

**AGENDA**  
**COMMUNITY HEALTH SERVICES BOARD MEETING**  
**Cordova Library Conference Room**  
**December 19, 2012 – 6:15 PM**

CCMC'S core purpose is to deliver quality health care locally.
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President  
David Allison  
term expires 03/13

Vice-President  
EJ Cheshier  
term expires 08/13

Secretary  
David Reggiani  
term expires 08/12

Board Members  
Bret Bradford  
term expires 08/14  
Jim Kasch  
term expires 08/15  
Tim Joyce  
term expires 08/15  
NVE Tribal Council – Vacant

Administrator  
Theresa L. Carté

- I. OPENING**
  - A. Call to Order
  - B. Roll Call – David Allison, Bret Bradford, EJ Cheshier, Tim Joyce, Jim Kasch, David Reggiani
  - C. Establishment of a Quorum
- II. COMMUNICATIONS BY AND PETITIONS FROM VISITORS**
  - A. Guest Speaker
  - B. Audience Comments (limited to 3 minutes per speaker). Speaker must give name and agenda item to which they are addressing.
- III. CONFLICT OF INTEREST**
- IV. APPROVAL OF AGENDA**
- V. APPROVAL OF CONSENT CALENDAR**
  - A. HSB Meeting Minutes – 11/7/2012.....Page 2
- VI. REPORTS AND CORRESPONDENCE**
  - A. Administrator’s Report
  - B. President’s Report
  - C. Financial Audit Letter

- VII. ACTION ITEMS**
  - A. Approve purchase of Centriq
  - B. Approve Pneumatic Control work for presentation at City Council.....Page 4
  - C. Privileging of Ron Ray, NP
  - D. Privileging of Deland Barr, MD
- VIII. DISCUSSION ITEMS**
- IX. AUDIENCE PARTICIPATION** (limited to 3 minutes per speaker)  
Members of the public are given the opportunity to comment on matters which are within the subject matter jurisdiction of the Board and are appropriate for discussion in an open session.
- X. BOARD MEMBERS COMMENTS**
- XI. EXECUTIVE SESSION\***
- XII. ADJOURNMENT**

\*Executive Session: Subjects that may be considered in executive session are: 1) Matters, immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity; 2) Subjects that tend to prejudice the reputation and character of any person, provided that person may require a public discussion; 3) Matters which by law, city charter, or ordinance are required to be confidential; 4) Matters involving consideration of government records that by law are not subject to public disclosure; 5) Direction to an attorney or labor negotiator regarding the handling of specific legal matters or labor negotiations

**Minutes**  
**Community Health Services Board**  
**Cordova Library Conference Room**  
**November 7, 2012 – 6:00 PM**

**I. CALL TO ORDER AND ROLL CALL –**

**David Allison** called the HSB meeting to order at 6:00 pm. Board members present: **David Allison, Bret Bradford, EJ Cheshier and David Reggiani**. Absent: **Jim Kasch, Tim Joyce**. A quorum was established.

CCMC staff present: **Theresa Carté**, CEO and **Stephen Sundby**, Director, Sound Alternatives

**II. COMMUNICATIONS BY AND PETITIONS FROM VISITORS**

- A.** Guest Speakers – None
- B.** Audience comments – None

**III. CONFLICT OF INTEREST – None**

**IV. APPROVAL OF AGENDA**

**M/Cheshier, S/Bradford:** Move to approve the agenda.

A vote was made on the motion: 4 yeas. - 0 nays. Motion passed.

**V. APPROVAL OF CONSENT CALENDAR**

**Allison** informed the Board that the consent calendar was before them.

- a. Health Services Board meeting minutes from October 3, 2012.

**M/Cheshier, S/Bradford:** Move to approve the agenda.

A vote was made on the motion: 4 yeas, 0 nays. Motion passed.

**VI. REPORTS AND CORRESPONDENCE**

**A. Administrator's Report – None**

**Carté** reported that Laura Cloward will be leaving CCMC for the City. Dr. Van Winkle will also be leaving. His last day is November 21<sup>st</sup> and someone will be coming in on January 7<sup>th</sup>, 2013.

**Carté** discussed the CT scanner and the desire for a loan from the City for \$300K for the equipment and \$450K for the associated construction costs. **Mayor Kallander** requested that CCMC re-assess the construction estimate and submit one loan request sufficient for all of the

expected costs. **Carté** responded that she will place the item on a future agenda along with numbers reflecting the expected return on investment.

Regarding clinic plans, **Carté** reported that Ilanka is planning to be out by January 15<sup>th</sup>. We have a committee working on our move into the clinic space. One area is staffing in order to support the volume we need to cover the loss of that rent. Also looking at what it will cost to furnish the clinic as they are taking everything currently there. The clinic will be operating upstairs by February at the latest. In response to **Bradford's** question, **Carté** responded that the transition is amicable and she is working with NVE staff to negotiate items that might be left behind for CCMC's use.

**B. President's Report – None**

**VII. ACTION ITEMS – None**

**VIII. DISCUSSION ITEMS**

**A. Electronic Health Records**

**Carté** provided a lay-down which identified the team reviewing both systems and the key features that led to CCMC's preference for Healthland's Centriq. **Bradford** requested clarification regarding what the annual fee covers. **Allison** requested clarification on meaningful use reimbursement in 2013 and payment options (financing schedule) with Healthland to assist with the upfront costs while awaiting reimbursement. **Carté** will follow up on both requests.

**IX. AUDIENCE PARTICIPATION – None**

**X. BOARD MEMBER COMMENTS – None**

**XI. EXECUTIVE SESSION – None**

**XIII. ADJOURNMENT**

**M/Reggiani, S/Bradford:** Move to adjourn the meeting. **Allison** declared the meeting adjourned at 6:30 pm.

**Transcribed by: Laura Cloward**

# CORDOVA COMMUNITY MEDICAL CENTER



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Date: December 14, 2012

To: Community Health Services Board

From: Theresa L. Carté, Administrator

Subject: Recommendation on HVAC work

I would like to request approval to begin work on Pneumatic Control System as recommended in the report from Wheeler Mechanical dated July 23, 2012. We continue to experience extreme fluctuations in the temperature in our building. There are areas that have reported 87 degrees in the last week. We have already identified that the pneumatic control system is not working properly which is a source of the issue.

Please approve the Siemen's estimate of \$108,000 for the repair of the existing system and the \$30,000 for the System Balancing that is recommended to be completed after replacement.

This falls within the budget we have for using the Roof Replacement money and will leave enough for us to complete other critical goals for repair in our medical center, including the flooring and the outside walls (exterior drivit repair).