director nodded in the audience.

Vote on the main motion: 6 yeas, 0 nays, 1 absent. Meyer-yes; Allison-yes; Glasen-yes; Schaefer-yes; Guard-absent; Bailer-yes and Jones-yes. Motion was approved.

20. Resolution 09-19-38 A resolution of the City Council of the City of Cordova, Alaska supporting application to the Alaska Department of Transportation & Public Facilities (ADoT&PF) Community Transportation Program (CTP) grant for "Cordova Second Street Upgrades Project", authorizing expenditure of $_____ (__%) to provide a required match and committing to continued maintenance and operations of Second Street

M/Allison S/Schaefer to approve Resolution 09-19-38 A resolution of the City Council of the City of Cordova, Alaska supporting application to the Alaska Department of Transportation & Public Facilities (ADOT&PF) Community Transportation Program (CTP) grant for "Cordova Second Street Upgrades Project", authorizing a 15.03% match and committing to continued maintenance and operations of Second Street

Bailer asked about the roof drains and whether those would be included in the project, for the homeowners or if they would at least have the ability to pay as a special assessment on the property. ***Greenwood*** said she is uncertain if the cost will be included from the storm drain to the property line, or all the way, the entire service line, she would have to determine that, but her intention was to charge the property owners if it is not covered. ***Bailer*** commented that there will be cost savings to the utilities and often they work well with the City employees. ***Mayor Koplin*** said he agrees, the infrastructure in Second Street is aging and needs replacement, both utility cooperatives made the contributions based on the cost savings they will see in doing this work when the street is already open. ***Greenwood*** said the contract will be written in a way to include the utility work as well being done simultaneously. ***Allison*** said he suggested the 15% because he thinks an $8 million project is good for Cordova, good for the utility companies, it can be paid over time too. If we want this, we have to be serious about it and so get us the most points possible with the 15% match, give us the best shot at getting it. ***Schaefer*** agrees with ***Allison***, be serious, we'll have time to plan for the expenditures over time. ***Meyer*** echoed those comments and will support the motion at 15%.

Vote on the motion: 6 yeas, 0 nays, 1 absent (Guard). Motion was approved.

20a. ~~5~~. Resolution 09-19-36 A resolution of the City Council of the City of Cordova, Alaska approving the final plat for R-D-G Warehouse Subdivision Addition # 1

M/Meyer S/Jones to approve Resolution 09-19-36 a resolution of the City Council of the City of Cordova, Alaska approving the final plat for R-D-G Warehouse Subdivision Addition # 1

Meyer said it looks like this cleans up some property lines and Planning Commission recommended this to us, so no reason not to move ahead.

Vote on the motion: 6 yeas, 0 nays, 1 absent (Guard). Motion was approved.

20b. ~~6~~. Resolution 09-19-37 A resolution of the City Council of the City of Cordova, Alaska, approving the site plan from David Roemhildt for commercial outside storage on Lot 3, Block 2, South Fill Development Park

M/Schaefer S/Meyer to approve Resolution 09-19-37 a resolution of the City Council of the City of Cordova, Alaska, approving the site plan from David Roemhildt for commercial outside storage on Lot 3, Block 2, South Fill Development Park

Meyer had a question for staff – if these are temporary storage containers, will they be assessed property taxes. City Planner ***Stavig*** approached and said yes, in speaking with the City Assessor, they are taxable. ***Bailer*** said he is not in favor, he will not support this. ***Bailer*** said originally, he was in favor of selling this property to this developer because he has done such a great job with other projects in town but then when we sold him the old Library and Museum Building, we were worried could he develop all the properties that he had; we were given assurances that he'd still develop this property. He is all about infrastructure, buildings are where it is at, solid assets. ***Allison*** said he had questioned whether or not there was a performance deed of trust on the property, he had suspected that he paid the liquidated damages to get out of it and staff confirmed that he did. Since that did occur, he can really do whatever he wants here. He is not really happy that it will just be storage containers, but he will support it. ***Jones*** said he agrees with previous Council members, he would have liked to have seen the original plan developed but he'll support it. ***Meyer*** asked staff to elaborate on the kinds of special conditions that could be added to a site plan. ***Stavig*** said this site plan already has a specific setback distance as a special condition, but that the property has a conditional use permit as well which has 4 special conditions, one of which is that in 3 years this will get looked at again to check status because the conditional use permit has a requirement that it expires and may be renewed by the Planning Commission in 3 years.

M/Bailer S/Glasen to amend the resolution by adding an additional special condition to the site plan that all the connexes will be the same color and that color will be an earth tone.

Vote on the motion to amend: 6 yeas, 0 nays, 1 absent (Guard). Motion to amend was approved.

Vote on the motion: 6 yeas, 0 nays, 1 absent (Guard). Motion was approved.

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M. Unfinished Business – none

N. New & Miscellaneous Business

21. Pending Agenda, Calendar and Elected & Appointed Officials lists

Bourgeois will add the Clerk's evaluation in February 2020. ***Allison*** asked for an agenda item that will be a review of the local preference piece of Code as far as bid/proposal awards. He clarified that he would like an ordinance changing that from 5% to 15 or 20%. ***Bourgeois*** said that the 5th phone interview candidate has dropped out and she wondered if Council wanted to add another as number 5 or wait until after tomorrow's 2 interviews and decide after that? The consensus was to wait until after tomorrow's interviews and then maybe revisit. ***Schaefer*** asked the ***Mayor*** about the First Alaskans item, # 11 on Pending Agenda, if there has been any movement on inviting them down here. ***Mayor Koplin*** apologized and said there has not, he asked ***Bourgeois*** to send him another reminder. ***Bourgeois*** said the in-person interviews can be scheduled tomorrow during the special meeting, after the last interview.

O. Audience Participation - none

P. Council Comments

Glasen thanked ***Sam Greenwood*** for all of her hard work.

Schaefer echoed that on the water issue as well as CTP grant and she thanked the water crew.

Allison thanked ***Tom Bailer*** for staying up so late in order to attend tonight, also he thanked his other fellow Council members and the ***Mayor*** for all the volunteer hours put in. Especially ***Mayor Koplin*** the last couple of months with the ferry issues, that's been a lot of time and it's appreciated.

Bailer echoed the praise to ***Sam*** and water staff as well as Council with day meetings and night meetings, he appreciates the hard work.

Mayor Koplin said he wanted to recognize that ***City Lobbyist John Bitney*** has also been putting in a lot of time on the ferry issue.

Q. Executive Session

~~**22**. Recommendations from City Attorney regarding Beecher v. City of Cordova – in executive session because the subjects which may be considered are matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government~~

this executive session was pulled from the regular agenda as there was no update at this time

R. Adjournment

M/Meyer S/Schaefer to adjourn the meeting.

Hearing no objection Mayor Koplin adjourned the meeting at 9:09 pm.

Approved: September 18, 2019

Attest:_____

Susan Bourgeois, CMC, City Clerk

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Special City Council Meeting
September 5, 2019 @ 11:00 am
Cordova Center Mayor's Conference Room
Minutes

A. Call to order
Mayor Clay Koplin called the Council Special Meeting to order at 11:00 am on September 4, 2019 in the Cordova Center Mayor's Conference Room.

B. Roll call
Present for roll call were ***Mayor Clay Koplin*** and Council members ***Ken Jones***, ***Melina Meyer***, ***Anne Schaefer*** and ***David Glasen***. Council member ***David Allison*** was present via teleconference. Council members ***Tom Bailer*** and ***Jeff Guard*** were absent. Also present were City Clerk ***Susan Bourgeois*** and ***City HR/Grants Manager*** Cindy Appleton as well as members of the City Manager Assessment Committee: ***Cathy Sherman***, ***Tony Schinella*** and ***Cathy Renfeldt***.

C. Approval of agenda
M/Meyer S/Schaefer to approve the agenda.
Vote on the motion: 5 yeas, 0 nays, 1 absent (Bailer and Guard). Motion was approved.

D. Disclosures of conflicts of interest and Ex Parte Communications - none

E. Communications by and petitions from visitors
1. Audience Comments regarding agenda item - none

F. New Business
2. Video-conferenced Interviews with City Manager Candidates
Candidate ***Alida Bus*** called into the meeting for her interview at 11:00 am. Council conducted the interview consisting of eleven questions from 11:00 am until 11:38 am.
Mayor Koplin recessed the meeting at 11:45 am and Council came back into the special meeting at 12:00 pm.
Candidate ***Kerin Kramer*** called into the meeting for her interview at 12:00 pm. Council conducted the interview consisting of eleven questions from 12:00 pm until 12:32 pm.
3. Council discussion of interviewees
After a short discussion, the council members present unanimously decided to have on-site interviews with 3 of the 4 candidates that had been interviewed over the past two days: ***Helen Howarth***, ***Alida Bus*** and ***Kerin Kramer***.
There was discussion of the dates for the on-site visit/interview. Council concurred that ***Appleton*** should contact the three finalists and bring them in on Thursday, September 26 through Sunday, September 29. There could be a planned meeting with staff during the day Thursday or Friday, then a Community Meet and Greet Reception with the Mayor and City Council, the City Manager Assessment Committee as well as the public. A tour of City facilities could be an option for a Friday day event. The in-person interviews would then be on the Saturday morning.

G. Audience participation - none

H. Council comments
Glasen said great job.
Meyer said this has been a really smooth process so far.
Schaefer thanked the assessment committee.
Jones sorry he missed yesterday, glad to be back in town.

I. Executive Session - Council did not require this executive session
~~**4.** see item 3 above may be discussed in executive session for this reason: subjects which may be discussed are subjects that tend to prejudice the reputation and character of any person, provided that the person may request a public discussion, specifically, discussion of city manager applicants~~

J. Adjournment
M/Glasen S/Meyer to adjourn.
Vote on the motion: 4 yeas, 0 nays, 3 absent (Jones, Guard, Schaefer). Motion was approved.
The meeting was adjourned at 12:32 pm

Approved: September 18, 2019

Attest: _____
Susan Bourgeois, CMC, City Clerk

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AGENDA ITEM 11
City Council Meeting Date: 9/18/19
CITY COUNCIL COMMUNICATION FORM

FROM: **Samantha Greenwood, Public Works Director and Tony Schinella, Harbormaster**

DATE: **9/18/19**

ITEM: **Award per ITB #HB19-01 Harbor Dock Repair**

NEXT STEP: **Council authorize the City Manager to negotiate this contract.**

_____	ORDINANCE	_____	RESOLUTION
__X__	MOTION	_____	INFORMATION

I. <u>REQUEST OR ISSUE:</u> This form constitutes the memorandum required per Code para 5.12.040 setting forth the following:

A. Identity of Contractor: *Wilson Construction, Inc.*

B. Contract Price: *$199,395.00*

C. Nature & quantity of the work that the City shall receive under the contract:
Replace deck planks, top rails and joints for the PWSSC dock and the Loading Dock in the South Harbor

D. Time for performance under the contract:
Completion by December 31, 2019

II. <u>RECOMMENDED ACTION / NEXT STEP:</u> Council approves motion "to direct the City Manager to negotiate a contract with Wilson Construction to provide to perform all work described in ITB #HB19-01 Harbor Dock Replacement for a sum not to exceed one hundred ninety-nine thousand three hundred ninety-five dollars and zero cents ($199,395.00)."

III. <u>FISCAL IMPACTS:</u> This work will be paid for out of the Harbor Enterprise Fund.

IV. <u>BACKGROUND INFORMATION:</u> The PWSSC dock and Loading Dock in the South Harbor had deteriorated and needed to be repaired.

An Invitation to Bid was advertised from 8/21 – 9/10. The city received bids from Wilson Construction and Harris Sand and Gravel. Wilson Construction's bid had a lower lump sum price.

V. LEGAL ISSUES: Contract shall be negotiated and awarded per Code sections 5.12.040 and 5.12.100 and 5.12.170.

VI. SUMMARY AND ALTERNATIVES: N/A.

5.12.040 - Council approval of contracts.

No contract for supplies, services or construction which obligates the city to pay more than twenty-five thousand dollars may be executed unless the council has approved a memorandum setting forth the following essential terms of the contract:

A. The identity of the contractor;

B. The contract price;

C. The nature and quantity of the performance that the city shall receive under the contract; and

D. The time for performance under the contract.

(Ord. 1019 § 1, 2008: Ord. 874, 2000: Ord. 809 (part), 1998).

(Ord. No. 1093, § 1, 1-4-2012)

5.12.100 - Competitive sealed bidding.

Unless otherwise authorized under this chapter or another provision of law, all city contracts for supplies, services and construction shall be awarded by competitive sealed bidding.

(Ord. 809 (part), 1998).

5.12.170 - Award to responsible bidder or proposer.

A contract award under this chapter shall be made only to a responsible bidder or proposer. The city manager shall determine whether a bidder is responsible on the basis of the following criteria:

A. The skill and experience demonstrated by the bidder in performing contracts of a similar nature;

B. The bidder's record for honesty and integrity;

C. The bidder's capacity to perform in terms of facilities, equipment, personnel and financing;

D. The past and present compliance by the bidder with laws and ordinances related to its performance under the contract; and

E. The bidder's past performance under city contracts. If the bidder has failed in any material way to perform its obligations under any contract with the city, the city manager may consider the bidder to be not responsible.

F. The bidder's past performance of financial obligations to the city. If at the time of award the bidder is delinquent, overdue or in default on the payment of any money, debt or liability to the city, the city manager shall consider the bidder to be not responsible.

(Ord. 809 (part), 1998).

Native Village of Eyak (NVE), City of Cordova, Cordova Community Medical Center (CCMC)
Healthcare Collaboration Effort – Small Group Gathering – NOTES
Wednesday, July 10, 2019; 5:30 – 8:00 p.m.; St. Joseph's Catholic Church, 220 Adams Avenue

Participants

- Darrel Olsen, NVE Tribal Council President (confirmed)
- Bertrand Adams, NVE Interim Executive Director (confirmed)
- Kari Collins, NVE Health and Wellness Director (confirmed)
- Clay Koplin, City of Cordova Mayor (confirmed)
- Alan Lanning, City of Cordova Manager (will be out of town; Council Members Meyer and Schaefer participating in Mr. Lanning's absence)
- Melina Meyer, City of Cordova Council Member (confirmed)
- Anne Schaefer, City of Cordova Council Member (confirmed)
- Greg Meyer, CCMC Board Chair (invited)
- Kristin Carpenter, CCMC Board Member (confirmed)
- Randall Draney, CCMC CEO (confirmed)

Facilitated by Shelly Wade, Agnew::Beck Consulting

Meeting Expectations – What is the one thing you want to walk away with?

- A clear picture of where we each stand and the ways we can or cannot work together.
- A better understanding of where NVE is in their thinking and action.
- What data the City/CCMC has and needs to inform a comprehensive proposal from NVE (and partner/s) to run the hospital. This information could also be utilized to develop the first component of the Indian Health Service (IHS)Joint Venture application.
- A plan for how to learn and continue to communicate, together, in a positive way.
- Agree on a path forward – is it going to be the tribal health care model? Want to learn/know more. Related, want to confirm the City's willingness to pursue a potential partnership.
    - From City reps: City Council is ready to act, including support and serious consideration of a tribal health care model for Cordova, and partnership with NVE.
- A roadmap with actionable items.
- Education on the tribal healthcare model.
- More detail on what the collaboration will look like – want the nuts and bolts including potential scenarios, configurations, models – both short and long-term.

Understanding of SEARHC Engagement/Jurisdictional Issues

- Some of the important educational pieces were covered by Valerie Davidson during last week's joint meeting at Orca Lodge, facilitated by First Alaskans. Key understandings include:
    - Per IHS policy, two tribes/tribal health providers cannot operate in the same service area.
    - From a cultural standpoint, inviting SEARHC into the Eyak region to provide services is a "no-no", especially without direct consultation with NVE first.
    - A tribal healthcare model would benefit ALL residents, not just tribal members.
- As identified in desired meeting outcomes, there is still a need for basic education and shared understanding re: "what is the tribal healthcare model", "how does the tribal healthcare model work", "how might it work in Cordova". Related, as a preliminary step, NVE and ANTHC sent a joint invitation to the City/CCMC to travel to Anchorage for a program/services overview and tour of ANTHC facilities. (Note: Shelly sent the letter to all small group participants on 7-11-19).

- Easy-to-access preliminary education resources from Shelly (helpful broad stroke descriptions of different entities and connections between entities, including the opportunities tribes have as a collective to negotiate funding and changes to regulations that impact tribal populations):
    - https://www.ihs.gov/alaska/
    - https://www.ihs.gov/alaska/tribalhealthorganizations/
    - https://anthc.org/who-we-are/overview/
    - https://anthc.org/who-we-are/board-of-directors/
    - http://www.anhb.org/tribal-resources/alaska-tribal-health-system/
    - http://www.anhb.org/tribal-resources/alaska-tribal-health-compact/
    - https://www.tribalselfgov.org/wp-content/uploads/.../SG-financial-aspects-of-AK.pptx
    - http://anhb.server340.com/wp-content/uploads/2014/12/ATHC-Negotiation-overview-email.pdf
    - https://www.adn.com/sponsored-content/2019/02/26/our-health-in-our-hands-part-3-alaskas-tribal-health-consortium-takes-shape-1990-99/
    - http://dhss.alaska.gov/Commissioner/Pages/TribalHealth/default.aspx
    - NOTE/Cool fact: ANTHC was voted "2019 Best-In-State Employer for Alaska" by Forbes. Read more here: https://anthc.org/news/anthc-named-best-in-state-employer-for-alaska-by-forbes/

IHS Joint Venture Program – Initial Introduction (more to come per identified actions below)

Brief Overview from Bert and Kari (NOTE: Bert participated in this process with the tribe/community of Yakutat – it was a long process, 2009-2019)

- **Phase 1: Population-Based Review/Pre-Application (likely August/September 2019)** – IHS will conduct a population and points-based review of the community to assess needs and eligibility for full application. To get a better sense of how the community currently ranks (# of points) NVE has completed a preliminary draft of the questionnaire IHS uses to conduct their review.
- **Phase 2: Assessment (within three to fourth months of being invited to submit a full application)** – If invited to submit a full application, NVE, potentially in partnership with the City/CCMC, would seek and secure funding to do a robust assessment of community needs, including a detailed summary of current and projected population-based needs; existing facilities and services; facility and service gaps and opportunities for efficiencies. Related, federal regulations require CCMC complete a Community Health Needs Assessment (CHNA) every three years. CCMC must complete an updated CHNA December 2019. There is an opportunity to work together to meet the CHNA requirement and complete the assessment for the JV application.
- **Phase 3: Full Application** – Using outcomes of Phase 2, NVE would submit a detailed application that outlines a funding request for a staffing package that addresses healthcare needs for beneficiaries/tribal members (note: securing these funds can leverage funding to provide enhanced/additional services to meet non-beneficiary needs). IMPORTANT – the JV Program does not fund construction; it is for staffing funds only. If the assessment process identifies a need for improve and/or new facilities, the community would need to conduct funding research and proposal development to secure capital funding.
- **Phase 4: Award**

Next Steps/Actions

1. Immediately – Week of 7/15/19
    - There are openings on the CCMC Board of Directors. NVE will advertise these openings through the Tribe's e-news. To learn more: https://www.cityofcordova.net/government/boards-commissions/health-services-board.
    - Kari and Randall will meet to discuss potential "low hanging fruit" actions for collaboration. As the community prepare for longer-term processes, what can we do now to better collaboration, be more efficient in our service delivery?

2. August 2019 – Conduct a joint meeting of all leadership bodies to share, discuss and attain a shared understanding of:
    - What is a tribe? What is tribal governance? What is 638 status (preliminary link to information can be found here: https://www.doi.gov/ost/tribal_beneficiaries/contracting)?
        - Potential facilitator/presenter: First Alaskans Institute, Val Davidson
    - What is the tribal healthcare model? How have tribal/non-tribal partnerships worked in other Alaska communities? What are some lessons learned and best practices?
        - Potential presenters: Dan Winkelman, YKHC; Kodiak; SEARHC

3. By Mid-August 2019 – Conduct transparent information exchange between NVE, City, CCMC toward building trust and a clear/shared understanding of each entity's data/resource needs. Ultimately, this exchange would contribute to development of an NVE-led (with ANTHC support) proposal for comprehensive delivery of healthcare services in Cordova. Initial thoughts re: what info is needed:
    - Whatever financial and/or utilization data was shared with SEARHC. – City/CCMC to share with NVE
    - CCMC needs/priorities: billing. CCMC's current system is NOT working; a good example of an area where the tribe's position as a member of ANTHC would be beneficial – ANTHC members were able to obtain an EMR at a discounted rate. Related benefit – the tribal healthcare model offers a more consistent, stable payor source. – City/CCMC to share with NVE
    - NVE Ilanka Clinic financials and utilization data: Educate City/CCMC on NVE's current operations and potential gaps, needs to that would benefit from increased collaboration – NVE to share with City/CCMC

4. August/September 2019 – Once the JV Program Notice of Funding Availability (NOFA) has been published, gather as a joint meeting of all leadership bodies to learn and review:
    - The JV Program application process and strategies for success.
    - Pre-application/questionnaire for Cordova.
        - Potential Presenter: Kelly Leseman, Consulting Facility Engineer, IHS Alaska

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CITY CLERK'S REPORT TO COUNCIL

September 18, 2019 Regular Council Meeting

Date of Report: Sept 5 – Sept 12, 2019

Clerk's Office needs Council Feedback on: Pending Agenda item on changing code to change the date the school district brings their financial support request to Council – in speaking with the Superintendent we thought a joint work session might be a good start to discuss what problem we are trying to solve – Council opinion? Let's schedule it at PA tonight

Clerk's Office activities:

- Prepared agenda and packet for Work Session and Regular Meeting of September 18, 2019
- Deputy Clerk has been busy along with Finance Department as the first half Property tax due date (Sept 4) gas passed, penalties have been assessed and first set of late bills mailed
- Handled usual vehicle registration renewals as well as titling and registering of new City vehicles
- Awaiting response from the State on pet euthanasia issue – may be an easier solution than first suspected
- Began planning for City Manager Finalists coming to town on weekend of Sept 26 – 29, staff meeting with each candidate, meet and greet with candidates/public and then special council meeting for in-person interviews
- Worked with Finance staff to move money for $1.3 million approved at last Council meeting
- Agendas/packets/attendance at and especially minutes of special meetings, etc.
- Worked with City Attorney, Planning and Public Works staff on Ordinance 1177 before Council tonight for first reading
- Worked with Public Works, Planning, Harbor and Finance on Resolution 09-19-40 before Council tonight

U.S. Department of Homeland Security
United States Coast Guard

Commandant
United States Coast Guard

2703 Martin Luther King Jr. Ave SE
Washington, DC 20593-7000
Staff Symbol: CCG
Phone: (202) 372-4411

5728

AUG 3 0 2019

The Honorable Clay Koplin
Mayor, City of Cordova
PO Box 1210
Cordova, AK 99574

Dear Mayor Koplin,

Thank you for your letter dated April 25, 2019, requesting the City of Cordova be designated a "Coast Guard City".

The Coast Guard thanks you for your continual support of our men and women stationed in Cordova. I am pleased to inform you I have notified the appropriate congressional committees of my intention to approve your request.

In accordance with Public Law 105-383, Section 409, my letters to the committees start a 30-day congressional notification period. If there is no objection from Congress, it will be my pleasure to sign a proclamation designating Cordova as a "Coast Guard City".

I am grateful for your interest and the long-standing relationship that has existed between the Coast Guard and Cordova.

Sincerely,

Karl L. Schultz
Admiral, U.S. Coast Guard

THE STATE of ALASKA
GOVERNOR MICHAEL J. DUNLEAVY

Department of Natural Resources
DIVISION OF MINING, LAND & WATER
Southcentral Regional Land Office
550 West 7th Avenue, Suite 900C
Anchorage, Alaska 99501-3577
Main: 907.269.8503
TDD: 907.269.8411
Fax: 907.269.8913

September 2, 2019

Subject: Public Notice for 2020 Shore Fishery Lease Extensions

Dear Interested Party:

The Department of Natural Resources, Division of Mining, Land and Water, Shore Fishery Leasing Program is evaluating whether to issue 10-year shore fishery lease extensions for shore fishery leases expiring between January 1, 2020 and December 31, 2020. We are offering you the opportunity to review the enclosed 2020 List of Extensions. This list can also be accessed by visiting the Shore Fishery Leasing Program website at: http://dnr.alaska.gov/mlw/shore/index.cfm and clicking on the Public Notice of 2020 Shore Fishery Lease Extensions link, or by visiting the Department of Natural Resources public notice website at http://dnr.alaska.gov/commis/pic/pubnotfrm.

Protests and comments regarding a lease extension must be submitted in writing and directed to Clark Cox of the Southcentral Region Land Office, Division of Mining, Land and Water at 550 W 7th Ave, Suite 900C, Anchorage, AK 99501-3577.

Protests should clearly state the nature and purpose of the protest in accordance with 11 AAC 64.450 (a & b) and be submitted to **both** the applicant and the Department of Natural Resources by certified or registered mail **no later than October 17, 2019**. Protests and comments postmarked after this date will not be accepted. A decision will be made after the protest period has ended. Only those who submit timely written comments may appeal a decision.

To request the **mailing address** for a **particular applicant**, please contact one of the Shore Fishery Leasing Program staff listed below.

Sincerely,

The Shore Fishery Leasing Team

Andrew Miller
(907) 269-8545
andrew.miller@alaska.gov

Brittany Smith
(907) 269-8116
brittany.smith@alaska.gov

Enclosures: 2020 List of Extensions

STATE OF ALASKA
DEPARTMENT OF NATURAL RESOURCES
DIVISION OF MINING, LAND AND WATER
550 W 7th Ave, Suite 900C
Anchorage, AK 99501-3577

Public Notice

The Shore Fishery Leasing Program within the Department of Natural Resources is considering the extensions of Shore Fishery Leases expiring in **2020**. The public is welcome to review and comment on the proposed actions. Written comments will be accepted between **September 2, 2019** and **October 17, 2019**. Only those who submit timely written comments may appeal a decision.

This public notice includes the following lease extensions:

Alaska Peninsula

Southeastern District:
ADL 224402 Calugan Jr., Lawrence A.
ADL 227437 Gundersen, Martin H.
ADL 230442 Sparlin Jr., Drew R
ADL 230849 Adams, Marcus D.

Southcentral District:
ADL 230094 Gundersen, Arlene A.

Bristol Bay

Egegik District:
ADL 230438 Tibbetts, George G.
ADL 224314 Krebs, Lisa C.
ADL 223631 Cenci, Michael A.
ADL 223920 Dore, Michael
ADL 201978 Neal, Gwen M.
ADL 225012 Clark, Peggy A.
ADL 223616 McKimson, Nathaniel

Naknek-Kvichak District:
ADL 223876 Lawrence, Angela G.
ADL 223793 Phelps, Russell C.

ADL 229934 Evans, Lorraine Carol
ADL 230721 Wayner, Rhonda A.
ADL 230804 Willson, Ryan C.
ADL 230864 Jones, Stephen A.
ADL 203992 Anelon, Dwight

Nushagak District:
ADL 223780 Brost, Corey
ADL 226901 Heavener, Nina M.
ADL 223925 Davis, Michael
ADL 230758 Haggard, Renetta R.
ADL 224616 Rollman, Levi S.
ADL 230760 Wetter, Emma
ADL 223840 Wright, Malcom
ADL 230801 Wetter, Brent W.
ADL 230431 Andrews, Kay M.
ADL 230559 Foster, Mickey D.
ADL 230859 Andrews, Kayla L.
ADL 230824 O'Connor-Brito, Taryn N.
ADL 230762 Eggleston, Galen
ADL 223645 Demoski, Rudy
ADL 223646 Gould, Heidi M.

Togiak District:
ADL 229353 Logusak, Andrea
ADL 230796 Andrews, Christine M.

Uqashik District:
ADL 224052 Griechen III, Gust W.
ADL 230863 Pietron, Luke V.

Cook Inlet

Central Cook Inlet:
ADL 201800 Chase, Michael L.
ADL 74812 Chase, Michael L.
ADL 40853 Krager, Joan H.
ADL 224303 Martin, Jack L.
ADL 224454 Kircher, Karl P.
ADL 224340 Toll, Robert D.
ADL 224665 Nyce, Jessica S.
ADL 224026 Halsey, Debbie L.
ADL 224304 Mills, Pauline B.

ADL 224544 Palm, Debbi J.
ADL 224545 Palm, Eugene H.
ADL 223904 Keener, Clinton
ADL 224498 Dalrymple, Thomas A.
ADL 224579 Wichers, Jo Ann
ADL 230836 Person, Richard J.
ADL 230837 Person Joseph E.
ADL 230838 Person, Lillian M.
ADL 230839 Person, Matthew E.
ADL 224334 Hollier, Joanna M.

Kodiak

Alitak Bay District:
ADL 230793 Fisher, Kevin F.

Prince William Sound

Eshamy District:
ADL 224456 Totemoff, Charles W.
ADL 230725 Whaley, Parker
ADL 224311 Harvey, Max

Protests and Comments regarding a lease extension must be submitted in writing and directed to Clark Cox of the Southcentral Region Land Office of the Division of Mining, Land and Water at 550 W 7th Ave, Suite 900C, Anchorage, AK 99501-3577. A protest must clearly state the nature and purpose of the protest in accordance with 11 AAC 64.450 and be submitted to both the applicant and the Department of Natural Resources by certified or registered mail no later than **October 17, 2019**. Protests postmarked after this date will not be accepted. If you need further information on any of these leases please contact one of the shore fishery leasing staff listed below:

Andrew Miller
Natural Resource Specialist
(907) 269-8545
Email: andrew.miller@alaska.gov

Brittany Smith
Natural Resource Manager I
(907) 269-8116
Email: brittany.smith@alaska.gov

Individuals with audio impairments that have questions concerning this application may call Relay Alaska at 711 or 1-800-770-8973 for assistance at no cost.

DNR reserves the right to waive technical defects in this publication.

Sincerely,

The Shore Fishery Leasing Team

Cordova District Fishermen United
PO Box 939 | 509 First Street | Cordova, AK 99574
phone. (907) 424 3447 | fax. (907) 424 3430
web. www.cdfu.org

September 11, 2019

Mayor Clay Koplin
Cordova City Council Members
PO Box 1210
Cordova, AK 99574

Dear Mayor Koplin and members of Cordova City Council,

Cordova District Fishermen United has opposed oil and gas exploration and development along the northern Gulf of Alaska coastline, and in the Katalla and Controller Bay area, for over 30 years. The Copper River and Bering River districts are active commercial fishing grounds, and stakeholders include the 537 Area E gillnet permit holders who participate in the commercial fishery within both of these districts. Commercial fishing is at the core of our community, both economically and culturally, and consistently, Cordova ranks among the top fishing ports nationwide.

CDFU has many concerns with the draft Gulf of Alaska Oil and Gas Exploration Best Interest Finding as released by the Department of Natural Resources, Division of Oil and Gas, and opposes issuing a license for oil and gas exploration within this area. Any offshore drill platforms within the Bering River District, which overlaps with the proposed License Area, would result in a loss of legal fishing area for our gillnet fleet, and in turn, loss of income to fishermen and our community's economy as a whole.

Seismic testing has been shown to have detrimental impacts to fish, and in particular, salmonid species within their early life stages including egg and alevin. Controller Bay and the eastern Copper River Delta, is home to an intricate and sensitive network of coho spawning and rearing habitat. The region has also, in the most recent 15 years, seen considerable recovery in herring spawn, and very little study has been done to determine how seismic testing interferes with herring at various life stages.

Additionally, there are currently no Geographic Response Strategies for Katalla and Controller Bay, and the Prince William Sound Subarea Contingency Plan does not currently include the Copper River Delta and Flats addendum. Oil spill response within the License Area would likely be difficult and hindered by dynamic conditions, weather patterns, high winds, and strong currents typical of this region.

We strongly support the draft resolution submitted for your consideration, and urge you to consider passing it.
Thank you for your time.

Chelsea Haisman
Executive Director

AGENDA ITEM # 17
City Council Meeting Date: 9/18/2019

CITY COUNCIL COMMUNICATION FORM

FROM: **City Clerk, Susan Bourgeois**

DATE: **9/12/2019**

ITEM: **Ordinance 1177**

NEXT STEP: **Council approval, voice vote on first reading**

__X__ ORDINANCE _____ MOTION
_____ RESOLUTION _____ INFORMATION

I. REQUEST OR ISSUE: At the September 4, 2019 regular meeting Council directed staff to prepare an ordinance to change code so that local bidder preference is 15% instead of the current 5%.

II. RECOMMENDED ACTION / NEXT STEP: Council motion to adopt Ordinance 1177, voice vote on first reading.

III. FISCAL IMPACTS: The fiscal impact is clear; the City will be required to accept bids that are 15% higher if a local bidder enters such bid. However, what is the benefit to the money staying in town via a local business and locally employed workers. Obviously, Council believes the benefit outweighs the possible 15% increased contract cost.

IV. BACKGROUND INFORMATION: Council gave direction to bring an ordinance before them to increase the local preference to 15%. When Ordinance 809 was approved 21 years ago, in 1998 @ 5%, the minutes do not reveal any discussion of Council having considered other percentages.

V. LEGAL ISSUES: vetted through City Attorney, also see attached charter 5-16

VI. CONFLICTS OR ENVIRONMENTAL ISSUES: none noted

VII. SUMMARY AND ALTERNATIVES: City Council can adopt the Ordinance, fail to adopt the ordinance or suggest an alternative. Council may also make amendments on the floor.

CITY OF CORDOVA, ALASKA
ORDINANCE 1177

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA, AMENDING CORDOVA MUNICIPAL CODE 5.12.200 BY INCREASING THE LOCAL BIDDER PREFERENCE FROM 5% TO 15%

WHEREAS, the City believes it is in the City's best interest to award bids and contracts to Cordova-owned businesses that employ Cordova residents, as often as possible; and

WHEREAS, the more money spent locally, the healthier the overall City economy will be; and

WHEREAS, the City enacted a 5% local bidder preference via Ordinance 809 in 1998, but now believes there is more benefit to keeping money local than can be accounted for by only a 5% differential and, therefore, seeks to raise the local bidder preference in order to continue to support and foster local businesses.

NOW, THERFORE, BE IT ORDAINED by the Council of the City of Cordova, Alaska that:

Section 1. Cordova City Code 5.12.200 Local bidder preference, is amended as follows:

5.12.200 - Local bidder preference.
All evaluations of bids or proposals based on price shall be made after a local bidder preference of ~~five~~ **fifteen** percent has been applied. In this section, "local bidder" means a person who:

A. Holds a current city business license;
B. Submits a bid or proposal for supplies, services or construction under the name that appears on the person's current city business license;
C. Has maintained a place of business within the city staffed by the bidder or an employee of the bidder for a period of six months immediately preceding the date of the bid;
D. Is incorporated or qualified to do business under the laws of the state, is a sole proprietorship and the proprietor is a resident of the state, or is a partnership and all partners are residents of the state; and
E. If a joint venture, is composed entirely of ventures that qualify under subsections A through D of this section.

Section 2. This ordinance shall be effective thirty (30) days after its passage and publication. This ordinance shall be enacted in accordance with Section 2.13 of the Charter of the City of Cordova, Alaska, and published within ten (10) days after its passage.

1st reading: _____ 2nd reading and public hearing: _____

PASSED AND APPROVED THIS ___ DAY OF _____, 2019

_____
Clay R. Koplin, Mayor

ATTEST:

_____
Susan Bourgeois, CMC, City Clerk

[Deleted text is ~~stricken through~~; added text is **bold and underlined**]

DRAFT

Section 5-16. - Purchase and sales.

The city manager, subject to any regulations which the council may prescribe, shall contract for and purchase, or issue purchase authorizations for, all supplies, materials and equipment for the offices, departments and agencies of the city government. Every such contract or purchase exceeding an amount to be established by ordinance, shall require the prior approval of the council. The city manager also may transfer to and between offices, departments and agencies, or sell, surplus or obsolete supplies, materials and equipment, subject to such regulations as the council may prescribe.

Before the purchase of, or contract for, any supplies, materials or equipment, or the sale of any surplus or obsolete supplies, materials or equipment, ample opportunity for competitive bidding, under such regulations, and with such exceptions, as the council may prescribe, shall be given; but the council shall not except a particular contract, purchase or sale from the requirement of competitive bidding.

The council by ordinance may transfer some or all of the power granted to the city manager by this section to an administrative officer appointed by the city manager.

(Amended by Resolution 5-95-56, approved by the voters on July 19, 1995).

COPPER RIVER
WATERSHED PROJECT

Upriver and down, salmon are common ground

September 10, 2019

Clay Koplin, Mayor
Cordova City Council Members
City of Cordova
P.O. Box 1210
Cordova, AK 99574

Dear Mayor Koplin and City Council Members,

We are writing to urge your opposition to the State of Alaska's intention to issue an exploration license to Cassandra Energy, Inc. for the purpose of conducting exploratory drilling for oil or gas in Katalla and Controller Bay.

Attached is a draft resolution that we hope you will consider. Our concern is founded on the rich salmon migration, spawning and rearing habitat found in this area, and the vagueness of the Alaska Department of Natural Resources' (ADNR) Best Interest Finding (BIF). The BIF does not specify whether permits will be issued for oil or gas, which obviously entail much different drilling and transportation systems. Because it's not known which resource would be developed, the ADNR can't specify what types of protections would be put in place. The BIF document is available at https://aws.state.ak.us/OnlinePublicNotices/Notices/Attachment.aspx?id=118589.

For oil spill protection, the BIF cites the Prince William Sound Subarea Contingency Plan and its Geographic Response Strategies. But this Plan contains response strategies only for Orca Inlet and Boswell Bay, not for anything east of Egg Island.

There are serious implications for directional drilling, which would be allowed under this proposed license for exploration. It was stated by the ADNR contact in a recent scheduled phone conference meeting that directional drilling would be allowed to extend under lands included in the State's Copper River Delta Critical Fish & Wildlife Habitat Area (AS 16.20.200), which lies immediately adjacent to the proposed exploration license area.

The community of Cordova has a well-established precedent on this issue from Lease Sale 79 which was proposed in 1994. That lease sale was actively opposed by CDFU, and engendered community protesting when the ADNR Commissioner visited Cordova for a public meeting.

P.O. Box 1560, Cordova, AK 99574 TEL 907.424.3334 WEB copperriver.org

Board of Directors Robin Mayo, President, Kenny Lake Jackie McMahan, Secretary, Gakona Kendra Harder, Copper Center Amanda Wiese, Cordova
Pete Mickelson, Vice Pres., Cordova Matt Piche, Treasurer, Cordova Nik Merlino, McCarthy

We are happy to answer your questions about this proposed resource development that would present a direct conflict with Alaska's greatest renewable resource, our wild salmon.

Thank you for your consideration,

Kristin Carpenter
Executive Director

MaryAnn Bishop
PWS Audubon

Carol Hoover
Eyak Preservation Council

CITY OF CORDOVA, ALASKA
RESOLUTION 09-19-39

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA STATING SUPPORT FOR AREA E SALMON FISHERIES AND OPPOSITION TO EXPLORATION OR DRILLING FOR OIL OR GAS IN THE GULF OF ALASKA

WHEREAS, the City of Cordova is home to the largest commercial fishing fleet in southcentral Alaska's Gulf of Alaska; and

WHEREAS, the ex-vessel value and quantity of seafood landed in Cordova regularly ranks the Port of Cordova among the top 15 commercial fishing ports nationwide as reported in *Fisheries of the U.S.* published annually by the National Oceanic & Atmospheric Administration; and

WHEREAS, offshore drilling facilities around Katalla and within Controller Bay and the Bering River District would result in a loss of fishing area and time for Area E drift gillnet permit holders; and

WHEREAS, the area proposed for oil and gas exploration is immediately adjacent to the Copper River Delta Critical Habitat Area (AS 16.20.600); and

WHEREAS, a proposal for oil and gas exploration under Lease Sale 79 off Cape Yakataga was protested heavily by the community of Cordova in 1994; and

WHEREAS, exploration license conditions to restrict locating drilling facilities within 500' of documented fish waters or within a half-mile of the Katalla, Bering, Nichawak, Campbell, Edwardes, and Okalee Rivers offer insufficient protection from oil spills for spawning and rearing habitat for wild salmon; and

WHEREAS, the Prince William Sound Subarea Contingency Plan, cited as one of the two oil spill response plans providing protection and spill response guidance for Prince William Sound, does not contain a Geographic Response Strategy for Katalla or Controller Bay.

NOW THEREFORE BE IT RESOLVED THAT the City Council of Cordova, Alaska recommends following the cautionary principle to protect its salmon economy by opposing issuance of a license for oil and gas exploration on or offshore of the eastern Copper River delta.

PASSED AND APPROVED THIS 18th DAY OF SEPTEMBER 2019

_____
Melina Meyer, Vice Mayor

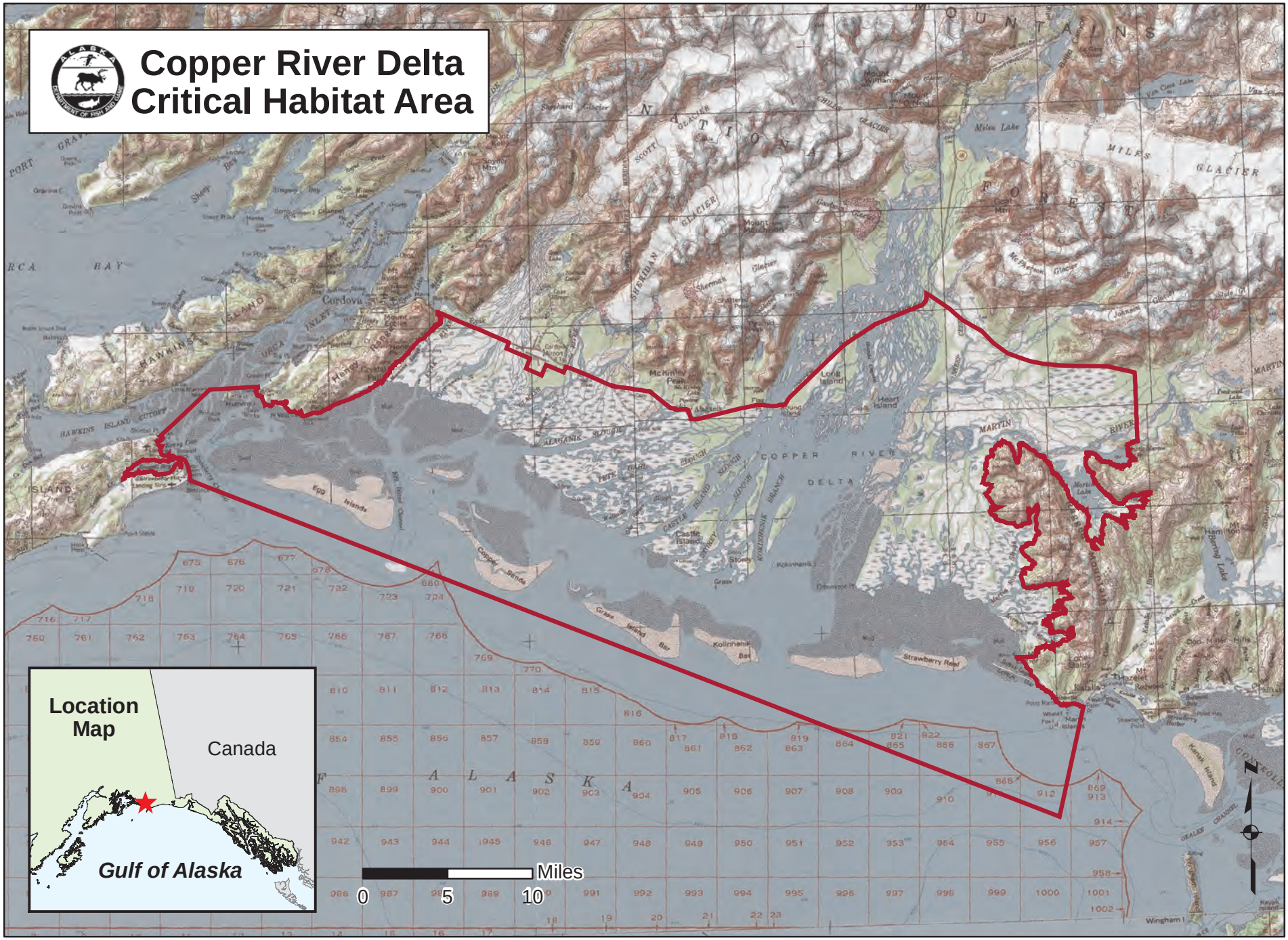
Attest:

_____
Susan Bourgeois, CMC, City Clerk

DRAFT

Sec. 16.20.600. Copper River Delta Critical Habitat Area established.
The following described area is established as the Copper River Delta Critical Habitat Area:

All public land, tideland, submerged land, and water contained in the following description: Beginning at a point on the south edge of the Copper River Highway right-of-way 200´ west of its intersection with the Eyak Trail trailhead; thence southwesterly 200´ west of the Eyak Trail and parallel to it approximately 4 miles to the mean high tide line; thence southwesterly along the mean high tide line to Point Whitshed; thence northwesterly along the mean high tide line to a point of intersection at the west edge of Section 21, T16S, R4W, C.R.M. and the mean high tide line at the mouth of Orca Inlet; thence westerly a distance of approximately 3 miles to the northeast tip of Little Mummy Island; thence southwesterly a distance of approximately 4 miles to the intersection of the south edge of Section 33, T16S, R5W, C.R.M. and the mean high tide line; thence along the mean high tide line on the east portion of Hinchinbrook Island, including Boswell Bay to Point Bentinck; thence S.68°E. approximately 57 miles to a point of intersection with the protracted boundary line common between R4E and R5E, C.R.M.; thence N.13°E. approximately 10 miles to Palm Point; thence northwesterly along the mean high tide line to a point of intersection with the west boundary line of Section 25, T19S, R4E, C.R.M. to a point of intersection with the mean high tide line on the north shore of Softuk Bar; thence northwesterly to Windy Point; thence due east approximately 1.1 miles to the 200 foot contour; thence northerly along the 200 foot contour around Ragged Mountain, easterly and northerly along the eastern shore of Martin and Little Martin lakes to a point 4 miles due south of Bridge No. 227 on the Proposed Bering River Highway; thence north to Bridge No 227; thence westerly along the south edge of the Bering River Highway to its junction with the Copper River Highway; thence, westerly along the south edge of the Copper River Highway to the point beginning; excluding all areas within the Cordova Airport Boundaries.


Copper River Delta
Critical Habitat Area
Location
Map
Canada
Gulf of Alaska
Miles
0
5
10
N
Cordova
COPPER RIVER DELTA
Egg Islands
Strawberry Reef
Kokinhenik Bay
Grass Island Bar
Long Island
Heart Island
Miles Lake
Martin Lake
Hawkins Island
Cordova Inlet
Orca Bay
Port Gravina
Sheridan Glacier
Scott Glacier
Miles Glacier
Martin River
Wingham I

AGENDA ITEM # 19
City Council Meeting Date: 09/18/2019
CITY COUNCIL COMMUNICATION FORM

FROM: **Tony Schinella, Harbormaster**

DATE: **9/10/19**

ITEM: **FY19 Budget amendment for repairs to PWSSC Dock & Loading Dock**

NEXT STEP: **Council approval of Resolution 09-19-40**

_____ ORDINANCE
_____ MOTION
___X_ RESOLUTION
_____ INFORMATION

I. **REQUEST OR ISSUE:** Amendment of the FY19 adopted budget by $200,000 to fund unforeseen repairs of the PWSSC/Old Grid approach and the Loading Dock/Forest Service Dock.

II. **RECOMMENDED ACTION:** Council motion to approve Resolution 09-19-40

III. **FISCAL IMPACTS:** Resolution amends the Harbor budget moving $200,000 from the Harbor Depreciation Reserve Fund.

IV. **BACKGROUND INFORMATION:**
The Harbor Dept. has been replacing rotted deck planks on the PWSSC Dock as we notice them. This is happening at an increasing rate. The Harbor Dept has also be replacing planks on the Loading Dock but it has become evident that not only are the planks rotting out but also a lot of the stringers are rotted. It is the opinion of the Harbormaster and multiple contractors that we replace the decking and stringers before it becomes more of a liability than it already is.

CITY OF CORDOVA, ALASKA
RESOLUTION 09-19-40

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA, AUTHORIZING AMENDMENT TO THE FY19 HARBOR CIP BUDGET IN THE AMOUNT OF $200,000 TO FUND REPAIRS TO THE PWSSC DOCK AND THE LOADING DOCK

WHEREAS, the City Council of the City of Cordova, Alaska has adopted the City Operating Budget and appropriated funds for FY19 for the period from 01 January 2019 to 31 December 2019; and

WHEREAS, the Cordova Harbormaster is requesting an amendment to the FY19 Harbor Operating Budget in the amount of $200,000 to fund repairs to the PWSSC Dock & Loading Dock; and

WHEREAS, the $200,000 is to cover the cost of the contract of the winning bid of ITB #HB 19-01; and

WHEREAS, to complete the budget amendment the following line items in the FY19 City Budget will have to be adjusted:

Line Item #	Current	Proposed	Adjusted	Description
702-397-49998	$0	$200,000	$200,000	Reserve funds budgeted
702-901-57370	$0	$200,000	$200,000	Transfer to Harbor CIP fund
602-390-41030	$0	$200,000	$200,000	Transfer from Harbor dep'n reserve
602-420-55010	$0	$200,000	$200,000	Structure Improvements

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Cordova, Alaska, authorizes amendment of the FY19 Budget in the amount of $200,000 as listed above.

PASSED AND APPROVED THIS 18th DAY OF SEPTEMBER 2019

_____
Melina Meyer, Vice Mayor

Attest:

_____
Susan Bourgeois, CMC, City Clerk

DRAFT

City Council of the City of Cordova, Alaska

Pending Agenda September 18, 2019 Regular Council Meeting

A. Future agenda items - topics put on PA with no specific date

1) Harbor expansion Town Hall type meeting - public input
2) Strategic Planning - revisit plan - schedule the next work session for this
3) Resolution 12-18-36 re E-911, will be back when a plan has been made, referred 12/19/18
4) Work Session w/ ADF&G re fisheries management decisions and their economic impact to Cordova
5) Joint work session with Harbor Commission on Waterfront Development - **after fishing (Sept 2019)**
6) Renewal of health care plan including subsidiary contracts and all amendments to date
7) Code change so school funding request comes later in year not May 1 - should we schedule a joint work session with School Board maybe?
8) Council discussion about Attorney billing/staff attorney use guidelines - **fall 2019**
9) Council/board training with City Attorney - **summer/fall 2019**?
10) Investment firms, specifics, manager to get more info to Council; btwn **Aug - Oct, 2019**
11) First Alaskans return trip (offer) to provide Trabal Government training to Council/Cordova
12) City Clerk evaluation - **February 2020**

B. Upcoming Meetings, agenda items and/or events:

1) Capital Priorities List and Resolution to come before Council quarterly:
   12/4/2019 3/4/2020 6/17/2020 9/2/2020
2) Staff quarterly reports will be in the following packets:
   10/16/2019 1/15/2020 4/15/2020 7/15/2020
3) Alaska Municipal Leage fall conference including training **November 18-22**
   http://www.akml.org/conferences/ let Clerk know if interested in attending
4) Final Comprehensive Plan should be ready for Council approval in **October 2019**
   comment on the Comp Plan **extended** through **Sept 13, 2019** http://cordovacompplan.com/
5) City Manager finalists to town, Meet & Greet **Fri Sept 27** Special Meeting Interviews **Sat Sept 28**

C.

Clear direction should be given to Clerk/Manager on any proposed agenda item including who is being tasked / what the action will be / when it will be on an agenda

item for action	tasking which staff	proposed date
1) …		
2) …		
3) …		

Mayor Koplin or the City Manager can either agree to such an item and that will automatically place it on an agenda, or a second Council member can concur with the sponsoring Council member.

City Council of the City of Cordova, Alaska

Pending Agenda September 18, 2019 Regular Council Meeting

D. Membership of existing advisory committees of Council formed by resolution:

1) Fisheries Advisory Committee:
authorizing resolution 04-03-45
approved Apr 16, 2003

1-Torie Baker, chair (Marine Adv Prgm) 2-Jeremy Botz (ADF&G)
3-Tim Joyce (PWSAC) 4-Jim Holley (AML)
5-Chelsea Haisman (fisherman) 6-Tommy Sheridan (processor)

Mayor Koplin is currently contacting existing members and hopes to have new appointments for Council concurrence soon

2) Cordova Trails Committee:
re-auth res 11-18-29 app 11/7/18
auth res 11-09-65 app 12/2/09

1-Elizabeth Senear 2-Toni Godes
3-Dave Zastrow 4-Ryan Schuetze
5-Wendy Ranney 6-Michelle Hahn

3) Fisheries Development Committee:
authorizing resolution 12-16-43
approved Dec 23, 2016

1-Warren Chappell 2-Andy Craig 3-Bobby Linville
4-Gus Linville 5-Tommy Sheridan 6-Bob Smith

4) Comprehensive Plan Committee:
authorizing resolution 10-18-28
approved Oct 3, 2018

1-Cathy Renfeldt 2-Kristin Carpenter 3-Tom McGann
4-Nancy Bird 5-Brooke Johnson 6-Katrina Hoffman
7-Bret Bradford 8-Dave Zastrow 9-Olivia Carroll
10- 11- 12-

5) City Manager Assessment Committee:
authorizing resolution 07-19-29
approved July 3, 2019

1-Bert Adams 2-Christa Hoover 3-Jim Kacsh
4-Dan Logan 5-Cathy Renfeldt 6-Dave Roemhildt
7-Tony Schinella 8-Cathy Sherman 9-
10-

E. City of Cordova appointed reps to various non-City Boards/Councils/Committees:

1) Prince William Sound Regional Citizens Advisory Council

Robert Beedle	re-appointed June 2018	2 year term until May 2020
	re-appointed March 2016	
	re-appointed March 2014	
	appointed April 2013	

2) Prince William Sound Aquaculture Corporation Board of Directors

Tom Bailer	re-appointed October 2018	3 year term until Sept 2021
	appointed February 2017-filled a vacancy	

3) Southeast Conference AMHS Reform Project Steering Committee

Mike Anderson	appointed April 2016	until completion of project
Sylvia Lange	alternate	

SEPTEMBER 2019

CALENDAR MONTH	SEPTEMBER
CALENDAR YEAR	2019
1ST DAY OF WEEK	SUNDAY

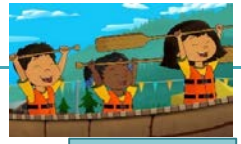
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 Fungus Festival Aug 30 - Sep 1	2 Alaska State Fair Aug 22 - Sep 3 Labor Day-City Hall Offices Closed		4 11a-1p Special Meeting CM interviews MCR	5 11a-1p Special Meeting CM interviews MCR	6	7
8 NFL first Sunday	9	10	6:00 Council work session 6:45 Council pub hrg CCAB 7:00 Council reg mtg CCAB CHS Volleyball practice starts Sept 11	12 NFL opening day	13	14
15	16	17 6:30 P&Z CCAB	18 6:00 Harbor Cms CCM 7:00 Sch Bd HSL	19 PWSEDD Transportation scoping 5:30 ER	20 CHS home race @ skater's 6pm	21
22	23	24	25 5:30 CTC Board Meeting 6:00 Council work session 7:00 Council reg mtg CCAB	26	27 SERVS fall training and drills Sep 27 - Oct 4 Council/Public CM candidate meet 'n greet CCA and Atrium 5 - 7pm	28 9a Council Special Meeting CCAB CM interviews
29 SERVS fall training and drills Sep 27 - Oct 4	30	1 6:00 P&R CCM	2 6:00 CEC Board Meeting	3 6:00 CCMCAB HCR	4 CHS Volleyball vs. Valdez Sept 27-28	
6	7	Notes				

Legend:
CCAB-Community Rms A&B
HSL-High School Library
CCA-Community Rm A
CCB-Community Rm B
CCM-Mayor's Conf Rm
CCER-Education Room
LN-Library Fireplace Nook
CRG-Copper River Gallery
HCR-CCMC Conference Room

Cncl - 1st & 3rd Wed
P&Z - 2nd Tues
SchBd, Hrb Cms - 2nd Wed
CTC - 3rd Wed
P&R - last Tues
CEC - 4th Wed
CCMCA Bd - last Thurs

OCTOBER 2019

CALENDAR MONTH	OCTOBER
CALENDAR YEAR	2019
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	1	2	3	4	5
SERVS fall training and drills Sep 27 - Oct 4			CHS wrestling practice starts Oct 2 6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	SERVS fall training and drills Sep 27 - Oct 4	 JH Bball home vs. Glen & Kenny Lake 10/4 & 10/5	HS Cross Country State Championship @ Bartlett
6	7	8	9	10	11	12
	 Indigenous Peoples Day CSD Holiday no school	6:30 P&Z CCAB	7:00 Sch Bd HSL 7:00 Harbor Cms CCM	PWSAC General Board Meeting CCAB 9 am 		
13	14	15	16	17	18	19
			5:30 CTC Board Meeting 6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB		CSD end 1Q AK Day-City Hall Offices Closed	
20	21	22	23	24	25	26
			6:00 CEC Board Meeting			
27	28	29	30	31	1	2
		6:00 P&R CCM	CSD parent/teacher conferences	CSD parent/teacher conferences 6:00 CCMCAB HCR		
3	4					

Notes

Legend:
CCAB-Community Rms A&B
HSL-High School Library
CCA-Community Rm A
CCB-Community Rm B
CCM-Mayor's Conf Rm
CCER-Education Room
LN-Library Fireplace Nook
CRG-Copper River Gallery
HCR-CCMC Conference Room

Cncl - 1st & 3rd Wed
P&Z - 2nd Tues
SchBd, Hrb Cms - 2nd Wed
CTC - 3rd Wed
P&R - last Tues
CEC - 4th Wed
CCMCA Bd - last Thurs

NOVEMBER 2019

CALENDAR MONTH	NOVEMBER
CALENDAR YEAR	2019
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1 CSD inservice CHS Swim Regionals @ Kenai 11/1 -11/2 	2
3	4	5	6 6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	7	8	9
10	11 Veterans Day City Hall Closed	12 6:30 P&Z CCAB	13 7:00 Sch Bd HSL 7:00 Harbor Cms CCM	14	15	16
17	18 AML Conference Nov 18-22 Anchorage	19	20 5:30 CTC Board Meeting 6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	21 AML Conference Nov 18-22 Anchorage CHS VBall Regionals @ CIA 11/21-23		23
24	25	26 6:00 P&R CCM	27 6:00 CEC Board Meeting	28 Thanksgiving City Hall & CSD Closed 6:00 CCMCAB HCR	29 Thanksgiving City Hall & CSD Closed	30
1	2					

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Cncl - 1st & 3rd Wed
P&Z - 2nd Tues
SchBd, Hrb Cms - 2nd Wed
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P&R - last Tues
CEC - 4th Wed
CCMCA Bd - last Thurs

City of Cordova, Alaska Elected Officials
& Appointed Members of City Boards and Commissions

Mayor and City Council - Elected

seat/length of term		email	Date Elected	Term Expires
Mayor:	**Clay Koplin**		March 5, 2019	March-22
3 years		Mayor@cityofcordova.net	March 1, 2016	
Council members:				
Seat A:	**Tom Bailer**		March 5, 2019	March-22
3 years		CouncilSeatA@cityofcordova.net		
Seat B:	**Kenneth Jones**		March 7, 2017	March-20
3 years		CouncilSeatB@cityofcordova.net		
Seat C:	**Jeff Guard**		March 7, 2017	March-20
3 years		CouncilSeatC@cityofcordova.net		
Seat D:	**Melina Meyer, Vice Mayor**		March 6, 2018	March-21
3 years		CouncilSeatD@cityofcordova.net		
Seat E:	**Anne Schaefer**	elected by cncl	March 6, 2018	March-21
3 years		CouncilSeatE@cityofcordova.net	December 6, 2017	
Seat F:	**David Allison**		March 5, 2019	March-22
3 years		CouncilSeatF@cityofcordova.net	March 1, 2016	
Seat G:	**David Glasen**		March 5, 2019	March-22
3 years		CouncilSeatG@cityofcordova.net		

Cordova School District School Board - Elected

length of term			Date Elected	Term Expires
3 years	**Barb Jewell, President**		March 5, 2019	March-22
		bjewell@cordovasd.org	March 1, 2016	
			March 5, 2013	
3 years	**Bret Bradford**	bbradford@cordovasd.org	March 6, 2018	March-21
			March 3, 2015	
3 years	**Tammy Altermott**		March 5, 2019	March-22
		taltermott@cordovasd.org	March 1, 2016	
			March 5, 2013	
3 years	**Peter Hoepfner**		March 6, 2018	March-21
			March 3, 2015	
		phoepfner@cordovasd.org	March 6, 2012	
			March 3, 2009	
			March 7, 2006	
3 years	**Sheryl Glasen**		March 7, 2017	March-20
		saglasen@cordovasd.org	March 4, 2014	
	Vacant (appointed, non-voting)			
	City Council Rep			

seat up for re-election in 2020	***vacant***
board/commission chair	
seat up for re-appt in Nov 19	

City of Cordova, Alaska Elected Officials
& Appointed Members of City Boards and Commissions

CCMC Authority - Board of Directors - Elected

length of term			Date Elected		Term Expires
3 years	Kristin Carpenter		March 7, 2017		March-20
3 years	Greg Meyer, Chair		March 5, 2019 July 19, 2018		March-22
3 years	Chris Bolin	elected by board to fill a vacancy due to resignation	August 28, 2019	March-20	March-22
3 years	Linnea Ronnegard		March 6, 2018		March-21
3 years	Gary Graham		March 5, 2019 May 31, 2018		March-21

Library Board - Appointed

length of term		Date Appointed	Term Expires
3 years	Mary Anne Bishop, Chair	November-16 November-13 November-10 November-06	November-19
3 years	Wendy Ranney	November-18 November-15 April-13	November-21
3years	Sherman Powell	June-18	November-19
3 years	Sarah Trumblee	February-18	November-20
3 years	Krysta Williams	February-18	November-20

Planning and Zoning Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Nancy Bird	November-16	November-19
3 years	Allen Roemhildt	November-16 January-14	November-19
3 years	Scott Pegau, vice chair	November-17 December-14 December-11	November-20
3 years	John Baenen	November-18 November-15 December-12	November-21
3 years	Tom McGann, chair	November-17 December-14 December-11 April-11	November-20
3 years	Chris Bolin	November-18 September-17	November-21
3 years	Trae Lohse	November-18	November-20

seat up for re-appt in Nov 19

seat up for re-election in 2019 | *vacant* | board/commission chair

City of Cordova, Alaska Elected Officials
& Appointed Members of City Boards and Commissions

Harbor Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	**Mike Babic**	November-17	November-20
3 years	**Andy Craig**	November-16	November-19
3 years	**Max Wiese**	November-17 January-14 March-11	November-20
3 years	**Ken Jones**	November-16 February-13	November-19
3 years	**Jacob Betts, Chair**	November-18 November-15	November-21

Parks and Recreation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	**Wendy Ranney, Chair**	November-18 November-15 August-14	November-21
3 years	**Anne Schaefer**	November-17	November-20
3 years	**Ryan Schuetze**	August-18	November-21
3 years	**Kirsti Jurica**	November-18	November-21
3 years	**Marvin VanDenBroek**	November-16 February-14	November-19
3 years	**Karen Hallquist**	November-16 November-13	November-19
3 years	**Dave Zastrow**	November-17 February-15 September-14	November-20

Historic Preservation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	**Cathy Sherman**	August-16	November-19
3 years	**Heather Hall**	August-16	November-19
3 years	**Brooke Johnson**	August-16	November-19
3 years	**John Wachtel**	November-18 August-16	November-21
3 years	**Wendy Ranney**	November-18	November-21
3 years	**Nancy Bird**	November-18 November-17	November-21
3 years	**Jim Casement, Chair**	November-17	November-20

seat up for re-election in 2019	**seat up for re-appt in Nov 19**
board/commission chair	***vacant***